

**The Corporation of the Township of Ignace
Regular Meeting of Council
Monday September 20th, 2021 @ 6:00 p.m.
ELECTRONIC MEETING**

Public Notice is hereby given that Council will be meeting Electronically as permitted by Bill 187, Municipal Emergency Act, 2020. Citizens are encouraged to attend the virtual meeting via the following link:

<https://us06web.zoom.us/j/81361724476?pwd=ZEpaQXN6VUZhcwzUzJtM05yUnJrUT09>

Meeting ID: 813 6172 4476

Passcode: 536960

1. Call to Order: Chaired by Mayor Penny Lucas

Mayor Lucas called the Regular Meeting of Council to order this 20th day of September 2021, at _____ p.m.

Acknowledgement of Indigenous Lands

2. Approval of Agenda – Page 1-5

Motion: # 2021.09.20.196

Moved by: _____ Seconded by: _____

THAT, Council for the Corporation of the Township of Ignace does hereby approve the Agenda for the Regular meeting of Council this 20th day of September, 2021, as _____.

Carried

3. Declarations of Pecuniary Interest

The Chair calls for any declaration of pecuniary interest, and the general nature thereof under the Municipal Conflict of Interest Act with respect to the agenda for this meeting.

4. Delegations/Deputations/Presentation – Page 6

Dale Smyk – FireSmart Plan Presentation

Norm Price – Permission to use Ignace Town Logo for Tourist Swag

5. Consent Agenda

Motion: # 2021.09.20.

Moved by: _____

Seconded by: _____

THAT, Council for the Corporation of the Township of Ignace does hereby approve the Consent Agenda for the Regular meeting of Council this 20th day of September 2021, as _____

AND, all directions and/or any recommendations or motions included therein.

1. Previous Minutes

1.1 Regular Council Meeting dated August 16, 2021 **Page 7-22**

2. Monthly Reports

2.1 Mayor's **Page 23**

2.2 Finance Department **Page 24-25**

2.3 Planning, Development and Engagement Services Department **Page 26-29**

2.4 Administration/Corporate Services Department **Page 30-32**

2.5 Infrastructure and Recreational Services Department **Page 33-40**

2.6 Fire Department **Page 40-42**

2.7 By-Law Officer **Page 43-44**

3. Correspondence

3.1 FireSmart Plan **Page 45-106**

3.2 KDSB Ignace Office Lease Agreement **Page 107**

3.3 Economic Development Advisory Committee (EDAC) Minutes **Page 108-110**

3.4 Asset Management Inventory System – Rhonda Smith **Page 111-119**

3.5 Co-op Student for Public Works – Ignace Public School **Page 120-122**

3.6 Drinking Water Inspection Program – 2021/2022 **Page 123-142**

3.7 Operations Report – Ignace Water Pollution Control Plan **Page 143-149**

3.8 Operations Report – Ignace Drinking Water System **Page 150-157**

3.9 Rail Safety Week **Page 158-159**

3.10 Gravel Watch Ontario **Page 160-173**

3.11 OPP – January-June 2021 First and Second Quarter Report **Page 174-180**

3.12 NOMA – Media Release **Page 181**

3.13 21st Annual Child Care Worker and Early Childhood Educator Appreciation Day – Oct 21st **Page 182-184**

3.14 Township of Ramara – Proposed Land Use Compatibility Guidelines **Page 185-191**

3.15 Township of Sioux Narrows/Nestor Falls – Concerns regarding changes proposed in 2019 that will Impact Northwestern Health Unit **Page 192-193**

3.16 City of Toronto – Building the Early Learning and Child Care System Toronto Needs **Page 194-197**

3.17 City of Toronto – Report on Bill 177 Stronger Fairer Ontario Act Changes to Provincial Offences Act

Page 198-200

Carried

6. Consideration of Consent Items Requiring Discussion

7. Questions from the Public

8. By-Laws

By-Law 59.2021 - To Adopt a Video Surveillance Policy for Township of Owned and Operated Properties and Facilities for Public Safety, Crime Prevention and Stewardship of Publicly Owned Assets **Page 201-209**

By-Law 60.2021 - To Adopt the Municipal Reserve and Reserve Funds of the Corporation of the Township **Page 210-217**

By-Law 61.2021 – To Establish Reasonable Notice Procedures Pertaining to the General Public Policy **Page 218-234**

By-Law 62.2021 - To Provide Rules and Regulations for the Maintenance and Control of the Ignace Cemetery **Page 235-241**

By-Law 63.2021 – For the Purpose of Imposing Fees and Contract Conditions for the Township – **Page 242-246**

By-Law 64.2021 – To License, Regulate and Govern Owners, Operators and Drivers of Taxicabs, Limousines, Motor and Other Vehicles Used for Hire **Page 247-274**

By-Law 65.2021 – To Issue Licenses(s), Regulate and Govern Certain Businesses and Events within the Township of Ignace **Page 275-296**

By-Law 66.2021 – Setting Tipping Fees for the Ignace Waste Disposal Site **Page 297-302**

By-Law 67.2021 – To Regulate Traffic and Parking within the Township **Page 303-314**

By-Law 68.2021 – To Adopt the Municipal Debt Management Policy of the Corporation **Page 315-327**

By-Law 69.2021 – To Regulate the Operation of Remotely Piloted Aircraft Systems within the Township **Page 328-333**

By-Law 70.2021 – To Amend By-Law 70.2016 a By-Law to Impose Fees and Charges for Activities Provided by the Ontario Provincial Police, Ignace Detachment, and the Ignace Volunteer Fire Department on Behalf of the Corporation of the Township of Ignace Relating to Reduction of False Security Alarms **Page 334-340**

By-Law 71.2021 – To Amend By-Law 21.2019 a By-Law to Adopt a Tree Canopy and Vegetation Policy for the Corporation of the Township **Page 341-356**

By-Law 72.2021 – To Amend By-Law 06.2003 Being a By-Law Establishing a Municipal Smoke Free and Vape Free and Cannabis Free Environment **Page 357-360**

By-Law 73.2021 – To Amend By-Law 01.2019 a By-law to Adopt a Comprehensive Standard Operating Procedures Policy Manual for the Public Works Department **Page 361-445**

By-Law 74.2021 – To Regulate and Govern Hawkers, Peddlers and Buskers **Page 446-452**

By-Law 75.2021 – To Designate a Site Plan Control Area and Guidelines and to Delegate Councils Power under Section 41 of the Planning Act, R.S.O. 1990, c.P. 13 **Page 453-500**

By-Law 76.2021 – To Establish a Policy for Closed Meeting Investigation as set out in the Municipal Act, 2001 as amended (the "Act") allows Municipalities to Appoint a Person to Investigate, in an Independent Manner, Complaints made to him/her by any Person as to Whether the Municipality or Local has Complied with Section 239 or a Procedure By-Law under Section 238(2) in Respect of a Meeting or Part of a Meeting that was Closed to the Public, and to Report on the Investigation **Page 501-505**

9. Notice of Motions

10. Adjournment to Closed Meeting Session

Motion: #2021.09.20. _____

Moved by: _____ Seconded by: _____

THAT, Council convenes into the Closed Session of this Regular Meeting of Council this 20th day of September 2021, chaired by Mayor Penny Lucas, at _____ pm., to discuss the following items:

Closed Session Matters

Pursuant to Section 239(2) (a) (b) (c) (d) (e), (f), (i) of the Municipal Act:

- (a) the security of the property of the municipality or local board
- (b) personal matters about an identifiable and individual including municipal or local board employees
- (c) a proposed or pending acquisition or disposition of land by the municipal or local board
- (d) labour relations or employee negotiations
- (e) litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose
- (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organizations;

Carried

11. Reconvene to Regular Meeting of Council

Motion: #2021.09.20. _____

Moved by: _____ Seconded by: _____

THAT, Council reconvenes to the Regular Meeting of Council this 20th day of September 2021, chaired by Mayor Lucas at _____ pm.

12. Business Arising from Closed Session of the Regular Meeting of Council

13. Confirmatory By-Law

Motion: #2021.09.20. _____	
Moved by: _____	Seconded by: _____
THAT, By-Law #/2021, Being A By-Law to Confirm the Proceedings of The Council of The Corporation of The Township of Ignace Regular Meeting dated September 20th, 2021 be read a First, Second, and Third Time, and Passed.	
Carried	

14. Adjournment

Motion: # 2021.09.20. _____	
Moved by: _____	Seconded by: _____
THAT, the Regular Meeting of Council this 20th day of September 2021, be adjourned at _____ p.m.	



RECEIVED
AUG 16 2021
Hand Delivered! 3:32pm

**Township of Ignace
Deputation Request Form**

Please Note: Deputations are limited to 10 minutes in length

**Requests for Deputations must be received by 4:00 pm on the
Friday prior to the Council Meeting**

Council Meeting Date: Sept 20th 2021 Request Received By: _____

Name Of Person Requesting Deputation: Norm Price

Address: 303 Main St.

Town/City: Ignace Postal Code: POT 1T0

Phone: 934 0552 Fax: _____

E-Mail: normpriceca@gmail.com

Subject Title: Permission to use Ignace town logo
for tourist swag.

Type: Oral/Written Digital (Delegate is responsible for all equipment required)

Copies: All Deputations are required to provide a written copy of their presentation prior to the meeting or during the meeting to all Council Members and the Administrator/Treasurer and Clerk.

Time Limit: All Deputations are limited to ten (10) minutes.

Submit Via:

Fax: (807) 934-2864

Hand Deliver or Mail To:
Council Deputation Request
34 Highway 17 W, PO Box 248,
Ignace, ON POT 1T0



The Corporation of the Township of Ignace
Minutes of the Regular Meeting of Council
Monday, August 16, 2021 at 6:00 pm
ELECTRONIC MEETING

Council Mayor Penny Lucas
Deputy Mayor Greg Waldock
Councillor Debbie Hart
Councillor Shaun Defeo

Staff Lynda Colby – Clerk
Roxanne Cox – Deputy Clerk

Management Staff
Zoom Jeff Lederer - Manager of Planning, Development and Engagement Services
Christy McIntomney – Treasurer
Ralph Cox – Infrastructure and Recreational Services Manager

Public 14 Participants

Acknowledgement of Indigenous Lands

1. Call to Order

Mayor Penny Lucas calls the Regular Meeting of Council to order this 16th day of August 2021, at 6:01 pm.

2. Approval of Agenda:

Motion: #2021.08.16.170

Moved by: Cllr. Shaun Defeo

Seconded By: Deputy Mayor Greg Waldock

THAT, the Agenda for the Regular Meeting of Council this 16th day of August 2021, be approved as presented. **Carried**

3. Declarations of Pecuniary Interest

None

4. Delegations/Deputations/Presentations Deputation – Elizabeth Russell

Motion: #2021.08.16.171

Moved by: Cllr. Debbie Hart

Seconded By: Cllr. Shaun Defeo

THAT, Council for the Corporation of the Township of Ignace accepts the Deputation from Elizabeth Russell presented at the Regular Meeting of Council this 16th day of August 2021.

Carried

7

5. Consent Agenda

Motion: #2021.08.16.172

Moved by: Cllr. Debbie Hart

Seconded By: Deputy Mayor Greg Waldock

THAT, Council for the Corporation of the Township of Ignace approves the Consent Agenda at the Regular meeting this 16th day of August 2021 as amended.

AND, all directions and/or any recommendations or motions included therein.

Amendments

Pulled for Discussion

- 1.1 Regular Council Meeting dated June 21, 2021
- 3.1 Arena Maintenance Contract
- 3.2 Arena Start Up Season 2021-2022
- 3.3 Ignace Municipal Aerodrome Advisory Committee – Terms of Reference
- 3.4 Economic Development Committee – Full time Horticulture/Gardener
- 3.6 Assoc. des francophones du Nord-Qwest de l’Ontario – Raising of the Franco-Ontario Flag
- 3.9 The Royal Canadian Legion Manitoba/NW Ontario – Request for Support
- 3.11 Municipality of Sioux Lookout – Support Rainy River Drought
- 3.12 Township of Alberton – Support Rainy River Drought

Added

- 3.15 Ignace Ladies Golf League – Donation of Promo Items

Carried

6. Consideration of Consent Items Requiring Discussion

1.1 Regular Council Meeting Minutes dated June 21, 2021

- Page 12 – Section 3.2 Change “myself” to Ralph Cox, Manager of Infrastructure and Recreation
- Page 16 – Section 3.13 Confirmed the Letter of Support for 988 Hotline was done

3.1 Arena Maintenance Contract

Motion: #2021.08.16.173

Moved by: Cllr. Debbie Hart

Seconded By: Deputy Mayor Greg Waldock

THAT, Council for the Corporation of the Township of Ignace approve the quote from CIMCO for the Arena Maintenance Contract for the five-year term as presented this 16th day of August 2021.

Carried

* Cllr. Hart indicated there is probably not going to be Hockey Academy from the Ignace School this year.

3.2 Arena Start Up Season 2021-2022

Motion: #2021.08.16.174

Moved by: Deputy Mayor Greg Waldock

Seconded By: Cllr. Debbie Hart

THAT, Council for the Corporation of the Township of Ignace approve the start-up of the ice plant at the Ignace Recreation Centre for the 2021-2022 winter season, with the plant start up in mid-September 2021 and the ice use to start the first week of October 2021.

Carried

3.3 Ignace Municipal Aerodrome Advisory Committee – Terms of Reference

Motion: #2021.08.16.175

Moved by: Cllr. Debbie Hart

Seconded By: Deputy Mayor Greg Waldock

THAT, Council for the Corporation of the Township of Ignace accepts and approves the Municipal Aerodrome Advisory Committee Terms of Reference as presented this 16th day of August 2021.

Carried

3.4 Economic Development Advisory Committee – Full time Horticulture/Gardner

Motion: #2021.08.16.176

Moved by: Cllr. Debbie Hart

Seconded By: Cllr. Shaun Defeo

THAT, Council for the Corporation of the Township of Ignace accept the report from the Economic Development Committee for a full time Horticulture/Gardner this 16th day of August 2021;

AND FURTHER THAT, Council directs administration to investigate the cost, what would be involved, where we would get the funding, full-time/part-time position, possibility to contract out and report back to Council.

Carried

3.6 Assoc des francophones du Nord – Ouest de l’Ontario

Proclamation read by Mayor Lucas

3.9 The Royal Canadian Legion Manitoba/NW Ontario

Motion: #2021.08.16.177

Moved by: Deputy Mayor Greg Waldock

Seconded By: Cllr. Shaun Defeo

THAT, Council for the Corporation of the Township of Ignace receives a request for support from the Royal Canadian Legion Manitoba/NW Ontario,

AND FURTHER THAT, authorizes administration, as developed by the Communication Specialist in consultation with the Mayor, Clerk, Economic Development Committee to purchase an ad for ½ Page Full Colour for \$625.00 this 16th day of August 2021.

Carried

3.11 & 3.12 Rainy River Drought Support Letter

Motion: #2021.08.16.178

Moved by: Deputy Mayor Greg Waldock

Seconded By: Cllr. Shaun Defeo

WHEREAS, 2021 weather conditions in the Rainy River District have included late hard frosts and drought, which conditions are exacerbated by higher than normal numbers of grasshoppers and grass-eating insects, all of which impact growing season and yield; and

WHEREAS, due to the current drought conditions in the district, animal fodder is drying up and withering, or is being eaten away, to the extent that the volume of fodder available for livestock consumption is down to 25% of normal annual quantities; and

WHERE AS, due to the 2021 impacts, area farmers are faced with having to sell off 50% or more of their breeding livestock; and

WHEREAS, both Canadian and U.S. drought mapping from Agriculture and Agri-Food Canada and by the National Oceanic and Atmospheric Administration, copies of which were attached to the Council package, clearly show the Rainy River District and the surrounding area of Northwestern Ontario to be at the same levels of drought as areas in Southern Ontario; and

WHEREAS, the Provincial Emergency Operations Centre has recognized regions and counties in Southern Ontario as being impacted by drought but indicates no impact for any part of Northwestern Ontario;

NOW THEREFORE the Council for the Corporation of the Township of Ignace supports the Township of Alberton call to the Province of Ontario and the Ministry of Agriculture, Food and Rural Affairs to forthwith:

- 1) Designate the Rainy River District as an area impacted by drought; and
- 2) Declare and agriculture state of emergency within it; and
- 3) Implement recovery assistance program support for the agricultural sector;

Carried

3.15 Ignace Ladies Golf League – Donation Letter

Motion: #2021.08.16.179

Moved by: Deputy Mayor Greg Waldock

Seconded By: Cllr. Debbie Hart

THAT, Council for the Corporation of the Township of Ignace accept the correspondence from the Ignace Ladies Golf League for a donation of promo items for the Ladies Fun Golf Tournament on Saturday, August 21st, 2021.

AND FURTHER THAT, Council directs administration to provide promo items for door prizes this 16th day of August 2021.

Carried

7. Questions from the Public

Comments:

- ✓ Excited about the positive. Recreation Department doing a wonderful job. Enhancing people and the beautiful gardens and wonderful work Liz is doing.
- ✓ Recreation Department is very compassionate about the work they do.

8. By- Laws

Motion: #2021.08.16.180

Moved by: Cllr. Debbie Hart

Seconded by: Deputy Mayor Greg Waldock

THAT, Council for the Corporation of the Township of Ignace approves the following By-Law amendments this 16th day of August 2021 as presented.

By-Law 50.2021 - To Amend By-Law 02.2019 – Adopt a Comprehensive Policy and Procedures Manual I in Accordance with the Occupational Health and Safety Act R.S.O. 1990, c. 01

Amendments:

- 1) CAO to be changed to Clerk
- 2) "Date of Next Review" changed to "When Necessary"
- 3) Spelling and grammatical errors

By-Law 51.2021 - To Amend By-Law 34.2021 – Establish Standards for the Maintenance and Occupancy of Property

Amendments: As per the Attorney General

- 1) Please note that only one section can be listed per item on the schedule. Each section will create a separate offence and they need to be listed individually on the schedule. For instance, item 1
 - Owner/occupant fail to keep yard free from refuse/debris 2.2
 - Owner/occupant allow accumulation of refuse in parking/loading yard 2.7
- 2) Please ensure all references to the bylaw number matches the bylaw.

By-Law 52.2021 – To By-Amend By-Law 37.2021 – Regulate and Govern the Use of Off-Road Vehicles

Amendments: As Per the Attorney General

- 1] Please add the name of the municipality to the heading (The Corporation of the Township of Ignace) as well as the title (37-2021: to regulate Off-Road Vehicles).
- 2] All references to the bylaw number should match the bylaw number in the bylaw (37-2021, not 37.2021).
- 3] Item 1: you can only list one offence creating provision for each item. The two sections create individual offences:
 - Operate ORV on sidewalk, pathway or footpath 3.0
 - Operate ORV on school, church, health centre or municipal property 4.0
- 4] Item 4: the short form wording should say "ORV" not "OVR".
- 5] Section 16: The bylaw needs to be fully passed and in force when I send it to the judge. You should not be making reference to or depending on the AG's approval for an effective date. You need to remove this section from the bylaw. You can choose an effective date in the future or use the date of passage.

By-Law 53.2021 – To Amend By-Law 38.2021 – Regulate the Keeping of Animals and to Confirm Fees and Charges as Imposed for Animal Control and Enforcement

Amendments: As Per the Attorney General

- 1] This schedule is not properly formatted. Please remove the section dealing with fees and reformat the rest of the schedule.
- 2] Also, please list the specific (sub)section number for each item.
- 3] Cite the bylaw number as it is in the bylaw
- 4] Section 28 has to be fixed to remove reference to the AG

By-Law 54.2021 – To Amend By-Law 39.2021 – Prohibit and Regulate Noise

Amendments: As Per the Attorney General

- 1] Please add the name of the municipality to the heading (The Corporation of the Township of Ignace).
- 2] All reference to the bylaw number should match the bylaw number in the bylaw (39-2021, not 39.2021).
- 3] Section 9: The bylaw needs to be fully passed and in force when I send it to the judge. You should not be making reference to or depending on the AG's approval for an effective date. You need to remove this section from the bylaw. You can choose an effective date in the future or use the date of passage.

By-Law 55.2021 – To Amend By-Law 40.2021 – Control and Regulate Traffic, Parking and the Use of Roads

Amendments: As Per the Attorney General

- 1] The bylaw number is incorrect and it needs to be cited as it is in the bylaw. Please also change the citation at the bottom of the schedule.
- 2] Please add the name of the municipality to the heading.
- 3] The heading to the fines column should be: Set fine
- 4] Item 1: there is no offence creating provision listed nor is this an offence. Please remove this item.
- 5] Items 2, 3 and 6: these are Part II (parking) offences. You can't mix Part I and II offences on the same schedule. All Part II offences should be on their own schedule and heading should say "Part II Provincial Offences Act"
- 6] Item 4: there is no section number listed for this item nor do I see where the offence is created in the bylaw. Please remove this item.
- 7] Item 5: section 2.4 does not create this offence. It does not say 'no person shall park on the street'. The offence listed at item 6 better deals with the issue. Please remove this item.
- 8] Item 7: Section 2.4 does not really create this offence. The section only says that you can park in the driveway provided it is not being used for habitation. It doesn't explicitly create the stated offence. Please remove this item.

- 9] Section 5: The bylaw needs to be fully passed and in force when I send it to the judge. You should not be making reference to or depending on the AG's approval for an effective date. You need to remove this section from the bylaw. You can choose an effective date in the future or use the date of passage.

By-Law 56.2021 – To Amend By-Law 43.2021 – Control the Use of Motorized Snow Vehicles

Amendments as Per Attorney General:

- 1] Item 1: there is a typographical error in the short form wording. The word 'area' is missing the second 'a'.
- 2] Section 10: The bylaw needs to be fully passed and in force when I send it to the judge. You should not be making reference to or depending on the AG's approval for an effective date. You need to remove this section from the bylaw. You can choose an effective date in the future or use the date of passage.
- 3] The bylaw number has to be cited on the schedule as it is in the bylaw (i.e. 43-2021)

By-Law 57.2021 – To Amend By-Law 44.2021 – Regulate and Control the Use of Public Beaches and Tourist Attraction Information Centre Picnic Area

Amendments as Per Attorney General:

- 1] Please line up the items chronologically according to section number. It's much easier to review when you can progress naturally through the bylaw.
- 2] Item 3: the short form wording should say: Smoke/vape within 20m of playground
- 3] Item 4: the short form wording should say: Start/tend campfire of any kind on municipal property
- 4] Item 5: the short form wording should say: Operate motorized vehicle on municipal property without authorization
- 5] Item 6: the short form wording should say: Unauthorized domestic animals on beach
- 6] Item 9: Schedule A does not create any offences. If you want this offence, you need to add a section to the bylaw which says "*every person shall remove domestic animal feces from municipal property forthwith*".
- 7] Section 10: The bylaw needs to be fully passed and in force when I send it to the judge. You should not be making reference to or depending on the AG's approval for an effective date. You need to remove this section from the bylaw.
- 8] The bylaw number has to be cited on the schedule as it is in the bylaw (i.e. 44-2021)

Carried

9. Notice of Motions

None

10. Adjournment to Closed Meeting Session

Motion: #2021.08.16.181

Moved by: Cllr. Shaun Defeo

Seconded by: Deputy Mayor Greg Waldock

THAT, Council convenes into the Closed Session of this Regular Meeting of Council this 16th day of August 2021, chaired by Mayor Penny Lucas, at 7:10 p.m.

Closed Session Matters

Pursuant to Section 239(2) (a) (b) (c) (d) of the Municipal Act:

- (a) the security of the property of the municipality or local board
- (b) personal matters about an identifiable and individual including municipal or local board employees
- (c) a proposed or pending acquisition or disposition of land by the municipal or local board
- (d) labour relations or employee negotiations

Carried

11. Reconvene into Regular Meeting of Council

Motion: #2021.08.16.182

Moved by: Deputy Mayor Greg Waldock

Seconded by: Cllr. Debbie Hart

THAT, Council reconvened into the Regular Meeting of Council this 16th day of August 2021, chaired by Mayor Lucas, at 9:26 pm.

Carried

12. Business Arising from Closed Meeting Session

Motion: #2021.08.16.183

Moved by: Deputy Mayor Greg Waldock

Seconded by: Cllr. Shaun Defeo

THAT, Council for the Corporation of the Township of Ignace does accept the report from the Clerk and the Animal Control Officer reports from April to July 2021, as presented.

AND FURTHER THAT, Council direct Administration and Public Works to review the necessary upgrades, such as removal of the wood in the dog pound and the installation of metal cages.

AND FURTHER THAT, Council direct Administration and Public Works to review the area to obtain a quote to have a proper enclosed area in the Public Works yard for the animal to freely run outside while in the care of the Animal Control Officer.

Carried

Motion: #2021.08.16.184

Moved by: Deputy Mayor Greg Waldock

Seconded by: Cllr. Shaun Defeo

THAT, Council for the Corporation of the Township of Ignace does accept the report from the MLEO/PSO report pertaining to roll #: 6001000001400610000.

AND FURTHER THAT, Council direct Administration and Public Works proceed with the necessary clean-up of the property to ensure community safety.

AND FURTHER THAT, Council directs Administration to invoice and charge all clean-up cost to the property

Carried

Motion: #2021.08.16.185

Moved by: Cllr. Debbie Hart

Seconded by: Deputy Mayor Greg Waldock

That, the Council for the Corporation of the Township of Ignace receives the MLEO/PSO report pertaining to property roll # 6001000001400610000 and roll # 6001000001181000000, as presented.

And Further That, Council reviews and considers the history as outlined above regarding the ongoing noncompliance of property roll number 6001000001400610000.

And Further That, the Council for the Corporation of the Township of Ignace does hereby:

1. Approve the posting of the "Order to Remedy" 2021-004.
2. AND, failing to comply with the "Order to Remedy" within 30 days of notice, further seek a conviction through the Provincial Court to obtain a court order to comply.
3. AND, approve this resolution to provide for the funding of the construction required to install and complete the required privacy strip/privacy fence to conform to the Zoning By-law sec. 9.2.1.
4. AND, invoice property roll # 6001000001400610000 for cost which if not paid, will be added to the tax account for this property.
5. Administration to bring back to council between step 2 and step 3 for Council review before proceeding.

Carried

Motion: #2021.08.16.186

Moved by: Cllr. Debbie Hart

Seconded by: Cllr. Shaun Defeo

THAT, the Council for the Corporation of the Township of Ignace receives the correspondence with regards to the utility billing for roll # 6001000001379000000.

AND FURTHER THAT, Council directs Administration to review the account and make the necessary adjustments.

Carried

Motion: #2021.08.16.187

Moved by: Cllr. Debbie Hart

Seconded by: Deputy Mayor Greg Waldock

THAT, the Council for the Corporation of the Township of Ignace regretfully accept the resignation of Ralph Cox, Infrastructure and Recreation Services Manager effective August 18th,2021.

AND FURTHER THAT, Council direct Administration to begin the process of reinstating the Working Foreman position with a Senior Management overseeing the Public Works Department.

AND FURTHER THAT, Council direct Administration to look at moving the Recreation Department underneath alternate management umbrella.

AND FURTHER THAT, Council directs Administration to bring back for approval.

Carried

Motion: #2021.08.16.188

Moved by: Deputy Mayor Greg Waldock

Seconded by: Cllr. Debbie Hart

THAT, the Council for the Corporation of the Township of Ignace regretfully accept and supports Councillor Tuckers three month leave from Council this 16th day of August.

Carried

Motion: #2021.08.16.189

Moved by: Cllr. Debbie Hart

Seconded by: Deputy Mayor Greg Waldock

THAT, the Council for the Corporation of the Township of Ignace receives the report from Jeff Lederer, Manager of Planning, Development and Engagement Services.

AND FURTHER THAT, Council approves and directs Administration to make an addendum to the existing contract with Thunder Contracting to include the additional paving for Lily Pad Road, adjacent parking area, obtaining a quote for the sidewalk.

AND FURTHER THAT, Council acknowledges the advancement of the Near-Term Investment Funds from NWMO to cover the expenses for paving of Lily Pad Road, as quoted by Thunder Contracting.

Carried

Motion: #2021.08.16.190

Moved by: Cllr. Debbie Hart

Seconded by: Cllr. Shaun Defeo

THAT, Council for the Corporation of the Township of Ignace does hereby accept the expression of interest for Roll #: 6001-00000-140306-0000; 6001-00000-140307-0000; 6001-00000-140308-0000; 6001-00000-140309-0000; 6001-00000-140310-0000, in the amount of \$ 7,500.00 at the Regular meeting of Council this 16th day of August 2021.

AND FURTHER THAT, Council approves and direct Administration to execute the sale of five (5) Township of Ignace surplus property for a total of **\$7,500** as identified as:

- 1) Property Roll # 6001-00000-140306-0000
 - 2) Property Roll # 6001-00000-140307-0000
 - 3) Property Roll # 6001-00000-140308-0000
 - 4) Property Roll # 6001-00000-140309-0000)
 - 5) Property Roll # 6001-00000-140310-0000
- a) That the applicant enters into a development agreement whereby property owners (or their succession) will be required to develop the properties within **2 years** of the original date of purchase from the Township obtaining the necessary building and occupancy permits;
 - b) That the Applicant of respective surplus properties who intend to store personal items must adhere to zoning bylaws (Sections 3.14, 3.15, and 3.28) and property standards thereof;
 - c) The Applicant wish to develop and build on their adjacent and respective vacant lots will need to seek Council approval of a "Deeming Bylaw" that blends the properties together, therefore, allowing for the minimum zoning requirements;

- d) That All Applicants for respective surplus properties will be responsible, at their own cost, for the removal of any structures (if applicable) and debris; and
- e) That the Applicant will be responsible for all legal and utility hook-up fees (i.e., both vendor and purchaser) associated with the sale, transfer, and title transactions associated with the respective properties.
- f) That the applicant be advised that they must provide written confirmation to the Manager of Planning, Development and Engagement Services that they are in agreement of the noted terms within 14 days upon Council approval.

Deferred to Sept 20th, 2021

Motion: #2021.08.16.191

Moved by: Cllr. Debbie Hart

Seconded by: Cllr. Shaun Defeo

THAT, Council for the Corporation of the Township of Ignace does hereby accept the expression of interest for Roll #: 6001-00000-140150-0000, in the amount of \$ 2,000.00 at the Regular meeting of Council this 16th day of August 2021.

AND FURTHER THAT, Council approves and direct Administration to execute the sale of the Township of Ignace surplus property for a total of **\$2,000** as identified as roll # 6001-00000-140150-0000.

- b) That the applicant enters into a development agreement whereby property owners (or their succession) will be required to develop the properties within **2 years** of the original date of purchase from the Township obtaining the necessary building and occupancy permits;
- b) That the Applicant of respective surplus properties who intend to store personal items must adhere to zoning bylaws (Sections 3.14, 3.15, and 3.28) and property standards thereof;
- c) The Applicant wish to develop and build on their adjacent and respective vacant lots will need to seek Council approval of a "Deeming Bylaw" that blends the properties together, therefore, allowing for the minimum zoning requirements;
- d) That All Applicants for respective surplus properties will be responsible, at their own cost, for the removal of any structures (if applicable) and debris; and
- e) That the Applicant will be responsible for all legal and utility hook-up fees (i.e., both vendor and purchaser) associated with the sale, transfer, and title transactions associated with the respective properties.
- f) That the applicant be advised that they must provide written confirmation to the Manager of Planning, Development and Engagement Services that they are in agreement of the noted terms within 14 days upon Council approval.

Carried

Motion: #2021.08.16.192

Moved by: Deputy Mayor Greg Waldock

Seconded by: Cllr. Shaun Defeo

THAT, Council for the Corporation of the Township of Ignace does hereby accept the expression of interest for Roll #: 6001-00000-140126-0000, in the amount of \$1,100.00 at the Regular meeting of Council this 16th day of August 2021.

AND FURTHER THAT, Council approves and direct Administration to execute the sale of the Township of Ignace surplus property for a total of **\$1,100.00** as identified as roll # 6001-00000-140126-0000.

- a) That the applicant enters into a development agreement whereby property owners (or their succession) will be required to develop the properties within **2 years** of the original date of purchase from the Township obtaining the necessary building and occupancy permits;
- b) That the Applicant of respective surplus properties who intend to store personal items must adhere to zoning bylaws (Sections 3.14, 3.15, and 3.28) and property standards thereof;
- c) The Applicant wish to develop and build on their adjacent and respective vacant lots will need to seek Council approval of a "Deeming Bylaw" that blends the properties together, therefore, allowing for the minimum zoning requirements;
- d) That All Applicants for respective surplus properties will be responsible, at their own cost, for the removal of any structures (if applicable) and debris; and
- e) That the Applicant will be responsible for all legal and utility hook-up fees (i.e., both vendor and purchaser) associated with the sale, transfer, and title transactions associated with the respective properties.
- f) That the applicant be advised that they must provide written confirmation to the Manager of Planning, Development and Engagement Services that they are in agreement of the noted terms within 14 days upon Council approval.

Carried

Motion: #2021.08.16.193

Moved by: Cllr. Shaun Defeo

Seconded by: Cllr. Debbie hart

THAT, Council for the Corporation of the Township of Ignace does hereby accept the expression of interest for Roll #: 6001-00000-140109-0000, in the amount of \$ 800.00 at the Regular meeting of Council this 16th day of August 2021.

AND FURTHER THAT, Council approves and direct Administration to execute the sale of the Township of Ignace surplus property for a total of **\$ 800.00** as identified as roll # 6001-00000-140109-0000.

- a) That the applicant enters into a development agreement whereby property owners (or their succession) will be required to develop the properties within 2 years of the original date of purchase from the Township obtaining the necessary building and occupancy permits;
- b) That the Applicant of respective surplus properties who intend to store personal items must adhere to zoning bylaws (Sections 3.14, 3.15, and 3.28) and property standards thereof;
- c) The Applicant wish to develop and build on their adjacent and respective vacant lots will need to seek Council approval of a "Deeming Bylaw" that blends the properties together, therefore, allowing for the minimum zoning requirements;
- d) That All Applicants for respective surplus properties will be responsible, at their own cost, for the removal of any structures (if applicable) and debris; and
- e) That the Applicant will be responsible for all legal and utility hook-up fees (i.e., both vendor and purchaser) associated with the sale, transfer, and title transactions associated with the respective properties.
- f) That the applicant be advised that they must provide written confirmation to the Manager of Planning, Development and Engagement Services that they are in agreement of the noted terms within 14 days upon Council approval.

Carried

13. Confirmatory By-law

Motion: #2021.08.16.194

Moved by: Cllr. Debbie Hart

Seconded by: Deputy Mayor Greg Waldock

THAT, By-Law #58/2021 – Being A By-Law to Confirm the Proceedings of The Council of the Corporation of the Township of Ignace Regular Meeting dated August 16, 2021 be read a First, Second, and Third Time, and Passed.

Carried

14. Adjournment

Motion: #2021.08.16.195

Moved by: Cllr. Debbie Hart

Seconded by: Cllr. Shaun Defeo

THAT, the Regular Meeting of Council this 16th day of August 2021, be adjourned at 9:55 p.m.

Carried

Mayor Penny Lucas

Deputy Mayor Greg Waldock

Councillor Debbie Hart

Councillor Shaun Defeo

Councillor Chantelle Tucker

Lynda Colby, Clerk



Mayor's Report - September 2021

Thank you everyone for taking the time to keep track of what is happening at the Township of Ignace Municipal Office, Council and the community at large.

This past month (summer winding down) has been very busy for Council, Administration and Public Works, working with numerous people, events and projects:

- Paving streets, grooming grounds throughout the community and demolition of abandoned trailers in the Trailer Park
- Ignace Fire Department
 - o Darryl Tucker, Fire Chief
 - o Dale Smyk – Fire Smart Plan and Emergency Preparedness
- Nuclear Waste Management Organization (NWMO)
 - o Numerous on-line and in person meetings
 - Willingness Survey
 - Partnership Working Group
 - Visit with Laurie Swami, President and Lise Morton, VP Site Selection and my first visit to White Otter Castle – Thank you Ignace Airways
- Association of Municipalities of Ontario (AMO)
 - o Yearly AGM and meetings with various ministers representing both Kenora District Municipal Association (KDMA), Kenora District Services Board (KDSB) and Northern Ontario Service Delivery Association (NOSDA)
 - Attorney General, Solicitor General, Long Term Care, Mental Health and Addictions, Municipal Affairs & Housing, Health, Labour Training & Skills, Education, Children Community & Social Services and the Honourable Greg Rickford, MPP
- Silver Tops Senior Centre re the senior housing and hall
- Ontario Police Services Board and other Board and Committee meetings
- Satellite Municipal Office - 33 King St., Dryden – stop in to see us if you are in the area

September will see the Township getting ready for fall and winter – putting away summer equipment and checking and getting equipment and infrastructure ready for the coming months.

As always, it is my pleasure to serve you and I invite you to call me or come for a visit if there is something you would like to discuss. Thank you to everyone who helps to make Ignace the fabulous community that it is.

Penny Lucas, Mayor

Tel: (807)934-2202, ext. 1038 Cell: (807)220-0217 plucas@ignace.ca

The Corporation of the Township of Ignace

Staff Report

To: Council

From: Christy McIntomney, Treasurer

Meeting Date: September 20, 2021

Subject: Monthly Finance Department –August 2021

RECOMMENDATIONS:

1. THAT Council receives the August 2021 Monthly Report for the Township Finance Department for information purposes.

DISCUSSION:

Introduction

Overview of the August 2021 monthly report for the Finance Department.

Highlights Staffing Changes

No Staffing Changes

Utilities

Staff are continuing to bill monthly for utilities, a review is being conducted on all accounts to ensure every property with the services are being billed. A report will be coming to Council to discuss the accounts with high reads along with the infrastructure fees charged to customers who do not use the services within in the next few months to be reviewed and for further direction from Council.

Accounts Payable/Receivables

The Accounts Payables are now on a scheduled cycle for bi-weekly cheque runs. The Accounts Receivables are being billed and reconciled on a monthly basis.

Municipal Taxes

The final tax billing were mailed to customers in July, payments for the final tax bill are due September 30th, and October 31, 2021.

Payroll

Payroll accounts are reconciled on a monthly basis and changes to employee accounts are updated as required.

Budget Process

The 2022 budget process will be starting with the Leadership Team by the end of September. A report will be coming to Council in November with a proposed schedule for the 2022 budget.

Audit Process

The Finance Team is currently working on completing the 2019 year end. The Auditors from BDO are currently at the Township doing the final audit on the 2019 year end. They have scheduled two weeks in house and are hoping to have the completed financial statements near the end of October 2021. The Finance Team will start working on the 2020 year end once the auditors advise the 2019 is now ready for inputting into the Financial Information Return.

Conclusion

The Finance Department has been moving forward with improved efficiencies, completed the Final Tax Billings for 2021. Reconciliations are done on a monthly basis which will make for a smoother year end process for 2021.

As the finance department continues to move forward it is still very busy due to the back log of the year ends.



Christy McIntomney, *Dipl. M.M.*
Treasurer

Prepared By: Jeff Lederer, Manager of Planning, Development, and Engagement Services

Report To: Mayor and Council

Subject: August Department Review

Date: September 6, 2021

A. Administration

We continue to review and update planning and development literature as well as incorporate new provincial guidelines into our everyday practices. Property transactions continue to be busy – we reviewed/prepared 12 property compliance certificates as well as review 26 zoning inquires. We have updated our site plan control and parking bylaws. The building activity has continued to pick up activity with 14 building reviews/permits filed with the Township of Ignace.

Recreation will now be part of the Planning, Development, and Engagement Services. We welcome Katelyn Hamre to our department and look forward to expanding our planning and programming options for the community. The department will undergo a review and possible name change as part of the corporate review starting in mid-Fall.

B. Policy

1. Site Plan Control

As part of the Official Plan, ALL properties, development, and activities along the Highway Corridor and commercial-related activities. We will be updating the site plan by-law for council review and approval. An updated site plan control by-law has been developed that is based on provincial standards and expectations as it relates to present and future development of properties located along the highway corridor.

2. Proposed Recreation Master Plan

In collaboration with the Recreation Programmer, we will be exploring ideas in developing a Recreation Master Plan for the Township of Ignace. Upon the return of Recreation Programmer in mid-September, we will begin to explore the possibilities and prepare a framework for further discussion.

Through public input and research, this plan will be an actionable strategy that adapts to changes needs of the community. It will assist the Township, recreation committee, and stakeholders in making strategic investments to ensure a healthy community, improve the quality of life for residents, and encourage a strong economy and sustainable environment.

The Master Plan will explore topic areas including, but not limited to: indoor/outdoor recreational facilities, community well-being programs/services, healthy living protocols, and parks and open spaces,

3. Arts and Culture Master Plan

The purpose of the Arts and Culture Master Plan is to help define the goals, objectives and priorities for the municipality for a five-year period. The Plan will broadly examine all the arts and cultural activities/features that are available in Ignace Township using feedback from community and stakeholders. This feedback will help not only identify aspirations and gaps of arts/culture but help develop the action framework to address future needs. Community surveys, along with open houses will allow for residents' thoughts about Ignace's arts and culture scene. The contribution to the Ignace Arts & Culture Master Plan is important to our community and the feedback we receive will help us support and grow the arts and culture scene in Ignace. It will also help prioritize areas of development for arts and culture providing direction to capital and grant opportunities moving forward.

C. Community/Municipal Projects

1. Senior Centre Complex

We continue to work closely with the KDSB, MBCHCH, and Silver Tops in developing a 20-unit facility. We are awaiting next steps from KDSB regarding Requests for Redevelopment.

2. Plaza Redevelopment

The asphalt paving and painting of lines have been completed. The front boulevards (between the highway and parking lot) is planned to be regraded and cleaned using small gravel at the end of September/beginning of October. Large planters and furniture will be placed in this area along with new tree grates throughout the plaza in late Spring 2022.

3. Senior Walk/Urban Art Trail

Stage 1 of this project has been completed (from Pine Street to McLeod Street) and West Street (between Beaver and Davey Lake) with new asphalt and line painting to designate biking and walking lanes. As per MNRF recommendations, some remediation work will be required to ensure that materials do not further erode into the creek bed. A new culvert sleeve is also being proposed as the current one is rusted and not working to its optimal potential. In late fall/early winter, we will be also commissioning art pieces from local artists that captures and celebrates the community spirit and natural beauty that surrounds us.

As part of this trail, Lily Pad Road was also paved. The parking area was paved as well by Lily Pad Pond. Some remediation work, as per MNRF recommendations, is needed along the pond (i.e. guardrail) to deter ATVs from entering and exiting the area disturbing the natural habitat

4. Age Friendly Plan

We are in the process of assessing various frameworks to help us prepare the most appropriate Age Friendly Plan for the community. Our intent is to collaborate with Mary Berglund Community Health Centre Executive Team to help complete the plan.

5. Corporation Plan

In collaboration with the Communications Specialist, we will develop a framework to better understand the organizational structure to help us better deliver services and programs

6. Doggie Park

We are hoping to finalize plan and currently looking at options for grant funding.

D. Grant Applications

1. NOHFC Funding

We continue to work on grant funding for the Ignace Silver Tops Centre, Ignace Recreation Complex (mechanical and electrical, hall and kitchen upgrades), TAC bathrooms, Urban Art Trail, and Landfill.

2. High Speed Internet Grant

We continue to provide information as requested and anticipate a decision sometime in early fall.

3. Infrastructure Grant – Covid-19

We are happy to announce that our application for landfill upgrades (\$100,000) have been awarded to the Township of Ignace. We currently have another \$100,000+ allocated from a previous grant. Combined, we will plan for new scales, security, and building. Planning will begin shortly.

E. ICNLC/NWMO Engagement (submitted and prepared by Leisel Edwards)

We continued to actively engage with our partners with NWMO. We will begin discussions regarding the parameters of a hosting agreement.

Mayor Lucas and Jeff Lederer continue to meet with the NWMO Relations Manager each week to discuss ongoing individual and joint projects as well as identify new opportunities for engagement and projects. I have updated the NWMO scorecard for Q4 and reporting protocols.

Community Studies: The RFPs for three out of the five community studies i.e., Community and Culture; Economics and Finance and; People and Health were issued and through a comprehensive evaluation process involving both the Township and NWMO, successful proponents were selected. Responses from selected consultants to undertake the Tourism and Infrastructure studies are still pending.

The Ignace and Area Community Studies Working Group comprising of local and regional stakeholders continue to meet to share their knowledge and insights on baseline and community studies. Their input will ensure the Advanced Phased Management (APM) project aligns with the community's project vision and provide information on the area's hosting suitability to facilitate informed decision making.

Funding/Grants: The Township has submitted a phase one (1) funding application to NOHFC for the Seniors Walk/Urban Art Trail and is currently awaiting a response before proceeding to the next funding stage. NOHFC advisors have been working with the Township to streamline other funding applications for the

Senior's Centre and Recreation Complex/Arena to ensure success. Newly released funding streams are being explored for upcoming community projects.

Willingness Project: The Township and NWMO continue to collaborate on engagement efforts (workshops, round table discussions, events) geared towards informing Ignace residents on the Adaptive Phased Management (APM) project as well as encouraging them to share their thoughts on how the community can determine or express their willingness to implement the project in the area.



Township of Ignace
34 Highway 17 West, P.O. Box 248 Ignace, ONTARIO P0T 1T0
Phone: 807-934-2202 Fax: 807-934-2864
Ignace.ca

Prepared By: Lynda Colby, Clerk
Report To: Mayor and Council
Subject: Corporate Service Department Update
Date: September 09,2021

Corporate Service Update:

The Corporate team is committed to delivering critical support and continue to actively work diligently daily with the reviewing and updating of Township by-laws, preparation of Council packages and minutes, scheduling and attending various committee meetings, completion of marriage and lottery licenses while ensuring integrity and efficiency of the Township information.

Rhonda Smith, Documentation and Asset Management Specialist recently updated the following by-laws which were passed at the August 16,2021 Council meeting.

- 50.2021** Amend By-law 02.2019 a By-law to Adopt a Comprehensive Policy and Procedures Manual in accordance with the Occupational Health and Safety Act, R.S.O. 1990, c.01
- 51.2021** Amend By-Law 34-2021 a By-law to Establish Standards for the Maintenance and Occupancy of Property in the Township of Ignace.
- 52.2021** Amend By-Law 34.2021 a By-Law to Regulate and Govern the Use of Off-Road Vehicles within the Township of Ignace.
- 53.2021** Amend By-Law 38.2021 a By-Law to Regulate the Keeping of Animals and Confirm Fees and Charges as Imposed for Animal Control and Enforcement in the Township of Ignace.
- 54.2021** Amend By-law 39.2021 a By-law to Prohibit and regulate noise with the Corporation of the Township of Ignace.
- 55.2021** Amend By-Law 40.2021 a By-Law to Prohibit and Regulate Traffic, Parking and the Use of the Roads
- 56.2021** Amend By-Law 43.2021 a By-Law to Control the use of Motorized Snow Vehicles with the Township of Ignace
- 57.2021** Amend By-Law 44.2021 a By-Law to Regulate and Control the Use of Public Beaches and Tourist Attraction Centre Picnic Area within the Township of Ignace.

On August 20,2021 the Township of Ignace received confirmation of approval from the Office of the Regional Senior Justice Ontario Court of Justice Northwest Region approval of the set fines for By-Law # 37.2021 (Off Road Vehicles); By-Law # 38.2021 (Keeping of Animals); By-Law 39.2021 (Prohibit & Regulate Noise; By-Law 40.2021 (Control and Regulate Traffic, Parking and the Use of the Roads: By-Law # 43.2021 (Control and Use of Motorized Snow Vehicles; By-Law 44.2021 (Regulate and Control the Use of Public Beaches and Tourist Attraction Information Centre Picnic Area).

The Township of Ignace continues to review the Township By-Laws reviews to ensure all records are updated and current. Township By-Laws can be viewed on the Township website: <https://ignace.civicweb.net/filepro/documents/>

Congratulations and thank you to Rhonda Smith for the hard work and dedication that have been completed to date and continue to do on a daily basis.

Asset Management:

Rhonda has been reviewing the Township Asset Management information and has been enrolled in the IAM Certificate Virtual Workshop with Public Sector Digest commencing on Friday, September 17th, 2021 which will consist of 6 Sessions, 4 hours each until October 22, 2021.

The workshop covers the following topics:

- What is asset management?
- Organizational Context and Stakeholder needs
- Asset Planning and Alignment
- Asset life cycle Management
- Risk management and risk informed decision making
- Information and information systems
- Leadership, structure, and change management
- Performance management & continual improvement
- Certificate Exam Preparation

Municipal By-Law Enforcement (MLEO)/ Property Standards (PSO) and Animal Control Officer REPORT

The Township of Ignace would like to thank Pam Flory for her years of dedicated services as the Animal Control Officer for the Township.

Effective Wednesday, September 01,2021 Dan Arbour Township’s MLEO/PSO, will also be responsible for the Animal Control within the Township of Ignace. Residents are encouraged to obtain dog tags from the Township of Ignace or the Animal Control Officer to ensure compliance with the Township of Ignace **By-Law 53.2021** - Regulate the Keeping of Animals and Confirm Fees and Charges as Imposed for Animal Control and Enforcement in the Township of Ignace.

Dog tags may be purchased at the Township of Ignace. The fees for dog tags are as follows:

- All dogs must be registered and licensed annually, no later than March 1st, or within fourteen (14) days of acquiring a dog at any later date, which are registered onto the Township program to ensure accurate documentation.
- Dog tags should be securely fixed to dogs and in clear display at all times, except when lawfully being used for hunting.
- Dogs must be kept on a leash at all times and under control of some person when being walked in public.
- No more than three (3) dogs can be kept on any residential, commercial or industrial property.
- Owners are expected to pick up the excrement left by their dog on any property within the Township, including their own.

Dog Registration (Tag) Fees:

- For each male dog (not neutered) - \$ 50.00*
- For each male dog (neutered) - \$ 25.00
- For each female dog (not spayed) - \$ 50.00*
- For each female dog (spayed) - \$ 25.00
- Replacement dog tags - \$ 5.00

* The \$ 25.00 fee applies if the owner can supply proof that he/she is a registered breeder

Residents who may have concerns with dogs at large please contact the Township of Ignace office at (807) 934-2202, or (807) 747-2202 for assistance with regards to their concerns.

2021 Annual Emergency Exercise & CEMC / Fire Smart Plan:

The Township of Ignace is required on a yearly basis to ensure compliance for the Township Emergency Management Plan in accordance with the Emergency Operation Control Group.

A meeting was held with Mr. Dale Smyk, Mayor Penny Lucas, Barb Woolner (Fire Department) and Lynda Colby, Clerk to review necessary requirements for the mandatory training session.

The training session has been scheduled for November 01,2021 where the Emergency Management team and key partners will participate in the exercise. During the meeting it recommended that the Fire Smart Plan be presented by Mr. Dale Smyk at the Monday, Sept. 20,2021 Council meeting.

Committees:

Ignace Municipal Aerodrome Advisory Committee (IMAAC) - members of the committee met on June 23,2021 to review the Aerodrome and made recommendation to the Public Works Department with regards to ground maintenance to ensure the Township asset is maintained. Next IMAAC meeting is scheduled for Friday, Sept. 10,2021 at 11 am at the Township Aerodrome facility. Anyone who may have questions with regards to the meeting please contact Roxanne Cox at the Township office.

Ignace Cemetery Committee (ICC) members of the committee met on Wednesday, August 31,2021 to review work to date, as well as look at planning for the future work to be completed by the dedicated Public Work team. The next ICC meeting is scheduled for Wednesday, October 13th,2021 at 9 am at the Silver Tops Centre. Anyone who may have questions with regards to the meeting please contact Lynda Colby at the Township office.

Ontario Police Service Association Board Committee (OPSAB) meet on August 17,2021 and are scheduled to meet November 2021 next quarterly meeting. Anyone who may have questions with regards to the meeting please contact Roxanne Cox at the Township office.

The **Economic Development Advisory Committee (EDAC)** met on Wednesday, August 25th,2021 at 6:30 pm with the next meeting scheduled for September 29,2021 at 6:30 pm. Anyone who may have questions with regards to the meeting please contact Leisel Edwards at the Township office.

Lynda Colby
Clerk



Township of Ignace

34 Highway 17 West

P.O. Box 248

Ignace, Ontario P0T 1T0

Phone: 807-934-2202 Fax: 807-934-2864

Prepared By: Lynda Colby, Clerk
Report To: Mayor and Council
Subject: August Departmental Review
Date: September 4, 2021

Infrastructure & Recreational Service Manager Update – with the recent resignation of the Public Works Manager Ralph Cox, the Township of Ignace is currently in the process of recruiting a replacement for the Manger position within the Public Work department. The posting is currently advertised on the Township website, social media page and the Crossroads Employment Centre for the position of the Infrastructure & Public Works Manager position closing on Friday, September 17,2021 at 3 pm.

PW Activity Update

A we near the end of the summer the public works team has been busy with seasonal resident water turn off and meter removal request.

The fall major sewer flushing of the municipal sanitary sewer lines are scheduled to be flushed the week of September 13th to 17,2021 to ensure preventative maintenance of all sanitary sewer line.

Commencement of the major cleaning at the Recreation Centre is currently being completed by the Arena staff in preparation for facility plant start up mid-September in preparation for the winter ice season to open at the beginning to mid-October 2021.

A five-year service maintenance agreement has been signed with Cimco based out of Winnipeg Manitoba, who will be responsible for the ice plant service maintenance at the Recreation Centre for the next five years.

In the 2021 budget Council approved the replacement of Compressor # 1 as the current asset is nearing end of life cycle and replacement is recommended. A new compressor has been ordered and will be installed by Cimco.

Regular landfill maintenance continues to ensure that the Township is in compliance with the Ministry of Environment, as well as following the Design and Operating plan (DOP) completed by Pinchin Consultants.

Ignace Aerodrome Advisory Committee:

A meeting with the committee was held on September 10,2021 where recommendation of brushing 50 feet from the run way be cleared to ensure safety in the event that plane is required to land at the facility.

With the assistance of the dedicated summer students and Public Works staff the area has been brushed along the runway.

During the brushing exercise and a review of the extensive brush piles at the aerodrome and landfill site consideration chipping the brush piles and using the material for interim cover at the landfill site was reviewed with Pinchin Environmental Specialist and agreed that this would be acceptable material to utilize at the landfill site as per the Ministry of Environment and the Township design and operating plan.

A chipper has been rented from United Rental and the chipping will commence the week of September 13th, 2021, and transported to the Township landfill site.

New signs have been ordered for the facility from Boreal signs and are expect to arrive in the next couple of weeks.

The next IAAC meeting is scheduled for Friday, September 10,2021 at 11 am to review the work completed to date.



Tower hill Sliding Hill:

As we approach the winter season the Public Works department have been diligently working at preparing the sliding hill for the upcoming winter season where residents of all ages will be able to enjoy the hill.



Walking Trail - Agimac Creek / Lily Pad Pond – Paving

With the completion of the new walking trail along (Agimac Creek) and additional paving at Lily Pad and then the significant precipitation that we experience in the month of August additional work will be required as per the Ministry of Natural Resources requirements.

Meetings were held with MNR, Thunder Contracting and Township of Ignace to review sites silt fencing was installed to mitigate and further debris entering the Agimac Creek and Lily Pad Pond. A remediation plan has been put in place to ensure compliance as per the MNR requirements. A work permit has been issued by the MNR for the necessary work required at both site with an expected completion date of October 31,2021.

Regards,

Lynda Colby
Clerk



Prepared By: Katelyn Hamre, Recreation Programmer

Report To: Mayor & Council, September 20, 2020

Subject: Recreation Department Update - September

Mayor & Council,

The month of September will be a quiet one for the Recreation Department. Our summer students are off to their next endeavors, while Katelyn will be off until September 15 - getting married!

To follow up from our August events, Kids Fest had a total of 130 participants. Our Bike Rodeo had 16, providing the heat this day we were impressed. The Recreation Department provided free slushies and an obstacle course. Day Camps have wrapped up until next year, here is to hoping they will be hosted in person. Court Sports will be on hold until we open for the winter season. Please see attached Financial Reports.

Mary Berglund Community Health Centre and the Recreation Department will continue their partnership with Kids Zone. We will start back up on September 22. In person in the Upper Hall, as well as Take Home options will be offered this year. Google forms for registration have been shared online. Paper copies are available for those interested.

The Recreation Committee meeting will take place September 27 at 7:00 pm. An online link will be provided. Some topics up for discussion are Garden Gnomes, Fall/Winter Programming and the Outdoor Rink Project.

Thank you for your time,

Katelyn Hamre

Katelyn Hamre

Organization:	Township of Ignace Recreation Department
Type of Statement/Report:	Financial Report
Project, Program or Event:	Kids Fest
Date or time period:	August 14, 2021

Revenue	Description	Planned
Organization	G-760-0500-5100 Program Materials	\$ 875.00
Grants	-	\$ 0.00
Fees		\$ 0.00
Fundraising	-	\$ 0.00
Donations	-	\$ 0.00
Other	-	\$ 0.00
In-Kind Contributions ^[1]	-	\$ 0.00
TOTAL REVENUE		\$ 875.00

Expenses	Description	Planned
Staff/Personnel ^[2]	-	\$ 0.00
Facility ^[3]	-	\$ 0.00
Program Supplies	Pop's Kettle Corn Inc. (175 bags at \$3.75 each)	\$ 741.56
Food		\$ 0.00
Equipment	-	\$ 0.00
Transportation		\$ 0.00
Prizes	-	\$ 0.00
Promotion	-	\$ 0.00
Administrative ^[4]	-	\$ 0.00
Insurance	-	\$ 0.00
Other	-	\$ 0.00
TOTAL EXPENSES		\$ 741.56
Balance + / -		\$ 133.44

The Recreation Committee advised we budget for \$5.00 per family for a total of \$875.00.

Volunteers Involved

Jody Waldock as Iggy – 2 hours

Remaining Popcorn was distributed at our Bike Rodeo

Organization:

Township of Ignace Recreation Department

Type of Statement/Report:

Financial Report

Project, Program or Event:

Take Home Day Camps

Date or time period:

6 weeks from July 12 to August 20

Revenue	Description	Planned
Organization	G-760-0500-5100 Program Materials	\$ 2,000.00
Grants	-	\$ 0.00
Fees		\$ 0.00
Fundraising	-	\$ 0.00
Donations	\$2000 Hydro One, \$1400 MBCHC	\$ 3,400.00
Other	-	\$ 0.00
In-Kind Contributions ^[1]	-	\$ 0.00
TOTAL REVENUE		\$ 5,400.00

Expenses	Description	Planned
Staff/Personnel ^[2]	-	\$ 0.00
Facility ^[3]	-	\$ 0.00
Program Supplies	Shop-rite., Walmart, Amazon, Dryden Dollar Stores, Book Outlet, Michaels	\$ 4,596.93
Food		\$ 0.00
Equipment	-	\$ 0.00
Transportation		\$ 0.00
Prizes	-	\$ 0.00
Promotion	-	\$ 0.00
Administrative ^[4]	-	\$ 0.00
Insurance	-	\$ 0.00
Other	-	\$ 0.00
TOTAL EXPENSES		\$ 4,596.93
Balance + / -		\$ 403.07

Summary of Expenses by weeks

- Space Week \$892.26
- Kids in the Kitchen \$1,078.18
- Stem Week \$ 398.30
- Around the World \$ 961.20
- Science Week \$436.46
- Adventure Week \$830.53

Remaining budget was unable to be spent due to financial limitations

Organization:	Township of Ignace Recreation Department
Type of Statement/Report:	Financial Report
Project, Program or Event:	Court Sports
Date or time period:	Tuesdays & Thursdays from 3:30 pm to 6:30 pm

Revenue	Description	Planned
Organization		
Grants	-	\$ 0.00
Fees	July 20 to August 19	\$ 185.00
Fundraising	-	\$ 0.00
Donations		
Other	-	\$ 0.00
In-Kind Contributions ^[1]	-	\$ 0.00
TOTAL REVENUE		\$ 185.00

Organization:	Township of Ignace Recreation Department
Type of Statement/Report:	Financial Report
Project, Program or Event:	Basketball Clash - Hosted by Summer Students
Date or time period:	August 16, 2021 3pm to 6:30 pm

Revenue	Description	Planned
Organization	G-760-0500-5100	\$ 31.76
Grants	-	\$ 0.00
Fees	-	\$ 0.00
Fundraising	-	\$ 0.00
Donations	-	\$ 0.00
Other	-	\$ 0.00
In-Kind Contributions ^[1]	-	\$ 0.00
TOTAL REVENUE		\$ 31.76

Expenses	Description	Planned
Staff/Personnel ^[2]	-	\$ 0.00
Facility ^[3]	-	\$ 0.00
Program Supplies	Water & Signage	\$ 31.76
Food		\$ 0.00
Equipment	-	\$ 0.00
Transportation		\$ 0.00
Prizes	-	\$ 0.00
Promotion	-	\$ 0.00
Administrative ^[4]	-	\$ 0.00
Insurance	-	\$ 0.00
Other	-	\$ 0.00
TOTAL EXPENSES		\$ 31.76

Mary Berglund Community Health Centre
& The Ignace Recreation Department bring you

AFTER SCHOOL *KIDS ZONE* PROGRAM AGES 5-13



The program offers:

- ✓ Option to participate from home or in person on Wednesdays from 3:30 to 5:30 pm
- ✓ Participate in a variety of activities & mini-workshops designed to create awareness on issues such as: self-esteem, self confidence, character building, anti-bullying and friendships as well as many other topics

**Registration
NOW
OPEN!**

807-938-7749
recprogrammer@ignace.ca

FREE!



Township of Ignace Fire Department
August 2021 Report

To: Township of Ignace Mayor Penny Lucas and Council Members
From: Darryl Tucker, Fire Chief
Date: September 3, 2021
Subject: Monthly Update for August 2021

Active Members: 16

Total Emergency Calls – 8

Total Town Calls – 5 (1 false Alarm and 3 Gas leaks)

Highway Accidents – 3

Administration:

Fire Clerk took some time away from the office.

Filing and organizing Training materials.

Handed in the Fire Department credit card on August 24, 2021 and a new one will be issued within a couple weeks.

Ordered the Fire Chief's uniform and a helmet.

Getting quotes on fixing the roof of the fire hall. It has been leaking down through the attic into the training room creating a large hole in the ceiling.

Training:

Summer Break!

EOC Meeting: August 17, 2021 (Robert Berube/CEMC chaired the meeting)

Certificate of Recognition to IFD from OPP: August 17, 2021 For their utmost professionalism, co-operation and efficient emergency response for the Township of Ignace.

NWMO Meeting: August 27, 2021 Fire Chief Darryl Tucker met with Laurie Swami, President and CEO along with Lise Morton, Vice-President, site selection committee of NWMO. Discussion regarding role of IFD with respect to MWMO facility.

Fire Chief Darryl Tucker

Township of Ignace Fire Department

115 Front Street P.O. Box 856

Ignace, Ontario POT 1T0

Tel: 807-934-2211



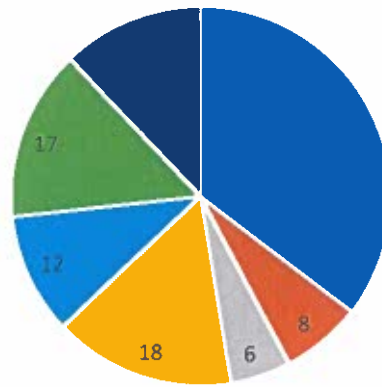


Prepared By: Dan Arbour, MLEO/PSO
Report To: Mayor and Council
Subject: MLEO/PSO Activity
Date: September 7, 2021

Background

This report has been generated to provide the Township of Ignace, Mayor and Council a detailed account of the types of calls and duties that I have been addressing since my last report.

Types of Calls



- Administration
- Property Standards
- Heavy Trucks
- Building Code
- Animal Control
- Patrol
- Zoning
- Traffic/Parking

Recommendation

That, the Council of the Corporation of the Township of Ignace receives the MLEO/PSO report pertaining to the activity of the MLEO/PSO and Animal Control Officer.

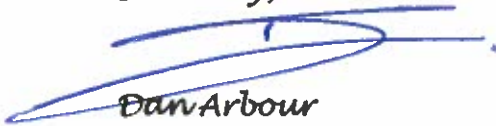
And Further That, Council does hereby acknowledge that there was a total of seventy-seven (77) formal complaints/inquiries made by the residents of Ignace. This number does not include the anonymous complaints that have been received.

And Further That, Council does acknowledge that Administration duties that are being conducted constitute approximately about 34.75% of my time.

Conclusion

That the Council of the Corporation of the Township of Ignace does hereby consider and acknowledge the contents of this report.

Sincerely,



Dan Arbour
Municipal Law Enforcement Officer
Property Standards Officer

Township of Ignace

***FIRE*SMART®**

Plan



Prepared by DCML Environmental, Health & Safety Services Inc.

EXECUTIVE SUMMARY

The purpose of a FireSmart plan is to provide a community with the steps to be taken to make it safer from the threat of a wildfire. These steps are a combination of operational and administrative initiatives to establish and maintain a FireSmart program. Ultimately, the municipality may want to work toward completing the criteria for and reaching the benchmarks of a FireSmart community.

The consultant made a number of field visits throughout the community during the spring, summer and early fall of 2019. The purposes of the field visits were multifold; to ground truth the wildfire hazard assessment that was presented in the spring, to delineate fire management zones and to document hazard issues through photos. He met with the Fire Chief and other stakeholders to discuss aspects of the plan.

This plan lays out several FireSmart goals for the community, including; the development of a community fuel break utilizing an existing forest access road, fuel reduction in selected zones and the broader community, public engagement and wildfire education and the formation of a FireSmart committee.

If a large wildfire were to threaten Ignace, it would likely encroach from a southwest to west direction. To provide a buffer between the community and the forest fuels, it is recommended that a fuel break be developed, using Agimak Road as its center. The fuel break can be a barrier to a small wildfire or provide an anchor point for fire crews to battle a large wildfire, either directly or indirectly.

Fuel reduction is the primary FireSmart tool used to reduce susceptibility to wildfire for a municipality and homeowners. It is recommended that the process be started by encouraging a fuel reduction program that targets four zones that are outlined in the plan. Fuel reduction and management are the collective responsibility of individual property owners and the municipality.

Any initiative such as FireSmart requires the buy in of community leadership and the residents to be successful. A strong public engagement and education program will give people the information, tools and examples to practice FireSmart principles. The public can be informed through a variety of channels, including meetings, literature, on line sources and demonstrations.

Residents along West Beach Drive could be at risk, if a wildfire were to cut off their evacuation route to Highway 17. It is recommended that an evacuation plan be developed for these residents to outline other avenues for egress from the area, if road were not an option. The Ontario Ministry of Natural Resources and Forestry (OMNRF) and Emergency Management Ontario may be able to provide assistance with this endeavour.

A FireSmart committee should be developed at the outset, to provide direction and continuity for the program over time.

INTRODUCTION

The Township of Ignace is a municipality located in the Kenora District, within the Province of Ontario. It is situated on Trans Canada Highway 17, midway between Thunder Bay and Kenora, approximately 250 kilometers from each community. The latest population estimate for the community (2017) is 1250 people. That number increases in the summer months, when cottage owners occupy seasonal properties on nearby Agimak Lake. In addition to being located on Highway 17, Ignace is the terminus for Highway 599, which runs north 300 kilometers to Pickle Lake.

The first basis for a community was established in 1879, when the Canadian Pacific Railway was built through the region. The Township of Ignace was incorporated in 1908. In the first half of the twentieth century, railway operations were the lifeblood of the community. Starting in the 1950s, the industry base expanded with the development of the forest industry, mining exploration and the construction of the TransCanada Pipeline. Due to the cyclical nature of the forest industry and the finite lifespan of mining, Ignace has experienced fluctuations in population and economic activities over the past several decades.

If either, or both, come to fruition, two major projects would have a large economic impact on Ignace in the years to come. The community is a candidate in the Nuclear Waste Management Organization site selection process for a repository for spent nuclear fuel that would be located approximately 50 km. to the west. Additionally, a mining company is in the initial stages of planning for the development of an iron ore deposit near Bending Lake, approximately 50 km. to the southwest.

Due to a large coniferous component in the forest outside and within the community, Ignace has tracts of high and extreme wildfire hazard that would allow fire to spread fairly quickly, under the right conditions. The purpose of this plan is to help the community reduce the risk of wildfire impacts and increase the ability to respond to wildfire emergencies. It is normally the community and stakeholders who are best at assessing the current conditions and finding solutions that work.

The OMNRF Fire Management Program is currently assisting communities in making FireSmart plans, with a strategic approach to developing processes to mitigate the impacts of wildfires that start outside or within a community. A community plan identifies high wildfire risk areas within the community and provides recommendations that can be implemented to help protect community values, should a wildfire occur.

THE PLANNING PROCESS

The planning process outlined in this document recommends six steps to create a comprehensive workable wildfire plan. By following these steps, municipalities should be able to achieve wide stakeholder involvement, assess vulnerabilities for the community's current resources and infrastructure, identify areas that need improvement and implement an emergency response and hazard mitigation plan.

Step 1 – Identify Stakeholders	Page 3
Step 2 – Fire Management Zones	Page 4
Step 3 – Describe the Community	Page 6
Step 4 – Infrastructure Assessment	Page 7
Step 5 – Wildfire Mitigation	Page 29
-Hazard Assessment	Page 32
Step 6 – Wildfire Response	Page 54
Conclusion	Page 55
Appendices	Page 56

STEP 1 – IDENTIFY STAKEHOLDERS

COMMUNITY CONTACT LIST

MUNICIPAL OFFICE	(807) 934-2202
FIRE DEPARTMENT	(807) 934-2211
ONTARIO PROVINCIAL POLICE	(807) 934-2265
AMBULANCE	(807) 934-6465
MARY BERGLUND COMMUNITY HEALTH CENTRE	(807) 934-2251
NORTHWESTERN HEALTH UNIT	(807) 934-2236
MINISTRY OF NATURAL RESOURCES AND FORESTRY (IGNACE OFFICE)	(807) 934-2233
MINISTRY OF NATURAL RESOURCES AND FORESTRY FIRE MANAGEMENT (DRYDEN OFFICE)	(807) 937-7341
HYDRO ONE	1-888-664-9376
BELL CANADA	0 (FOR EMERGENCIES)
TBAYTEL	1-800-264-9501
UNION GAS/ENBRIDGE	1-877-215-6959

STEP 2 – FIRE MANAGEMENT ZONES

Ignace lies in the Boreal Forest, surrounded by stands of primarily conifer trees, with a mix of poplar and birch. Additionally, several large pockets of forest lie adjacent to and within the populated area.

For planning purposes, the consultant selected four fire management zones, that will be addressed with respect to hazard assessment, issues and recommended mitigation measures. Areas outside of these zones generally do not pose as large a threat, but steps can be taken within them to make properties more fire safe. All homeowners can take the initiative to make their properties safer from a wildfire. Sources of information and direction on how to make a property safer are listed later in the plan.

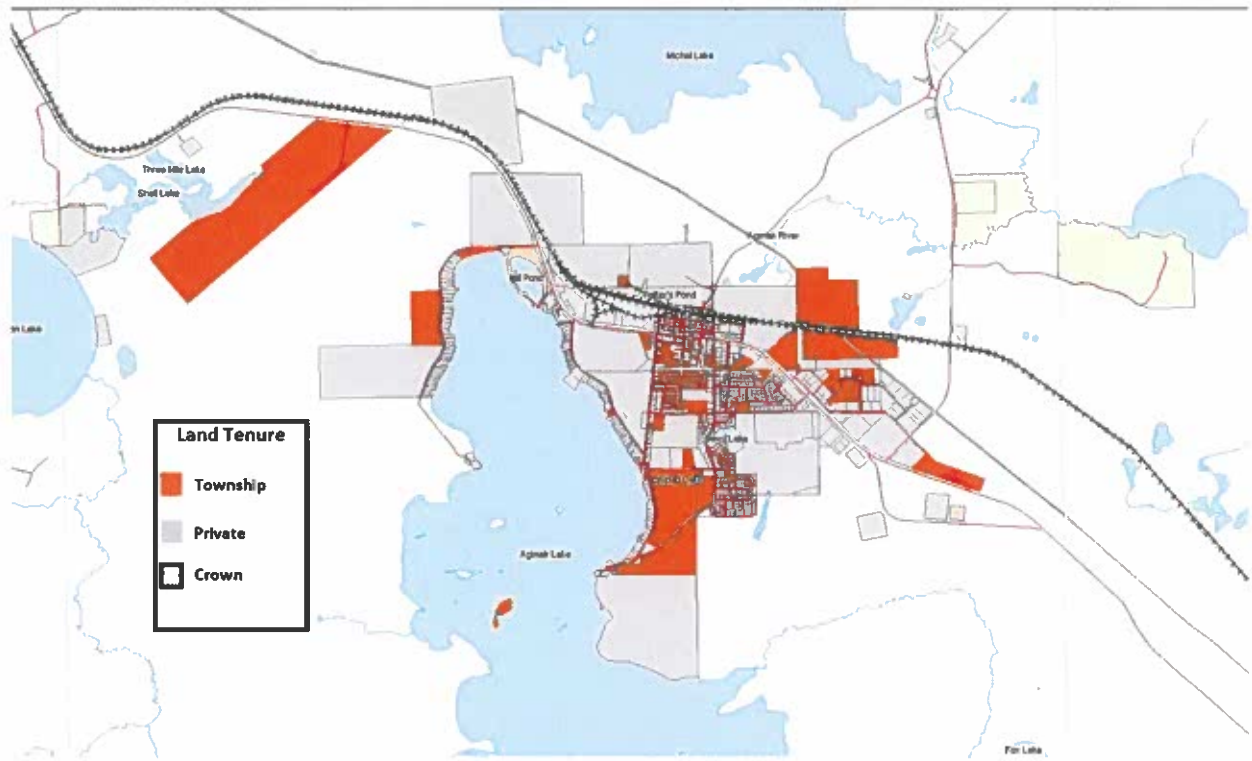
Land tenure may impact the ability to implement mitigation measures in the zones outlined below. Land in the zones is a mix of private, municipal and Crown holdings. While it would be easier to work on municipal and Crown lands, private landowners should be encouraged to participate in the program, perhaps on collaborative projects.

Zone A lies along the northwest shore of Agimak Lake and encompasses both sides of West Beach Drive, including all of the structures along the lakeshore.

Zone B is a triangular shaped area between Highway 17 and Lakeshore Drive, from their intersection, eastward to the municipal office complex and West Street and south to the intersection with Lakeshore Drive.

Zone C includes the primarily coniferous forested area bounded by West Street, Agimak River, Pine Street and Lily Pad Road. The zone is segmented by Davy Lake Road.

Zone D is the forest east of Davy Lake that runs south to the trailer park and the forest on the west side of Pine Street to Sorenson Drive and Lily Pad Road.



Ignace Township Land Tenure

STEP 3 – DESCRIBE THE COMMUNITY

Ignace is a typical small town in Northwestern Ontario, with a business core situated along Highway 17, which bisects the community. Infrastructure to provide key services is scattered throughout the town. Housing is dispersed from south of the CP Rail tracks on the north, to Agimak Lake. Approximately 140 seasonal and permanent homes are located along the lake's shoreline. In the event of an evacuation, residents have egress in three directions, via Highway 17 to the east and west and Highway 599 to the north.

Ignace is in the midst of the Boreal Forest, surrounded by stands of mixed (deciduous/conifer) and conifer composition. The greatest threat from wildfire encroaching upon the community lies to the west and southwest of Ignace. Young and maturing conifer dominated forest in that area provides fuels that could readily carry a wildfire to the community. In the past 25 years two wildfires posed a threat to the community, with one causing the evacuation of the West Beach Drive area. Zones B, C and D are forested areas within the built-up portions of the community that could pose a threat under the right conditions, if a wildfire were to originate within them.



Municipal Complex

IGNACE FIRE DEPARTMENT

Ignace has a volunteer Fire Department that operates out of a fire hall in the middle of town to provide fire services to its residents. Training on structural fires and small wildfires is provided to Fire Department members. The community relies on an agreement with the OMNRF Fire Management Program for wildfire responses. The Fire Department has a cadre of sixteen volunteers.



Ignace Fire Department Hall

STEP 4 - INFRASTRUCTURE ASSESSMENT

An onsite assessment of the community was conducted over several days during the summer and fall of 2019. Based on the assessment and digital information, the consultant decided to delineate four fire management zones based on their forest fuels composition and the potential threat that they could pose to community infrastructure and property.

Community infrastructure provides the services that residents rely upon to maintain their quality of life. The infrastructure is owned by the town and private sector. Due to

location and building construction composition, some infrastructure is more vulnerable to wildfire than others.

The municipal office complex, which provides administrative services to the community, is located at the eastern edge of Zone B and it could be vulnerable to a fire starting within that zone. The complex is constructed of a mix of wood, rock and concrete materials.

The Water Treatment Plant, located on the north side of the CP Rail tracks, is constructed of fire-resistant concrete and steel materials. Despite the fact that it is located adjacent to a large forested area, the facility should be immune to an encroaching wildfire. Similarly, the water pumphouse near Michele Lake, the water source for Ignace, should not be impacted by a wildfire, as long as the property is maintained to keep vegetation away from the structure. The Sewage Treatment Plant, near Agimak River, should not be threatened by wildfire, due to location and construction materials.



Water Treatment Plant



Sewage Treatment Plant

The Public Works complex on Lily Pad Road, on the edge of Zone C, is built of fire-resistant materials and has a buffer between it and the surrounding forest. Ecole Immaculate-Conception school is a new structure located next to Public Works. Location and construction materials contribute to making the building more fire safe. Due to its construction materials and location, the arena complex is safe from a wildfire that may encroach upon the community.



Public Works Complex

The Ignace landfill is located northeast of the community, off Highway 599. During the summer of 2019, a large area of forest along part of its boundary was harvested and the downed timber was still on the ground at the time of the site inspection. The balance of the landfill has a considerable buffer down to mineral soil between the treeline and the refuse. If the recently cut area is treated in the same way, the landfill will have a large buffer for any fire that originates in the refuse and attempts to escape to the nearby forest. The landfill has a designated location for the disposal of brush, which is burned when conditions are safe. The possible risk that the brush presents is if someone were to intentionally ignite the pile under hazardous burning conditions.



Recently harvested timber at landfill



Buffer between treeline and disposal area



Exposed mineral soil and sand provide buffer

The golf clubhouse and course are located to the northeast of the community, off of Highway 599. The course has been carved out of the Boreal Forest and is surrounded by stands of trees. The clubhouse would be vulnerable to a wildfire encroaching from the nearby forest. This standalone facility would benefit from a pre-installed sprinkler system that would provide passive protection to the building.



Ignace Golf Course Club House adjacent to tree line (propane tank in foreground)



Ignace Golf Course fairway

The Mary Berglund Community Health Center and Ontario Government Service Center building is located at the junction of Highways 17 and 599. The brick and concrete structure should not be impacted by wildfire, even though it is located adjacent to a conifer stand.



Mary Berglund Community Health Center and Service Ontario Center



OMNRF Fuel Cache



Helipad

Ambulance services are provided by the Kenora District Services Board from a base off of Highway 17. Due to its construction materials and location, the building is safe from a wildfire. Policing services are provided by the Ontario Provincial Police (OPP) under a contract with the community. The OPP base is located in a relatively fire safe area on Highway 17, on the east edge of town.



Ignace Ambulance Base



OPP Ignace Detachment

The Ignace Public Elementary and High School is located within Zone C, with adjacent forest on three sides. Although the brick construction building should not be impacted by a wildfire, the greater concern may be safely conducting an evacuation of students and staff, if a wildfire were to start nearby under extreme burning conditions.



Ignace Public Elementary and High School



Cleared underbrush in wooded area next to school parking lot



Old and decadent forest near the school

Hydro One provides electricity from its grid to Ignace. The distribution lines in the community could be susceptible to wildfire, since they run through some forested areas. Bell Canada communications lines could be similarly vulnerable. The communications towers within the community are not susceptible to wildfires, due to construction materials and generally fuel free areas around their bases.



Communications towers

Union Gas/Enbridge provides natural gas to Ignace via a link to the TC Energy Main Line to the north of town. A wildfire could impact the metering station located at the side of the Camp 325 forestry road. However, the facility is built of fire-resistant materials and the natural gas service would likely be turned off prior to the arrival of a wildfire, if time allowed.



TC Energy/Union Gas/Enbridge natural gas line valve north of Ignace



TC Energy Main Line right-of-way

Vehicle fuel for residents is provided by two service stations on Highway 17. These facilities would not be directly impacted by a wildfire, although they might be shut down if the town were threatened and possibly evacuated. A card lock commercial fuel dispensing facility is located off Highway 17, west of the municipal office complex. A wildfire would not likely impinge on the complex, but any fuel spills and above ground storage could be susceptible to falling embers from a large wildfire.



Cardlock fuel depot on Highway 17

The majority of the commercial establishments that provide retail services to residents and travellers is located in the Highway 17 corridor and would likely be spared from the direct impact of a wildfire.

Many individual properties, within and outside the zones, may be at risk for wildfire impacts. The risk arises from two sources. The location of structures within or adjacent to one of the four fire management zones, puts them at risk due the forest that surrounds them or lies nearby. Buildings that are in relatively safe locations may be at risk, if the properties are not properly treated from a fuel management standpoint.

ECONOMIC VALUES AT RISK

Most of the entities that provide services have been addressed in the infrastructure at risk section. Two facilities, located away from the main core, could be at risk, under the right burning conditions. The Northwoods Motor Inn, along Highway 17 to the east of town, has a large forested area to the south, but the risk is buffered by a fuel break around the facility. The Lone Pine Motel, on Agimak Lake, has an extensive forested area near it, across Sorenson Drive. However, it has a large fuel break between the motel and the forest which would mitigate the risk to the facility.



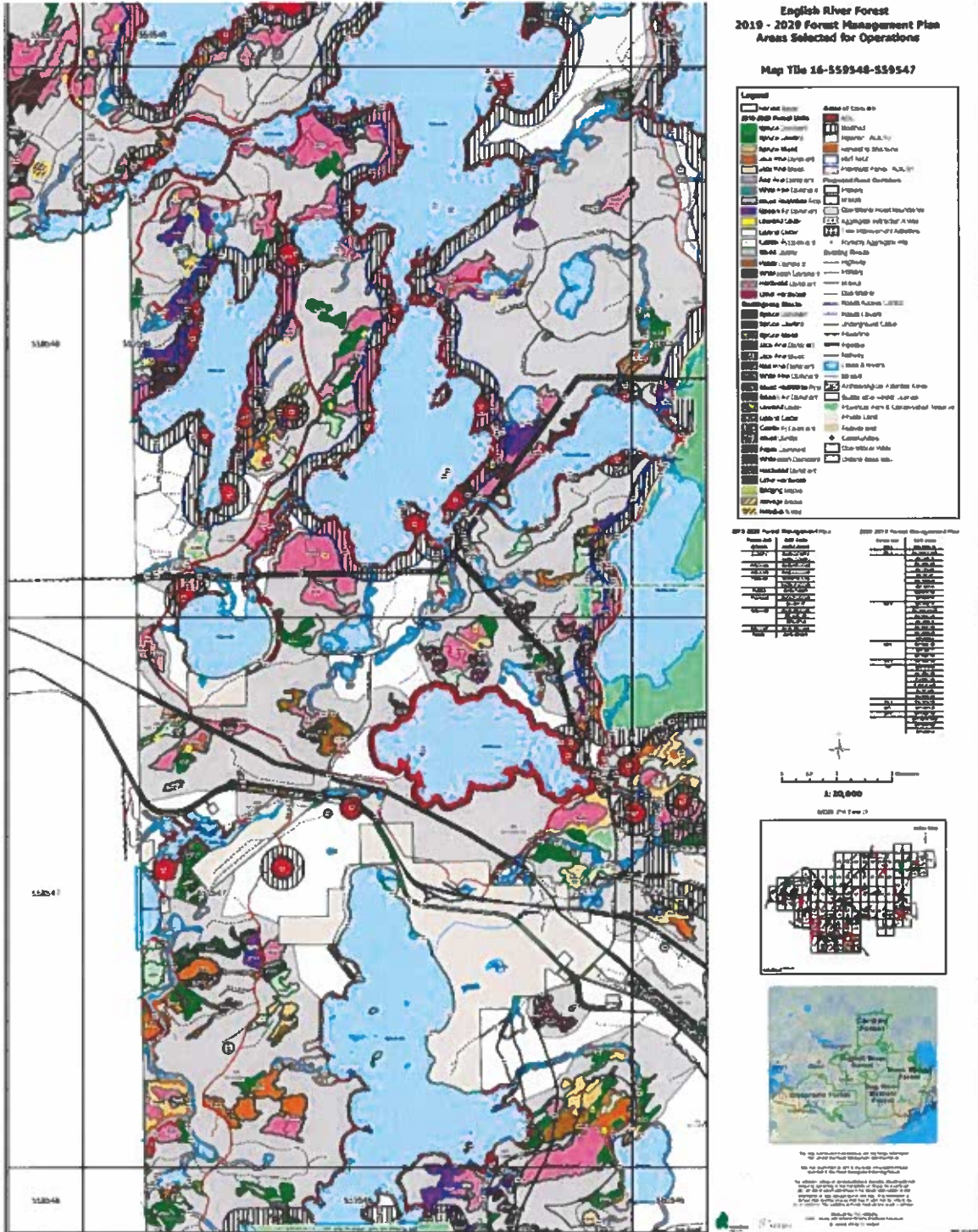
Lone Pine Motel



Northwoods Motel

FOREST OPERATIONS

Almost all of the township lies within the English River Forest of Resolute FP Canada Inc. As of September 2019, there were no active forest operations inside the township. However, operations are planned for in the 2019-2029 Forest Management Plan.



Resolute Forest Products Planned 2019-2029 Operations

COMMERCIAL ENTITIES

The majority of commercial entities lies along the Highway 17 corridor through the community. Goods and services cover a broad spectrum of community needs including; financial services, groceries, fuel, vehicle maintenance, lodging, restaurants, retail clothing and construction.

CORRIDORS AND TRANSPORTATION

Highway 17 is the main transportation corridor for Ignace, connecting it to Thunder Bay to the east and Winnipeg to the west. Highway 599 meets Highway 17 at the east end of the community and runs north to Pickle Lake. The main CP Rail line runs through the north side of Ignace. A forestry road runs north from the community to forest operations. Airport Road runs from Highway 17 west of Ignace to the airport, which has been decommissioned. The Hydro One transmission line ties the community into the power grid. The TC Energy Main Line gas transmission pipeline runs through the northern part of the community. Walking trails within the community may be impacted by wildfire.



One of many forestry logging roads around Ignace



Highway 17 looking west toward Ignace



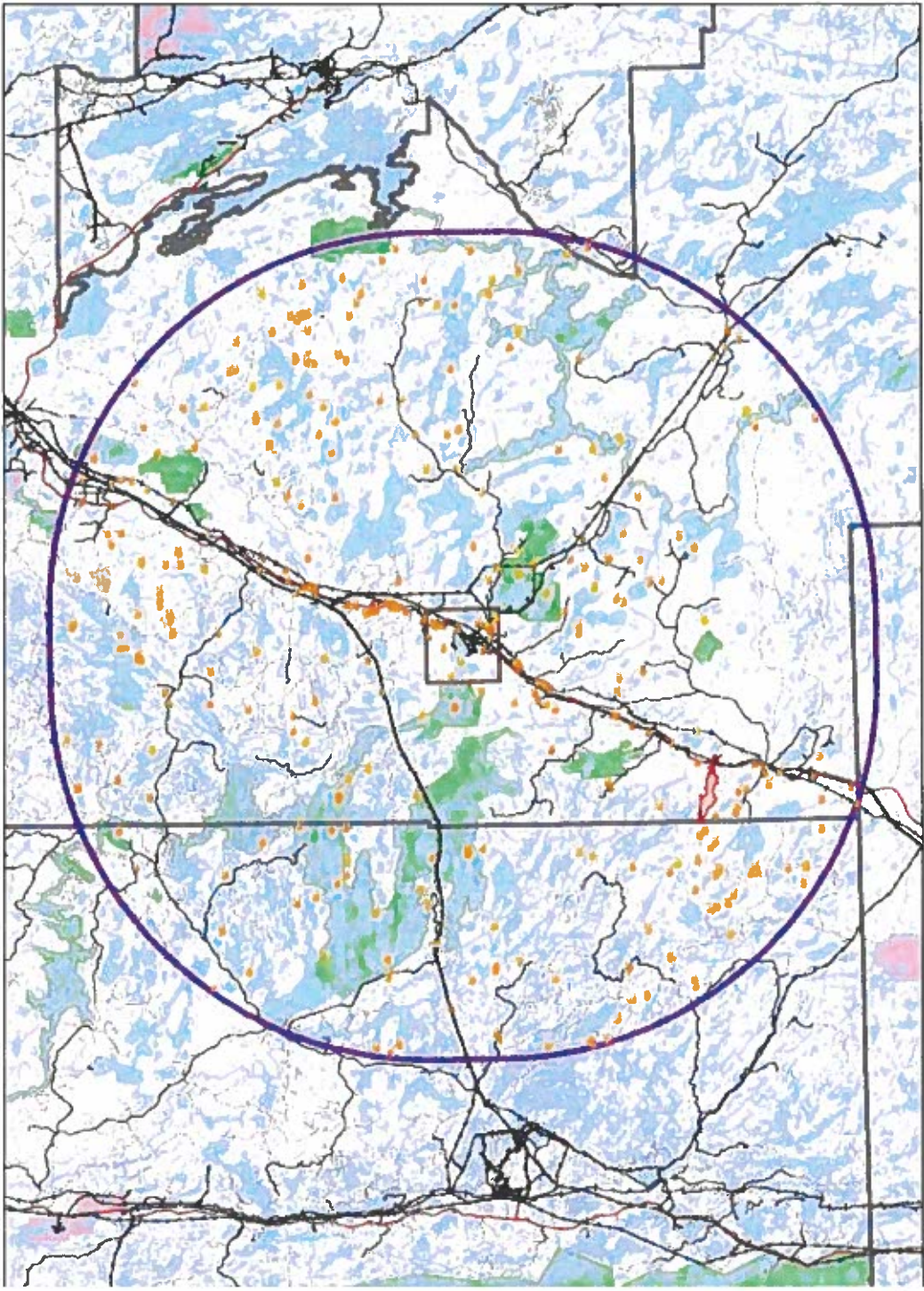
CP Rail yard

Fire History

In the period from 1999 to 2019, inclusive, 336 wildfires occurred within a 50 kilometer radius of Ignace. The vast majority of them were small, with only a total of 1129 hectares burned. The wildfires were generally equally distributed in all directions, with the exception of a string of starts along the highway and railway corridors. Two wildfires, of 67 and 896 hectares, accounted for most of the area burned.

Several wildfires burned within the Township of Ignace boundaries, with most of them in the northwest and northeast sectors.

Ignace Fire History Map 1999-2019 (within 50 km of Ignace)



Ignace Fire History 1999-2019

1:400 000
Kilometers

0 5 10 15 20

Legend

- From 1999-19 (less than 40 ha)
- From 1999-19 (40+ ha)
- Expressway / Highway
- Arterial
- Resource / Recreation
- Service
- Railway
- Utility Line
- Town of Ignace
- 50 km buffer
- MWH District
- Lakes
- First Nation Reserves
- Provincial Parks / Conservation Reserves

Ministry of Natural Resources and Forestry
Ontario
© 2020
All rights reserved.

Total Fires: 336

Total Hectares: 1129.5

STEP 5 – MITIGATION

GOALS

A fuel break is recommended west of Agimak Lake to help protect the structures along West Beach Drive and to provide a tactical option for Fire Management, if a wildfire were to threaten the community from the west.

To implement fuel reduction and management strategies in the four fire management zones, where practical and legally possible. Some of the undeveloped land in the zones is privately held and the township would need to collaborate with the landowner on any mitigation measures.

To develop initiatives to engage the local population to participate in FireSmart fuel and vegetation management strategies on their properties.

To work with the residents of West Beach Drive to develop an evacuation plan for the area, in the event that a wildfire cuts off egress to Highway 17.

To develop a FireSmart committee.

ACTIONS

FUEL REDUCTION AND MANAGEMENT

Community Fuel Break

Ignace lies to the east of an extensive forest that could quickly carry a wildfire to the town boundary, via a continuous supply of fuel. Fire friendly southwest to west winds could put Ignace in the path of a wildfire starting to the west.

In the past, West Beach Drive residents were evacuated due to a wildfire that started near Highway 17 to the west. In the 1990s, a large wildfire on the southwest shore of Mameigwess Lake could have posed a major threat to Ignace, if it had escaped to the east.

A fuel break can give a first line of defence for a community from wildfires. The fuel break can provide an effective barrier from smaller wildfires that start on the upwind side of the structure.

Large wildfires will not be stopped, or even slowed, by a fuel break. However, the OMNRF can use the break in forest fuels as an anchor point to attempt to stop a wildfire, through forest burnouts and other suppression tactics.

Agimak Road lies to the west and southwest of Ignace, within the community's boundary. The road has been and will be used in forestry operations. It offers the basis for an extensive fuel break that would help buffer the community from wildfire threats.

It is recommended that Ignace work with the OMNRF and Resolute Forest Products to take advantage of the strategically located road and develop a fuel break. It would run a distance of 7 to 8 kilometers along the existing roadway, south from the junction of Highway 17, with Agimak Road as its center. The fuel break would be developed by clearing the roadsides to a total width of 30 meters.

Most of the fuels on both sides of the road is lighter regeneration that has grown from the initial road construction disturbance. Development and maintenance of the fuel break would be facilitated by the road, which can readily accommodate large equipment.



Approximate location of proposed fuel break west of Agimak Lake along Agimak Road



Agimak Road near the southern end of proposed fuel break



Light vegetation at edges of Agimak Road to be removed for fuel break

Hazard Assessment



Study area divided into Zones A, B, C and D

Zone A Hazard Assessment

Forest Vegetation – the extensive forest on both sides of West Beach Drive is primarily of mixed wood composition, with a combination of deciduous and coniferous trees. The fuel complex contributes 15 points to the hazard rating.

Surface Vegetation – on the properties along the lake, there is a mix of lawns and wild grasses. In the surrounding forest, there is a scattering of brush and dead downed materials. This range of conditions warrants 10 points on the hazard rating.

Ladder Fuels – ladder fuels are abundant on both sides of West Beach Drive, adding 10 points to the hazard rating.

Slope – most of the zone is fairly flat, although there is a steep slope on a small portion of it between West Beach Drive and the lake. Slope contributes 4 points to the hazard rating.

The total hazard rating for Zone A is 39 points, which puts it in the extreme category.

Zone A Hazard Assessment Chart

FACTOR	PAGE REF	CHARACTERISTICS	AND	POINT RATINGS	SCORE		
Forest Vegetation (overstory)	Page reference 2-18	Deciduous	Mixed wood	Coniferous		15	
		0	15	Separated	Continuous		
				15	30		
Surface vegetation	2-18	Lawn or non- combustible materials	Wild grass or shrubs	Dead and down woody material		10	
				Scattered	Abundant		
		0	5	5	15		
Ladder Fuels	2-18	Absent	Scattered	Continuous		10	
		0	5	10			
Slope	2-19	0 – 10%	10 – 25%	>25%		4 *Some Slope	
		0	Even	gullied	Even		Gullied
			4	5	8 (4)		10
Position on Slope	2-20	Valley bottom or lower slope	Mid-slope	Upper-slope		0	
		0	3	5			
				TOTAL SCORE FOR FACTORS		39	
				AREA HAZARD LEVEL		Ext	

Zone A Actions

According to the area hazard assessment, which considers several factors including; forest vegetation, or overstory, ladder fuels, surface vegetation, slope and position on slope, the area hazard rating for Zone A is extreme. Fuels are a combination of mixed forest, with a thick understory of brush and lighter materials.

Due to its location and the continuous supply of fuels to the west, Zone A is the most vulnerable area of Ignace to an encroaching wildfire. Additionally, wildfires that start on properties can readily spread along the shoreline in many locations, due to the fuels that have been left to grow to help provide a privacy screen between neighbours, among other reasons. Through fuel reduction and management and other measures by the municipality and landowners, vulnerability can be reduced for properties in the area.

Most of the land on the offshore side of West Beach Drive is held by the township, with one section privately owned. The area is a mixed forest of deciduous and conifer trees. It is recommended that the fuels be reduced for a distance of 30 meters into the forest from the roadside. The initiative could be a combination of municipal and landowner efforts. Negotiations would be required with the owner(s) of the privately held land. The fuel load can be reduced by thinning the forest, especially removing conifer and dead trees, which are much more susceptible to wildfires than deciduous trees. Additionally, ladder fuels, which are the lower branches of trees, should be removed to a height of two meters. These fuels allow ground fires to climb up the tree stem to the larger branches and the body of the tree.

Landowners should be encouraged to reduce fuels on their properties using the same measures. While most properties have well kept yards, sometimes the border areas with neighbouring properties have been left to grow, with little evidence of maintenance. Some fuels, especially conifers if there is a high density, should be removed through thinning. Dead vegetation that has not rotted should also be removed. The initiative would reduce the risk of a fire originating on a neighbouring property impacting the landowner.

Fuels that are cut need to be disposed of in a safe manner. If they are left on the ground, fuels will provide fodder for fire, until they rot. Material could be mulched on site or hauled to a designated safe area for burning under benign conditions.

A passive sprinkler system can provide protection to structures from wildfire. In advance of a wildfire impacting the area, OMNRF Fire Management, if time allows, may set up sprinklers on buildings to soak them down to make them less susceptible to the flames and embers when they arrive. Homeowners may want to take the proactive step of permanently installing sprinklers on their dwellings to shorten the set-up time. Information on suppliers and prices can be provided by the OMNRF.



Well kept yard and property on West Beach Drive



West Beach Drive with a variety of adjacent fuels, as seen from West Beach



Dense vegetation and thick understory between lots on West Beach Drive



Wide access on West Beach Drive could provide a wildfire buffer

Zone B Hazard Assessment

Forest Vegetation – the zone forest is dominated by coniferous black spruce, with a mix of deciduous trees. The mixed wood forest contributes 15 points to the hazard rating.

Surface Vegetation – grass and shrubs are scattered throughout the thick forest. The scattered dead and downed materials add to the hazard. In total the surface vegetation adds 10 points to the hazard rating.

Ladder Fuels – ladder fuels are consistent throughout the dense forest. The thick understory contributes 10 points to the hazard rating

Slope – the zone is flat and slope does not contribute to the hazard rating.

The total hazard rating for Zone B is 35 points, which puts it in the high category.

Zone B Hazard Assessment Chart

FACTOR	PAGE REF	CHARACTERISTICS	AND	POINT RATINGS	SCORE	
Forest Vegetation(overstory)	Page reference 2-18	Deciduous	Mixed wood	Coniferous		15
		0	15	Separated 15	Continuous 30	
Surface vegetation	2-18	Lawn or non-combustible materials	Wild grass or shrubs	Dead and down woody material		10
				0	5	
Ladder Fuels	2-18	Absent	Scattered	Continuous		10
		0	5	10		
Slope	2-19	0 – 10%	10 – 25%	>25%		0
		0	Even gullied 4 5	Even 8	Gullied 10	
Position on Slope	2-20	Valley bottom or lower slope	Mid-slope	Upper-slope		0
		0	3	5		
				TOTAL SCORE FOR FACTORS		35
				AREA HAZARD LEVEL		High

Zone B Actions

The area hazard rating for Zone B is extreme. The zone is dominated by spruce in the area between the intersection of Highway 17 and Lakeshore Drive and the municipal complex. Pine are prevalent to the south along West Street.

All of the land within the zone is privately owned, with a few structures located in the area. It is recommended that the municipality approach the owner of the land immediately west of the municipal complex to propose a treatment of the forest adjacent to the parking lot. Work on the nearby forest would serve two purposes. A FireSmart demonstration area could be developed to illustrate how wildfire hazard can be reduced through fuels management. A by-product of the initiative would be to provide a better fire buffer between the forest and the municipal complex. Treatment would include both thinning of trees and the removal of ladder fuels, for a prescribed distance into the forest.



Lakeshore Drive intersection with Highway 17



Thick grass and understory vegetation in Zone B



East end of Zone B at Municipal Complex parking lot

Zone C Hazard Assessment

Forest vegetation – the zone is dominated by coniferous jack pine vegetation, with a scattering of deciduous trees. The continuous coniferous forest contributes 30 points to the hazard rating.

Surface vegetation – surface fuels are comprised of grasses and shrubs, adding 5 points to the hazard.

Ladder fuels – the zone has young to mature conifers that provide continuous ladder fuels, that contribute 10 points to the hazard rating.

Slope – the zone is flat and slope does not contribute to the hazard rating.

The total hazard rating for Zone C is 45 points, which puts it in the extreme category.

Zone C Hazard Assessment Chart

FACTOR	PAGE REF	CHARACTERISTICS	AND	POINT RATINGS	SCORE	
Forest Vegetation(overstory)	Page reference 2-18	Deciduous	Mixed wood	Coniferous		30
		0	15	Separated 15	Continuous 30	
Surface vegetation	2-18	Lawn or non-combustible materials	Wild grass or shrubs	Dead and down woody material		5
				0	5	
Ladder Fuels	2-18	Absent	Scattered	Continuous		10
		0	5	10		
Slope	2-19	0 – 10%	10 – 25%	>25%		0
		0	Even gullied 4 5	Even 8	Gullied 10	
Position on Slope	2-20	Valley bottom or lower slope	Mid-slope	Upper-slope		0
		0	3	5		
				TOTAL SCORE FOR FACTORS		45
				AREA HAZARD LEVEL		Ext

Zone C Actions

The area hazard rating for Zone C is extreme. While there is some mixed wood forest, the area is dominated by conifers, especially pine, which is the main factor contributing to the extreme rating.

Land tenure is a mix of private and municipally owned tracts. The municipality owns much of the land in the area bordered by Pine Street, Davy Lake Road, West Street and Agimak River. Several years ago, the municipality constructed roads and installed service lines in the area, in anticipation of a future demand for serviced lots in the community. That demand did not materialize and, although the roads and trails are passable, the forest has regenerated and is dominated by young jack pine, a wildfire friendly fuel.

The area is utilized for recreation by walkers, off road vehicles and other users. During a site visit, the consultant discovered the remnants of a campfire built among the young trees. If a fire were to start in the area, it could quickly threaten structures on Superior Avenue and Pine Street, under the right conditions. Due to predominantly west winds that can cause extreme burning conditions, buildings on West Street would normally not be at the same level of threat.

It is recommended that the municipality widen the existing road and trail system in the area by removing the fuels near these arteries to create fuel breaks in different directions in the forest. Additionally, a long-term thinning of the forested area adjacent to the fuel breaks could be initiated, starting with locations that are closest to structures that could be threatened. Conifers, especially young jack pine trees, should be the focus of the thinning.

In the area bounded by Pine Street, Lily Pad Road, West Street and Davy Lake Road, the municipality owns the lands occupied by the baseball fields and the Public Works complex. Land tenure may limit the amount of mitigation work that can be done in the area. It was noted that, while the school property has a thinned and clean forest, the area behind the nearby baseball field fence is an old forest with some dead trees that could provide a potential threat to downwind properties, including the school and homes to the east of it. The municipality should investigate options for reducing the hazard, by working with the landowners.



Trail and road in Zone C



Road that could be widened to provide fuel break



Evidence of recreational campfire in brush/treed area that could pose significant risk



Predominantly coniferous forest on the south side of Zone C, along Lily Pad Road

Zone D Hazard Assessment

Forest Vegetation – the zone has blocks of coniferous and deciduous trees, as well as areas of mixed forest. The mixed nature of the overstory contributes 15 points to the hazard rating.

Surface Vegetation – grasses and shrubs provide surface fuels, adding 5 points to the hazard rating.

Ladder Fuels – ladder fuels are continuous across all species, adding 10 points to the hazard rating.

Slope – while there is some slope in the southern portion of the zone, most of it is flat and slope does not contribute to the hazard rating.

The total hazard rating for the zone is 30 points, which puts it in the high category.

Zone D Hazard Assessment Chart

FACTOR	PAGE REF	CHARACTERISTICS	AND	POINT RATINGS	SCORE		
Forest Vegetation(overstory)	Page reference 2-18	Deciduous	Mixed wood	Coniferous		15	
		0	15	Separated	Continuous		
				15	30		
Surface vegetation	2-18	Lawn or non-combustible materials	Wild grass or shrubs	Dead and down woody material		5	
				Scattered	Abundant		
		0	5	5	15		
Ladder Fuels	2-18	Absent	Scattered	Continuous		10	
		0	5	10			
Slope	2-19	0 – 10%	10 – 25%	>25%		0	
		0	Even	gullied	Even		Gullied
			4	5	8		10
Position on Slope	2-20	Valley bottom or lower slope	Mid-slope	Upper-slope		0	
		0	3	5			
				TOTAL SCORE FOR FACTORS		30	
				AREA HAZARD LEVEL		High	

Zone D Actions

The hazard rating for Zone D is high. The forest east of Davy Lake is mainly conifer and mixed woods flank the east and south sides of the trailer park. The area to the east and south of the trailer park is owned by the Crown.

Almost all of the structures that might be affected by a nearby wildfire are west of this forested area. The municipality should work with residents in the zone to encourage the reduction of fuels in forested portions of their properties, through thinning and the removal of ladder fuels.

Immediately south of the trailer park, the mostly deciduous forest is classified as low hazard and belongs to the Crown. However, a thick understory of brush could carry a surface fire. In the long term, it is recommended that the municipality conduct a thinning project into the forest perimeter, if it can obtain permission from the Crown.

Most of the land on the west side of Pine Street is owned by the township. Again in the long term, it is recommended that the township thin the forest near Pine Street by removing ladder fuels and a portion of the conifers. The project should be initiated across from the trailer park and proceed south, to help provide an additional buffer for the structures.



Fuel complex on east side of Davy Lake Campground



Fuel complex beside trailer park



Coniferous fuels on east side of trailer park

ENGAGE LOCAL POPULATION

The OMNRF Dryden Fire Management staff can work with the municipality to discuss ideas for an outreach program to implement FireSmart in Ignace. Community leadership can decide on the most effective venues for getting the information out to residents and seasonal landowners. Public meetings and information sessions may be more effective than reading, or on line materials.

Property owners should be encouraged to reduce and manage fuels, where required, in an area that could extend up to thirty meters from homes and cottages. Additionally, they may choose to change the composition of the fuels around their buildings, by removing some conifers and replacing them with deciduous species that are more fire resistant.

Options should be developed for residents to dispose of yard waste vegetation that can be mulched, chipped, or safely stored at a suitable site for burning. Proper disposal would reduce the potential for fire escape situations stemming from brush and leaf litter burning by residents. Use of the brush disposal site at the municipal landfill should be encouraged.

A FireSmart demonstration project(s) would help to engage the public and develop local interest in becoming a FireSmart community. A property owned by a senior citizen(s) who cannot complete the work on their own could be selected to demonstrate the proper removal and disposal of fuels to FireSmart standards. If available, Dryden Fire Management may provide a fire crew to assist with the work.



Vegetation near Municipal Complex parking lot could be a demonstration project

As indicated in the Zone B action section, the town, in co-operation with the landowner, may wish to develop a demonstration project next to the parking lot at the Municipal Complex. The area could illustrate fuel reduction, selective thinning of coniferous trees, the removal of ladder fuels and the development of an extra wildfire buffer adjacent to the paved area. Signage that describes and explains the project could be installed along the edge of the parking lot for the information of local people and tourists.

The project could illustrate the options that property owners have in making the priority zones around buildings more fire safe. The demonstration should include correct thinning and pruning procedures, alternate ways of disposal of cut materials and the correct piling and burning of fuels, if applicable.

When completed, the demonstration project(s) could be tied into a broader outreach event with a barbecue and FireSmart information made available to community members.

As the community FireSmart program grows, Ignace may want to access signage provided by the National FireSmart Community Recognition Program, to highlight efforts to date. FireSmart property signs and a large community sign for Ignace can be developed to instill community pride.

EVACUATION PLAN FOR WEST BEACH DRIVE

West Beach Drive provides the only access and egress for people living in Zone A. While the likelihood of a wildfire cutting off the road and preventing people from evacuating the area is low, it is recommended that an evacuation plan be developed to safely remove people by other means of transportation. OMNRF Fire Management and Emergency Management Ontario may be able to provide assistance with this initiative.

FIRESMART COMMITTEE

A FireSmart committee is essential to the acceptance and continuation of the program in the community. The OMNRF should work with the Mayor, Council and Fire Chief to help facilitate the development of the committee. There is no prescription for the makeup and structure of the committee, It is recommended that the Fire Chief, or another member of the Fire Department take the FireSmart workshop prior to a committee being formed.

WILDFIRE PREPARATION PLAN

In addition to its community Emergency Response Plan that covers all contingencies, Ignace should develop a shorter wildfire preparation plan. The plan would outline, often in chronological order, the steps that must be taken when a wildfire is discovered in or near the community. Following is a list of considerations that should be included in the plan. Leadership may want to add other concerns that may be specific to community needs.

1. Emergency notification procedures – who is contacted, in what order, to advise of the situation?
2. Local actions – what activities can members of the community safely carry out prior to the arrival of OMNRF resources? Will groups of teams with predetermined responsibilities be set up to address operational, social and safety needs?
3. Evacuation versus Shelter-in-Place – the plan should outline the positives and negatives of each method and other considerations for keeping the population safe in advance of an approaching wildfire.
4. Evacuation – the plan should include a public education component that outlines how people can prepare for an evacuation. This information should be shared with the community on a continuing basis, well before any emergency occurs. The plan should outline the steps to be taken in evacuating the community, including modes of transportation and atypical requirements of people with special needs. Roles and responsibilities, procedures, outside agencies and communities and evacuation options need to be clearly delineated.
5. Safe Zones – if applicable, the community may want to establish safe zones where residents can muster until evacuated, or the wildfire threat has passed.

EARLY WARNING SYSTEM

Ignace may want to consider the development of a system to let people know when there may be a threat of wildfire.

STEP 6 – WILDFIRE RESPONSE

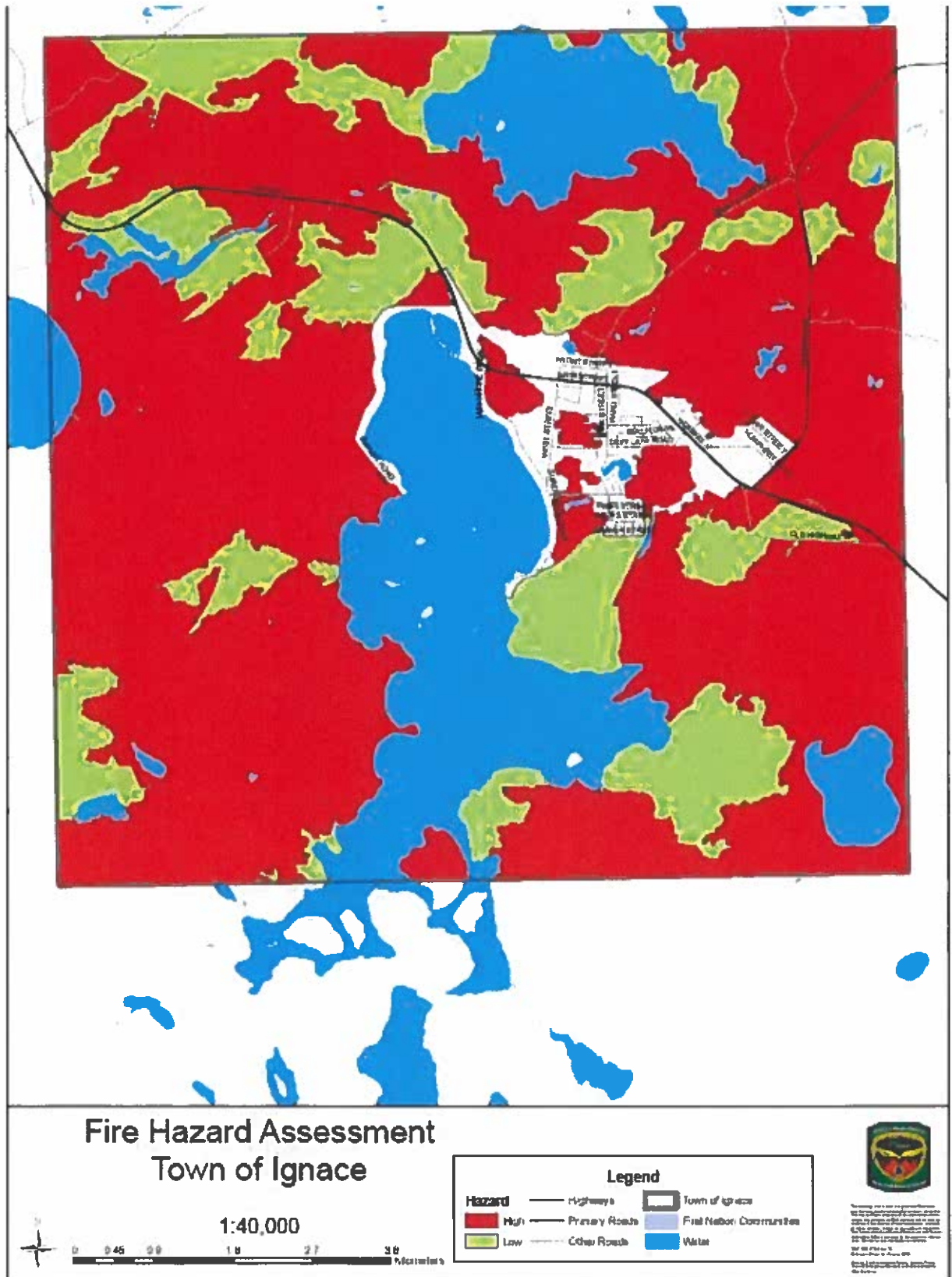
Community fire prevention and fire protection services are shared between the Fire Department and the OMNRF Fire Management program. The Municipal Protection Agreement outlines each agency's areas of responsibility, although both parties will assist each other, when required. Dryden OMNRF fire management staff are available to provide wildfire training to municipal firefighters, if required. Additional training in related areas, such as sprinkler set up, can be provided when requested.

CONCLUSION

Through proper planning, communities can take proactive measures to prevent or mitigate the impacts of a wildfire on their people and infrastructure. The key to successful wildfire planning is participation from a range of community representatives who have the knowledge and skill sets to be key players in the process. The FireSmart program outlines steps that need to be taken to make a community more fire safe. This plan sets out a strategy for Ignace to follow on a path to becoming less susceptible to the impacts of a wildfire.

A plan provides a template for a community to take the initial steps in implementing FireSmart concepts. The recommendations need to be implemented at the community and individual property level to make the areas in and around the community more fire safe. In order to have a strong local understanding of FireSmart principles and how to apply them, it is imperative that one or more community members take the OMNRF training, so that the knowledge and ideas gained can be shared with the committee.

APPENDACIES



FireSmart

FireSmart is living with and preparing for wildfire.

We can increase the resiliency of our homes and make them less vulnerable to wildfire by making simple changes to our home and yard maintenance routine.



What is the Ignition Zone and why is it so important?

Your ignition zone – including the condition of the house and its immediate surroundings within 30 to 100 metres and other structures such as garages, decks, porches, or fences that come in contact with the house – is what determines your home's susceptibility to ignition during a wildfire.

Here are some simple steps for making your ignition zone a deterrent to wildfire progress:

- Clear the build-up of needles and leaves from the base of the house and any connecting structures which could otherwise ignite the home's siding.
- Create a three-metre, fire-free (i.e. non-combustible) area on all sides of your home.
- Clear trees and shrubs of dead material and keep them pruned. Space trees and shrubs far enough apart to slow the spread of an approaching wildfire.
- Choose deciduous trees and shrubs, rather than evergreens for planting close to your home. Evergreens burn fiercely. Plants that shed leaves annually burn more slowly.
- Regularly care for your property to keep it free of dead leaves, needles and debris. Plant native wildflowers and fire-resistant plants; keep lawns trimmed and irrigated as they serve as good fire breaks, as do rock gardens and xeriscapes.
- Remember that wide driveways, non-flammable walkways and other pathways can slow or stop the spread of a wildfire.
- Use metal flashing at all connection points of structures, such as wooden fences attached to the house.
- "Limb up" trees around the house by removing lower limbs that are within 2.5 metres of the ground.
- Trim any limbs on trees hanging over the house.
- Store firewood well away from your house, particularly during fire-season.
- Use non-flammable (Class A rated) roofing materials.
- Clear gutters of leaves and debris.
- Ensure that chimneys for all wood burning appliances are screened to prevent escape of live embers.
- Remove excess vegetation along roads.

Trimline Photos



Last-Minute Checklist for Protecting Your Home and Property from Wildfire



Evacuation Tips

Monitor conditions and follow the advice of local authorities. **If ordered to evacuate, do so immediately.**

<ul style="list-style-type: none"> Review your evacuation plan for your family and pets. Visit www.getprepared.gc.ca for helpful tips and evacuation plan templates. 	<p>Have your "ready to go kit" (emergency kit) ready and stocked with cash, portable radio, prescription medications, eye glasses, change of clothes, pet food, flashlights and batteries, etc. Make sure your phone numbers, insurance information and other important documents for your go bag are current.</p> <ul style="list-style-type: none"> Visit www.getprepared.gc.ca for a more complete list of emergency supplies.
<p>Before evacuating:</p> <ul style="list-style-type: none"> Turn off air conditioning. Turn off your home water, electricity and gas. Close all doors, garage doors and windows. If weather seal or doors have gaps, seal with duct tape. 	



Quickly address outside surroundings

Complete a scan around your home and property and take steps to remove combustibles

<p>Remove leaves, pine needles and other debris from your roof and gutters.</p>	<p>Clear all dead plants, leaves, and weeds within 10 metres of your home. Maintain a 1.5 metre non-combustible zone around your home and rock by sweeping or raking down to mineral soil, rock or concrete.</p>
<p>Remove leaves, pine needles and other debris from your roof and gutters.</p>	<p>Clear all dead plants, leaves, and weeds within 10 metres of your home. Maintain a 1.5 metre non-combustible zone around your home and rock by sweeping or raking down to mineral soil, rock or concrete.</p>
<p>Move combustible items such as toys, patio furniture, cushions, decorative items, firewood, and potting plants, that are on and under your deck, and within 10 metres of your home. Move all combustible items into your home or garage.</p>	<p>If you have a propane tank, located on your property:</p> <ul style="list-style-type: none"> Propane tanks should be moved to 10 metres away from structures. Remove weeds and other debris from areas around large stationary propane tanks so there is no combustible material near tank.
<p>If you have a combustible fence that attaches to your home:</p> <ul style="list-style-type: none"> Secure gate in an open position. Clear vegetation and debris along both sides of combustible fence lines. 	



Check around the house

Check vents on roof, foundation and exterior walls to prevent embers from entering your home.

<p>Check your attic and foundation (crawl space) vents to see if they are screened and in good repair. Use duct or metal tape to temporarily cover damaged vents and those with 3 millimetres mesh screening.</p>	<p>If you store cardboard boxes and other easily ignited materials near a vent in your attic or crawl space, move them as far away as possible from vents.</p> <ul style="list-style-type: none"> Another option is to place tape over vents at these locations. Be sure to remove tape when you return home.
<p>Check your attic and foundation (crawl space) vents to see if they are screened and in good repair. Use duct or metal tape to temporarily cover damaged vents and those with 3 millimetres mesh screening.</p>	<p>If you store cardboard boxes and other easily ignited materials near a vent in your attic or crawl space, move them as far away as possible from vents.</p> <ul style="list-style-type: none"> Another option is to place tape over vents at these locations. Be sure to remove tape when you return home.
<p>Cover dryer vents and well-mounted make-up air openings for furnaces with a plywood cover, metal tape or duct tape.</p>	



Non-combustible Zone

Options Send in Message



FireSmart

Visit www.firemartcanada.ca for **Wildland Community and Protection**.

EVACUATION TIPS

FIRESMART CANADA WEBPAGE

FireSmart Canada

July 26 at 3:52 PM

FireSmart Canada is getting ready to launch our new FireSmart Begins at Home mobile app! This app will be a one stop mobile shop for all things #FireSmart with features, such as a resource library home self-assessment tool, seasonal reminders and the ability to earn badges for your FireSmart success at home! The initial version of the app is available in both the Apple store and Google Play store, but stay tuned for updates at <https://www.firesmartcanada.ca/>

We will let you know when the final version with more exciting features is ready for download!

FireSmart Begins at Home

Username

Email address

Password

Password

Log In

Back Forget Password?

Assessments

Don't Worry

80% Complete

Continue Assessment

COMPLETED

Egan Lake Cottage

Completed

Sawmills Cottage

Completed

Start New Assessment