

**The Corporation of the Township of Ignace
Regular Meeting of Council
Monday March 15th, 2021 @ 6:00 p.m.
ELECTRONIC MEETING**

Public Notice is hereby given that Council will be meeting Electronically as permitted by Bill 187, Municipal Emergency Act, 2020. Citizens are encouraged to attend the virtual meeting via the following link:

<https://zoom.us/j/98957488029?pwd=UGJGQWZoRTZrVUJHdHp5dy9BTVFtUT09>
Meeting ID: 989 5748 8029
Passcode: 210165

1. Call to Order: Chaired by Mayor Penny Lucas

Mayor Lucas called the Regular Meeting of Council to order this 15th day of March 2021, at _____ p.m.

2. Declarations of Pecuniary Interest

The Chair calls for any declaration of pecuniary interest, and the general nature thereof under the Municipal Conflict of Interest Act with respect to the Agenda for this meeting.

3. Approval of Agenda

Motion: # **2021.03.15.044**

Moved by: _____ Seconded by: _____

THAT, Council for the Corporation of the Township of Ignace does hereby approve the Agenda for the Regular meeting of Council this 15^h day of March, 2021, as _____.

4. Delegations/Deputations/Presentations

5. Amendment to By-Law #64.2020

Motion: # 2021.03.15.045

Moved by: _____ Seconded by: _____

THAT, Council for the Corporation of the Township of Ignace does hereby amend By-Law #64/2020, Item 10.4 – Order of Business as follows:

1. Call to Order
2. Declarations of Pecuniary Interest
3. Approval of Agenda
4. Delegations/Deputations/Presentations
5. Consent Agenda
 - 5.1 Previous Minutes
 - 5.2 Reports
 - 5.3 Correspondence
6. Consideration of Consent Items Requiring Discussion
7. Questions from the Public
8. By-Laws
9. Notices of Motions
10. Adjournment to Closed meeting Session (when required)
11. Reconvene to Regular Meeting of Council
12. Business Arising from Closed Meeting Session (if applicable)
13. Confirmatory By-Law
14. Adjournment

6. Consent Agenda

Motion: # 2021.03.15.046

Moved by: _____

Seconded by: _____

THAT, Council for the Corporation of the Township of Ignace does hereby approve the Consent Agenda for the Regular meeting of Council this 15^h day of March 2021, as _____

AND, all directions and/or any recommendations or motions included therein.

1. **Previous Minutes**
 - 1.1 Regular Council meeting dated February 16, 2021
2. **Monthly Reports**
 - 2.1 Mayors Report
 - 2.2 Finance Department
 - 2.3 Infrastructure and Recreational Services
 - 2.4 Planning, Development and Engagement Services Department
 - 2.5 Administration
 - 2.6 Fire Department
 - 2.7 Recreation Report
3. **Correspondence:**
 - 3.1 Letter to Mr. Marcel Penner, Chair - Joint Community Safety & Well-Being Plan
 - 3.2 Minutes – Ignace Municipal Aerodrome Advisory Committee
 - 3.3 Terms of Reference – Ignace Municipal Aerodrome Advisory Committee
 - 3.4 40th Annual Conference of the Canadian Nuclear Society and 45th Annual Canadian Nuclear Society/Canadian Nuclear Association Student Conference
 - 3.5 NOMA 2021 Conference and AGM
 - 3.6 AMO 2021 AGM and Conference
 - 3.7 NWHU Briefing Note
 - 3.8 KDSB – Long Term Care Community Paramedicine Program
 - 3.9 Northern Waterworks - Ignace Drinking Water System Report – January 2021
 - 3.10 Northern Waterworks – Ignace Water Pollution Control Plant – January 2021
 - 3.11 OPP – Ignace 2020 fourth Quarter Report (October – December)
 - 3.12 Township of South-West Oxford - Letter of Support of the Use of Automatic Speed Enforcement (Photo) Radar by Municipalities
 - 3.13 Guelph/Eramosa – Advocacy for Reform – MFIPPA Legislation
 - 3.14 MFOA – Letter of Support to request one-year extension for all upcoming deadlines in O.Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act, 2015 (O. Reg. 588/17)
 - 3.15 St. Catharines – Letter of Support regarding Development Approval Requirements for Landfills – (Bill 197)
 - 3.16 Letter of Support – Township request that the Province of Ontario reverse their decision to close the Ontario Fire College Campus in Gravenhurst
 - 3.17 Howick Township – Letter of Support regarding Closing of Gravenhurst Campus
 - 3.18 City of Sarnia – Advocacy to Province to Adjust the Capacity Limits as part of Colour Coded System
 - 3.19 Township of Sioux Narrows/Nestor Falls – Letter of Support for Long-Term Care Community Paramedicine Program
 - 3.20 Howick Township – Request to Amend the Tile Drainage Installation Act
 - 3.21 Township of Adjala-Tosorontio – Request to Amend the Tile Drainage Installation Act

7. Consideration of Consent Items Requiring Discussion

8. Questions from the Public

9. By-Laws

10. Notice of Motions

11. Adjournment to Closed Meeting Session

Motion: #2021.03.15._____

Moved by: _____ Seconded by: _____

THAT, Council convenes into the Closed Session of this Regular Meeting of Council this 16th day of February 2021, chaired by Mayor Penny Lucas, at _____ pm., to discuss the following items:

Closed Session Matters

Pursuant to Section 239(2) (b), (c) (e) and (f), of the Municipal Act:

1. Personal matters about an identifiable individual, including municipal or local board employees regarding applications for an advisory committee or local board;
2. A proposed or pending acquisition or disposition of land by the municipal or local board
3. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
4. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local boards

12. Reconvene to Regular Meeting of Council

Motion: #2021.03.15._____

Moved by: _____ Seconded by: _____

THAT, Council reconvenes to the Regular Meeting of Council this 15th day of March 2021, chaired by Mayor Lucas at _____ pm.

13. Business Arising from Closed Meeting Session Regular Meeting of Council

14. Confirmatory By-Law

Motion: #2021.03.15._____

Moved by: _____ Seconded by: _____

THAT, By-Law # 07.2021, Being A By-Law to Confirm the Proceedings of The Council of The Corporation of The Township of Ignace Regular Meeting dated March 15th, 2021 be read a First, Second, and Third Time, and Passed.

15. Adjournment

Motion: # 2021.03.15._____

Moved by: _____ Seconded by: _____

THAT, the Regular Meeting of Council this 15th day of March 2021, be adjourned at _____ pm.



**The Corporation of the Township of Ignace
Minutes of the Regular Meeting of Council
Monday, February 16, 2021 at 6:00 pm
ELECTRONIC MEETING**

Council

Mayor Penny Lucas
Deputy Mayor Greg Waldock
Councillor Shaun Defeo
Councillor Debbie Hart
Councillor Chantelle Tucker

Staff

Lynda Colby - Clerk
Roxanne Cox - Deputy Clerk

Staff – Zoom

Jeff Lederer - Manager of Planning, Development and Engagement Services
Christy McIntomney – Treasurer
Ralph Cox – Manager of Infrastructure and Recreational Services

Public

18 Participants

1. Call to Order

Mayor Penny Lucas calls the Regular Meeting of Council to order this 16th day of February 2021, at 6:00 pm.

2. Call for Amendments to the Agenda:

Motion: #2021.02.16.018

Moved by: Deputy Mayor Greg Waldock

Seconded By: Cllr. Debbie Hart

THAT, the Agenda for the Regular Meeting of Council this 16th day of February 2021, be approved, as amended.

- **Move:** Item #7 Delegations/Deputations/Presentations to be moved to Item #4
- **Add:** 3.24 – Ignace Otters Snowmobile Club – Funding Request
3.25 – Ignace Public Library – Committee Appointment

Carried

3. Approval of the Agenda

Motion: #2021.02.16.19

Moved by: Cllr. Debbie Hart

Seconded By: Cllr. Chantelle Tucker

THAT, Council for the Corporation of the Township of Ignace does hereby approve the Agenda for the Regular meeting of Council this 16th day of February 2021 as amended.

Carried

4. Delegations/Deputations/Presentations

Road to 2023 – Laurie Swami (President and CEO of NWMO)

5. Declaration of Pecuniary Interest

Mayor Penny Lucas declares a conflict for Item 3.1 (Severance Application – 324 and 326 Main Street) with respect to the Consent Agenda for this meeting this 16th day of February 2021.

6. Consent Agenda

Motion: #2021.02.16.20

Moved by: Cllr. Debbie Hart

Seconded By: Cllr. Shaun Defeo

THAT, Council for the Corporation of the Township of Ignace accepts the Consent Agenda at the Regular meeting this 16th day of February 2021 as amended.

1. Previous Minutes

1.1 Regular Council meeting dated January 18, 2021

2. Reports

2.1 Finance Department

2.2 Infrastructure and Recreational Services

2.3 Planning, Development and Engagement Services Department

2.4 Administration

2.5 Fire Department

2.6 Mayors Report

3. Correspondence:

3.1 Severance Application – 324 and 326 Main Street

- 3.2 Adopted Official Plan – Complete Application
- 3.3 Message from General Hillier – CO-VID 19 Vaccine Distribution Task Force
- 3.4 Northern Waterworks – Operations Reports (December 2020)
- 3.5 Township of Ignace – Water/Wastewater Financial Plan & Rate Study
- 3.6 KDSB – November & December 2020 Board Meeting Communication Report
- 3.7 KDSB – January 2021 Board Meeting Communication Report
- 3.8 PACE – 2019-2020 Annual Report
- 3.9 Ignace Community Nuclear Liaison Committee – Minutes of November 17th, 2021
- 3.10 Ignace Logo Variations
- 3.11 Penny Lucas remuneration as Board Member for KDSB
- 3.12 AMO Health Task Force – Improving the Long-Term Care Outbreak Response in Ontario
- 3.13 AMCTO - Best Practices in the Operation, Compliance, and Approval Process for Cemeteries and Crematoriums
- 3.14 Perth County – Letter of Support for Extension of Grant Deadlines
- 3.15 Perth County – Concerns of Assessment Delays
- 3.16 Town of Fort Frances – Letter of Support for Small Businesses in NWO
- 3.17 Township of Sioux Narrows/Nestor Falls – Letter of Support for Small Business in NWO
- 3.18 Stormont, Dundas & Glengarry – Request for Province of Ontario allow small business to reopen
- 3.19 Township of Baldwin – Province to Reconsider closing the Ontario Fire College in Gravenhurst
- 3.20 Rainy River District Municipal Assoc. – Tax Rate for Railway Rights-of-Way (Per Tonne-Mile Concept)
- 3.21 Township of Terrace Bay – Tax Rate for Railway Right-of Way from Rainy River be supported
- 3.22 Town of Bracebridge – Infrastructure Funding
- 3.23 Ontario Stone, Sand & Gravel Assoc. (OSSGA) – Gravel Facts in Ontario

Amendments:

1.1 - Regular Council Meeting dated January 18, 2021 – Correction of spelling of Cllr. Shaun Defeo

Pulled for Discussion

3.1 – Severance Application

3.5 – Water/Wastewater Financial Plan

3.10 – Ignace Logo

3.13 – AMCTO

Additions:

3.24 - Ignace Otter Snowmobile Club Letter – Community Well Being Funding Request

3.25 - Ignace Public Library – Committee Appointment

Carried

7. Consideration of Consent Items Requiring Discussion

Motion: #2021.02.16.021

Moved by: Cllr. Shaun Defeo

Seconded By: Deputy Mayor Greg Waldock

THAT, Council for the Corporation of the Township of Ignace accepts the following items pulled for discussion from the consent agenda at the Regular meeting this 16th day of February 2021.

Amendment: Correction of spelling of Cllr. Shaun Defeo

Pull for Discussion: Item 3.1 – Severance Application
Item 3.5 – Water/Wastewater Financial Plan
Item 3.10 – Ignace Logo
Item: 3.13 – AMCTO

Addition: Item: 3.24 – IOSC Request for Funding from Community Well Being
Item: 3.25 – Library Committee Appointment

Carried

The Mayor asked the Deputy mayor to Chair the Meeting at this point.

3.1 Severance Application

Motion: #2021.02.16.022

Moved by: Cllr. Debbie Hart

Seconded By: Cllr. Shaun Defeo

THAT, Council for the Corporation of the Township of Ignace accepts the report from the Planning, Development and Engagement Services Manager at the Regular meeting of Council this 16th day of February 2021 as presented.

AND FURTHER THAT, The Council grants the Consent for the Severance application for 324 and 326 Main Street this 16th day of February 2021.

Carried

Mayor resumed Chair

3.5 Township of Ignace – Water/Wastewater Financial Plan & Rate Study

Motion: #2021.02.16.023

Moved by: Deputy Mayor Greg Waldock

Seconded By: Cllr. Debbie Hart

THAT, Council for the Corporation of the Township of Ignace accepts the report from the Clerk at the Regular meeting of Council this 16th day of February 2021, as presented.

AND FURTHER THAT, The Council directs administration to enter into an agreement with Public Sector Digest to complete the mandatory Water/Wastewater Financial Plan and Rate Study in the amount of Twenty-One Thousand Dollars (\$21,000.00) for a Ten year financial plan to ensure compliance with O.Reg 453/07, this 16th day of February 2021.

Carried

3.10 Ignace Logo Variations

Motion: #2021.02.16.024

Moved by: Cllr. Debbie Hart

Seconded By: Cllr. Shaun Defeo

THAT, Council for the Corporation of the Township of Ignace accepts the LOGO Designs as presented at the Regular meeting of Council this 16th day of February 2021

AND FURTHER THAT, Council deferred the updated Ignace Township LOGO to March 15th Council Meeting.

AND FURTHER THAT, Council directs administration to post on social media platform for selection of new logo for the Township of Ignace.

Deferred

3.13 AMCTO – Best Practices in the Operation, Compliance, and Approval Process for the Cemeteries and Crematoriums

Motion: #2021.02.16.025

Moved by: Cllr. Debbie Hart

Seconded By: Deputy Mayor Greg Waldock

THAT, Council for the Corporation of the Township of Ignace accepts the report from the Clerk at the Regular meeting of Council this 16th day of February 2021 as presented.

AND FURTHER THAT, The Council approve Lynda Colby and Roxanne Cox to attend the Virtual AMCTO – Best Practices in the Operation, Compliance and Approval Process for Cemeteries and Crematorium Services Act at a cost of One Hundred and Thirty-Five Dollars (\$135.00) per participant and the Zone 9 Spring Meeting at no cost.

Carried

Motion: #2021.02.16.026

Moved by: Cllr. Debbie Hart

Seconded By: Cllr. Shaun Defeo

THAT, Council for the Corporation of the Township of Ignace accepts the correspondence from the Ignace Otter Snowmobile Club at the Regular meeting of Council this 16th day of February 2021 as presented.

AND FURTHER THAT, The Council defeated the request of Five Thousand Dollars from the Community Well Being Fund to help offset the losses caused by the Covid related restrictions, this 16th day of February 2021.

Defeated

Motion: #2021.02.16.027

Moved by: Cllr. Debbie Hart

Seconded By: Deputy Mayor Greg Waldock

THAT, Council for the Corporation of the Township of Ignace accepts the letter from Taylor Leblanc at the Regular meeting of Council this 16th day of February 2021 as presented.

AND FURTHER THAT, The Council approves the appointment of Taylor Leblanc as a Board Member on the Ignace Library Board this 16th day of February 2021.

Carried

8. Questions from the Public

Q. Can an individual ask a question from any item on the Consent Agenda if it has not been pulled by the Council?

A. Yes

9. By-Laws

None

10. Notice of Motions

None

11. Adjournment to Closed Meeting Session

Motion: #2021.02.16.028

Moved by: Deputy Mayor Greg Waldock

Seconded by: Cllr. Debbie Heart

THAT, Council convenes into the Closed Session of this Regular Meeting of Council this 16th day of February 2021, chaired by Mayor Penny Lucas, at 7:00 pm.

Closed Session Matters

(Pursuant to Section 239(2) (b), (c), (e), (f), of the Municipal Act:

1. Personal matters about an identifiable individual, including municipal or local board employees regarding applications for an advisory committee or local board;
2. A proposed or pending acquisition or disposition of land by the municipal or local board.
3. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
4. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local boards

Carried

12. Reconvene into Regular Meeting of Council

Motion: #2021.02.16.029

Moved by: Deputy Mayor Greg Waldock

Seconded by: Cllr. Debbie Hart

THAT, Council reconvened into the Regular Meeting of Council this 16th day of February 2021, chaired by Mayor Lucas, at 9:12 pm.

Carried

13. Business Arising from Closed Meeting Session

Motion: #2021.02.16.030

Moved by: Cllr. Debbie Hart

Seconded by: Cllr. Chantelle Tucker

THAT, Council for the Corporation of the Township of Ignace receives the report from the Treasurer at the Closed Meeting of Council this 16th day of February.

AND FURTHER THAT, Council approves the Eighty (80) hours of overtime having both the Treasurer and Deputy Treasurer reconciling the accounts to ensure the completion of the 2019-year end to meet the Ministry requirements.

Carried

Motion: #2021.02.16.031

Moved by: Cllr. Debbie Hart

Seconded by: Deputy Mayor Greg Waldock

THAT, Council for the Corporation of the Township of Ignace accepts the expression of interest Roll #: 6001-00000-111400-0000 in the amount of \$800.00 at the Regular meeting of Council this 16th day of February 2021.

AND FURTHER THAT, Council directs Administration to inform the purchaser to discuss the re-zoning and Infrastructure fees for the property with the Planning, Development and Engagement Services Manager.

Carried

Motion: #2021.02.16.032

Moved by: Cllr. Debbie Hart

Seconded by: Cllr. Shaun Defeo

THAT, Council for the Corporation of the Township of Ignace accepts the expression of interest Roll #: 6001-00000-111400-0000 the amount of \$ 700.00 at the Regular meeting of Council this 16th day of February 2021.

AND FURTHER THAT, Council directs Administration to inform the purchaser to discuss the re-zoning and Infrastructure fees for the property with the Planning, Development and Engagement Services Manager.

Carried

Motion: #2021.02.16.033

Moved by: Cllr. Chantelle Tucker

Seconded by: Cllr. Shaun Defeo

THAT, Council for the Corporation of the Township of Ignace accepts the expression of interest Roll # 6001-00000-144401-0000 the amount of \$10,000.00 at the Regular meeting of Council this 16th day of February 2021.

Carried

Motion: #2021.02.16.034

Moved by: Cllr. Debbie Hart

Seconded by: Cllr. Shaun Defeo

THAT, Council for the Corporation of the Township of Ignace accepts the appointment of Kelvin Davenport and Andrew Hewlett, as committee members to the Ignace Citizen Advisory Committee at the Regular Meeting of Council this 16th day of February 2021.

Carried

Motion: #2021.02.16.035

Moved by: Deputy Mayor Greg Waldock

Seconded by: Cllr. Debbie Hart

THAT, Council for the Corporation of the Township of Ignace accepts the appointment of the following members:

- Jade St. Amand
- Gerald Gannon
- IABA Representative
- Elizabeth Russell
- Paul Dufault
- Al Richards
- Janet Lett

to the Economic Development Advisory Committee at the Regular Meeting of Council this 16th day of February 2021.

Carried

Motion: #2021.02.16.036

Moved by: Deputy Mayor Greg Waldock

Seconded by: Cllr. Debbie Hart

THAT, Council for the Corporation of the Township of Ignace appoints the following Council members to the following committees at the Regular Meeting of Council this 16th day of February 2021.

Cllr. Debbie Hart to the Ignace Advisory Committee

Cllr. Chantelle Tucker to the Economic Development Advisory Committee

Deputy Mayor Greg Waldock and Mayor Penny Lucas to the Ignace Aerodrome Advisory Committee.

Carried

Motion: #2021.02.16.037

Moved by: Cllr. Chantelle Tucker

Seconded by: Cllr. Debbie Hart

THAT, Council for the Corporation of the Township of Ignace accepts the report from Jeff Lederer, Manager of Planning, Development and Engagements Services.

AND FURTHER THAT, Council approve By-Law No. 05-2021 being a by-law to deem a portion of the Registered Plan No. M315 not to be a registered plan of subdivision for the purposed of subsection 50(3) of the Planning Act, R.S.O. 1990, c. P13 at the Regular Meeting of Council this 16th day of February 2021.

Carried

Motion: #2021.02.16.038

Moved by: Cllr. Chantelle Tucker

Seconded by: Cllr. Debbie Hart

THAT, Council for the Corporation of the Township of Ignace accepts the report from Ralph Cox, Manager of Infrastructure and Recreational Services.

AND FURTHER THAT, Council approves the hiring of a Certified Water/Wastewater Specialist and the commencement of the OIT (operator in training certification) for two Public Works team member to meet compliance standards with the Drinking Water and Environmental Compliance Division of the Ministry of Environment and Conservation and Parks.

Carried

Motion: #2021.02.16.039

Moved by: Cllr. Debbie Hart

Seconded by: Cllr. Chantelle Tucker

THAT, Council for the Corporation of the Township of Ignace accepts the report from Ralph Cox, Infrastructure and Recreational Services Manager as presented this 16th day of February, 2021.

AND FURTHER THAT, Council approves the partnership with Kenora Patricia District School Board in hosting a Co-op student at the Public Works garage for the placement starting in the Spring 2021.

Carried

Motion: #2021.02.16.040

Moved by: Cllr. Debbie Hart

Seconded by: Cllr. Shaun Defeo

THAT, Council for the Corporation of the Township of Ignace accepts the report from Northern Waterworks for the 2021 O & M and Capital Expenditure Budget – Ignace Water and Wastewater Systems as presented for information purposes this 16th day of February, 2021.

Carried

Motion: #2021.02.16.041

Moved by: Deputy Mayor Greg Waldock

Seconded by: Cllr. Shaun Defeo

THAT, Council for the Corporation of the Township of Ignace accepts the job description for the By-law Enforcement Officer as presented this 16th day of February, 2021.

AND FURTHER THAT, Council directs Administration to further review the 2021 budget to find salary compensation for this position.

Carried

14. Confirmatory By-law

Motion: #2021.02.16.042

Moved by: Cllr. Debbie Hart

Seconded by: Cllr. Shaun Defeo

THAT, By-Law: #2021.06 – Being A By-Law to Confirm the Proceedings of The Council of the Corporation of the Township of Ignace Regular Meeting dated February 16, 2021 be read a First, Second, and Third Time, and Passed.

Carried

15. Adjournment

Motion: #2021.02.16.043

Moved by: Deputy Mayor Greg Waldock

Seconded by: Cllr. Shaun Defeo

THAT, the Regular Meeting of Council this 16th day of February 2021, be adjourned at 9:36 pm.

Carried

Mayor Penny Lucas

Deputy Mayor Greg Waldock

Councillor Debbie Hart

Councillor Shaun Defeo

Councillor Chantelle Tucker



The Corporation of the Township of Ignace
34 Hwy 17W., PO Box 248, Ignace, ON P0T 1T0
<https://ignace.ca>

February 26, 2021

Mayor's Report

It is my pleasure to report that February was very busy and March does not appear to be slowing down either. Hopefully the weather will cooperate and winter will be over soon. After the bitter cold, it is certainly nice to see the sunshine – and there is actually some warmth in it.

In February we continued to work on the Senior Housing Complex portfolio, having meetings with the Silver Tops Seniors, the Kenora District Social Services Board (KDSB) and the NOHFC (Northern Ontario Heritage Fund Corporation).

The Ignace Municipal Airport Advisory Committee (IMAAC) members met and approved a Terms of Reference (TOR) which will be presented to Council for approval at this March meeting. The members also suggested that "Airport" should be changed to "Aerodrome" for government regulation reasons and that will also be brought to Council. The next Aerodrome meeting will be March 10th, 2021 at 1:00 pm in person if COVID 19 restrictions allow. Please watch for an announcement on the Township website and Social Media if you are interested in "Zooming" in. As are Council meetings, all advisory committee meetings are open to the public.

The Ignace Citizen Advisory and Economic Development committees are slated to be meeting in March as well. I would like to thank the members of the community that stepped forward with their interest in sitting on the various committees. Their input will be very helpful for the Corporation moving forward,

The Leadership Team continues to meet every Monday morning to discuss the events of the past week and what is coming up for Administration in the near future. In the past month, we spent some time reviewing the properties currently owned by the Corporation with an eye to selling them to encourage development in Ignace, whether it be residential or commercial.

I and the Economic Development, Planning and Engagement Manager, Jeff Lederer continue to meet with the Nuclear Waste Management Organization as we move forward with Canada's Adaptive Phased Management plan, Learn More about the Deep Geological Repository, implement the Vision as defined by the Ignace community and gain a greater understanding of what "Willingness" is and/or looks like. I continue to meet with our neighbouring community leaders as we learn about possible alliances and partnerships and what that means for them and for Ignace.



The Corporation of the Township of Ignace
34 Hwy 17W., PO Box 248, Ignace, ON P0T 1T0
<https://ignace.ca>

This past month I attended the Kenora District Services Board (KDSB) meeting and the Kenora District Municipal Association (KDMA) Annual General Meeting. I also attended the Ontario Good Roads Association (OGRA) meeting along with the Ralph Cox, Manager Infrastructure and Recreational Services and Lynda Colby, Clerk. I would have to say that it was a waste of time and money. If we were part of the GTA or a community along the St. Lawrence seaway or maybe some other community even in the northern part of southern Ontario it might have had some relevance, but it did not. In four – four-hour sessions, I only heard Northwestern Ontario mentioned once – and that comment was about twinning the highway between Nipigon and Thunder Bay – something that has been “going to happen” for the last how many years (20-30 or more?). I was not impressed.

We have met and, are in talks with, the Northwestern Health Unit (NWHU) regarding the COVID-19 Vaccine and how we are going to get our community members vaccinated. As soon as any decisions are made, we will let the community know the plan.

Upcoming at the end of April is the Northern Ontario Municipal Association (NOMA) virtual conference. One of the presenters at this conference will be the Nuclear Waste Management Organization (NWMO) so right from the start, it looks like it might have a lot more relevance for Ignace.

I am excited about continuing to work for the community of Ignace as we move forward. Stay safe.

Penny Lucas, Mayor

The Corporation of the Township of Ignace

Staff Report

To: Council

From: Christy McIntomney, Treasurer

Meeting Date: March 15, 2021

Subject: Monthly Finance Department - February 2021

RECOMMENDATION:

THAT Council receives the February 2021 Monthly Report for the Township Finance Department for information purposes.

DISCUSSION:

Introduction

Overview of the February 2021 monthly report for the Finance Department.

Highlights Staffing Changes

There are no staffing changes for the month of February, 2021.

Utilities

The accounts are now being billed monthly, customers are now able to view their bills online through ebilling.

Municipal Taxes

The tax accounts have now been set up for monthly penalties being charged, due to the uploading of the tax roll not being completed the billing will go out the first week of March 2021 with the due dates in two installments on March 31st, 2021 and April 30th, 2021. Customers will soon be able to view their tax bills online through ebilling.

Ebillings – Utilities /Taxes

Working with the Communications Specialist step by step process will be forwarded to customers in the March 2021 billings to assist in helping with setting up the accounts for ebillings.

Payroll

Payroll has been busy getting out the T4's which are due March 1, 2021. New timesheets have been created along with processes to do monthly reconciliations of accounts this will increase efficiencies in the payroll department.

Budget Process

The Treasurer is currently working with the Managers to complete their 1st draft of the Budget; once this is completed the Treasurer will meet with the Finance Committee to review the proposed budget.

Public Input into the 2021 budget will be sought within the middle of March 2021 to see what the community would like to see moving forward for the Community in the 2021 fiscal year.

At a Special Meeting of Council, the Draft #1 will be presented to Council either near the end of March 2021.

Audit Process

The Finance Team is currently working towards reconciliations of 2020 year ends along with completing 2019. New processes have been put in place to move 2021 forward more efficiently.

Conclusion

With the Staffing changes that have again taken place in January 2021 the department has found many more hurdles to overcome. The new processes have now been implemented to improve the efficiency of the department moving forward. Again, this is a very busy time for the finance department; the staff are working hard to complete the previous years financials and move forward in 2021.



Christy McIntomney, *Dipl. M.M.*
Treasurer



Township of Ignace
34 Highway 17 West, P.O. Box 248 Ignace, ONTARIO POT 1T0
Phone: 807-934-2202 Fax: 807-934-2864
Ignace.ca

Prepared By: Ralph Cox, Infrastructure and Recreation Services Manager
Report To: Mayor and Council
Subject: February Departmental Review
Date: March 2, 2021

Recreation Complex

The Recreation center has seen some activity with regard to resuming post lock down. The fitness center is active and the bowling alley remains inactive at this point. Court sports for youth and adults have resumed and is being spearheaded by the Recreation Programmer. The canteen is open with limited hours during some of these activity times.

Waste Management

Residential and commercial pick up is currently taking place on Mondays and Thursdays and the landfill has resumed normal winter hours, open on Wednesdays and Saturdays.

Employee Updates

The PW staff has done a good job with operations around snow removal and street clearing. The arena attendant has resumed normal activities with some beautification on the interior of the recreation center.

PW Activity Update

The crew has been busy with frozen water & sewer lines. The thawing unit broke and a new one was procured. Residents on Willow Street were asked to run water to mitigate freeze ups.

Infrastructure (manholes & sewers) are also being inspected for freeze ups and are being thawed accordingly.

Training

Four employees completed their confined space training. Robert Lariviere handed out certification diplomas at a small exercise with the Mayor and Communication Specialist in attendance.

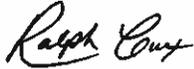
OGRA Conference - 2021

The four-day virtual conference was primarily focused on infrastructure geared toward larger towns however, there were some informative sessions that served up some good thoughts around road maintenance compliance which would serve well in our setting.

Aerodrome

The advisory committee for the aerodrome held a preliminary (virtual) meeting. Future meetings are to take place and activities will be slated in the near future (tree removal; painting, etc.).

Regards,



Ralph Cox
Infrastructure and Recreation Services Manager



Township of Ignace
34 Highway 17 West, P.O. Box 248 Ignace, ONTARIO P0T 1T0
Phone: 807-934-2202 Fax: 807-934-2864
Ignace.ca

Prepared By: Jeff Lederer, Manager of Planning, Development, and Engagement Services

Report To: Mayor and Council

Subject: February Department Review

Date: March 2, 2021

A. Administration

The Department of Planning, Development, and Engagement Services has had another busy month in February. As part of our Municipal Modernization Program/Strategy, our department was reorganized taking a more direct approach to community engagement. As such, we have permanently eliminated a position that has been absorbed by the Manager and others in the department.

We are still looking at the possibility of hiring a by-law officer (dependent on funding) to enforce property standards and other municipal bylaws. We will also be hiring a Project Manager to help coordinate a number of community studies for NWMO and Ignace.

We are in the process of finalizing the terms of reference for the Economic Development Committee and Citizens Advisory Committees and hope that we host our first meeting this March. Keith Roseborough will be the staff representative for the Economic Development Committee and Petrina Taylor will coordinate the Citizens Advisory Committee. In my capacity as Manager, I will observe both committees and lend support when and if needed.

I have also prepared 6 property compliance certificates, 1 site plan review, as well as providing various planning opinion documents for Community Well Being, Local Gravel Pit Operations applications, Regional Development, and Community Development. Our department has dealt with 13 property inquiries as well as policies/procedures relating to building permit applications, severance applications, and zoning so they better address provincial statutes or mandates.

B. Policy

1. Official Plan

We continue to engage with the Ministry answering/clarifying their questions as they continue with their provincial review. We hope that final approval will be given in late March and/or early April.

2. Site Plan Control

We have started to review and implement site plan control on the redevelopment of the Trading Post Motel on Hwy. 17. Plans were provided by the developer. Once the building permit is applied, the site plan process will be activated where we will be circulating for comment to our government and community agencies for comment.

Community/Municipal Studies

1. *Municipal Modernization Program*

We completed job descriptions and chain of command exercise as required. I will be reviewing the first draft report for comment and clarification. The Ministry of Municipal Affairs also announced additional funding for the implementation of the MPP projects. Applications are due on March 15, 2021.

2. *Community Capacity Study*

Urban Systems is finalizing this study and a draft is expected by early March for review.

3. *Snowmobile TV Ontario*

Our department is currently working with the IABA and Snowmobile Club to have a crew from Snowmobile TV Ontario come to Ignace to promote our winter trails and attractions. It was decided that we postpone this project until late Fall allowing us to better coordinate with regional partners and local businesses to showcase not only our winter trails but our complementary services and winter activities.

4. *Senior Centre Complex*

We are working closely with the KDSB, MBCHCH, and Silver Tops in developing a 20-unit facility. New concepts have been reviewed and we will be developing a new request for proposals (RFP) to help determine overall cost and timelines. KDSB provided a template for us to complete presently that will be needed also for costing of design built specifications.

C. Grant Applications

1. *MMP Implementation Grant*

This grant is a continuation of the MMP grant that was previously awarded to the Township. Based on the application requirements, we will prioritize the recommendations from the previous report for grant consideration.

2. *High Speed Internet Grant*

We continue to work in collaboration with the Northwest Innovation Centre (Thunder Bay) and Celerity Inc. We applied for the Rapid Response Stream that is due on February 15, 2021.

3. Grant Database

Keith Roseborough and Leisel Edwards continue to develop a comprehensive grant database that will help us in applying for various funding that become available over the year. Our intent is also to make this available to our community partners to assist them with their granting work as well.

D. ICNLC/NWMO Engagement

We continued to actively engage with our partners with NWMO. In January, we helped prepare a RFP to hire a consultant that will help coordinate the Willingness Study for both the Township and NWMO. I also presented at our February meeting, the concept of Alliances. that is better suited for our regional work and engagement. We also presented (high level) the Youth Engagement Plan at the ICNLC meeting and will do the same to Council once the final draft is approved.

I am advising the ICLNC Coordinator and Economic Development Coordinator with the Nuclear Symposium that has now been postponed until April 21, 2021 to ensure that we include more localized and regional partnership work and engagement. The water sampling for six sites (Baseline) has been completed by Tulloch as well.

Mayor Lucas and I continue to meet with the NWMO Relations Manager each week to discuss ongoing individual and joint projects as well as identify new opportunities for engagement and projects.

Looking Ahead

For the 2021 year, we anticipate the following primary work to be undertaken/implemented:

- Corporate Strategy
- Communications Plan
- Age Friendly Plan
- Corridor Master Plan and Urban Design Guidelines
- Public Investment Strategy
- Willingness Plan (NWMO and Ignace)
- Regional Engagement Plan and Policy (i.e. Alliances)
- Planning Policy and Procedures Review
- Tourism and Economic Projects (as prioritized by Strategy)



Township of Ignace
34 Highway 17 West, P.O. Box 248 Ignace, ONTARIO P0T 1T0
Phone: 807-934-2202 Fax: 807-934-2864
Ignace.ca

Prepared By: Lynda Colby, Clerk
Report To: Mayor and Council
Subject: Corporate Service Department Update
Date: March 07,2021

COVID-19 -19:

Office remains closed to the general public. Residents may contact the Township office to schedule an appointment to visit the Township office. Reopening of the Township office will be evaluated on a weekly basis.

Corporate Team:

The Corporate team continues to work reviewing and updating Township policies and by-laws, clean up of the back log, preparation and distribution of Agenda and minutes for meetings, and council preparation and distribution of packages as per by-law 64/2020.

Leadership team continues to meet every Monday morning meeting to review various items that are ongoing.

Clerk and Deputy Clerk will be attending the 2021 Northern CAO/Clerk Virtual Forum on March 10 & 11th, 2021, and will also be participating in the AMCTO Virtual Cemetery on April 19th,2021 and Zone 9 meeting scheduled in April 19th and 21st, 2021.

A committee will be formed with 2 CUPE Local 87 members and 2 senior staff to review and update the unionized employee's job description.

Bell Fibre Services

Bell Canada Fibre services were completed on Friday, March 05,2021. Atwood consulting (IT technicians) will be completing the final connection to the Town office and satellite services to the Recreation Centre and the Public Works building the week of March 8 to 12,2021.

Committees:

Ignace Municipal Aerodrome Advisory Committee has been formed consisting of 5 members who are scheduled to meet on Thursday, March 11,2021.

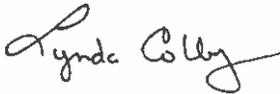
Senior Housing Steering Committee continues to meet on a regular basis with the next meeting scheduled on Wednesday March 17,2021 @ 1:30 pm at the Silver Tops Centre.

The **Ignace Citizen Advisory Committee (ICAC)** meeting is scheduled to meet via Zoom on Monday, March 22,2021 at 6:30 pm.

The **Economic Development Advisory Committee (EDAC)** meeting is scheduled to meet via Zoom on Wednesday, March 24,2021 at 6:30 pm.

The **Ignace Cemetery Committee (ICC)** meetings will resume their regular meetings on Wednesday, April 28, 2021 @ 9 am (Silver Tops Centre).

The **Ontario Police Service Board** meeting schedule to meet Tuesday, May 18,2021 @ 1 pm, at the Township of Ignace Multi-Purpose room.



Lynda Colby
Clerk

Ignace Fire Dept monthly Report February 2021

Training:

We have started in house training again. The Dept has split training sessions to accommodate all firefighters and ensure that we are meeting COVID-19 regulations.

Equipment:

The fire dept has received the new Jaws of life and cutters. The firefighters will be training on these pieces for equipment in March.

Fire Smart Plan:

The fire department completed and forwarded the forms to receive the \$500 award.



Prepared By: Katelyn Hamre, Recreation Programmer

Report To: Mayor & Council – March 15, 2020

Subject: Recreation Department Update - March

Mayor & Council,

February was a quiet month for the Recreation Department. We were unable to host our annual Sliding Party and Family Day festivities as they breached the lockdown regulations at that time. We did however host a Family Day photo contest and a Jump Rope contest encouraging families to get their heart rate up for the month. The family that jump ropes the longest will win a prize. Advertisements are attached for your viewing.

Our new and improved Iggy Mascot has made his way home. We are working on engagement strategies to connect Iggy to our community. Some of our first steps will be to create his own social media platforms on both Instagram and Facebook. We plan to host auditions to find one designated person to take on the role of Iggy. Our first public appearance is planned for Easter where Iggy will wear bunny ears handing out Easter baskets to our youth. Our first public post is attached for your viewing.

Mary Berglund Community Health Centre and the Recreation Department have continued their partnerships in Court Sports and Kid Zone. Kid Zone participant numbers are averaging 50 plus youth a week, we have had to continue to deliver this program in a take home style kit as the participant numbers exceed what is currently allowed indoors. We have received an overwhelming interest in Court Sports. We are working diligently in finding ways to keep these programs running safely. Other programs we plan to try out for the month of March are dry land floor hockey, drop in broomball and roller skating. The canteen will be open Tuesdays and Thursdays from 3:30 pm to 7:00 pm.

Contact North is offering on-going learning events through Sioux Hudson Literacy that are free to everyone and offered online. Katelyn has participated in a number of workshops based on Exploring Ontario's First Nation Cultures. This has been a great opportunity to strengthen knowledge in hopes to celebrate more culture in our community in the near future.

Katelyn has also joined the Healthy Community Working Groups sub-committee team working on the development of Ignace's Community Safety and Well Being Plan. She will be representing both the Township of Ignace and Mary Berglund Community Health Center.

Thank you for your time,

Katelyn Hamre,
Recreation Programmer

Hello Ignace,

I've got some exciting news to share.... I'm Coming Home!

What started out as an adventure around the world, turned into something I never would have imagined, a pandemic. I have been in Australia for some time now taking in some great scenery, but I miss home and all of you.

I have been lucky to observe a family of kangaroos right outside my villa and even enjoying some exclusive spa days. Some of you may not even recognize me after my recent makeover.

But finally, I have been given clearance to return home. I received my negative COVID-19 test result today and my flight back into Canada is on Monday. I will have to spend a couple weeks in quarantine and take some more tests but soon enough we will get to see each other.

Your Friend,

Iggy

[#iggythotter](#)



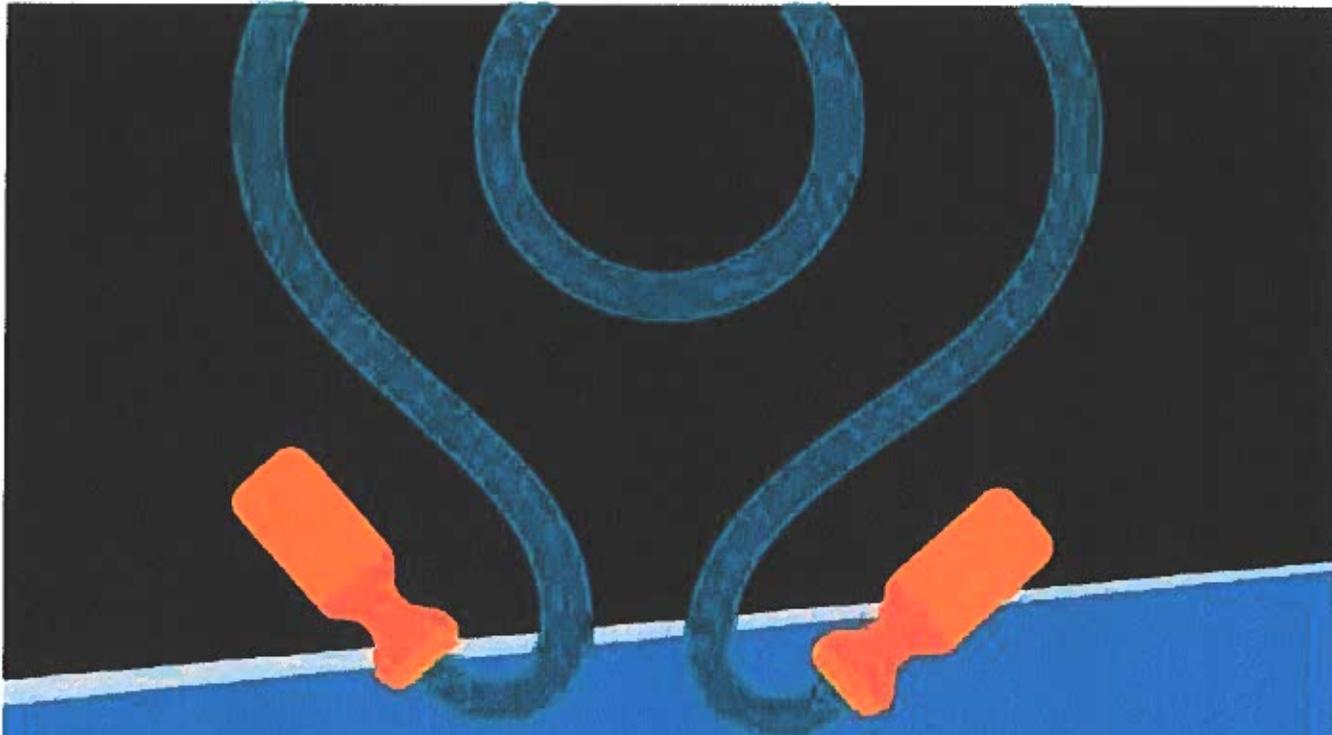
IGNACE RECREATION INVITES
YOU TO PARTICIPATE

FAMILY DAY Photo Contest

Share with us how you are
celebrating this Family Day

**Deadline to apply is
Monday, February 15**





MARY BERGLUND COMMUNITY HEALTH CENTRE & THE
TOWNSHIP OF IGNACE'S RECREATION DEPARTMENT PRESENTS

JUMP **ROPE**

★ **FAMILY CONTEST** ★

Let's get our heart rates up for the Month of February!

Families are encouraged to jump rope together to compete for a chance to win a prize! The family that achieves the most time spent skipping for the month of February will be our winner!

Jump ropes are available for free.

**To enter please connect with Recreation Programmer, Katelyn Hamro
807-631-9164 or recprogrammer@ignace.ca**

Made with PosterMyWall.com



IGNACE RECREATION PRESENTS:

ROLLER SKATING

Drop In

Canteen Open!

Every Tuesday | 4:30 pm to 5:30 pm | Recreation Complex | All ages welcome!
\$5 drop in | \$10 Prepaid Punch Card | \$50 5-month membership

recprogrammer@ignace.ca or 938-7749

**Ignace Recreation Committee
Regular Meeting to be Held
Thursday February 25, 2021
VIRTUAL MEETING**

AGENDA

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Disclosure of Pecuniary Interest and the General Nature Thereof**
- 4. Approval of Previous Minutes**
 - a. Minutes of Reg. Meeting on Jan 7, 2021
- 5. Business Arising from Minutes**
- 6. Old Business**
 - a. Family Day Photo Contest Results
 - b. Recreation Guide Sub-Committee Update
- 7. New Business**
 - a. Easter Activities
 - c. Iggy Reveal, Marketing & Logistics
 - d. White Otter Days 2021
 - e. Upcoming Meetings
- 8. Recreation Programmer Report**
- 9. Reports from Committee/Community Members**
- 10. Correspondence**
- 11. Adjournment**

**The Ignace Recreation Committee
Regular Meeting Minutes
Thursday January 7, 2021
VIRTUAL MEETING**

Attending: Members: Shannon Mackey, Jody Waldoock, Chelsey McNally, Alicia Prager, Brenda Murray, Councillor Greg Waldoock, Recreation Programmer Katelyn Hamre, Public Works Supervisor Ralph Cox
Community Members: Karen Greaves

1. Call to Order

The meeting was called to order at 7:35 pm with Jody Waldoock as the chair.

2. Approval of Agenda

Motion #01/2021

Moved by: Shannon Mackey **Seconded by:** Alicia Prager

That, The agenda for this Regular Meeting of the Ignace Recreation Committee this 7th day of January 2021 be approved as circulated

Carried

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None

4. Approval of Previous Minutes

Motion #02/2021

Moved by: Shannon Mackey **Seconded by:** Alicia Prager

That, the minutes for the Regular Meeting of the Ignace Recreation Committee on the 12th day of November 2020 be approved as circulated

Carried

5. Business Arising from Minutes

6. Old Business

a. Christmas Movie Box and Contest Update

87 Households (344 people) received a special delivery from Santa and his elves on December 21. 3 Christmas contests were held. Best Christmas Lights, Tree and Snowman. Voting took place via survey monkey and winners will receive \$50 to a local store of choice.

Motion #03/2021

Moved by: Jody Waldoock **Seconded by:** Shannon Mackey

That, the Ignace Recreation Committee purchase three (3) \$50 gift cards for the Christmas lights, tree and snowman contests.

Carried

7. New Business

a. Family Day

Due to the provincial lockdown public events are restricted and snow hills are not permitted to open. The committee decided to run a photo/video contest for community members to share what they are doing. A gift bag will be awarded to all who participate.

b. 2021 Budget

Deferred

c. 2021 Recreation Guide

All members agreed to proceed with a summer edition; however felt it should be a joint initiative with the township marketing team. A few Members of the Ignace Area Business Association have offered to assist and have suggested that it become a tourism magazine. A sub-committee will be formed with first meeting expected for early February.

8. Reports from Committee/Community Members

- Iggy Update: The sculpturing of Iggy's head has been completed. The next step is to add material and finish up with the body

9. Correspondence - n/a

10. Adjournment 9:00 pm

Motion #04/2021

Moved by: Shannon Mackey

Seconded by: Brenda Murray

That, we adjourn this Regular Meeting of the Ignace Recreation Committee on this 7th day of January 2021, at 8:22 pm

Carried



Jody Waldo, Chair

Katelyn Hamre, Recreation Programmer



The Corporation of the Township of Ignace
34 Hwy 17W., PO Box 248, Ignace, ON P0T 1T0
<https://ignace.ca>

March 2, 2021

Mr. Marcel Penner, Chair
Dryden and Area Community Safety and Well-Being Steering Committee

RE: Joint Community Safety & Well-Being Plan

Dear Mr. Penner,

As you are acutely aware, the Corporation of the Township of Ignace has undergone some tremendous changes over the last nine months. It has been quite the journey and while we are getting close, we are not done yet.

Learning about the JCSWBAC back in the fall of ²⁰²⁰ ~~2021~~ coupled with the looming deadline of December 31st, 2020 and the former administration's involvement both from this side and from your side, we were eager to resume our participation to help better understand the scope, depth and breadth of a Community Safety and Well-Being Plan. We wanted to understand not only how Ignace was represented but also how our residents would benefit from this plan with respect to their safety and well-being.

As we began our work and active involvement with the various pillar subcommittees and steering committee, it became increasingly obvious that Ignace needed its own plan tailored specifically to address our own unique needs. Furthermore, the reprieve in the form of an extension of the Municipally mandated deadline for submission of the Safety and Well-Being Plan required by the Ministry to July 1st, 2021 allowed us to re-evaluate our participation and take a second look at the current plan.

In consultation with our local Ignace health and social service community in the form of the already established Ignace Healthy Community Working Group (IHCWG)), it was unanimously decided that the best interests of our community residents would be served if we tailored a "made for Ignace" plan. The IHCWG members also felt very strongly that our plan could complement the work already undertaken by Dryden where transparency, collaboration and support is paramount to the success of both the Dryden Area Plan and ours.

We continue to value the relationships with all the Health Care, Social Service and Safety providers throughout the District of Kenora and will rely on them if, where and when required. We also appreciate the incredible work and leadership that you have demonstrated and thank you for including us in your process.

We look forward in continuing to work with you and our partners to provide the kind of Safety, Wellness and Health Care that has come to be expected by the residents and visitors alike in Ignace. As we move forward with our plan, we trust we will continue to work with all our neighbours on health, safety and well-being matters.

Sincerely,
Penny Lucas, Mayor
Tel: (807)934-2202, ext. 1038
Cell: (807)220-0217
plucas@ignace.ca

c.c. Mayor Greg Wilson, City of Dryden
Roger Nesbitt, CAO, City of Dryden
Saralyn Semeniuk NWHU, Health Promoter
Tammy Robb, Clerk/Treas and Mayor Gord Griffiths, Machin

Penny Lucas

From: Penny Lucas
Sent: March 2, 2021 9:53 AM
To: Marcel Penner
Cc: Greg Wilson; Roger Nesbitt; ssemeniuk@nwhu.on.ca; Machin Clerk Treasurer
Subject: Dryden Area Safety and Community Well-Being Plan
Attachments: Marcel Penner-Chair-Dryden Area Safety and Well-Being Plan 20210302.docx

Good Morning All,

Please find attached a letter to the Dryden Area Safety and Well-Being Plan Chair.

If you have any questions and/or need any further information, please do not hesitate to contact the undersigned.

Thank you.

Penny Lucas

MINUTES

Ignace Municipal Aerodrome Advisory Committee

February 3, 2021

1:10 p.m.

Attendees: Penny Lucas – Mayor
Kelly Cross - Chair
Evan Stewart
Lynda Colby
Greg Waldock – Deputy Mayor
Brad Greaves
Ralph Cox
Roxanne Cox

1. **Meeting Called to Order**

Meeting was called to order at 1:10 with Mayor Lucas chairing the meeting

2. **Introductions**

Mayor Lucas welcomed and introduced all members and had each member speak with regards to their thoughts of our local airport

Comments from the discussion:

- ✓ Prudent for Ignace to keep the facility up and running whether it's for landing planes or something other
- ✓ Nice airport and everything well preserved
- ✓ Would be an asset for Charter flights if we see the Repository
- ✓ Could also be used for Medi-Vac and Tourism rebound
- ✓ If building not used it will deteriorate. It is Township property so it's our responsibility and if it's an Asset we should treat like an asset
- ✓ Huge asset for tourism and our community
- ✓ Good for community to see that money is being put to good use

3. **Terms of Reference**

Revisions

1.0 Mandate:

- Not a committee of Council – should be a Committee appointed by Council
- 2nd sentence should not read "research" but "advise" the viability...

3.0 Code of Conduct and Oath of Confidentiality

- By-Law #' will be entered once Terms are done and approved by Council

4.2 Responsibilities

- Work with Township to advise not assist

4. **Code of Conduct**

- ✓ Each member is required to sign the Township's Volunteer Code of Conduct

5. **Nomination of Chair**

- ✓ Kelly Cross was nominated as Chair and accepted
- ✓ Penny and Greg will be approved through Council on February 16, 2021

6. **Other**

- ✓ Aerodrome status as opposed to airport to diminish a lot of stress
- ✓ Tree removal is the #1 priority – approach forest companies
- ✓ Committee to take a walk through to address issues

7. **Meeting Schedule**

Tentatively March 10, 2021 @ 1:00 at the Airport

8. **Adjourn**

Meeting adjourns at 1:45 p.m.

IGNACE MUNICIPAL AERODROME ADVISORY COMMITTEE

Terms of Reference

1.0 Mandate

- 1.1 The Ignace Municipal Aerodrome Advisory Committee (IMAAC) is a committee appointed by Council. Its mandate is to independently advise on the viability and/or consider other uses of the Aerodrome facilities and make recommendations to Council.

2.0 Membership

- 2.1 Membership will consist of the following:
- a. 3-5 members of the Ignace Community
 - b. 1 Councillor
 - c. Mayor
 - d. Staff Resource:
 - i. Infrastructure & Recreational Services Manager
 - ii. Clerk (or designate)
- 2.2 Membership is the Term of Current Council
- 2.3 Members shall re-submit their applications for this committee if they so wish at the beginning of each Term of Council.

3.0 Code of Conduct and Oath of Confidentiality

- 3.1 Volunteers are required to sign the Township of Ignace Volunteer Code of Conduct as per By-Law #
- 3.2 From time-to-time Committee members may be privy to confidential information which must remain confidential. Committee members will sign an Oath of Confidentiality as per By-Law # _____

4.0 Responsibilities

- 4.1 The Committee is to make recommendations to Council with regard to short-term and long-term planning for the Ignace Municipal Aerodrome.
- 4.2 The committee members are to work with the Township staff to advise in fundraising issues including but not limited to
- a. fee structure for Aerodrome users
 - b. monitoring options
 - c. grant opportunities
 - d. other fund raising uses of the Aerodrome facilities

IGNACE MUNICIPAL AERODROME ADVISORY COMMITTEE

Terms of Reference

- 4.3 The Committee is to submit a report and/or meeting minutes to Council at a minimum of quarterly.
- 4.4 The Committee is to decide at the first meeting each year, how often they can and should meet.

5.0 Terms of Reference

- 5.1 The Committee is to review their Terms of Reference annually at the end of each year as part of their preparation for the next year.
- 5.2 Any recommendations for changes are to be brought to Council for approval.

6.0 Other

From: ptkruzn <ptkruzn@bell.net>
Sent: February 8, 2021 6:42 AM
To: Penny Lucas <plucas@ignace.ca>; Lynda Colby <clerk@ignace.ca>
Subject: FW: CNS Annual Conference - REGISTRATION IS NOW OPEN

Lynda, I would like to register for this conference. I will check later to see if I am already a member - I believe I am. However I can register as a retiree. Can you make a note of this for the March Council meeting please.

Thanks.

Penny

Sent from my Galaxy

----- Original message -----

From: Canadian Nuclear Society <noreply@xcdsystem.com>
Date: 2021-02-06 2:49 p.m. (GMT-06:00)
To: ptkruzn@bell.net
Subject: CNS Annual Conference - REGISTRATION IS NOW OPEN



Dear Ms. Penny Lucas,

We are pleased to announce that **registration is NOW OPEN** for the 40th Annual Conference of the Canadian Nuclear Society and 45th Annual Canadian Nuclear Society/Canadian Nuclear Association Student Conference!

Out of an abundance of caution in view of the global COVID-19 situation, this conference will be held virtually. Join us from 6 -9 June 2021, for your opportunity to learn, network and collaborate with industry peers from the comfort of your own homes.

[Click Here to REGISTER](#)

(See prices below, and don't forget that prices will rise after April 1!)

[Click Here to SUBMIT A PAPER \(STUDENT CONFERENCE\)](#)

(The student paper deadline of February 28th is approaching fast!)

Why should you attend?

This conference brings together professionals, students, and leaders in the nuclear industry from across the country (and more!). You won't want to miss the chance to participate in the engaging conference program focused on enabling net zero carbon emissions through clean nuclear power. It is an unparalleled opportunity to learn more about Canada's role in the global nuclear industry.

This year's conference features three full days of events, including:

- Plenary sessions with invited speakers, addressing significant industry developments
- An embedded Symposium on Small Modular Reactors, addressing all aspects of this emerging technology
- Technical presentations on the latest advancements in nuclear science and technology
- A virtual exhibit hall with industry leaders showcasing their latest products and technology
- An embedded Student Conference with poster presentations
- Virtual social events and networking opportunities

Conference Registration Fees

| Participant Class | <u>Before April 1</u> | | <u>April 1 to May 25</u> | | <u>After May 25</u> | |
|-----------------------|-----------------------|------------|--------------------------|------------|---------------------|------------|
| | Full Conference | Single Day | Full Conference | Single Day | Full Conference | Single Day |
| CNS Regular Members | \$250 | \$125 | \$300 | \$150 | \$350 | \$175 |
| Retirees* | \$125 | \$75 | \$150 | \$100 | \$175 | \$125 |
| Students* | \$75 | \$50 | \$75 | \$50 | \$100 | \$75 |
| All Other Non-Members | \$350 | \$125 | \$400 | \$150 | \$450 | \$175 |

For any questions regarding your registration or about the 40th Annual Conference of the CNS and 45th Annual CNS/CNA Student Conference, please visit the [Conference Website](#), or contact our events team at [Redstone Agency](#).

You are receiving this email as a member of a CNS Email List

To unsubscribe, please [click here](#)

Canadian Nuclear Society 998 Bloor St W., #501, Toronto ON M6H 1L0 E-mail: cns-snc@cns-snc.ca web: www.cns-snc.ca
phone: (416) 977-7620



NOMA 2021 Conference & AGM

We are pleased to announce that we will be moving forward with the 2021 NOMA Conference & AGM and that registration is now open!

This event will take place virtually this year from April 28th to April 30th, 2021. We recognize this is no substitute to connecting in person but we will do our best to deliver an exciting agenda that will provide insight on how to navigate through this pandemic and the road to recovery. We have every hope that will be together again in person next April 2022 in Fort Frances!

As part of our virtual experience, you will get to participate in an interactive three day agenda designed to address the challenges municipal governments are facing. You will have opportunities to connect with our sponsors and exhibitors, join dedicated networking sessions, and participate in our Annual General Meeting.

So far, we have confirmed presentations from these exciting exhibitors:

- [Nuclear Waste Management Ontario](#)
- [Independent Electricity System Operator \(IESO\)](#)
- [Hydro One](#)
- [Colliers](#)
- [Enbridge](#)
- [Tourism Industry Association of Ontario \(TIAO\)](#)

..and more are to come!

Tickets for this event are \$125 per participant (all fees are included).

The registered participant will have access to the following:

- All scheduled conference programming from April 28th to April 30th
- All scheduled networking events and exhibitors
- The ability to view all of the presentations post-conference for 30 days

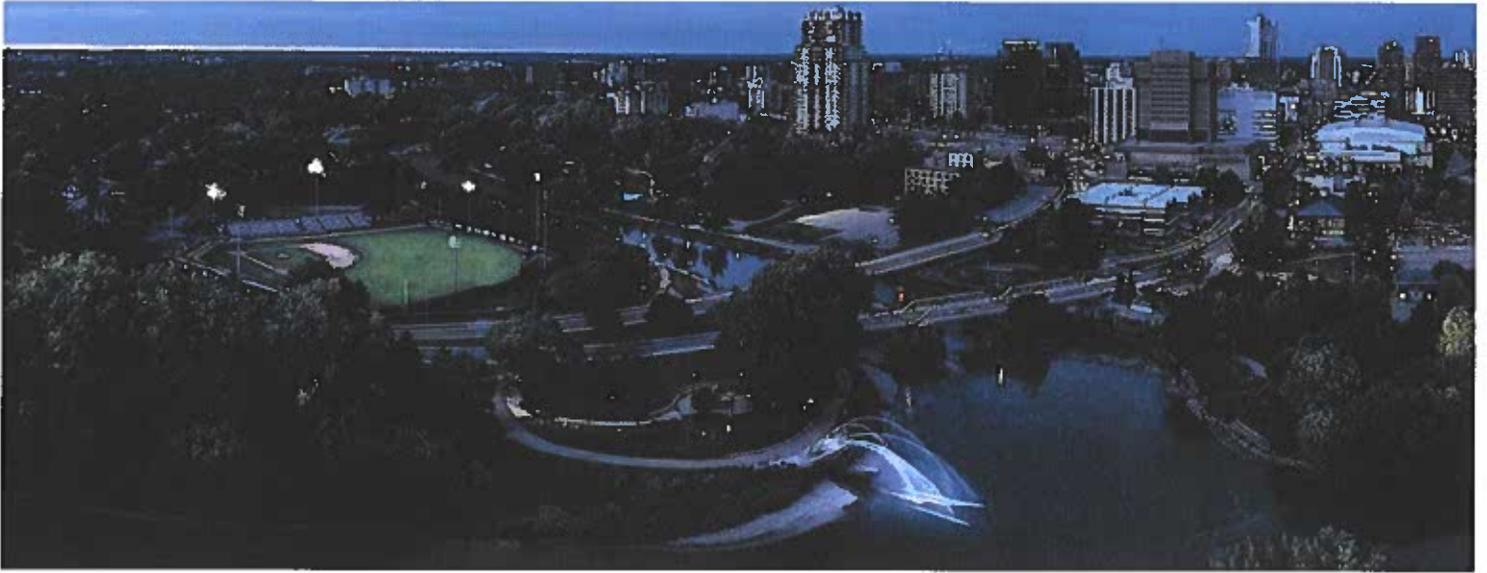
To register for the conference please click on the link below:

<https://www.eventbrite.com/e/141371496953/>

Please note that a confirmation notice will be sent to the registrants email. Please review for accuracy.

All inquiries can be directed to admin@noma.on.ca.

[Close Window](#)



AMO Virtual 2021 AGM and Conference AUGUST 15 - 18, 2021 HOSTED BY THE CITY OF LONDON

Plans are underway for the 2021 AMO Conference, hosted by the City of London. AMO 2021 will be virtual again and appearing on a screen near you.

[Register Online](#)

If you require a login to register online, please email amo@amo.on.ca

2021 Virtual AMO Conference

2020 has been a year that no one expected, and AMO met the challenge of being there for members with a ground-breaking virtual conference. With 1500 participants, three Ministers' forums, 25 cabinet ministers, 480 delegation meetings, innovative new programming, on-line Board elections, and a new partnership with TVO, AMO delivered a conference experience that many of you said exceeded your expectations. Thank you for your support and for your feedback. We know there is no substitute for getting together in person, and we're confident we will be together again in-person in Ottawa in August 2022.

Registration Information

Preliminary Program

Exhibitor Information

Sponsorship Information

We are building on the lessons from 2020 to deliver an even better AMO Conference experience. Highlights such as the Women's Leadership Forum and multiple Ministers' Forums will be featured again, and more time will be allocated to networking. We are busy putting together ideas for keynote and workshop speakers and will keep you informed as speakers are confirmed. As always, delegation meetings will provide a unique opportunity for your Council to bring local matters and priorities directly to the attention of Ministers. And we are keeping conference fees at the reduced 2020 rates.

Mark your calendar for AMO 2021, August 15-18. Register early to take advantage of the early bird rate which ends on April 30, 2021. And, of course, there is no need to book guestrooms as the AMO 2021 will be coming to you at a location of your choice.

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CONTACT

AMO Events and Training

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T 416.971.9856

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FUTURE DATES & HOST

August 15 - 18, 2021 | London (Virtual)

August 14 - 17, 2022 | Ottawa

August 20 - 23, 2023 | London

August 18 - 21, 2024 | Ottawa

| | | |
|--|--|---------------------|
| NWHU BRIEFING NOTE | | |
| TOPIC: NWHU RESPONSE TO INCREASING RISK IN THUNDER BAY | | |
| DATE: 2021.03.02 | PREPARED BY: Dr. Kit Young Hoon | PAGE: 1 of 2 |
| INTENDED AUDIENCE: Municipal Leaders, Board of Health, Local MPPs and MPs | | |

ISSUE

NWHU response to potential risk to our area as related to Correctional Facilities and the Homeless / Transient population in Northwestern Ontario.

CURRENT SITUATION IN THUNDER BAY DISTRICT HEALTH UNIT

The epidemiology of COVID-19 in Thunder Bay District Health Unit indicates a very high-risk situation with a significant increase in case numbers since about the second week of February (<https://www.tbdhu.com/coviddata>)

- Daily cases reported have doubled/tripled since that time. Incidence rate from Feb 14th to Feb 20th is 108 per 100,000 population per week with a percent positivity of 3.7%
- Trajectory appears to be on the incline.
- Spread from the outbreaks in correctional facilities have impacted the homeless/transient population
- Outbreaks currently in one correctional facility, with 5 active outbreaks in facilities including a retirement home and Long term care homes.
- Hospital usage for Thunder Bay is at about 90% as of Feb 24, 2021
- Public health restrictions for Thunder Bay District Health Unit to start March 1, 2021: Grey-Lockdown zone and schools shifted to online learning.

CURRENT SITUATION IN NORTHWESTERN HEALTH UNIT

The current situation in Thunder Bay is of immediate concern with respect to the spread of COVID-19 in Northwestern Health Unit.

- Cases investigated across the region with likely acquisition in Thunder Bay; currently a small manageable number and minimal/moderate impact on incidence rate and percent positivity.
- Likely risk in the Thunder Bay can lead to further spread in Northwestern Health Unit
- Public Health restrictions may lead to some individuals travelling to NWHU for non-essential services.

RESPONSE

Northwestern Health Unit is taking a comprehensive approach to responding to this potential risk to our area:

NWHU BRIEFING NOTE

TOPIC: VACCINATION OF HOMELESS & TRANSIENT POPULATION

DATE: 2021.03.02

PREPARED BY: Dr. Kit Young Hoon

PAGE: 2 of 2

INTENDED AUDIENCE: Municipal Leaders, Board of Health, Local MPPs and MPs

- Ongoing surveillance and data analysis
- Ongoing case management and contact tracing
- Strengthen ongoing programming related to Infection Prevention and control practices in businesses and organizations, with focused attention on organizations that provide service to a homeless/transient population e.g. shelters, drop in centres, jails.
- Isolation spaces: ongoing discussion with community partners to increase isolation spaces and staffing supports
- Ongoing support of the homeless/transient population; increased communication on the importance of public health measures; increase distribution of masks
- Enforcement: Class section 22 order already in place and ongoing working relationship with enforcement officers; Prepare for potential for a court order for confinement of an individual
- Public Health Restrictions and level under the response framework to be discussed with the province based on current epidemiology on a weekly basis.
- Vaccination: targeted vaccination of high risk populations that have significant barriers to self-isolation; specifically correctional facilities and a homeless/transient population. This strategic placement of the vaccination effort is aimed to prevent a similar situation to Thunder Bay occurring across our region.
 - o Other populations currently receiving vaccine in our region include residents, staff and essential visitors of long term care homes and elder care homes, and highest priority health care workers.
- Communications:
 - o Media release scheduled for March 2, 2021 highlighting the potential impact of the Thunder Bay situation to NWHU and that action is required now by the public.

CONTACT FOR QUESTIONS

Dr. Kit Young Hoon

Medical Officer of Health

Northwestern Health Unit

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807-468-3147 x301266

February 25, 2021

Hon. Dr. Merrilee Fullerton
Minister of Long-Term Care
Office of the Minister
6th Floor,
400 University Ave,
Toronto, ON M5G 1S5

Dear Hon. Minister Fullerton:

The Kenora District Services Board applauds the Ministry of Long-Term Care for the much-needed investments it is making in paramedic services programs across Ontario to support seniors who are on the provincial long-term care waitlist, who will soon be eligible for long-term care, by providing them with community paramedic services in their own homes.

These investments are necessary and vital to the well-being of seniors; especially seniors living in rural and remote communities across Ontario. These investments will be integral for communities' ability to support their seniors, ensure their well-being and allow them to be supported in their own homes. Thank you for your leadership on this important work.

Minister, why is it that the District of Kenora is one of the only regions in Ontario to not receive this support or be given access to these investments from your Ministry?

We understand that the Ministry was only looking to support existing Community Paramedicine programs. We want you to know that the Kenora District Services Board (KDSB) has been asking for support from Ontario for a Community Paramedicine program since 2015. Having been unsuccessful, KDSB moved forward and created its own unofficial community paramedicine program because we knew the importance of this work.

Minister, the KDSB is urging your Ministry to reconsider its position to not accepting our LTC Community Paramedicine program Business Plan submission. More than ever, we need the support and the investment to ensure that seniors living in the District of Kenora receive the same equitable access to services and supports as seniors elsewhere in Ontario. We need the support so that we can keep our seniors safe during these challenging COVID-19 Pandemic times.

Thank-you for your time and consideration.

Sincerely,



Barry Baltessen
Board Chair



- cc. **Hon. Minister Greg Rickford**
Dan Reynard, Mayor, City of Kenora
Norbert Dufresne, Mayor, Township of Sioux Narrows-Nestor Falls
Fred Mota, Mayor, Municipality of Red Lake
Kevin Kahoot, Mayor, Municipality of Ear Falls
Gord Griffiths, Mayor, Township of Machin
Greg Wilson, Mayor, City of Dryden
Penny Lucas, Mayor, Township of Ignace
Doug Lawrance, Mayor, Municipality of Sioux Lookout
Dwight Monck, Mayor, Township of Pickle Lake
All Nations Health Partners
**Kevin Queen, Chief Executive Officer and District Administrator, District of Kenora Home
for the Aged**
Henry Wall, Chief Administrative Officer, Kenora District Services Board
Andrew Tickner, Director/Chief of EMS, Kenora District Services Board
Richard Steele, Deputy Minister, Ministry of Long-Term Care

Operations Report

January 2021

Ignace Drinking Water System



Prepared for the Township of Ignace

Prepared by NWI – Ignace

405 Railway Street, Ignace ON

Tel: 807.934.6672

Fax: 807.934.2805

Email: ignace@nwi.ca



1 Introduction

This Operations Report has been prepared by Northern Waterworks Inc. (NWI) to summarize the operation of the Ignace Drinking Water System. Operations Managers are responsible for generating this report on a monthly basis, and the data summarized herein is provided in a year-to-date format. The submission of this report is one of the methods used by NWI to communicate information about system performance to the Township of Ignace. Any questions or concerns regarding the content of this document may be directed to the local Operations Manager or to NWI's Compliance Department.

Classified as a large municipal residential system, the Ignace DWS is composed of the Raw Water Pumping Station (RWPS), the Ignace Water Treatment Plant (WTP) and the Ignace water distribution system. Potential pathogenic organisms are removed and inactivated by membrane filtration and primary disinfection using free chlorine.

Low lift pumps located at the RWPS transfer raw water from its source at Kekwanzik Lake to the Ignace WTP. Upon transfer to the WTP, polyaluminum chloride (primary coagulant) is added to the raw water upstream from the flocculation tanks. The application of coagulant causes impurities in the raw water to cluster together and form floc, which in turn facilitates membrane filtration. Water is then directed from the flocculation tanks to one of four Zenon membrane filtration units located at the WTP. Permeate is drawn through the membrane filters via an applied vacuum and is transferred to the treated water storage reservoirs. Sodium hypochlorite (disinfectant) is added to the filtrate water upon transfer to the reservoirs.

The chlorinated water is held in the treated water storage reservoirs to allow for the necessary time required to achieve primary disinfection. Treated water is then transferred to the distribution system using high lift pumps located at the WTP. Secondary disinfection requirements in the distribution system are achieved by maintaining a free chlorine residual at all locations. Sodium hydroxide (pH adjustment) is also added as water is transferred to the distribution system in order to increase finished water pH to a level that will not cause corrosion.

2 Flow Monitoring Results

Table 1 provides selected flow statistics for the Ignace DWS. Raw and treated water flows are continuously monitored at the Ignace WTP, and Operators review flow trends and collect totalized volumes on a daily basis. Limits concerning the amount of raw water that may be taken and the amount of treated water that may be directed to the distribution system are provided within system approvals. As per the Municipal Drinking Water Licence, calibration for flow monitoring devices is verified on an annual basis to ensure that the flowrate is measured with an accuracy to within plus or minus 5% of the actual flowrate for the entire design range of the device.

Table 1: Total volumes, daily flows and capacity assessments¹

| Month | Raw Water | | | Treated Water | | | Capacity Assessments ² | |
|--------------|--------------------------|------------------------------|------------------------------|--------------------------|------------------------------|------------------------------|-----------------------------------|-----|
| | TMV (m ³) | ADF (m ³ /day) | MDF (m ³ /day) | TMV (m ³) | ADF (m ³ /day) | MDF (m ³ /day) | ADF | MDF |
| Jan | 25,052 | 808 | 977 | 22,716 | 733 | 799 | 27% | 29% |
| Feb | — | — | — | — | — | — | — | — |
| Mar | — | — | — | — | — | — | — | — |
| Apr | — | — | — | — | — | — | — | — |
| May | — | — | — | — | — | — | — | — |
| Jun | — | — | — | — | — | — | — | — |
| Jul | — | — | — | — | — | — | — | — |
| Aug | — | — | — | — | — | — | — | — |
| Sep | — | — | — | — | — | — | — | — |
| Oct | — | — | — | — | — | — | — | — |
| Nov | — | — | — | — | — | — | — | — |
| Dec | — | — | — | — | — | — | — | — |
| Total | 25,052 | — | — | 22,716 | — | — | — | — |
| Avg | 25,052 | 808 | — | 22,716 | 733 | — | 27% | — |

1. TMV = Total Monthly Volume; ADF = Average Daily Flow; MDF = Maximum Daily Flow.

2. Capacity assessments compare average and maximum daily treated water flows to the rated capacity of the treatment facility (2,730 m³/day), as provided within the system's approval.

3 Water Quality

NWI employs an in-house water quality analysis program that includes several water quality indicators and extends beyond minimum regulatory requirements. **Table 2** provides monthly average results for selected water quality parameters, as derived from the in-house water quality analysis program. The table also summarizes filter performance against the performance criterion contained within the system's Municipal Drinking Water Licence. Specifically, filtrate turbidity must be less than or equal to 0.1 NTU in at least 99% of the measurements each calendar month for the treatment facility to receive pathogen removal credits. The values in the table correspond to the proportion of filtrate turbidity measurements that were equal to or less than 0.1 NTU.

Table 2: Water quality summary and filter performance¹

| Month | Treated Water | | | | | Filtrate Turbidity Compliance | | | |
|------------------|-----------------|------------------|------------------|------------------|----------------------|-------------------------------|-------------------|-------------------|-------------------|
| | Turbidity (NTU) | UVT (%) | pH | FCR (mg/L) | Alum Residual (mg/L) | Filter 1 (%) | Filter 2 (%) | Filter 3 (%) | Filter 4 (%) |
| Objective | < 0.2 | > 85.0 | 7.0 - 8.0 | 1.1 - 1.6 | < 0.050 | > 99.0% | > 99.0% | > 99.0% | > 99.0% |
| Jan | 0.06 | 94.2 | 7.2 | 1.38 | 0.016 | 100.0 | 99.9 | 100.0 | 100.0 |
| Feb | — | — | — | — | — | — | — | — | — |
| Mar | — | — | — | — | — | — | — | — | — |
| Apr | — | — | — | — | — | — | — | — | — |
| May | — | — | — | — | — | — | — | — | — |
| Jun | — | — | — | — | — | — | — | — | — |
| Jul | — | — | — | — | — | — | — | — | — |
| Aug | — | — | — | — | — | — | — | — | — |
| Sep | — | — | — | — | — | — | — | — | — |
| Oct | — | — | — | — | — | — | — | — | — |
| Nov | — | — | — | — | — | — | — | — | — |
| Dec | — | — | — | — | — | — | — | — | — |
| Avg | 0.06 | 94.2 | 7.2 | 1.38 | 0.016 | — | — | — | — |

1. UVT = Ultraviolet Transmittance; FCR = Free Chlorine Residual

Analyses of microbiological, organic, and inorganic parameters are conducted externally by an accredited laboratory. Results of these analyses are summarized in a separate *Annual Report*; NWI is available to provide sampling results prior to the release of the Annual Report. Any adverse results will be included within section 6 (Notable Operational Events) of this report.

4 Membrane Integrity Test Results

The membrane integrity test (MIT) is conducted daily by Operators to ensure that the membrane filtration units are performing as designed. To meet the manufacturer's guidelines and to guarantee pathogen removal, the MIT results must achieve a Log Removal Value (LRV) of at least 4.00. LRVs are also used to determine when membrane cleaning and repairs may be required.

Table 3 summarizes monthly LRV results. A more detailed analysis of log removal values and membrane filter integrity is provided within the annual *Management Review Report*.

Table 3: Results summary for Log Removal Values

| Month | Membrane Filter 1 | | Membrane Filter 2 | | Membrane Filter 3 | | Membrane Filter 4 | |
|-------|-------------------|-------------|-------------------|-------------|-------------------|-------------|-------------------|-------------|
| | Average LRV | Minimum LRV |
| Jan | 4.29 | 4.05 | 4.22 | 4.05 | 4.12 | 3.98 | 4.39 | 4.16 |
| Feb | --- | --- | --- | --- | --- | --- | --- | --- |
| Mar | --- | --- | --- | --- | --- | --- | --- | --- |
| Apr | --- | --- | --- | --- | --- | --- | --- | --- |
| May | --- | --- | --- | --- | --- | --- | --- | --- |
| Jun | --- | --- | --- | --- | --- | --- | --- | --- |
| Jul | --- | --- | --- | --- | --- | --- | --- | --- |
| Aug | --- | --- | --- | --- | --- | --- | --- | --- |
| Sep | --- | --- | --- | --- | --- | --- | --- | --- |
| Oct | --- | --- | --- | --- | --- | --- | --- | --- |
| Nov | --- | --- | --- | --- | --- | --- | --- | --- |
| Dec | --- | --- | --- | --- | --- | --- | --- | --- |
| Avg | 4.29 | --- | 4.22 | --- | 4.12 | --- | 4.39 | --- |
| Min | --- | 4.05 | --- | 4.05 | --- | 3.98 | --- | 4.16 |

5 Chemical Usage

In addition to adjusting chemical dosages in response to variations in source water quality and to maintain effective treatment processes, Operators are responsible for monitoring and recording chemical consumptions and dosages on a daily basis. **Table 4** summarizes total chemical consumptions and monthly average dosages for treatment chemicals used at the Ignace WTP. All chemicals used in the treatment process are NSF/ANSI 60 certified for use in potable water.

Table 4: Chemical consumptions and average dosages

| Month | Sodium Hypochlorite (Disinfection) | | Polyaluminum Chloride (Coagulant) | | Sodium Hydroxide (pH Adjustment) | |
|--------------|---------------------------------------|-----------------------------|--------------------------------------|-----------------------------|-------------------------------------|-----------------------------|
| | Amount Used (L) | Average Dosage (mg/L) | Amount Used (L) | Average Dosage (mg/L) | Amount Used (L) | Average Dosage (mg/L) |
| Jan | 566 | 2.8 | 673 | 11 | 146 | 4.6 |
| Feb | — | — | — | — | — | — |
| Mar | — | — | — | — | — | — |
| Apr | — | — | — | — | — | — |
| May | — | — | — | — | — | — |
| Jun | — | — | — | — | — | — |
| Jul | — | — | — | — | — | — |
| Aug | — | — | — | — | — | — |
| Sep | — | — | — | — | — | — |
| Oct | — | — | — | — | — | — |
| Nov | — | — | — | — | — | — |
| Dec | — | — | — | — | — | — |
| Total | 566 | — | 673 | — | 146 | — |
| Avg | 566 | 2.8 | 673 | 11 | 146 | 4.6 |

6 Notable Operational Events

Table 5 (Abnormal Operations Summary) summarizes abnormal operational events which occurred during the reporting period. Abnormal operational events include, but are not limited to, unplanned and emergency maintenance and repair, alarm conditions, watermain breaks and distribution system repairs, adverse water quality incidents, and complaints and other public inquiries received and actions taken.

Table 5: Abnormal operations summary

| Incident Date | Event Description | Corrective Action | Resolution Date |
|---------------|--|--|-----------------|
| 02-Jan-21 | There was a Zenon PLC fault alarm condition caused by a power bump. | The PLC was reset and the treatment units were monitored for normal operation. | 02-Jan-21 |
| 21-Jan-21 | There was a low transmembrane pressure alarm condition on membrane filter unit no. 1. | A manual backwash was completed and the recovery rate on the treatment unit was reduced until a clean can be completed. A citric acid clean was completed on January 28. | 22-Jan-21 |
| 22-Jan-21 | There was a low transmembrane pressure alarm condition on membrane filter unit no. 4. | A manual backwash was completed and the recovery rate on the treatment unit was reduced until a clean can be completed. | 23-Jan-21 |
| 23-Jan-21 | There was a low filtered water chlorine alarm condition caused by a sodium hypochlorite dosage interruption. | The dosage interruption was caused by an air lock in the chemical feed line. The air was purged from the system and the chlorine residual was restored. | 23-Jan-21 |
| 26-Jan-21 | Problems with the PLC were interfering with normal plant operation on January 26 & 27. | The automation service provider was notified to investigate. The service provider ordered replacement parts and will come on site to install them once received. | 27-Jan-21 |
| 30-Jan-21 | There was a low transmembrane pressure alarm condition on membrane filter unit no. 4. | A manual backwash was completed the following day. A citric acid clean was completed on February 2. | 31-Jan-21 |

Table 6 (Other Notable Events) summarizes any notable operational events which occurred during the reporting period. For clarification, other notable operational events include, but are not limited to, regulatory issues, including inspection results, orders, and reports filed with regulators, planned maintenance and repair, health and safety issues, and status updates concerning capital projects.

Table 6: Other notable events

| Date | Event Description |
|-----------|--|
| 21-Jan-21 | NWI personnel assisted Township Public Works personnel with a confined space entry at 232 Lakeshore Drive to take pictures of a water meter. |

Operations Report

January 2021

Ignace Water Pollution Control Plant



Prepared for the Township of Ignace
Prepared by NWI – Ignace
405 Railway Street, Ignace ON
Tel: 807.934.6672
Fax: 807.934.2805
Email: ignace@nwi.ca



1 Introduction

This Operations Report has been prepared by Northern Waterworks Inc. (NWI) to summarize the operation of the **Ignace Water Pollution Control Plant**. Operations Managers are responsible for generating this report on a monthly basis, and the data summarized herein is provided in a year-to-date format. The submission of this report is one of the methods used by NWI to communicate information about system performance to the Township of Ignace. Any questions or concerns regarding the content of this report may be directed to the local Operations Manager or to NWI's Compliance Department.

The Ignace Water Pollution Control Plant (WPCP) is a component of the sewage works that service the community of Ignace. Designed for the treatment and disposal of sewage, the facility has an average daily rated capacity of 2,536 m³/day and a peak flow rated capacity of 7,500 m³/day. The facility consists of inlet works designed for preliminary treatment, two circular secondary treatment units each containing an aeration tank, clarifier, and chlorine contact chamber, an aerobic digester, and an outfall sewer discharging effluent to Agimak Creek. The facility also includes a control building housing a laboratory, air supply equipment, a standby power system and chemical feed systems.

As an extended aeration facility the Ignace WPCP utilizes a biological treatment method that relies upon microorganisms to process influent wastewater. Aluminum sulphate, sodium hydroxide and sodium hypochlorite are also used at the facility for phosphorus reduction, pH/alkalinity adjustment and effluent disinfection, respectively. The overall goal of the treatment process is to reduce or remove contaminants from influent wastewater to a level that will not adversely impact or impair receiving waters, including preventing the introduction of pathogens that could affect downstream users.

The facility is currently regulated by the terms and conditions within amended Environmental Compliance Approval No. 0923-9V7JCC (the ECA), issued to the Corporation of the Township of Ignace on April 29, 2015. This approval provides the operating parameters for the facility and includes requirements related to monitoring and recording, water quality (i.e. effluent objectives and compliance limits), operations and maintenance, reporting and bypass/overflow events. The facility is also regulated under additional provincial and federal legislation, such as the *Ontario Water Resources Act* and Canada's *Wastewater Systems Effluent Regulations* (WSER).

2 Flow Monitoring Results

Table 1 provides flow statistics for the Ignace WPCP. Operators review flows and collect totalized volumes from flow monitoring equipment on a daily basis. The regulatory approval for the facility requires that the Owner and Operating Authority use best efforts to operate the works within the facility's rated capacity (2,536 m³/day – calculated over a calendar year). Flow monitoring results are also used to determine effluent parameter loadings that are discharged to the environment. As per the ECA, calibration for flow monitoring devices is verified on an annual basis to ensure that the flowrate is measured with an accuracy to within plus or minus 15% of the actual flowrate for the entire design range of the device.

Table 1: Total volumes, daily flows and capacity assessments¹

| Month | Influent (Raw Sewage) Flows | | | Capacity Assessments ² | | Effluent Flows | | |
|-------|-----------------------------|------------------------------|------------------------------|-----------------------------------|------------------------------|--------------------------|------------------------------|------------------------------|
| | TMV (m ³) | ADF (m ³ /day) | MDF (m ³ /day) | ADF vs. Rated Capacity | MDF vs. Rated Capacity | TMV (m ³) | ADF (m ³ /day) | MDF (m ³ /day) |
| Jan | 27,076 | 873 | 1,059 | 34% | 14% | 29,349 | 947 | 1,549 |
| Feb | — | — | — | — | — | — | — | — |
| Mar | — | — | — | — | — | — | — | — |
| Apr | — | — | — | — | — | — | — | — |
| May | — | — | — | — | — | — | — | — |
| Jun | — | — | — | — | — | — | — | — |
| Jul | — | — | — | — | — | — | — | — |
| Aug | — | — | — | — | — | — | — | — |
| Sep | — | — | — | — | — | — | — | — |
| Oct | — | — | — | — | — | — | — | — |
| Nov | — | — | — | — | — | — | — | — |
| Dec | — | — | — | — | — | — | — | — |
| Total | 27,076 | — | — | — | — | 29,349 | — | — |
| Avg | 27,076 | 873 | — | 34% | — | 29,349 | 947 | — |

1. TMV = Total Monthly Volume; ADF = Average Daily Flow; MDF = Maximum Daily Flow.

2. Capacity assessments compare average and maximum daily influent wastewater flows to the rated capacity (2,536 m³/day) and peak flow rate (7,500 m³/day) of the treatment facility, respectively.

3 Water Quality

Operators verify the effectiveness of treatment processes by performing a variety of in-house analyses, including tests for dissolved oxygen, temperature, pH and suspended solids. Operators are also responsible for collecting samples and submitting them to an accredited laboratory for analysis. Specifically, the Ignace WPCP employs a monitoring program that is both consistent with its system-specific Environmental Compliance Approval and with the federal Wastewater Systems Effluent Regulations (WSER). **Table 2** below summarizes the results of tests submitted to the laboratory in the current calendar year and compares the results to effluent objectives and compliance limits contained within the ECA.

Table 2: Effluent monitoring results summary and comparison with limits and objectives¹

| Month | CBOD5 | | TSS | | Total P | | TAN | E. Coli | pH | |
|------------|----------------------------|----------------------------|---------------|---------------|---------------|---------------|--------------------------|-------------------------|-------------------|-------------------|
| | MAC ² (mg/L) | MAL ³ (mg/L) | MAC (mg/L) | MAL (mg/L) | MAC (mg/L) | MAL (mg/L) | MAC (mg/L) | MGMD (MPN/ 100mL) | Minimum Result | Maximum Result |
| Objectives | 15 | n/a | 15 | n/a | 0.5 | n/a | 3.0 or 5.0 ⁴ | 150 | 6.5 | 9.0 |
| Limits | 25 | 63.4 | 25 | 63.4 | 1.0 | 2.54 | 6.0 or 10.0 ⁴ | 200 | 6.0 | 9.5 |
| Jan | 2.3 | 2.2 | 5.0 | 4.7 | 0.26 | 0.25 | 0.91 | 10 | 6.7 | 7.3 |
| Feb | — | — | — | — | — | — | — | — | — | — |
| Mar | — | — | — | — | — | — | — | — | — | — |
| Apr | — | — | — | — | — | — | — | — | — | — |
| May | — | — | — | — | — | — | — | — | — | — |
| Jun | — | — | — | — | — | — | — | — | — | — |
| Jul | — | — | — | — | — | — | — | — | — | — |
| Aug | — | — | — | — | — | — | — | — | — | — |
| Sep | — | — | — | — | — | — | — | — | — | — |
| Oct | — | — | — | — | — | — | — | — | — | — |
| Nov | — | — | — | — | — | — | — | — | — | — |
| Dec | — | — | — | — | — | — | — | — | — | — |

1. CBOD5 = Carbonaceous Biochemical Oxygen Demand; TSS = Total Suspended Solids; Total P = Total Phosphorus; TAN = Total Ammonia Nitrogen; MAC = Monthly Average Concentration; MAL = Monthly Average Loading; MGMD = Monthly Geometric Mean Density

2. Monthly Average Concentration means the arithmetic mean of all daily concentrations during a calendar month.

3. Monthly Average Loading means the value obtained by multiplying the MAC of a contaminant by the Monthly Average Daily Flow (effluent) over the same calendar month.

4. The objective and limit for total ammonia nitrogen are seasonal. The objective is 3.0 mg/L and the limit is 6.0 mg/L between May 1 and October 31; the objective is 5.0 mg/L and the limit is 10.0 mg/L between November 1 and April 30.

4 Chemical Usage & Total Chlorine Concentrations

Operators are responsible for monitoring and recording chemical consumptions and dosages, and chemical dosages are adjusted accordingly to maintain effective treatment processes. **Table 3** summarizes total chemical consumptions and provides monthly average dosages for treatment chemicals used at the Ignace WPCP. The facility uses aluminum sulphate for phosphorus reduction, sodium hydroxide for pH/alkalinity adjustment and sodium hypochlorite for effluent disinfection. Effluent total chlorine residual results are also summarized in the table. As per Canada's *Wastewater Systems Effluent Regulations*, average concentrations of total chlorine calculated over a calendar quarter must be less than or equal to 0.02 mg/L.

Table 3: Chemical consumptions and average dosages

| Month | Sodium hypochlorite (effluent disinfection) | | | | Aluminum sulphate (phosphorus reduction) | | Sodium hydroxide (alkalinity adjustment) | |
|--------------|--|-----------------------------|---|---|--|-----------------------------|--|-----------------------------|
| | Amount Used (L) | Average Dosage (mg/L) | Average Effluent Total Chlorine Residual (mg/L) | Maximum Effluent Total Chlorine Residual (mg/L) | Amount Used (L) | Average Dosage (mg/L) | Amount Used (L) | Average Dosage (mg/L) |
| Jan | 598 | 2.4 | 0.03 | 0.27 | 224 | 5 | 846 | 24 |
| Feb | — | — | — | — | — | — | — | — |
| Mar | — | — | — | — | — | — | — | — |
| Apr | — | — | — | — | — | — | — | — |
| May | — | — | — | — | — | — | — | — |
| Jun | — | — | — | — | — | — | — | — |
| Jul | — | — | — | — | — | — | — | — |
| Aug | — | — | — | — | — | — | — | — |
| Sep | — | — | — | — | — | — | — | — |
| Oct | — | — | — | — | — | — | — | — |
| Nov | — | — | — | — | — | — | — | — |
| Dec | — | — | — | — | — | — | — | — |
| Total | 598 | — | — | — | 224 | — | 846 | — |
| Avg | 598 | 2.4 | 0.03 | — | 224 | 5 | 846 | 24 |

5 Notable Operational Events

Table 4 (Abnormal Operations Summary) summarizes abnormal operational events which occurred during the reporting period. Abnormal operational events include, but are not limited to, spills, bypass and overflow events, unplanned and emergency maintenance and repair, alarm conditions, sewer blockages and backups, and complaints and other public inquiries received and actions taken.

Table 4: Abnormal operations summary

| Incident Date | Event Description | Corrective Action | Resolution Date |
|---------------|--|---|-----------------|
| 02-Jan-21 | The treatment facility experienced a power bump. | The blower was restarted and the facility was monitored for normal operation. | 02-Jan-21 |
| 08-Jan-21 | NWI personnel assisted Township Public Works personnel to diagnose an obstructed sewer service at 200 Davy Lake Road. A confined space entry was conducted to attempt to remove a sewer snake section out of the sewer service line. | On January 11, NWI personnel assisted Township Public Works personnel to develop a plan to retrieve the sewer snake. The item was successfully removed the following day. | 12-Jan-21 |
| 21-Jan-21 | Pump no. 2 at lift station no. 2 faulted. | The pump was reset and monitored for normal operation. | 22-Jan-21 |
| 29-Jan-21 | Various components froze in the cold weather conditions, including the small treatment unit return activated sludge line, the first air supply drop line and the alum chemical feed line. | The return activated sludge and air drop lines were thawed and normal operation was restored. The alum chemical feed line could not be thawed and a temporary line was installed. | 30-Jan-21 |
| 30-Jan-21 | The treatment facility experienced a power bump. | The blower was restarted and the facility was monitored for normal operation. Blower duties were changed from blower no. 1 to no. 2. | 30-Jan-21 |

Table 5 (Other Notable Events) summarizes any notable operational events which occurred during the reporting period. For clarification, other notable operational events include, but are not limited to, regulatory issues, including inspection results, orders, and reports filed with regulators, planned maintenance and repair, health and safety issues, and status updates concerning capital projects.

Table 5: Other notable events

| Date | Event Description |
|-----------|---|
| 19-Jan-21 | NWI personnel assisted Township Public Works personnel with the flushing of sewer lines on Davies and Lake Streets. |

IGNACE

Police Services Board Detachment Commander's Report



October - December
2020 Fourth Quarter Report

***Forging strong and effective partnerships with
our communities***

Presented on 23 February 2021



**ONTARIO PROVINCIAL POLICE
PROFESSIONAL STANDARDS BUREAU
Incident Report**



2C00 - DRYDEN

From: 30 Sep 2020 To: 31 Dec 2020

| | |
|-----------------------------|---|
| Total Number of Files | 1 |
| Total Number of Allegations | 4 |
| Public - Police Officers | 1 |

| FILE NUMBER | CREATED DATE | INCIDENT TYPE | DISPOSITION |
|---|--------------|--------------------------|-------------|
| 2531020-0694 | 07 Dec 2020 | Public - Police Officers | Ongoing |
| ALLEGATIONS | | FINDINGS | |
| Exercise of Authority - Uncivil to Public | | | |
| Neglect - Improper Investigation | | | |
| Exercise of Authority - Uncivil to Public | | | |
| Neglect - Improper Investigation | | | |

**Police Services Board Report for Municipality of Ignace
2020/Oct to 2020/Dec**

| Public Complaints | |
|--------------------------|---|
| Policy | 0 |
| Service | 0 |
| Conduct | 0 |

Date information collected from Professional Standards Bureau Commander Reports: 2021-01-01

Data Source

Ontario Provincial Police, Professional Standards Bureau Commander Reports

- Includes all public policy, service and conduct complaints submitted to the Office of the Independent Police Review Director (OIPRD)

| Secondary Employment |
|---|
| Constable Price requested secondary employment as an occasional, on-call teacher in Thunder Bay |

| Staffing Updates | |
|-------------------------|--|
| Transfers: | As previously reported, Constable Petrina Taylor retired on 29 October 2020, while Constable Wayne Menard transferred to Thunder Bay (Shabaqua) detachment on 16 November 2020. // Constable Tim Gadd accepted a transfer to Dryden detachment effective 22 February after serving 3 years at Ignace detachment. This vacancy will be filled by Probationary Constable Jessica Nichols in July 2021. // Constable Price has accepted a transfer to Thunder Bay detachment effective 03 May 2021. This vacancy was filled with an experienced officer, currently working as a Detective in Niagara area, Constable Cameron Stewart. His anticipated transfer date is 08 August 2021. // In the 2nd week of February, Ignace saw the arrival of 3 Probationary Constables - Constable Mandi Ryan (coached by Constable Todd Smith), Constable Kyle Cuthbert (coached by Constable Zach Whitcroft), and Constable Jordan DaSilva (coached by Constable Les McGrayne). |
| Promotions: | The Ignace Sergeant position has been opened for competition and is anticipated to be advertised in early March 2021. |
| Other: | Constable Gadd has been trained and qualified as a Technical Traffic Collision Investigator in October. // Constable Zach Peckham and wife Ciara welcomed their daughter Willow in early January. He will be on parental leave for several months. |

| Detachment Initiatives | |
|--|---|
| Crime and Traffic Campaigns/Initiatives: | Community Safety Zone PON's - 26 Off road vehicle checks - 15 |

Detachment: 2C - DRYDEN

Location code(s): 2C11 - IGNACE (Ignace (MI))

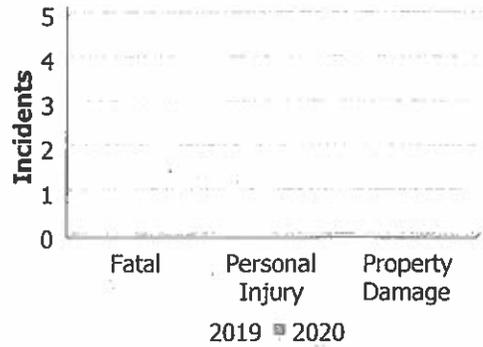
Report Generated by:
Chwastyk, Edward

Report Generated on:
Feb 22, 2021 3:33:06 PM
PP-CSC-Operational Planning-4300

**Police Services Board Report for Municipality of Ignace
Collision Reporting System
October to December - 2020**

Motor Vehicle Collisions by Type

| Incidents | October to December | | | Year to Date - December | | |
|-----------------|---------------------|----------|-----------|-------------------------|----------|-----------|
| | 2019 | 2020 | % Change | 2019 | 2020 | % Change |
| Fatal | 0 | 0 | -- | 0 | 0 | -- |
| Personal Injury | 0 | 0 | -- | 0 | 0 | -- |
| Property Damage | 0 | 4 | -- | 0 | 0 | -- |
| Total | 0 | 0 | -- | 0 | 0 | -- |



Data Utilized

- SQL online application reporting system – OPP CRS 2.3.09
- Collision Reporting System Business Intelligence Cube

Detachment: 2C - DRYDEN

Location code(s): 2C11-IGNACE (Ignace (MI))

Data source date:
2021/02/21

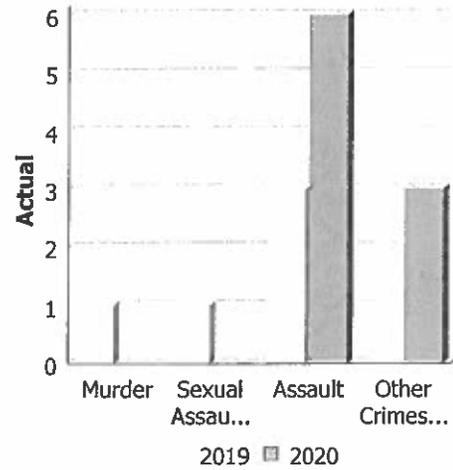
Report Generated by:
Chwastyk, Edward

Report Generated on:
Feb 22, 2021 4:09:43 PM
PP-CSC-Operational Planning-4300

Police Services Board Report for Municipality of Ignace
Records Management System
October to December - 2020

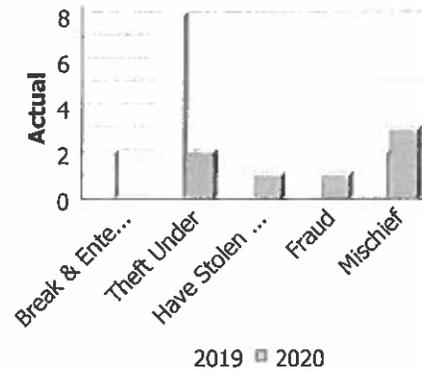
Violent Crime

| Actual | October to December | | | Year to Date - December | | |
|-------------------------------|---------------------|----------|--------------|-------------------------|-----------|--------------|
| | 2019 | 2020 | % Change | 2019 | 2020 | % Change |
| Murder | 1 | 0 | -100.0% | 1 | 0 | -100.0% |
| Other Offences Causing Death | 0 | 0 | -- | 0 | 0 | -- |
| Attempted Murder | 0 | 0 | -- | 0 | 0 | -- |
| Sexual Assault | 1 | 0 | -100.0% | 3 | 0 | -100.0% |
| Assault | 3 | 6 | 100.0% | 16 | 18 | 12.5% |
| Abduction | 0 | 0 | -- | 0 | 0 | -- |
| Robbery | 0 | 0 | -- | 0 | 0 | -- |
| Other Crimes Against a Person | 0 | 3 | -- | 5 | 11 | 120.0% |
| Total | 5 | 9 | 80.0% | 25 | 29 | 16.0% |



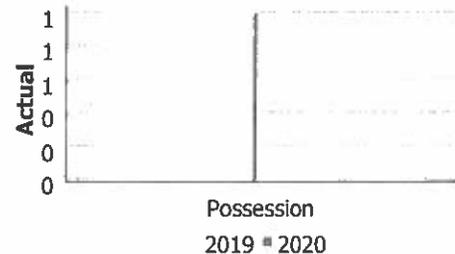
Property Crime

| Actual | October to December | | | Year to Date - December | | |
|-------------------|---------------------|----------|---------------|-------------------------|-----------|---------------|
| | 2019 | 2020 | % Change | 2019 | 2020 | % Change |
| Arson | 0 | 0 | -- | 0 | 0 | -- |
| Break & Enter | 2 | 0 | -100.0% | 4 | 3 | -25.0% |
| Theft Over | 0 | 0 | -- | 1 | 1 | 0.0% |
| Theft Under | 8 | 2 | -75.0% | 16 | 11 | -31.2% |
| Have Stolen Goods | 0 | 1 | -- | 3 | 2 | -33.3% |
| Fraud | 0 | 1 | -- | 5 | 1 | -80.0% |
| Mischief | 2 | 3 | 50.0% | 8 | 6 | -25.0% |
| Total | 12 | 7 | -41.7% | 37 | 24 | -35.1% |



Drug Crime

| Actual | October to December | | | Year to Date - December | | |
|----------------------------|---------------------|----------|----------------|-------------------------|----------|----------------|
| | 2019 | 2020 | % Change | 2019 | 2020 | % Change |
| Possession | 1 | 0 | -100.0% | 1 | 0 | -100.0% |
| Trafficking | 0 | 0 | -- | 0 | 0 | -- |
| Importation and Production | 0 | 0 | -- | 0 | 0 | -- |
| Total | 1 | 0 | -100.0% | 1 | 0 | -100.0% |

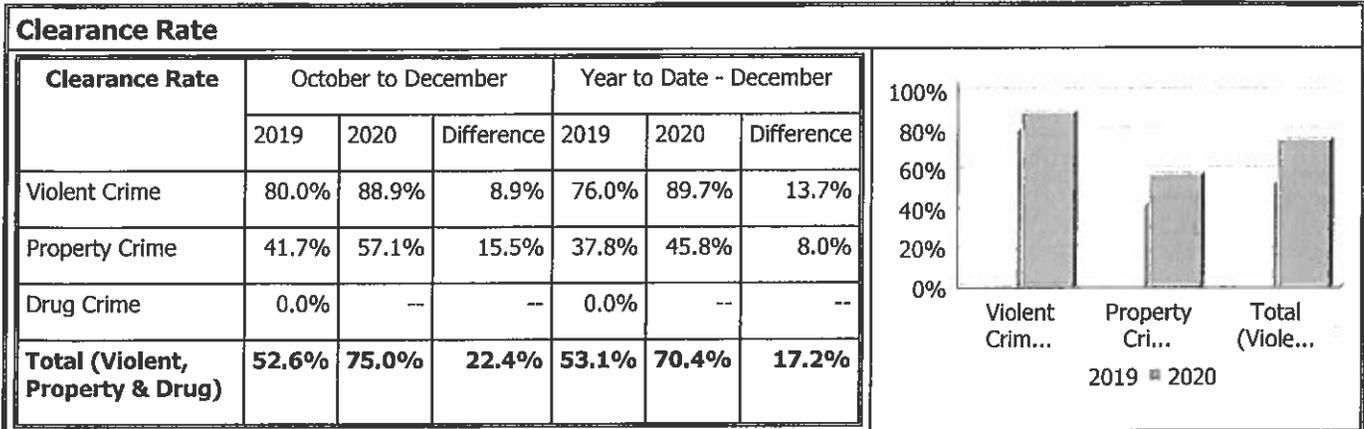


Detachment: 2C - DRYDEN
 Location code(s): 2C10 - IGNACE
 Area code(s): 2005 - Ignace
 Data source date:
 2021/02/20

Report Generated by:
 Chwastyk, Edward

Report Generated on:
 Feb 22, 2021 4:10:50 PM
 PP-CSC-Operational Planning-4300

Police Services Board Report for Municipality of Ignace
Records Management System
October to December - 2020



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Detachment: 2C - DRYDEN
Location code(s): 2C10 - IGNACE
Area code(s): 2005 - Ignace
Data source date:
 2021/02/20

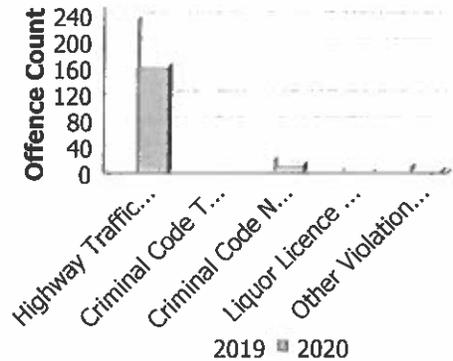
Report Generated by:
 Chwastyk, Edward

Report Generated on:
 Feb 22, 2021 4:10:50 PM
 PP-CSC-Operational Planning-4300

Police Services Board Report for Municipality of Ignace
Integrated Court Offence Network
October to December - 2020

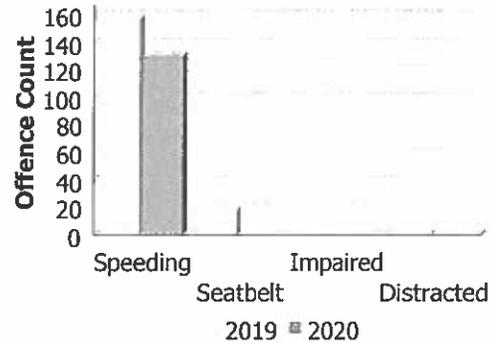
Criminal Code and Provincial Statute Charges Laid

| Offence Count | October to December | | | Year to Date - December | | |
|---------------------------|---------------------|------------|---------------|-------------------------|--------------|--------------|
| | 2019 | 2020 | % Change | 2019 | 2020 | % Change |
| Highway Traffic Act | 236 | 163 | -30.9% | 1,433 | 1,361 | -5.0% |
| Criminal Code Traffic | 0 | 3 | -- | 0 | 0 | -- |
| Criminal Code Non-Traffic | 20 | 12 | -40.0% | 85 | 88 | 3.5% |
| Liquor Licence Act | 2 | 1 | -50.0% | 9 | 9 | 0.0% |
| Other Violations | 11 | 5 | -54.5% | 54 | 65 | 20.4% |
| All Violations | 269 | 181 | -32.7% | 1,581 | 1,523 | -3.7% |



Traffic Related Charges

| Offence Count | October to December | | | Year to Date - December | | |
|---------------|---------------------|------|----------|-------------------------|-------|----------|
| | 2019 | 2020 | % Change | 2019 | 2020 | % Change |
| Speeding | 157 | 130 | -17.2% | 1,218 | 1,185 | -2.7% |
| Seatbelt | 18 | 0 | -100.0% | 25 | 6 | -76.0% |
| Impaired | 0 | 2 | -- | 0 | 0 | -- |
| Distracted | 1 | 0 | -100.0% | 3 | 4 | 33.3% |



Integrated Court Offence Network data is updated on a monthly basis: Data could be as much as a month and a half behind.

Data Utilized

- Ministry of Attorney General, Integrated Court Offence Network
- Integrated Court Offence Network Charge Business Intelligence Cube

Detachment: 2C - DRYDEN
Location code(s): 2C10 - IGNACE
Data source date:
 Feb 9, 2021 11:36:06 AM

Report Generated by:
 Chwastyk, Edward

Report Generated on:
 Feb 22, 2021 4:12:16 PM
 PP-CSC-Operational Planning-4300



Calls For Service (CFS) Billing Summary Report

Ignace January to December - 2020

| Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i> | | 2020 | | | | 2019 | | | |
|--|---|---------------------|--------------|---------------|-----------------------------|---------------------|--------------|---------------|-----------------------------|
| | | January to December | Year to Date | Time Standard | Year To Date Weighted Hours | January to December | Year to Date | Time Standard | Year To Date Weighted Hours |
| Violent Criminal Code | Manslaughter | 0 | 0 | | 0.0 | 1 | 1 | 16.0 | 16.0 |
| | Sexual Assault | 0 | 0 | | 0.0 | 4 | 4 | 16.0 | 64.0 |
| | Sexual Interference | 0 | 0 | | 0.0 | 1 | 1 | 16.0 | 16.0 |
| | Assault With Weapon or Causing Bodily Harm-Level 2 | 1 | 1 | 16.0 | 16.0 | 2 | 2 | 16.0 | 32.0 |
| | Assault-Level 1 | 17 | 17 | 16.0 | 272.0 | 15 | 15 | 16.0 | 240.0 |
| | Criminal Harassment | 6 | 6 | 16.0 | 96.0 | 3 | 3 | 16.0 | 48.0 |
| | Utter Threats to Person | 6 | 6 | 16.0 | 96.0 | 3 | 3 | 16.0 | 48.0 |
| | Utter Threats to Person -Government Employee (non-police) | 1 | 1 | 16.0 | 16.0 | 0 | 0 | | 0.0 |
| | Total | 31 | 31 | 16.0 | 496.0 | 29 | 29 | 16.0 | 464.0 |
| Property Crime Violations | Break & Enter | 3 | 3 | 6.5 | 19.5 | 5 | 5 | 6.5 | 32.5 |
| | Theft of Motor Vehicle | 1 | 1 | 6.5 | 6.5 | 1 | 1 | 6.5 | 6.5 |
| | Theft Under -master code | 1 | 1 | 6.5 | 6.5 | 2 | 2 | 6.5 | 13.0 |
| | Theft Under - Construction Site | 1 | 1 | 6.5 | 6.5 | 0 | 0 | | 0.0 |
| | Theft under - Bicycles | 0 | 0 | | 0.0 | 1 | 1 | 6.5 | 6.5 |
| | Theft under - Building | 0 | 0 | | 0.0 | 1 | 1 | 6.5 | 6.5 |
| | Theft under - Other Theft | 5 | 5 | 6.5 | 32.5 | 3 | 3 | 6.5 | 19.5 |
| | Theft Under - Gasoline Drive-off | 2 | 2 | 6.5 | 13.0 | 2 | 2 | 6.5 | 13.0 |
| | Theft FROM Motor Vehicle Under \$5,000 | 1 | 1 | 6.5 | 6.5 | 6 | 6 | 6.5 | 39.0 |
| | Theft Under \$5,000 [SHOPLIFTING] | 2 | 2 | 6.5 | 13.0 | 2 | 2 | 6.5 | 13.0 |
| | Possession of Stolen Goods over \$5,000 | 1 | 1 | 6.5 | 6.5 | 2 | 2 | 6.5 | 13.0 |
| | Possession of Stolen Goods under \$5,000 | 1 | 1 | 6.5 | 6.5 | 1 | 1 | 6.5 | 6.5 |
| | Fraud - False Pretence <= \$5,000 | 1 | 1 | 6.5 | 6.5 | 0 | 0 | | 0.0 |
| | Fraud -Money/property/security <= \$5,000 | 0 | 0 | | 0.0 | 2 | 2 | 6.5 | 13.0 |
| | Fraud - Other | 1 | 1 | 6.5 | 6.5 | 4 | 4 | 6.5 | 26.0 |
| | Mischief - master code | 6 | 6 | 6.5 | 39.0 | 10 | 10 | 6.5 | 65.0 |
| Mischief [Graffiti - Non Gang Related] | 1 | 1 | 6.5 | 6.5 | 0 | 0 | | 0.0 | |



Calls For Service (CFS) Billing Summary Report

Ignace January to December - 2020

| Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i> | | 2020 | | | | 2019 | | | |
|--|---|---------------------|--------------|---------------|-----------------------------|---------------------|--------------|---------------|-----------------------------|
| | | January to December | Year to Date | Time Standard | Year To Date Weighted Hours | January to December | Year to Date | Time Standard | Year To Date Weighted Hours |
| Property Crime Violations | Interfere with lawful use, enjoyment of property | 0 | 0 | | 0.0 | 2 | 2 | 6.5 | 13.0 |
| | Property Damage | 0 | 0 | | 0.0 | 1 | 1 | 6.5 | 6.5 |
| | Total | 27 | 27 | 6.5 | 175.5 | 45 | 45 | 6.5 | 292.5 |
| Other Criminal Code Violations (Excluding traffic) | Offensive Weapons-Other Weapons Offences | 1 | 1 | 7.8 | 7.8 | 0 | 0 | | 0.0 |
| | Bait Violations - Fail To Comply | 7 | 7 | 7.8 | 54.6 | 10 | 10 | 7.8 | 78.0 |
| | Disturb the Peace | 0 | 0 | | 0.0 | 8 | 8 | 7.8 | 62.4 |
| | Indecent acts - exposure to person under 14 | 1 | 1 | 7.8 | 7.8 | 0 | 0 | | 0.0 |
| | Child Pornography - Other | 1 | 1 | 7.8 | 7.8 | 0 | 0 | | 0.0 |
| | Obstruct Public Peace Officer | 2 | 2 | 7.8 | 15.6 | 0 | 0 | | 0.0 |
| | Trespass at Night | 1 | 1 | 7.8 | 7.8 | 0 | 0 | | 0.0 |
| | Breach of Probation | 0 | 0 | | 0.0 | 2 | 2 | 7.8 | 15.6 |
| | Total | 13 | 13 | 7.8 | 101.4 | 20 | 20 | 7.8 | 156.0 |
| Drug Possession | Possession Other Controlled Drugs and Substance Act | 0 | 0 | | 0.0 | 1 | 1 | 6.5 | 6.5 |
| | Drug related occurrence | 0 | 0 | | 0.0 | 2 | 2 | 6.5 | 13.0 |
| | Total | 0 | 0 | | 0.0 | 3 | 3 | 6.5 | 19.5 |
| Statutes & Acts | Landlord/Tenant | 2 | 2 | 3.4 | 6.8 | 4 | 4 | 3.4 | 13.6 |
| | Mental Health Act | 16 | 16 | 3.4 | 54.4 | 1 | 1 | 3.4 | 3.4 |
| | Mental Health Act - No contact with Police | 2 | 2 | 3.4 | 6.8 | 0 | 0 | | 0.0 |
| | Mental Health Act - Attempt Suicide | 1 | 1 | 3.4 | 3.4 | 1 | 1 | 3.4 | 3.4 |
| | Mental Health Act 0 Threat of Suicide | 6 | 6 | 3.4 | 20.4 | 2 | 2 | 3.4 | 6.8 |
| | Mental Health Act - Voluntary Transport | 0 | 0 | | 0.0 | 1 | 1 | 3.4 | 3.4 |
| | Trespass To Property Act | 7 | 7 | 3.4 | 23.8 | 15 | 15 | 3.4 | 51.0 |
| | Total | 34 | 34 | 3.4 | 115.6 | 24 | 24 | 3.4 | 81.6 |
| Operational | Animal - Bear Complaint | 9 | 9 | 3.6 | 32.4 | 5 | 5 | 3.6 | 18.0 |
| | Animal Bite | 0 | 0 | | 0.0 | 1 | 1 | 3.6 | 3.6 |
| | Animal Stray | 14 | 14 | 3.6 | 50.4 | 1 | 1 | 3.6 | 3.6 |
| | Animal Injured | 5 | 5 | 3.6 | 18.0 | 0 | 0 | | 0.0 |



Calls For Service (CFS) Billing Summary Report

Ignace January to December - 2020

| Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i> | | 2020 | | | | 2019 | | | |
|--|-------------------------------------|---------------------|--------------|---------------|-----------------------------|---------------------|--------------|---------------|-----------------------------|
| | | January to December | Year to Date | Time Standard | Year To Date Weighted Hours | January to December | Year to Date | Time Standard | Year To Date Weighted Hours |
| Operational | Animal - Other | 3 | 3 | 3.6 | 10.8 | 2 | 2 | 3.6 | 7.2 |
| | Animal - Dog Owners Liability Act | 0 | 0 | | 0.0 | 1 | 1 | 3.6 | 3.6 |
| | Alarm -Master code | 0 | 0 | | 0.0 | 1 | 1 | 3.6 | 3.6 |
| | Alarm -Others | 0 | 0 | | 0.0 | 1 | 1 | 3.6 | 3.6 |
| | Domestic Disturbance | 18 | 18 | 3.6 | 64.8 | 14 | 14 | 3.6 | 50.4 |
| | Suspicious Person | 12 | 12 | 3.6 | 43.2 | 8 | 8 | 3.6 | 28.8 |
| | Phone -Nuisance - No Charges Laid | 1 | 1 | 3.6 | 3.6 | 3 | 3 | 3.6 | 10.8 |
| | Phone -Other - No Charges Laid | 1 | 1 | 3.6 | 3.6 | 1 | 1 | 3.6 | 3.6 |
| | Fire - Building | 0 | 0 | | 0.0 | 2 | 2 | 3.6 | 7.2 |
| | Fire - Vehicle | 0 | 0 | | 0.0 | 1 | 1 | 3.6 | 3.6 |
| | Fire - Other | 0 | 0 | | 0.0 | 1 | 1 | 3.6 | 3.6 |
| | Insecure Condition - Master code | 1 | 1 | 3.6 | 3.6 | 1 | 1 | 3.6 | 3.6 |
| | Insecure Condition - Building | 2 | 2 | 3.6 | 7.2 | 0 | 0 | | 0.0 |
| | Missing Person under 12 | 0 | 0 | | 0.0 | 1 | 1 | 3.6 | 3.6 |
| | Missing Person 12 & older | 3 | 3 | 3.6 | 10.8 | 2 | 2 | 3.6 | 7.2 |
| | Missing Person Located Under 12 | 0 | 0 | | 0.0 | 1 | 1 | 3.6 | 3.6 |
| | Missing Person Located 12 & older | 1 | 1 | 3.6 | 3.6 | 1 | 1 | 3.6 | 3.6 |
| | + Noise Complaint - Master code | 11 | 11 | 3.6 | 39.6 | 0 | 0 | | 0.0 |
| | Noise Complaint - Residence | 2 | 2 | 3.6 | 7.2 | 2 | 2 | 3.6 | 7.2 |
| | Noise Complaint - Others | 1 | 1 | 3.6 | 3.6 | 2 | 2 | 3.6 | 7.2 |
| | Found Property - Master code | 10 | 10 | 3.6 | 36.0 | 4 | 4 | 3.6 | 14.4 |
| | Found-Personal Accessories | 0 | 0 | | 0.0 | 3 | 3 | 3.6 | 10.8 |
| | Found-Household Property | 1 | 1 | 3.6 | 3.6 | 0 | 0 | | 0.0 |
| | Found-Radio,TV,Sound-Reprod. Equip. | 0 | 0 | | 0.0 | 1 | 1 | 3.6 | 3.6 |
| | Found-Others | 0 | 0 | | 0.0 | 2 | 2 | 3.6 | 7.2 |
| | Lost Property -Master code | 7 | 7 | 3.6 | 25.2 | 1 | 1 | 3.6 | 3.6 |
| | Lost License Plate | 0 | 0 | | 0.0 | 1 | 1 | 3.6 | 3.6 |



Calls For Service (CFS) Billing Summary Report

Ignace January to December - 2020

| Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i> | | 2020 | | | | 2019 | | | |
|--|--|---------------------|--------------|---------------|-----------------------------|---------------------|--------------|---------------|-----------------------------|
| | | January to December | Year to Date | Time Standard | Year To Date Weighted Hours | January to December | Year to Date | Time Standard | Year To Date Weighted Hours |
| Operational | Lost-Personal Accessories | 0 | 0 | | 0.0 | 1 | 1 | 3.6 | 3.6 |
| | Lost-Radio,TV,Sound-Reprod. Equip. | 0 | 0 | | 0.0 | 1 | 1 | 3.6 | 3.6 |
| | Lost-Others | 0 | 0 | | 0.0 | 4 | 4 | 3.6 | 14.4 |
| | Sudden Death - Natural Causes | 2 | 2 | 3.6 | 7.2 | 0 | 0 | | 0.0 |
| | Suspicious Vehicle | 4 | 4 | 3.6 | 14.4 | 3 | 3 | 3.6 | 10.8 |
| | Trouble with Youth | 7 | 7 | 3.6 | 25.2 | 13 | 13 | 3.6 | 46.8 |
| | Vehicle Recovered - Other | 0 | 0 | | 0.0 | 1 | 1 | 3.6 | 3.6 |
| | Unwanted Persons | 16 | 16 | 3.6 | 57.6 | 5 | 5 | 3.6 | 18.0 |
| | Neighbour Dispute | 15 | 15 | 3.6 | 54.0 | 6 | 6 | 3.6 | 21.6 |
| | Firearms (Discharge) By-Law | 1 | 1 | 3.6 | 3.6 | 0 | 0 | | 0.0 |
| | Other Municipal By-Laws | 1 | 1 | 3.6 | 3.6 | 0 | 0 | | 0.0 |
| | Overdose/Suspected Overdose - Opioid Related | 0 | 0 | | 0.0 | 1 | 1 | 3.6 | 3.6 |
| | Assist Public | 50 | 50 | 3.6 | 180.0 | 47 | 47 | 3.6 | 169.2 |
| | Distressed/Overdue Motorist | 1 | 1 | 3.6 | 3.6 | 1 | 1 | 3.6 | 3.6 |
| | Family Dispute | 23 | 23 | 3.6 | 82.8 | 12 | 12 | 3.6 | 43.2 |
| Total | 222 | 222 | 3.6 | 799.2 | 159 | 159 | 3.6 | 572.4 | |
| Operational2 | False Alarm-Accidental Trip | 0 | 0 | | 0.0 | 5 | 5 | 1.3 | 6.5 |
| | False Alarm-Malfunction | 0 | 0 | | 0.0 | 5 | 5 | 1.3 | 6.5 |
| | False Holdup Alarm-Accidental Trip | 2 | 2 | 1.3 | 2.6 | 0 | 0 | | 0.0 |
| | False Alarm -Others | 6 | 6 | 1.3 | 7.8 | 7 | 7 | 1.3 | 9.1 |
| | False Alarm - Cancelled | 0 | 0 | | 0.0 | 9 | 9 | 1.3 | 11.7 |
| | Keep the Peace | 5 | 5 | 1.3 | 6.5 | 22 | 22 | 1.3 | 28.6 |
| | 911 call / 911 hang up | 10 | 10 | 1.3 | 13.0 | 26 | 26 | 1.3 | 33.8 |
| | 911 hang up - Pocket Dial | 0 | 0 | | 0.0 | 10 | 10 | 1.3 | 13.0 |
| | 911 call - Dropped Cell | 2 | 2 | 1.3 | 2.6 | 18 | 18 | 1.3 | 23.4 |
| | Total | 25 | 25 | 1.3 | 32.5 | 102 | 102 | 1.3 | 132.6 |
| Traffic | MVC - Prop. Dam. Non Reportable | 5 | 5 | 3.4 | 17.0 | 5 | 5 | 3.4 | 17.0 |



Calls For Service (CFS) Billing Summary Report

Ignace January to December - 2020

| Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i> | | 2020 | | | | 2019 | | | |
|--|---|---------------------|--------------|---------------|-----------------------------|---------------------|--------------|---------------|-----------------------------|
| | | January to December | Year to Date | Time Standard | Year To Date Weighted Hours | January to December | Year to Date | Time Standard | Year To Date Weighted Hours |
| Traffic | MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION) | 7 | 7 | 3.4 | 23.8 | 6 | 6 | 3.4 | 20.4 |
| | MVC - Prop. Dam. Failed to Remain (MOTOR VEHICLE COLLISION) | 1 | 1 | 3.4 | 3.4 | 2 | 2 | 3.4 | 6.8 |
| | MVC - Others (MOTOR VEHICLE COLLISION) | 1 | 1 | 3.4 | 3.4 | 1 | 1 | 3.4 | 3.4 |
| | Total | 14 | 14 | 3.4 | 47.6 | 14 | 14 | 3.4 | 47.6 |
| Total | | 366 | 366 | | 1,767.8 | 396 | 396 | | 1,766.2 |

Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2017 billing period.

Note to Municipalities:

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.



312915 Dereham Line
R. R. # 1, Mount Elgin, ON N0J 1N0
Phone: (519) 877-2702; (519) 485-0477;
Fax: (519) 485-2932
www.swox.org

January 11, 2021

Premier Doug Ford
Legislative Building, Queens Park
Toronto, ON M7A 1A1

Dear Premier Ford:

Speeding on provincial, county and municipal roadways continues to put the lives of Ontarians at risk. While we have access to several tools to help mitigate speeding traffic, the one tool that is currently not fully available to us is Automatic Speed Enforcement (ASE) (aka Photo Radar). Over the past decade, in South West Oxford the vast majority of charges laid are for drivers travelling well in excess of the posted speed limit. The cost of providing police time for something that could be done through the use of technology is disturbing to our council. The Council feels that it would be far more effective to have police concentrate on other problems such as Break and Enters, illegal drugs and domestic problems.

We need a way to address the poor behaviours and habits that are putting our citizens at risk and tying up much needed first responder resources that could be better utilized to improve the well-being of our communities. Speeding, particularly through our small villages, creates community concerns for the safety and wellbeing of our children and other vulnerable members. We need your help.

In keeping with this The Council of the Township of South-West Oxford duly moved and carried the following resolution at the regular meeting held on January 5, 2021:

...RESOLVED that the Council of the Township of South-West Oxford provide direction to the Clerk to send a letter to the Premier, MPP Ernie Hardeman, AMO and all Ontario municipalities in support of the use of Automatic Speed Enforcement (photo radar) by municipalities.

Please help municipalities in the Province by passing the necessary regulations for municipalities to use ASE (if they choose) that will bring about the driving behavioural changes we need.

We look forward to your help with this issue.

Yours truly,

A handwritten signature in black ink that reads 'Mary Ellen Greb'.

Mary Ellen Greb, CAO

c.c. AMO, Honourable Ernie Hardeman, Ontario Municipalities



CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

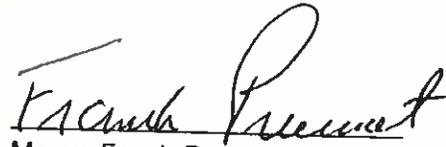
MOVED BY Stephanie Jaworski

RESOLUTION NO 56-2021

SECONDED BY Lyle WARDEN DATE February 16, 2021

BE IT RESOLVED THAT the Council of the Township of South Glengarry hereby supports the letter by the Township of South-West Oxford, attached hereto, in support of the use of Automatic Speed Enforcement (photo radar) by municipalities and that this resolution be sent to Premier Doug Ford, MPP Ernie Hardeman, AMO and all Ontario municipalities.

CARRIED DEFEATED POSTPONED


Mayor Frank Prevost

| Recorded Vote: | Yes | No |
|---------------------|-----|----|
| Mayor Prevost | — | — |
| Deputy Mayor Warden | — | — |
| Councillor Lang | — | — |
| Councillor Jaworski | — | — |
| Councillor McDonell | — | — |

February 8, 2021

Ministry of Municipal Affairs and Housing
17th Floor, 777 Bay Street
Toronto, ON
M7A 2J3

Attention: The Hon. Steve Clark

Re: Advocacy for Reform – MFIPPA Legislation

At the Township of Guelph/Eramosa's Regular Meeting of Council held on Monday February 1, 2021, the following resolution was put forward and passed:

Be it resolved that the Council of the Township of Guelph/Eramosa has received Clerk's Department Report 21/03 regarding Advocacy for Reform – MFIPPA Legislation; and

That that the following motions be passed in support of a request to review and reform of the Municipal Freedom of Information and Protection of Privacy Act:

WHEREAS the Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990 (MFIPPA) dates back 30 years;

AND WHEREAS municipalities, including the Township of Guelph/Eramosa, practice and continue to promote open and transparent government operations, actively disseminate information and routinely disclose public documents upon request outside of the MFIPPA process;

AND WHEREAS government operations, public expectations, technologies, and legislation surrounding accountability and transparency have dramatically changed and MFIPPA has not advanced in line with these changes;

AND WHEREAS the creation, storage and utilization of records has changed significantly, and the Municipal Clerk of the Municipality is responsible for records and information management programs as prescribed by the Municipal Act, 2001;

Jenni Spies
Deputy Clerk

Tel: 519-856-9596
jspies@get.on.ca

AND WHEREAS regulation 823 under MFIPPA continues to reference antiquated technology and does not adequately provide for cost recovery, and these financial shortfalls are borne by the municipal taxpayer;

AND WHEREAS the threshold to establish frivolous and/or vexatious requests is unreasonably high and allows for harassment of staff and members of municipal councils, and unreasonably affects the operations of the municipality;

AND WHEREAS the Act fails to recognize how multiple requests from an individual, shortage of staff resources or the expense of producing a record due to its size, number or physical location does not allow for time extensions to deliver requests and unreasonably affects the operations of the municipality;

AND WHEREAS the name of the requestor is not permitted to be disclosed to anyone other than the person processing the access request, and this anonymity is used by requesters to abuse the MFIPPA process and does not align with the spirit of openness and transparency embraced by municipalities;

AND WHEREAS legal professionals use MFIPPA to gain access to information launch litigation against institutions, where other remedies exist;

AND WHEREAS there are limited resources to assist administrators or requestors to navigate the legislative process;

AND WHEREAS reform is needed to address societal and technological changes in addition to global privacy concerns and consistency across provincial legislation;

BE IT RESOLVED THAT the Ministry of Government and Consumer Services be requested to review the MFIPPA, and consider recommendations as follows:

1. That MFIPPA assign the Municipal Clerk, or designate to be the Head under the Act;
2. That MFIPPA be updated to address current and emerging technologies;
3. That MFIPPA regulate the need for consistent routine disclosure practices across institutions;
4. That the threshold for frivolous and/or vexatious actions be reviewed, and take into consideration the community and available resources in which it is applied;
5. That the threshold for frivolous and/or vexatious also consider the anonymity of requesters, their abusive nature and language in

requests to ensure protection from harassment as provided for in Occupational Health and Safety Act;

6. That the application and scalability of fees be designed to ensure taxpayers are protected from persons abusing the access to information process;
7. That administrative practices implied or required under the Act, including those of the IPC, be reviewed and modernized;
8. That the integrity of the Act be maintained to protect personal privacy and transparent governments.

Please accept this for your information and any necessary action.

Sincerely,



Jenni Spies
Deputy Clerk

Cc. Ted Arnott, MPP Wellington-Halton Hills
Michael Chong, MP Wellington-Halton Hills
Minister of Consumer Services
Information and Privacy Commissioner of Ontario
Association of Municipalities of Ontario
Association of Clerks and Treasurers of Ontario
Ontario Clerks

CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

MOVED BY Martin Lang

RESOLUTION NO 56-2021

SECONDED BY Lyle WARREN

DATE February 16, 2021

BE IT RESOLVED THAT the Council of the Township of South Glengarry hereby supports the resolution passed by the Township of Guelph/Eramosa, attached hereto, and urges the Ministry of Government and Consumer Services to review the Municipal Freedom of Information and Protection of Privacy Act and consider the recommendations as presented by the Township of Guelph/Eramosa and furthermore that this resolution be forwarded to MPP Jim McDonell, Hon. Lisa Thompson, Minister of Government and Consumer Services, the Information and Privacy Commissioner of Ontario and all Ontario municipalities.

CARRIED

DEFEATED

POSTPONED


Mayor Frank Prevost

| Recorded Vote: | Yes | No |
|---------------------|-----|-----|
| Mayor Prevost | --- | --- |
| Deputy Mayor Warden | --- | --- |
| Councillor Lang | --- | --- |
| Councillor Jaworski | --- | --- |
| Councillor McDonell | --- | --- |



MUNICIPAL FINANCE
OFFICERS' ASSOCIATION
OF ONTARIO

Hon. Laurie Scott
Minister of Infrastructure
5th Floor
777 Bay St.
Toronto, ON M7A 2J3

October 22, 2020

Dear Minister Scott,

RE: One-year extension of deadlines in O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act, 2015

I am writing on behalf of the Municipal Finance Officers' Association of Ontario, and the municipalities it serves, to request a one-year extension of all upcoming deadlines in O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act, 2015 (O. Reg. 588/17).

The Municipal Finance Officers' Association of Ontario (MFOA) is the professional association of municipal finance officers with more than 2,300 individual members. We represent individuals who are responsible for handling the financial affairs of municipalities and who are key advisors to councils. MFOA is a strong advocate for best practices that encourage long-term fiscal sustainability, including long term financial planning and asset management planning.

In recent years, MFOA and the Province have worked together to support municipalities on their asset management (AM) journeys. Our collaboration has resulted in a range of useful resources, including tip sheets, a strategic AM planning policy development toolkit, a guide on creating AM communities of practice, an AM framework, a self assessment tool, training, and the provision of professional one-on-one AM consulting, among other supports. MFOA, like the Province, believes in the fundamental importance of AM planning.

But we have also heard our members. As noted in your statement to the Standing Committee on Finance and Economic Affairs on July 30, 2020, municipalities were "among the hardest hit" by the economic shutdown necessitated by the COVID-19 pandemic. This hit has and continues to be both financial and operational in nature. Since March, municipalities have declared states of emergency, redeployed resources, contained costs (including hiring freezes), and rightly prioritized the immediate needs of stakeholders. Given these pressures, municipalities have not had the capacity to work on meeting the 2021 deadline in O. Reg. 588/17 and as we are in a second wave and a return to a modified stage 2 in some parts of the Province with no end in sight and the possibility of extended restrictions elsewhere, it is unlikely that current capacity challenges will be resolved in the short-term.

We are also concerned that revenue losses in some municipalities will result in re-evaluations of capital plans, including AM plans. AM planning completed during a period of high revenue uncertainty is unlikely to be very reliable. Plans done after a revenue re-evaluation post COVID provides confidence that AM plans have taken into account the COVID impacts and that they are more up to date and robust.

Similar to the Public Sector Accounting Board's one-year deferral of the effective date of upcoming standards, MFOA recommends a one-year extension of all upcoming deadlines in O. Reg. 588/17. In the short-term, an extension will help municipalities focus on pandemic management. In the long-term, extending timelines will ensure municipalities can produce meaningful work that embodies the spirit of AM that reflects new post COVID realities.

Throughout the pandemic, we have seen how much can be achieved when municipalities and the provincial government work together to achieve a common goal. Should you wish to follow up on this letter, please contact MFOA Executive Director, Donna Herridge (donna@mfoa.on.ca).

Sincerely,

A handwritten signature in cursive script that reads "Trevor Pinn".

Trevor Pinn, CPA, CA
President

cc. Hon. Steve Clark, Minister of Municipal Affairs and Housing



MUNICIPAL FINANCE
OFFICERS' ASSOCIATION
OF ONTARIO

MFOA Request for One Year Extension of Deadlines in O. Reg. 588/17 - Sample Resolution

WHEREAS the COVID-19 pandemic has had significant financial and operational impacts on Ontario municipalities;

AND WHEREAS municipalities have had to divert resources towards addressing the immediate needs of the pandemic and maintaining service delivery standards despite evolving restrictions and limited funds;

AND WHEREAS the Government of Ontario has delayed timelines with respect to several pieces of legislation;

AND WHEREAS the Government of Ontario has regulated municipal asset management through O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the *Infrastructure for Jobs and Prosperity Act, 2015*;

AND WHEREAS O. Reg. 588/17 mandates that every municipality shall prepare an asset management plan in respect of its core municipal infrastructure assets by July 1, 2021, and in respect of all of its other municipal infrastructure assets by July 1, 2023;

AND WHEREAS the key components of an asset management plan as required by the regulation are:

1. Infrastructure asset inventory
2. Levels of service
3. Lifecycle management and financial strategy

AND WHEREAS there is a concern amongst Municipal Finance Officers' Association of Ontario (MFOA) members and their municipalities that current capacity challenges (redeployment of staff, and lack of available resources) will result in limitations for purposeful asset management planning;

AND WHEREAS Ontario municipalities do not anticipate the current capacity challenges to be resolved in the short-term;

NOW THEREFORE BE IT RESOLVED that **THE MUNICIPALITY OF** supports MFOA's letter to the Ministry of Infrastructure requesting a one-year extension of deadlines in O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the *Infrastructure for Jobs and Prosperity Act, 2015*; so that all municipalities can focus on the immediate needs of the pandemic and engage in municipal asset management planning when capacity challenges are resolved.



October 7, 2020

Honourable Jeff Yurek
Minister of Environment, Conservation and Parks
College Park 5th Flr,
777 Bay St, Toronto, ON M7A 2J3

Sent via email: minister.mecp@ontario.ca

**Re: Development Approval Requirements for Landfills - (Bill 197)
Our File 35.2.2**

Honourable and Dear Sir,

At its meeting held on October 5, 2020, St. Catharines City Council approved the following motion:

WHEREAS Schedule 6 of Bill 197, COVID-19 Economic Recovery Act, 2020 considers amendments to the Environmental Assessment Act relating to municipal autonomy and the principle that municipalities can veto a development outside their municipal boundary in an adjacent municipality; and

WHEREAS Bill 197 empowers multiple municipalities to 'veto' development of a landfilling site within a 3.5 km zone inside the boundary of an adjacent municipality; and

WHEREAS Bill 197 establishes a dangerous precedent that could be expanded to other types of development; and

WHEREAS Bill 197 compromises municipal autonomy and the authority of municipal councils to make informed decisions in the best interest of their communities and municipal taxpayers; and

WHEREAS amendments in Schedule 6 could cause conflict in the effective management of landfill sites, put significant pressure on existing landfill capacity, and threaten the economic activity associated with these sites;

THEREFORE BE IT RESOLVED That the City of St. Catharines calls upon the Government of Ontario (Ministry of the Environment, Conservation and Parks (MOECP) to amend Bill 197, COVID-19 Economic Recovery Act, 2020, to eliminate the development approval requirement provisions from adjacent municipalities and that the 'host' municipality be empowered to render final approval for landfills within their jurisdiction; and

BE IT FURTHER RESOLVED that a copy of this motion be forwarded to Premier Doug Ford, Jeff Yurek the Minister of Environment, Conservation and Parks, Steve Clark the Minister of Municipal Affairs and Housing, local MPP's., the Association of Ontario Municipalities (AMO) and Ontario's Big City Mayors (formerly Large Urban Mayors Caucus of Ontario-LUMCO)

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to all Ontario municipalities with a request for supporting motions to be passed by respective Councils and copies of the supporting motion be forwarded to Premier Doug Ford, Jeff Yurek the Minister of Environment, Conservation and Parks, Steve Clark the Minister of Municipal Affairs and Housing, the local MPP's, the Association of Ontario Municipalities (AMO).

If you have any questions, please contact the Office of the City Clerk at extension 1506.



Bonnie Nistico-Dunk, City Clerk
Legal and Clerks Services, Office of the City Clerk
:ra

Cc. Hon. Premier Doug Ford premier@ontario.ca
Hon. Steve Clark, Minister of Municipal Affairs, Housing minister.mah@ontario.ca
Jennifer Stevens, MPP - St. Catharines, JStevens-CO@ndp.on.ca
Jeff Burch, MPP - Niagara Centre, JBurch-QP@ndp.on.ca
Wayne Gates, MPP - Niagara Falls, wgates-co@ndp.on.ca
Sam Oosterhoff, MPP - Niagara West-Glanbrook, sam.oosterhoff@pc.ola.org
Association of Municipalities of Ontario amo@amo.on.ca
Chair of Ontario's Big City Mayors, Cam Guthrie mayor@quelph.ca
All Ontario Municipalities (via email)

Bill 197 – City of St. Catharines Resolution

The following draft council motion and correspondence additions are provided as suggestions to support the efforts of Council and to assist municipal Clerks.

SUGGESTED DRAFT COUNCIL MOTION

On (date), (municipality) Council met for their Regular Council Meeting at which they considered a letter and resolution from the City of St. Catherine's regarding the Ontario Bill 197 (attached hereto).

As a result, the Council of (municipality) resolved the following:

Moved By:

Seconded by:

That (municipality) Council support the resolution from the City of St. Catharine's, requesting an amendment to Schedule 6 of Bill 197 (Environmental Assessment Act), eliminating the adjacent municipality overreach powers and

That Administration be directed to send correspondence in support of the City of St. Catharines request to amend Bill 197, COVID-19 Economic Recovery Act, 2020 to all parties referenced in the City of St. Catharines resolution.

Carried

SUGGESTED CORRESPONDENCE ADDITIONS

The (municipality) agrees with the need to request the Provincial Government to amend Schedule 6 of Bill 197 (Environmental Assessment Act), which impacts municipal autonomy and waste management infrastructure (landfills).

Further, the (municipality) supports the need to eliminate the development approval requirement provisions from adjacent municipalities and that the 'host' municipality be empowered to render approval for landfills within their jurisdiction.

Financial Post

Ontario's garbage crisis is urgent.

Opinion: Every bag of garbage we throw out brings us one step closer to running out of landfill space

Author of the article:

Mike Chopowick, Special to Financial Post

Publishing date:

Jul 30, 2020 • July 30, 2020 • 3 minute read

Ontario's garbage crisis has just become more dire. With new legislation making it all but impossible to build new landfills, it is more likely the province will run out of waste disposal capacity by 2032.

Ontarians are now sending almost 12 million tonnes of waste to landfills every year. That's 70 per cent of the material we throw out despite efforts to improve waste diversion with blue boxes and green bins. In 2018, Ontario residents sent 750,000 more tonnes of waste per year to landfills than in 2008.

About one-third of that garbage is trucked to landfills in the United States — a flow that continues through the pandemic, even with the border closed to private travel. But this waste disposal option is increasingly precarious politically, especially now that Ontario has shown itself to be unwilling to build its own new landfills.

Because it takes at least 10 years to plan and construct a new landfill, our only domestic disposal option is the less than 120 million tonnes of landfill capacity left in Ontario — unless we build more.

Part of the problem is that Ontarians are misled by some popular fallacies. One is that we can recycle our way out of this problem. More recycling, composting and waste diversion are core objectives of Ontario's waste management strategy. But those efforts merely dent the vast amounts of material we send to landfill disposal. In fact, over the past decade, recycling levels have basically flatlined in Ontario. Even 30 per cent of what we toss into our blue boxes ends up in landfills.

There is growing interest in energy and resource recovery from waste, yet energy-from-waste facilities in Ontario have a very limited capacity. And building new energy-from-waste facilities is fraught with the same political difficulties as constructing a new landfill.

Bill 197, introduced earlier this month, creates a further barrier to waste disposal investment by requiring local municipalities to approve new landfills — in addition to the provincial government's stamp of approval.

Wanting local approval for new landfills is understandable. And very few landfills are ever built without local community support. But Bill 197 creates a new, unprecedented layer of red tape: requiring the explicit approval of neighbouring towns and cities, not just the municipality where the landfill is to be located.

This means that Markham can halt a project in Pickering, and Toronto can veto a project in Vaughan or Mississauga — and vice versa. In the new world of Bill 197, municipal governments will cede control over what's built in their communities to neighbouring local councils. "Not in my backyard" becomes "not in my neighbour's backyard, either."

Ontario needs to face up to its garbage crisis. Every bag of garbage we throw out brings us one step closer to running out of landfill space. Recycling, composting and energy recovery are important solutions, yet leave us with millions of tonnes of garbage every year.

The environmentally safe, cost-effective and reliable disposal option for this growing amount of garbage is made-in-Ontario landfills. Our landfill capacity deadline of 2032 will arrive even sooner — by 2028, just eight years away — should the U.S. government decide to close the border to Ontario's garbage.

Ontario's waste sector is more than ready to work with local communities, residents and the provincial government to mitigate issues related to odour, environmental impact and traffic that are often associated with landfills. Active landfills usually aren't pretty but they are vital to managing the garbage we all throw out. Landfills ensure waste is managed responsibly, not illegally dumped or tossed into our public spaces and natural environment.

Landfills really are critical infrastructure, necessary for the economic and environmental well-being of our province. Changes to the environmental assessment process should remove barriers to landfill projects, not create new ones. Ontario needs more landfills before it's too late.

REQUEST TO SUPPORT CITY OF ST. CATHARINES RESOLUTION

OWMA is a not-for profit organization representing both private sector companies and municipal stakeholders in the Ontario waste management sector

A Request

- Support of the City of St. Catharines' request to: (1) endorse their position on Bill 197; and (2) pass a supporting motion.

Background to Bill 197

- Bill 197, the COVID-19 Economic Recovery Act, 2020 deals with COVID-19 issues, but obscured in a Schedule to the Act is a significant change to the Environmental Assessment Act impacting municipalities.

Municipal Autonomy Compromised

- The Environmental Assessment Act change, while dealing with landfill development, undermines municipal autonomy and establishes the principle that municipalities can 'veto' a development outside, and adjacent to, their own municipal boundaries.
- Bill 197 would empower multiple municipalities to 'veto' development – currently a landfill development - within a 3.5 km zone **inside** the boundary of an adjacent municipality - **even if the host municipality supports the development.**
- This veto empowerment to adjacent municipalities is **overreach.**

Overreach Consequences

- The potential consequences are real and substantial.
- The overreach is a dangerous precedent – the 'thin edge of the wedge'.
- It is landfill development today, but if the principle remains unchallenged, what next? Consider the implications for: other waste management infrastructure like organics processing, composting and recycling facilities; agricultural developments and activities; transit infrastructure; waste water treatment facilities; etc.
- The overreach compromises the autonomy and the authority of elected officials to make decisions in the best interest of their communities and taxpayers.
- It will cause political entanglements between local municipal neighbours.

Bill 197 Does Contain Supportable Change

- Bill 197 does change the landscape around landfill developments and environmental assessment.
- In the past, while local municipalities were intimately involved in the process, the province made the final decision on development.
- Bill 197 now establishes that the province cannot issue a positive development decision without the approval/support of the 'host' municipality.
- While this will make it more challenging to get new landfill developments approved and potentially exacerbates our current landfill capacity crisis, it is a reasonable and supportable change.

The Solution

- The City of St. Catharines' resolution accurately reflects the issues and concerns around the 'adjacent municipality' overreach.
- The answer is a simple amendment to Schedule 6 in Bill 197, removing the reference to adjacent municipalities while maintaining the ultimate right of host municipalities to have the final say.

DRAFT MOTION:

WHEREAS the Ontario Fire College Campus has been in operation in Gravenhurst since 1958; and

WHEREAS the Ontario Fire College Campus is one of the primary sources of certified training for Ontario Firefighters; and

WHEREAS the Ontario Fire College Campus has built a reputation of integrity, credibility, and reliability in providing some of the best training to our Fire Services within the Province of Ontario; and

WHEREAS the Ontario Fire College Campus has been used to train and certify both Volunteer, Part-Time and Career firefighters throughout Ontario; and

WHEREAS the Regional Training Centers are not all created equal and similar in function to the Ontario Fire College Campus; and

WHEREAS the Ontario Fire College Campus gives Ontario Firefighters another option other than Regional Training Centers to obtain National Fire Protection Association (NFPA) certifications; and

WHEREAS the Ontario Fire College Campus is the most cost-effective method for municipalities to certify Firefighters to NFPA Standards in Ontario; and

WHEREAS the Ontario Government enacted and revoked O. Reg. 379/18: Firefighter Certification in 2018; and

WHEREAS when the Ontario Government revoked O. Reg. 379/18: Firefighter Certification, it was made known by the Office of the Solicitor General that the act would be amended and brought back in the future; and

THEREFORE, BE IT RESOLVED THAT the **TOWNSHIP/MUNICIPALITY** requests that the Province of Ontario reverse their decision to close the Ontario Fire College Campus in Gravenhurst as the OFC is one of the best and most cost-effective methods for municipalities to train their firefighters which assists us in protecting our residents; and

BE IT FURTHER RESOLVED THAT this Resolution is forwarded to the Honourable Doug Ford Premier of Ontario, the Honourable Sylvia Jones; Ontario Solicitor General, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Ontario Fire Marshal; Jon Pegg, and all municipalities within the Province of Ontario.

Dear Municipal Leaders:

We are writing to you regarding the Provinces' announcement on January 13th, 2021, of the impending closure of the Gravenhurst campus of the Ontario Fire College.

It is our understanding that two of the three associations who were quoted in the Governments press release as being in support of the closure were not consulted before the announcement other than to be asked if they were in support of the "modernization and regionalization" of training for the fire service in Ontario. The Government did NOT inform these associations that this meant closing down the Gravenhurst campus of the Fire College!

The Provincial Government has publicly stated that this modernization and regionalization will be more cost-effective and accessible to municipalities. This is simply not true. The Government has not shared a plan to show how their proposed modernization and regionalization of the fire service training will be more cost-effective and accessible to all municipalities in Ontario.

The Province's regionalization model currently has Memorandums of Understanding (MOU's) with a mixed bag of twenty "Regional Training Centers" (RTC's) located in various areas around the Province. The municipalities' cost to send one firefighter to an RTC range between \$300 - \$1200 for the course alone. This cost does not include accommodations or meals.

The Gravenhurst campus of the Ontario Fire College has modern facilities with modern equipment where subject matter experts provide training in all fire service disciplines. Students intermingle with each other on campus, and most have made lifelong friends while staying at the College. This social interaction will not exist at any RTC. The cost is \$65.00 for a municipality to send one firefighter to the College. That cost includes accommodations and three meals a day. This cost has not changed in well over a decade.

The fact of the matter is that each municipality's cost to train their fire service personnel to a recognized standard, which could soon become mandatory if the Government revives O. Reg 379/18, could dramatically increase by closing the Gravenhurst campus.

The Fire Protection and Prevention Act 1997, as amended, requires the Fire Marshal to "develop training programs and evaluation systems for persons involved in the provision of fire protection services." It also stipulates the fire marshal must "provide programs to improve practices relating to fire protection services" and "maintain and operate a central fire college."

As municipal leaders, would you prefer an affordable, cost effective training model that keeps students in one location with up to date, technically accurate training facilities led by subject matter expert? Or a more expensive training model in facilities that cannot match what the Gravenhurst campus can offer?

If you prefer the former, please stand with us against this ill advised closure. Let's keep your firefighters and your community safe by keeping the ONLY provincial fire training facility in Ontario open!



Howick
TOWNSHIP

44816 Harriston Road, RR 1, Gorrie On N0G 1X0
Tel: 519-335-3208 ext 2 Fax: 519-335-6208
www.howick.ca

March 3, 2021

Premier Doug Ford

By email only premier@ontario.ca

Dear Premier Ford:

Please be advised that the following resolution was passed at the March 2, 2021 Howick Council meeting:

Moved by Deputy Reeve Bowman; Seconded by Councillor Hargrave:
Whereas, the Province of Ontario has announced that as of March 31, 2021 the Gravenhurst campus of the Ontario Fire College will be permanently closed; and
Whereas, the Province of Ontario announced plans to modernize and expand access to firefighter training in Ontario; and
Whereas, there has been no clear plan communicated by the Province of Ontario on how to obtain firefighter training in the absence of the Ontario Fire College campus; and
Whereas, there has been no clear plan communicated by the Province of Ontario on how firefighter training in Ontario will be modernized and expanded; and
Whereas, there has been no clear plan communicated by the Province of Ontario regarding the costs or funding for modernized and expanded firefighter training in Ontario; and
Whereas, the Township of Howick is a small rural municipality that operates a volunteer fire department to provide fire protection;
Now therefore, be it resolved that Council respectfully request a clear plan be communicated that establishes how the Province intends to modernize and expand firefighter training ensuring equal access to all municipal fire departments in Ontario, and as well, present a plan for funding to subsidise and or regulate the cost for firefighter training in the Province of Ontario. Carried.
Resolution No. 59/21

If you require any further information, please contact this office, thank you.

Yours truly,

Carol Watson

Carol Watson, Clerk
Township of Howick

Cc Solicitor General Sylvia Jones
Huron-Bruce MPP Lisa Thompson
Ontario Fire Marshal Jon Pegg
Ontario Association of Fire Chiefs Mark McDonald
AMO President Graydon Smith
All Ontario Municipalities



**THE CORPORATION OF THE CITY OF SARNIA
City Clerk's Department**

255 Christina Street N. PO Box 3018
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www.sarnia.ca clerks@sarnia.ca

March 4, 2021

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford,

Re: Colour Coded Capacity Limits

At its meeting held on March 1, 2021, Sarnia City Council discussed the challenges local businesses are facing with respect to the colour coded system within the Province's COVID-19 Response Framework. The following motion was adopted:

That Sarnia City Council strongly advocate to the Province of Ontario that they adjust the capacity limits for dining, restaurants, sporting and recreational facilities, places of worship, event centers, and all retail/small businesses as part of the colour coded system.

The following rationale was provided with the introduction of the motion:

- The red zone currently only allows 10 people indoors at a dining or a sporting / recreational facility (regardless of the size), places of worship are capped at 30% or 50 people, and retail / small business is limited to a 50% capacity.
- These businesses and organizations have heavily invested in facility improvements and expensive upgrades to ensure safe social distancing and have all the appropriate safety and protection measures in place.
- Businesses in particular cannot properly plan under the current uncertainty and that means the loss of jobs and income for both workers and owners as well as mental health challenges.

- Indoor capacity limits for restaurants, dining, sporting / recreational facilities, event centers, retail / small business, and places of worship should not involve arbitrary numbers (regardless of size), but instead be changed to the amount of people per facility which ensures that strict and safe social distancing can be maintained.

Sarnia City Council has requested that all municipalities in Ontario join this advocacy effort.

On behalf of Sarnia City Council, I look forward to your reply.

Sincerely,



Amy Burkhart
Acting City Clerk

Cc: All Ontario Municipalities
Ms. Marilyn Gladu, MP Sarnia-Lambton
Mr. Bob Bailey, MPP Sarnia-Lambton

Township of Sioux Narrows - Nestor Falls

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March 4th 2021

Hon. Dr. Merrilee Fullerton
Minister of Long-Term Care
Office of the Minister
6th Floor, 400 University Ave.
Toronto, ON
M5G 1S5

Via Email
merrilee.fullerton@ontario.ca

Dear Honourable Minister Fullerton:

RE: Long-Term Care Community Paramedicine Program

Please accept this letter as indication that the Council of the Township of Sioux Narrows – Nestor Falls supports the Kenora District Services Board's request to your Ministry to reconsider the decision not to accept their Business Plan submission for the Kenora District.

As a small rural community within the Kenora District, with both a significant aging demographic and no local Hospital, our reliance on paramedicine is vital to the wellbeing of our community. The nearest hospital, full-time primary care and long-term care services to our community are approximately 90 kilometers to the North and 130 kilometres to the South.

Having stable access to a Long-Term Care Community Paramedicine Program would provide our seniors, families and caregivers peace of mind while waiting for long-term care space. Expanding access to and funding this program, not only across parts of the province, but across all parts of the province, especially underserved northern and rural regions, is necessary to fill the gaps experienced by residents who lack local or easily accessible services close to home. It is integral that all seniors in Ontario receive a consistent, reliable, high quality level of care and service. Services that they all need and deserve.

We thank you in advance for your reconsideration.

Sincerely,



Norbert Dufresne
Mayor

cc. Honourable Minister Greg Rickford, via email
Henry Wall, CAO, Kenora District Services Board, via email



Live the Lake Life



Howick
TOWNSHIP

44816 Harriston Road, RR 1, Gorrie On N0G 1X0
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www.howick.ca

December 3, 2020

The Honourable Ernie Hardeman
Minister of Agriculture, Food and Rural Affairs

By email only minister.omafra@ontario.ca

Dear Mr. Hardeman:

Please be advised that the following resolution was passed at the December 1, 2020 Howick Council meeting:

Moved by Councillor Hargrave; Seconded by Councillor Illman:

Be it resolved that Council request the Ministry of Agriculture, Food and Rural Affairs amend the Tile Drainage Installation Act and/or the regulations under the Act that would require tile drainage contractors file farm tile drainage installation plans with the local municipality; and further, this resolution be forwarded to Minister of Agriculture, Food and Rural Affairs, Huron-Bruce MPP Lisa Thompson, Perth-Wellington MPP Randy Pettapiece, Rural Ontario Municipal Association, Ontario Federation of Agriculture, Christian Farmers Federation Of Ontario, Land Improvement Contractors of Ontario, Drainage Superintendents of Ontario and all Ontario municipalities. Carried. Resolution No. 288/20

If you require any further information, please contact this office, thank you.

Yours truly,

Carol Watson

Carol Watson, Clerk
Township of Howick



Howick
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**Background Information to the Township of Howick
Resolution No. 288-20 Requesting Amendments to the
Agricultural Tile Drainage Installation Act**

Rational for Proposed Amendments

Over the years, Howick Township staff have received many requests for tile drainage information on farmland. Usually these requests come after a change in ownership of the farm. Some of these drainage systems were installed recently but many are 30 to 40 or more years old. Many were installed by contractors who are no longer in business or who have sold the business and records are not available.

Information is generally available if the tile was installed under the Tile Drain Loan Program because a drainage plan is required to be filed with the municipality. If the tile system was installed on a farm without using the Tile Drain Loan Program, there likely are no records on file at the municipal office.

The other benefits to filing tile drainage plans with the municipality are identified in Section 65 of the Drainage Act.

- 65(1) – Subsequent subdivision of land (severance or subdivision)
- 65(3) – Drainage connection into a drain from lands not assessed to the drain
- 65(4) – Drainage disconnection of assessed lands from a drain
- 65(5) – Connecting to a municipal drain without approval from council

Section 14 of the Act states:

- (1) “The Lieutenant Governor in Council may make regulations,
- (a) providing for the manner of issuing licences and prescribing their duration, the fees payable therefor and the terms and conditions on which they are issued;
 - (a.1) exempting classes of persons from the requirement under section 2 to hold a licence, in such circumstances as may be prescribed and subject to such restrictions as may be prescribed;
 - (b) Repealed: 1994, c. 27, s. 8 (5).
 - (c) establishing classes of machine operators and prescribing the qualifications for each class and the duties that may be performed by each class;



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- (d) providing for courses of instruction and examinations and requiring licence holders or applicants for a licence under this Act to attend such courses and pass such examinations;
- (e) prescribing the facilities and equipment to be provided by persons engaged in the business of installing drainage works;
- (f) prescribing standards and procedures for the installation of drainage works;
- (g) prescribing performance standards for machines used in installing drainage works;
- (h) prescribing forms and providing for their use;
- (i) respecting any matter necessary or advisable to carry out effectively the intent and purpose of this Act. R.S.O. 1990, c. A.14, s. 14; 1994, c. 27, s. 8 (4, 5)."

I believe it would be beneficial if a regulation required the installer, of agricultural drainage, to file a plan of the drainage system with the municipality following completion of the work.

While most of Section 14 deals with contractor, machine and installer licences, I think that Section 14(f) or 14(i) may allow a regulation change. This would be a better solution than an amendment to the Act.

Recommendations:

- Request by municipal resolution that the Ministry of Agriculture, Food and Rural Affairs amend the Tile Drainage Installation Act and/or the regulations, under the Act, that would require tile drainage contractors file all farm tile drainage installation plans in the Municipality where the installation took place
- Send the municipal resolution to:
 - Minister of Agriculture, Food and Rural Affairs
 - Lisa Thompson, MPP Huron Bruce
 - Randy Pettapiece, MPP Perth Wellington
 - Rural Ontario Municipal Association roma@roma.on.ca
 - [OFA](#)
 - [CFFO](#)
 - All Ontario municipalities
 - the Land Improvement Contractors of Ontario (LICO), and
 - the Drainage Superintendents Association of Ontario (DSAO)

Wray Wilson, Drainage Superintendent
Township of Howick
drainage@howick.ca

February 26, 2021

The Honourable Ernie Hardeman
Minister of Agriculture, Food and Rural Affairs

By email only: ernie.hardeman@pc.ola.org

Dear Mr. Hardeman,

Please be advised that the following resolution was passed at the February 10, 2021 Township of Adjala-Tosorontio Council meeting.

*Moved by: Deputy Mayor Meadows
Seconded by: Councilor Hall-Chancey*

Resolved, THAT the Council of the Township of Adjala-Tosorontio request the Ministry of Agriculture, Food and Rural Affairs amend the Tile Drainage Installation Act and/or the regulations under the Act that would require tile drainage contractors file farm tile drainage installation plans with the local municipality; and further,

THAT this resolution be forwarded to Minister of Agriculture, Food and Rural Affairs (Minister Ernie Hardeman), Jim Wilson, MPP Simcoe-Grey, Lisa Thompson, MPP Huron Bruce, Randy Pettapiece, MPP Perth Wellington, Rural Ontario Municipal Association, Ontario Federation of Agriculture, Christian Farmers Federation Of Ontario, Land Improvement Contractors of Ontario, Drainage Superintendents of Ontario and all Ontario municipalities.

If you require further information, please do not hesitate to contact our office.

Sincerely,

Alice Byl

Alice Byl
Deputy Clerk
Township of Adjala-Tosorontio

