

The Corporation of the Township of Ignace
Regular Meeting of Council
Monday, January 18, 2021 @ 6:00 p.m.
ELECTRONIC MEETING

Public Notice is hereby given that Council will be meeting Electronically as permitted by Bill 187, Municipal Emergency Act, 2020. Citizens are encouraged to attend the virtual meeting via the following link:

<https://zoom.us/j/96019673455?pwd=dIQ4SHNQcGs0aFZqRTA1NEd6UkJMZz09>

Passcode: 526074

1. Call to Order: Chaired by Mayor Penny Lucas

Mayor Lucas called the Regular meeting of Council called to order this 18th day of January, 2021 at ____pm.

2. Call for Amendments to the Agenda

Motion: #2021.01.18.001

Moved by: _____ Seconded by: _____

THAT, the following amendments to the Agenda be approved:

3. Approval of Agenda

Motion: #2021.01.18.002

Moved by: _____ Seconded by: _____

THAT, Council for the Corporation of the Township of Ignace does hereby approve the Agenda for the Regular meeting of Council this 18th day of January 2021, be approved as presented.

4. Declarations of Pecuniary Interest

The Chair calls for any declaration of pecuniary interest, and the general nature thereof under the Municipal Conflict of Interest Act with respect to the Agenda for this meeting.

5. Consent Agenda

1. Determination of Items Requiring Separate Discussion
2. Items to be included in Consent Agenda Motion:

Motion: # 2021.01.18.003

Moved by: _____ Seconded by: _____

1. Previous Minutes

- 1.1 Committee of the Whole meeting dated November 30, 2020
- 1.2 Regular Council meeting dated November 30, 2020
- 1.3 Special Council meeting dated December 19, 2020

2. Reports

- 2.1 Finance Department
- 2.2 Infrastructure and Recreational Services
- 2.3 Recreation Department
- 2.4 Planning, Development and Engagement Services Department
- 2.5 Administration
- 2.6 Mayors Report

3. Correspondence:

- 3.1 Gravel Watch Ontario
- 3.2 Township of Essa – Bill 229 “Protect, Support and Recover from COVID-19 Act – Schedule 6 – Conservation Authorities Act”
- 3.3 Ministry of Children, Community and Social Services
- 3.4 Northern Waterworks Reports
- 3.5 Community Well-Being (CSWB) Plan
- 3.6 Region of Peel – Motion Regarding Property Tax Exemptions for Veteran Clubs
- 3.7 Service Canada Webinars
- 3.8 Alzheimer Society – January Alzheimer Awareness Month
- 3.9 Code of Conduct – Volunteers
- 3.10 2021 Northern CAO/Clerks’ Forum – March 10 & 11, 2021 Virtual Meeting

THAT, Council for the Corporation of the Township of Ignace accept the following items in the consent agenda at the Regular meeting this 18th day of January 2021 as presented.

6. Consideration of Consent Items Requiring Discussion

7. Delegations/Deputations/Presentations

MBCHCH Strategic Plan 2020 – 2025: Dr. Jeff Lederer and Heidi West

8. Questions from the Public

9. By-Laws

- 9.1 **By- Law #: 01.2021** - Being A By-Law to Provide for An Interim Tax Levy, The Payment of Taxes and To Provide for Charging of Penalty and Interest at The Rate of One and One Quarter Percent Per Month.
- 9.2 **By- Law #: 02.2021** - A By-law respecting the Borrowing of Money to Meet current Expenditures – CIBC
- 9.3 **By- Law #: 03.2021** A By-law respecting the Borrowing of Money to Meet current Expenditures – Alterna

10. Notices of Motions

11. Adjournment to Closed Meeting Session

Motion: #2021.01.18.- ____

Moved by: _____ Seconded by: _____

THAT, Council convenes into the Closed Session of this Regular Meeting of Council this 18th day of January 2021, chaired by Mayor Penny Lucas, at _____ pm., to discuss the following items:

Closed Session Matters

Pursuant to Section 239(2) (b), (c) and (f), of the Municipal Act:

- 1. Personal matters about an identifiable individual, including municipal or local board employees regarding applications for an advisory committee or local board;
- 2. A proposed or pending acquisition or disposition of land by the municipal or local board
- 3. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

12. Reconvene to Regular Meeting of Council

Motion: #2021.01.18. - ____

Moved by: _____ Seconded by: _____

THAT, Council reconvenes to the Regular Meeting of Council this 18th day of January 2021, chaired by Mayor Lucas at ____ pm.

13. Business Arising from Closed Meeting Session

14. Confirmatory By-Law

Motion: #2021.01.18.

Moved by: _____ Seconded by: _____

THAT, By-Law # 04.2021 - 2021.01.18, Being A By-Law to Confirm the Proceedings of The Council of The Corporation of The Township of Ignace Regular Meeting dated January 18, 2021 be read a First, Second, and Third Time, and Passed.

15. Adjournment

Motion: #2021.01.18.

Moved by: _____ Seconded by: _____

THAT, the Regular Meeting of Council this 18th day of January 2021, be adjourned at ____ pm.



The Corporation of the Township of Ignace

Committee of the Whole Meeting of Council

Monday, November 30th, 2020 at 6:00 pm

Council

Mayor Penny Lucas
Deputy Mayor Debbie Hart
Councillor Chantelle Tucker
Councillor Greg Waldock
Councillor Shaun Defeo

Staff

Lynda Colby, Clerk
Vanessa Rosin, Clerk Assistant

Public

17 participants

1. Call to Order

Deputy Mayor Debbie Hart called the meeting to order this 30th day of November 2020,
at 6:04 pm.

2. Agenda

Verbal Motion

Moved by: Cllr. Hart

Seconded by: Mayor Lucas

THAT, the Agenda for the Committee of the Whole this 30th day of November 2020, be approved with the following amendments:

Amendments to By-Law#64/2020

Part 1: Definitions – add #1.1 Abuse includes but is not limited to:

- Fabricating, exaggerating, misrepresenting, etc. Facts
- Making false allegations
- Repeating questions for which answers have already been provided.

Part 14: Motions in Council – 14.7 First Line- Change ready to read.

CARRIED

3. Declaration of Pecuniary Interest and the General Nature Thereof

Cllr. Waldock Declared Pecuniary Interest in Item

10. Local Boards and Committees –

a) Ignace Public Library- request for funding

4. Delegations/Deputations/Presentation

- a) Rachelle Davenport- NWMO site Activity update Technical & Engagement
- b) Rachelle Davenport- Ignace Project Visioning Community Conversations
- c) Eric Melillo, MP- Update (Regrets)

5. Adoption of Minutes

- a) October 30th, 2020 Committee of the Whole Minutes

Verbal Motion

Moved by: Cllr. Defeo

Seconded by: Mayor Lucas

THAT, the Committee of the Whole hereby recommends that council approves the Minutes of the Committee of the Whole Meeting dated November 09th, 2020, as presented.

CARRIED

6. Business Arising from Minutes:

None

7. Unfinished Business from Minutes

None

8. Reports of Committees & Departments

8.1 Operations Department:

- a) Operations Report- Ignace Drinking Water System- October 2020

Verbal Motion

Moved by: Cllr. Hart

Seconded by: Cllr. Tucker

THAT, Council for the Corporation for the Township of Ignace here by accepts the Operations Reports for the Ignace Drinking Water System, dated October 2020 as prepared by Northern Waterworks Inc.

CARRIED

- b) Operations Report- Ignace Water Pollution Control Plant- October 2020

Verbal Motion

Moved by: Cllr. Tucker

Seconded by: Cllr. Defeo

THAT, Council for the Corporation for the Township of Ignace here by accepts the Operations Reports for the Ignace Water Pollution Control Plant, dated October 2020 as prepared by Northern Waterworks Inc.

CARRIED

8.2 Public Works Department:

- a) Public Works Update- Report

Verbal Motion

Moved by: Cllr. Hart

Seconded by: Mayor Lucas

THAT, The Committee of the Whole recommends that Council for the Corporation of the Township of Ignace hereby accepts the Public Works update report prepared by the Manager of Infrastructure and Recreational Services

CARRIED

8.3 Planning and Development Department:

- a) Jeff Lederer- Ignace Project Visioning Community Conversations

Verbal Motion

Moved by: Cllr. Defeo

Seconded by: Cllr. Tucker

BE IT RESLOVED THAT The committee of the Whole hereby recommends that the Council for the Corporation of the Township of Ignace accept the report prepared by Intergroup called Ignace Project Visioning Community Conversations;

AND FURTHER THAT the committee of the Whole hereby recommends that Council for the Corporation of the Township of Ignace adopts the collective vision of the Ignace-NWMO;s Evaluative Framework for Assessing the Adaptive Phase Management (AMP) Project.

CARRIED

- b) Township of Ignace New Official Plan- November 2020
c) Township of Ignace New Zoning By-law November 2020
d) Manager of Special Projects Report

Verbal Motion

Moved by: Cllr. Tucker

Seconded by: Cllr. Defeo

THAT, The Committee of the Whole recommends that Council for the Corporation of the Township of Ignace hereby accept the Report prepared by the Manager of Special Projects.

CARRIED

e) Township New Logo

Verbal Motion

Moved by:

Seconded by:

THAT, The Committee of the Whole recommends that Council for the Corporation of the Township of Ignace hereby approves and accepts the Ignace Logo Design Report and adopts the new Design as the new Logo for the Township of Ignace.

DEFFERED

8.4 Finance Department

a) 2020 Revised Budget Report

Verbal Motion

Moved by: Cllr. Defeo

Seconded by: Cllr. Hart

THAT, The Committee of the Whole recommends that Council for the Corporation of the Township of Ignace hereby approves the proposed 2020 Revised Budget as presented.

CARRIED

b) 2021 Water Meter Readings/Billings

Verbal Motion

Moved by: Cllr. Tucker

Seconded by: Cllr. Defeo

THAT, Council receives the report on the update for the Water Meter Readings and Billings for the upcoming 2021 fiscal year for information purposed only.

CARRIED

8.5 Recreation Department

- a) Recreation Department Update- December

Verbal Motion

Moved by: Cllr. Defeo

Seconded by: Cllr. Tucker

THAT, The Committee of the Whole recommends that Council for the Corporation of the Township of Ignace hereby accepts the Recreation Programmers report to Council as presented

CARRIED

8.6 Fire Services Department

- a) Verbal Update by Fire Chief- Robert Berube
- Training face to face has stopped due to COVID-19.
 - Ignace fire as responded to 30 in town calls and 21 calls for vehicle rescue
 - Due to a accident on Oct.1, 2020 the fire hall is working with the MOL for better policies for Traffic Control

8.7 Human Resources & Labour Relations

- a) Volunteer Code of Conduct

Verbal Motion

Moved by: Mayor Lucas

Seconded by: Cllr. Hart

THAT, The Committee of the Whole recommends that Council for the Corporation of the Township of Ignace hereby approve the Volunteer Code of Conduct Form as presented;

FURTHER THAT Volunteers appointed to Committees and Participating in Township sponsored events be required to read and sign prior to participating.

CARRIED

9. Correspondence

- a) 2021 OGRA Conference

Verbal Motion

Moved by: Mayor Lucas

Seconded by: Cllr. Hart

THAT, The Committee of the Whole recommends that Council for the Corporation of the Township of Ignace hereby approve the attendance of up to (5) five members of staff and or Council to attend the OGRA 2021 Conference dates February 22nd- 25th, 2021.

CARRIED

10. Local Boards and Committees

- a) Ignace Public Library – Request for Funding

Verbal Motion

Moved by: Cllr. Defeo

Seconded by: Cllr. Tucker

THAT, The Committee of the Whole recommends that Council for the Corporation of the Township of Ignace hereby approves \$7830.41 to be allocated from the Community Well-Being Fund for the purchase of New Computers.

CARRIED

- b) LCAC – Local Community Advisory Committee

Verbal Motion

Moved by: Cllr. Hart

Seconded by: Cllr. Tucker

THAT, The Committee of the Whole Receives the Report from the Local Community Advisory Committee as presented.

CARRIED

- c) Ignace Community Nuclear Liaison Committee (INCLC) October 20th, 2020
Minutes

Verbal Motion

Moved by: Cllr. Defeo

Seconded by: Cllr. Tucker

THAT, the Committee of the Whole hereby recommends that council approves the Minutes from the INCLC dated October 20th, 2020, as presented.

CARRIED

11. Reports of Council:

- a) Mayor Penny Lucas – Procedural By-Law #64/2020

Verbal Motion

Moved by: Cllr. Hart

Seconded by: Cllr. Defeo

THAT, the Committee of the Whole hereby recommends that Council receives this report and passes a Motion to replace By-Law #96/2016 and By-Law #15/2020 with By-Law #64/2020.

CARRIED

12. Notices of Motions:

None

13. Questions from the Public:

Q: What Happened with the Agenda Item from the Sliver Tops asking for money for Training?

A: Once we receive a break down of the costs the item will be discussed again.

14. Adjournment:

Verbal Motion

Moved by: Mayor Lucas

Seconded by: Cllr. Hart

THAT, the Committee of the Whole Meeting this 30th day of November 2020, be adjourned at 7:28 pm.

CARRIED

Mayor, Penny Lucas

Clerk, Lynda Colby

Councillor, Debbie Hart

Councillor, Greg Waldock

Councillor, Chantelle Tucker

Councillor, Shaun Defeo



**The Corporation of the Township of Ignace
Minutes of the Regular Meeting of Council
Monday, November 30th, 2020 at 6:00 pm**

Council

Mayor Penny Lucas
Deputy Mayor Debbie Hart
Councillor Chantelle Tucker
Councillor Greg Waldock
Councillor Shaun Defeo

Staff

Lynda Colby, Clerk
Vanessa Rosin, Clerk Assistant

Public

11 Viewers

1. Call to Order

Mayor Penny Lucas calls the Regular Meeting of Council to order this 30th day of November 2020, at 6:45 pm.

2. Confirmation of Agenda:

Motion: 373/2020

Moved by: Cllr. Defeo

Seconded By: Cllr. Waldock

THAT, the Agenda for the Regular Meeting of Council this 30th day of November 2020, be approved as amended.

6. Unfinished Business

a) No Council Meeting in the Month of December 2020

9. By-laws

a) Correction in the wording of the motion.

CARRIED

3. Declaration of Pecuniary Interest and the General Nature Thereof

4. Adoption of Minutes:

Motion: 374/2020

Moved by: Cllr. Waldock

Seconded By: Cllr. Hart

a) Regular Meeting Minutes of November 09th, 2020

THAT, Council does hereby approve the Minutes of the Regular Meeting of Council dated November 09th, 2020, as presented.

CARRIED

5. Business Arising from Minutes

6. Unfinished Business

a) No Council Meeting in the Month of December 2020

There will be no Council meeting in the Month of December 2020

7. Correspondence – Information

- a. NWMO News Letter
- b. MBCHC- Cross Country Skiing
- c. CP Holiday Train at Home
- d. Cities take the lead on climate by calling for gas-power phase out
- e. Grey Highlands Council Resolution re: Bill 229

Motion:375 /2020

Moved by: Cllr. Hart

Seconded By: Cllr. Tucker

THAT, Council for the Corporation of the Township of Ignace accept the correspondence as listed as this Regular Meeting of November 30th, 2020 for information purposes only

CARRIED

8. Resolutions from the Committee of the Whole:

Motion: 376/2020

Moved by: Cllr. Hart

Seconded by: Cllr. Tucker

THAT, Council for the Corporation for the Township of Ignace here by accepts the Operations Reports for the Ignace Drinking Water System, dated October 2020 as prepared by Northern Waterworks Inc.

CARRIED

Motion: 377/2020

Moved by: Cllr. Tucker

Seconded by: Cllr. Defeo

THAT, Council for the Corporation for the Township of Ignace here by accepts the Operations Reports for the Ignace Water Pollution Control Plant, dated October 2020 as prepared by Northern Waterworks Inc.

CARRIED

Motion: 378/2020

Moved by: Cllr. Hart

Seconded by: Mayor Lucas

THAT, The Committee of the Whole recommends that Council for the Corporation of the Township of Ignace hereby accepts the Public Works update report prepared by the Manager of Infrastructure and Recreational Services

CARRIED

Motion: 379/2020

Moved by: Cllr. Defeo

Seconded by: Cllr. Tucker

BE IT RESLOVED THAT The committee of the Whole hereby recommends that the Council for the Corporation of the Township of Ignace accept the report prepared by Intergroup called Ignace Project Visioning Community Conversations;

AND FURTHER THAT the committee of the Whole hereby recommends that Council for the Corporation of the Township of Ignace adopts the collective vision of the Ignace-NWMO;s Evaluative Framework for Assessing the Adaptive Phase Management (AMP) Project.

CARRIED

Motion: 380/2020

Moved by: Cllr. Tucker

Seconded by: Cllr. Defeo

THAT, The Committee of the Whole recommends that Council for the Corporation of the Township of Ignace hereby accept the Report prepared by the Manager of Special Projects.

CARRIED

Motion: 381/2020

Moved by:

Seconded by:

THAT, The Committee of the Whole recommends that Council for the Corporation of the Township of Ignace hereby approves and accepts the Ignace Logo Design Report and adopts the new Design as the new Logo for the Township of Ignace.

DEFERRED

Motion: 382/2020

Moved by: Cllr. Defeo

Seconded by: Cllr. Hart

THAT, The Committee of the Whole recommends that Council for the Corporation of the Township of Ignace hereby approves the proposed 2020 Revised Budget as presented.

CARRIED

Motion: 383/2020

Moved by: Cllr. Tucker

Seconded by: Cllr. Defeo

THAT, Council receives the report on the update for the Water Meter Readings and Billings for the upcoming 2021 fiscal year for information purposed only.

CARRIED

Motion: 384/2020

Moved by: Cllr. Defeo

Seconded by: Cllr. Tucker

THAT, The Committee of the Whole recommends that Council for the Corporation of the Township of Ignace hereby accepts the Recreation Programmers report to Council as presented

CARRIED

Motion: 385/2020

Moved by: Mayor Lucas

Seconded by: Cllr. Hart

THAT, The Committee of the Whole recommends that Council for the Corporation of the Township of Ignace hereby approve the Volunteer Code of Conduct Form as presented;

FURTHER THAT Volunteers appointed to Committees and Participating in Township sponsored events be required to read and sign prior to participating.

CARRIED

Motion: 386/2020

Moved by: Mayor Lucas

Seconded by: Cllr. Hart

THAT, The Committee of the Whole recommends that Council for the Corporation of the Township of Ignace hereby approve the attendance of up to (5) five members of staff and or Council to attend the OGRA 2021 Conference dates February 22nd- 25th, 2021.

CARRIED

Motion 387/2020

Moved by: Cllr. Defeo

Seconded by: Cllr. Tucker

THAT, The Committee of the Whole recommends that Council for the Corporation of the Township of Ignace hereby approves \$7830.41 to be allocated from the Community Well-Being Fund

CARRIED

Motion: 388/2020

Moved by: Cllr. Hart

Seconded by: Cllr. Tucker

THAT, The Committee of the Whole Receives the Report from the Local Community Advisory Committee as presented.

CARRIED

Motion: 389/2020

Moved by: Cllr. Defeo

Seconded by: Cllr. Tucker

THAT, the Committee of the Whole hereby recommends that council approves the Minutes from the INCLC dated October 20th, 2020, as presented.

CARRIED

Motion: 390/2020

Moved by: Cllr. Hart

Seconded by: Cllr. Defeo

THAT, the Committee of the Whole hereby recommends that Council receives this report and passes a Motion to replace By-Law #96/2016 and By-Law #15/2020 with By-Law #64/2020.

CARRIED

9. By- Laws

- a) By-Law #64/2020 Being a By-Law to Govern the Procedures of Council

Motion:391 /2020

Moved by:

Seconded By:

THAT, By-Law 64/2020 being a by-law to govern the procedures of Council of the Corporation of the Township of Ignace and all of its Committees, the calling of meetings and the conduct of its members, be read a First, Second and Third time and finally passed this 30th day of November 2020.

CARRIED

- b) By-Law #67/2020 – A By-Law to Adopt an Official Plan for the Corporation of the Township of Ignace

Motion:392 /2020

Moved by:

Seconded By:

THAT, By-Law 67/2020 being a by-law to adopt an Official Plan for the Corporation of the Township of Ignace, be read a First, Second and Third time and finally passed this 30th day of November 2020

CARRIED

- c) By-Law #68/2020- A By-Law to enact a Zoning By-law for the Corporation of the Township of Ignace

Motion:393 /2020

Moved by:

Seconded By:

THAT, By-Law 68/2020 being a by-law to enact a Zoning By-Law for the Corporation of the Township of Ignace be read a First, Second and Third time and finally passed this 30th day of November 2020.

CARRIED

10. Notices of Motion

None

11. Motion to Convene into Closed Session

Motion: 394/2020

Moved by: Cllr. Waldock

Seconded by: Cllr. Defeo

THAT, Council convenes into the Closed Session of this Regular Meeting of Council this 30th day of November 2020, chaired by Mayor Penny Lucas, at 8:00 pm.

Closed Session Matters

(Pursuant to Section 239(2) (b), (c), and (f), of the Municipal Act:

1. Personal matters about an identifiable individual, including municipal or local board employees regarding applications for an advisory committee or local board;
2. A proposed or pending acquisition or disposition of land by the municipal or local board.
3. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

12. Reconvene into Regular Meeting

Motion: 395/2020

Moved by: Cllr. Hart

Seconded by: Cllr. Tucker

THAT, Council reconvened into the Regular Meeting of Council this 09th day of November 2020, chaired by Mayor Lucas, at 8:39 pm.

CARRIED

13. Business Arising from Closed Meeting Session

Motion: 396/2020

Moved By: Cllr. Hart

Seconded By: Cllr. Defeo

THAT, Council for the Corporation of the Township of Ignace directs Administration to accept the offer in the amount of \$51,500.00 for property known as Roll # 60-01-000-001-39903-0000 within the Township of Ignace

CARRIED

Motion: 397/2020

Moved By: Cllr. Defeo

Seconded By: Cllr. Tucker

THAT, Council for the Corporation of the Township of Ignace directs Administration to accept the offer in the amount of \$1600.00 for property known as Roll # 60-01-000-001-40290-0000 within the Township of Ignace

CARRIED

Motion: 398/2020

Moved By: Cllr. Waldock

Seconded By: Cllr. Tucker

THAT, Council for the Corporation of the Township of Ignace directs Administration to accept the offer in the amount of \$1600.00 for property known as Roll # 60-01-000-001-40291-0000 within the Township of Ignace

CARRIED

14. Confirmatory By-law

Motion: 399 /2020

Moved by: Cllr. Defeo

Seconded by: Cllr. Hart

THAT, By-Law # 69/2020, Being a by-law to confirm the Proceedings of The Council of the Corporation of the Township of Ignace This Regular Meeting of Council on November 30th,2020 be read a First, Second, and Third Time, and Passed.

CARRIED

15. Adjournment

Motion: 400/2020

Moved by: Cllr. Hart

Seconded by: Cllr. Tucker

THAT, the Regular Meeting of Council this 30th day of November 2020, be adjourned at 8:44 pm.

CARRIED

Mayor, Penny Lucas

Clerk, Lynda Colby



The Corporation of the Township of Ignace
Minutes of the Special Meeting of Council
Saturday, December 19, 2020 at 10:00 am

ELECTRONIC MEETING

Council

Mayor Penny Lucas
Councillor Shaun Defeo
Councillor Chantelle Tucker
Councillor Greg Waldock

Regrets

Councillor Debbie Hart

Staff

Lynda Colby, Clerk
Roxanne Cox, Deputy Clerk

1. Call to Order

Mayor Penny Lucas calls the Special Meeting of Council to order this 19th day of December 2020, at 10:00 am.

2. Confirmation of Agenda:

Motion #: 401/2020

Moved by: Cllr. Chantelle Tucker Seconded by: Cllr. Debbie Hart

That, Council for the Corporation of the Township of Ignace does hereby approve the agenda for this Special Meeting of Council this 19th day of December 2020, as presented.

CARRIED

3. Declaration of Pecuniary Interest and the General Nature Thereof

- **Mayor, Penny Lucas** declared Pecuniary Interest – Item #10 Ignace Silver Tops: Community Well Being Fund Request

4. Appointment of the Community Emergency Information Officer:

Motion #: 402/2020

Moved by: Cllr. Chantelle Tucker Seconded by: Cllr. Greg Waldock

That, the Council for the Corporation of the Township of Ignace does hereby approve By-Law#: 70/2020, being a bylaw to appoint **Petrina Taylor-Hertz**, as the Community Emergency Information Officer for the Township of Ignace, this 19th day of December 2020.

CARRIED

5. Appointment of the Emergency Management Program Committee:

Motion #: 403/2020

Moved by: Cllr. Shaun Defeo Seconded by: Cllr. Greg Waldock

That, the Council for the Corporation of the Township of Ignace does hereby approve By-Law #71/2020, being a by-law to amend the Emergency Management Program Committee for the Township as per the Emergency Management and Civil Protection Act, R.S.O 1990, this 19th day of December 2020.

CARRIED

6. Township of Ignace - Emergency Response Plan

Motion #:404/2020

Moved by: Cllr. Chantelle Tucker Seconded by: Cllr. Shaun Defeo

That, the Council for the Corporation of the Township of Ignace does hereby approve By-Law # 72/2020, being a By-Law to adopt an Emergency Response Plan for the Protection of Public Safety, Health, the Environment, Critical Infrastructure and Property and to promote Economic Stability and a Disaster Resilient Community.

CARRIED

7. Correspondence:

- a. Northwestern Ontario Innovation Centre**
- b. Northwestern Health Unit – Letter to the Editor of the Kenora Miner and News submitted December 8,2020**

Motion # 405/2020

Moved by: Cllr. Shaun Defeo

Seconded by: Cllr. Chantelle Tucker

THAT, Council for the Corporation of the Township of Ignace does hereby accept the above noted correspondence for information purposes, dated this 19th day of December 2020.

CARRIED

8. Mary Berglund Community Health Centre Hub – Cross Country Skiing

Motion # 406/2020

Moved by: Cllr. Greg Waldock

Seconded by: Cllr. Chantelle Tucker

THAT, Council for the Corporation of the Township of Ignace does hereby approve the request from the MBCHCH for the usage of the golf cart paths at the Ignace Golf and Country Club (World Hub) to establish cross country ski trails for the 2020/2021 season, this 19th day of December 2020.

CARRIED

9. Ignace Designated as Age Friendly Community

Motion # 407/2020

Moved by: Cllr. Shaun Defeo

Seconded by: Cllr. Chantelle Tucker

THAT, Council for the Corporation of the Township of Ignace does hereby designate the Township of Ignace as an Age Friendly Community, this 19th day of December 2020.

CARRIED

10. Ignace Silver Tops – Ignace Community Well Being Fund Request

Motion # 408/2020

Moved by: Cllr. Chantelle Tucker Seconded by: Cllr. Greg Waldock

THAT, Council for the Corporation of the Township of Ignace does hereby approve the donation of \$16,000.00 dollars from the Community Well Being Fund to the Ignace Silver Tops to introduce virtual learning opportunities to all residents and particularly seniors willing to participate, this 19th day of December 2020.

CARRIED

11.

Motion # 409/2020

Moved by: Cllr. Shaun Defeo Seconded by: Cllr. Chantelle Tucker

THAT, Council convenes into the Closed Session of the Special Meeting of Council this 19th day of December, 2020, chaired by Mayor Penny Lucas, at 10:18 am.

CARRIED

Closed Session Matters

(Pursuant to Section 239(2) (b) of the Municipal Act:

1. Personal Matter about an identifiable individual, including municipal or local board employees
 - a. Letter of Resignation
 - b. Management Overtime

12. Reconvene into Special Meeting of Council

Motion # 410/2020

Moved by: Cllr. Greg Waldock Seconded by: Cllr. Chantelle Tucker

THAT, Council reconvenes into the Special Meeting of Council this 19th day of December, 2020, chaired by Mayor Penny Lucas, at 11:00 a.m.

CARRIED

13. Business Arising from Closed Meeting Session

Management Overtime:

Council directed Administration to seek legal obligation regarding Management overtime.

14. By-Laws:

70/2020:

Appointment of Petrina Taylor-Hertz as the Community Emergency Information Officer for the Township of Ignace.

71/ 2020:

Establish Emergency Management Program Committee for the Township of Ignace

72/2020:

By-Law to adopt the revised Emergency Response Plan dated November 2020, for the Protection of Public Safety, Health, the Environment, Critical Infrastructure and Property and to promote Economic Stability and a Disaster Resilient Community.

15. Confirmatory By-Law

Motion # 412/2020

Moved by: Cllr. Greg Waldock Seconded by: Cllr. Chantelle Tucker

THAT, By-Law # 73/2020, Being a By-Law to Confirm the Proceedings of The Council of The Corporation of The Township of Ignace (December 19,2020, Special Meeting of Council) be read a First, Second and Third Time, and Passed.

CARRIED

16. Adjournment

Motion # 413/2020

Moved by: Cllr. Shaun Defeo Seconded by: Cllr. Chantelle Tucker

THAT, the Special Meeting of Council this 19th day of December, 2020, be adjourned at 11:11 am.

CARRIED



THE CORPORATION OF THE TOWNSHIP OF IGNACE

121 Lily Pad Road, P. O. BOX 248, IGNACE, ONTARIO, P0T 1T0

Public Works Department

Telephone: (807) 934-2570

Facsimile: (807) 934-2964

ignace.ca

Prepared By: Ralph Cox, Infrastructure and Recreation Services Manager

Report To: Mayor and Council, Committee of the Whole – January 18, 2021

Subject: Update

Public Works Update:

2020 posed significant equipment issues as we approached the end of December. Regretfully, our Grader limped to the year end and ultimately, we lost the transmission. Being only 9 years old (2012) with a mere 2030 hours, the decision was made to have the transmission replaced. The quote came in at \$67,000.00. It currently is in Thunder Bay (Strongco) and will be a significant capital expenditure for the current year.

Incidentally we have sporadically procured the service of a local contractor (Allan Pesola) to scrape our streets as required while we await the return of the Grader. Mr. Pesola quoted us a discounted price of \$135.00/hour. Thus far, we have utilized him for approximately 20 hours.

Discussions with the management team ensued subsequent to the grader issues and it was felt that we could help our cause with a plow blade for the newly acquired loader. The plow truck, while effective at moving snow when there is a significant downfall, does not bite down close to the pavement. A blade on the loader will help with that process and will significantly improve efficiencies around snow clearing, especially at large parking lots like the Arena, TAC facility, airport and the public works yard. It also affords us the ability to deal with snow clearing issues in a more efficient manner should the grader be out of commission, as it is now. A plow blade for the newly acquired Loader is approximately \$19,800.00.

Consideration was also given with regard to another attachment for the grader in the form of a snow gate. This attachment will allow the operator to avoid plowing snow into residential drive ways during plowing activities. This will minimize the need to shovel their drive ways after they have shoveled it initially. This device will go a long way in maintaining a positive relationship between our residents and our operators. This attachment costs were \$15,000.00 and will be installed by the PW mechanic in conjunction with a Strongco representative.

Switching gears, there has been some discussion with the Ministry of Environment with regard to the design of our landfill site. They had conducted an assessment in 2019 and outlined several action items. Apparently there hasn't been any follow up on these items and will become a focal point for us moving forward. They will be planning a site visit in the near future followed up by another inspection sometime in the spring. In the meantime, we will begin addressing issues outlined in their previous visit. There will only be so much that we can do until the snow is gone and the ground dries up from winter conditions.

Looking further into the new year, there will be a focus on training for the department. There have been some gaps that have been identified and need to be addressed to ensure compliance.

Thank you for your time, and Happy New Year.

Regards,

Ralph Cox

Infrastructure and Recreation Services Manager



Prepared By: Katelyn Hamre, Recreation Programmer

Report To: Mayor & Council - January 18, 2020

Subject: Recreation Department Update - January

Mayor & Council,

The Recreation Committee and partners had a successful turnout for Family Movie Night. Crossroads donated boxes that were wrapped with custom delivery tags and ribbon. We had a total of 344 family members with a combined total of 87 households. Within the presents were a family movie on DVD, a variety of Christmas crafts, popcorn, candy canes, hot chocolate, card games, a variety of snack packs, hot rods and fuzzy Christmas socks. The committee decorated a float and had Santa deliver the presents to individual homes. The Winners of our Christmas Contests were: The Newman's for Christmas Light Display, Lillian Peters for Best Snowman and Annie Keetash for Creative Christmas Tree. Pictures are attached for your viewing.

For the month of January, the committee will be connecting virtually. Ignace Area Business Association members also joined. Some topics up for discussion were Budget 2021, Leisure guide/community magazine and an outdoor rink. Our meetings will

continue the first Thursday of every month at 7:30 pm. The meeting place will depend on the current covid-19 regulations. Please see attached documentation for meeting package that was delivered.

From November 08 to December 20 the canteen has brought in a total of \$2,285.00. Operating for approximately 20 hours per week. We have covered our expenses for the season, aside from items that need to be purchased when fresh such as buns, creamer etc. Due to the current lockdown, projected revenue is lower than expected. We have hopes to be back up and running soon. Monthly reports are attached for your viewing.

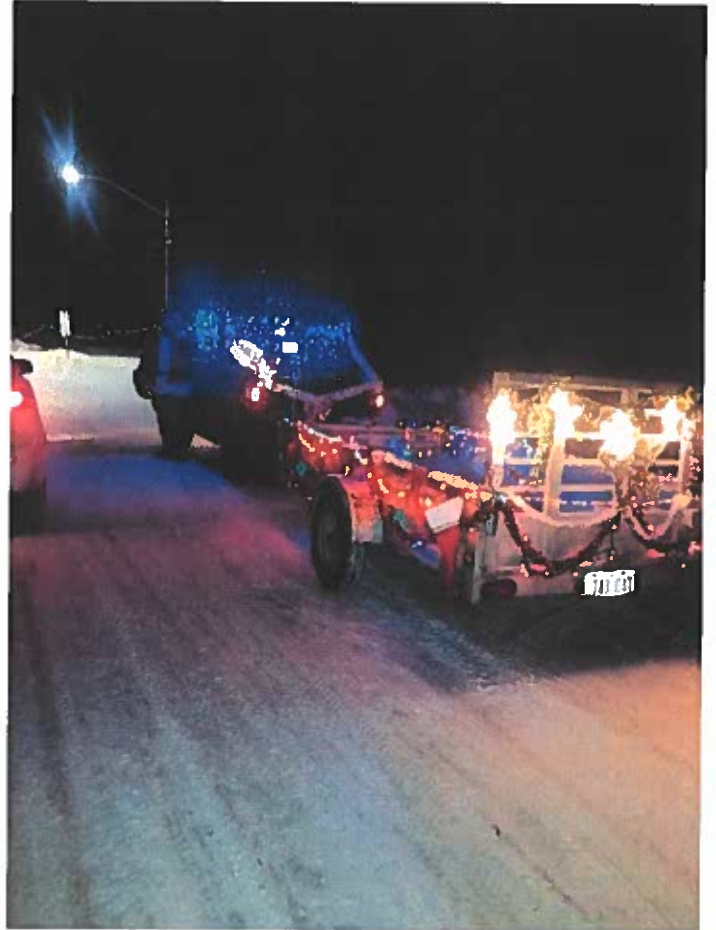
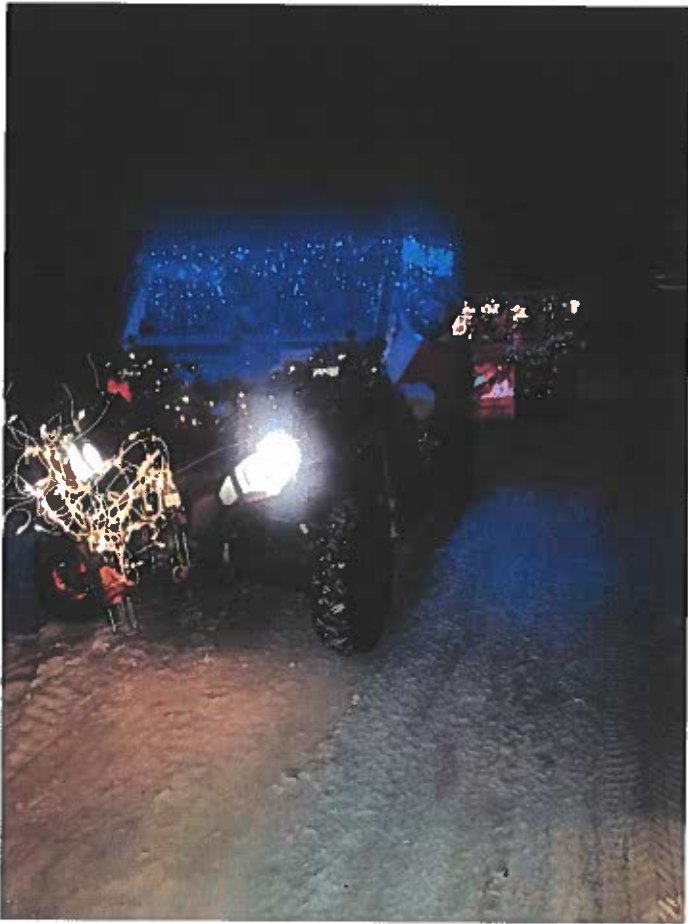
Recreation Programmer, Katelyn Hamre has earned her certificate in Northern Leadership. She continues her journey with Recreation North beginning the week of January 7, 2021 in the advanced learning Management certificate.

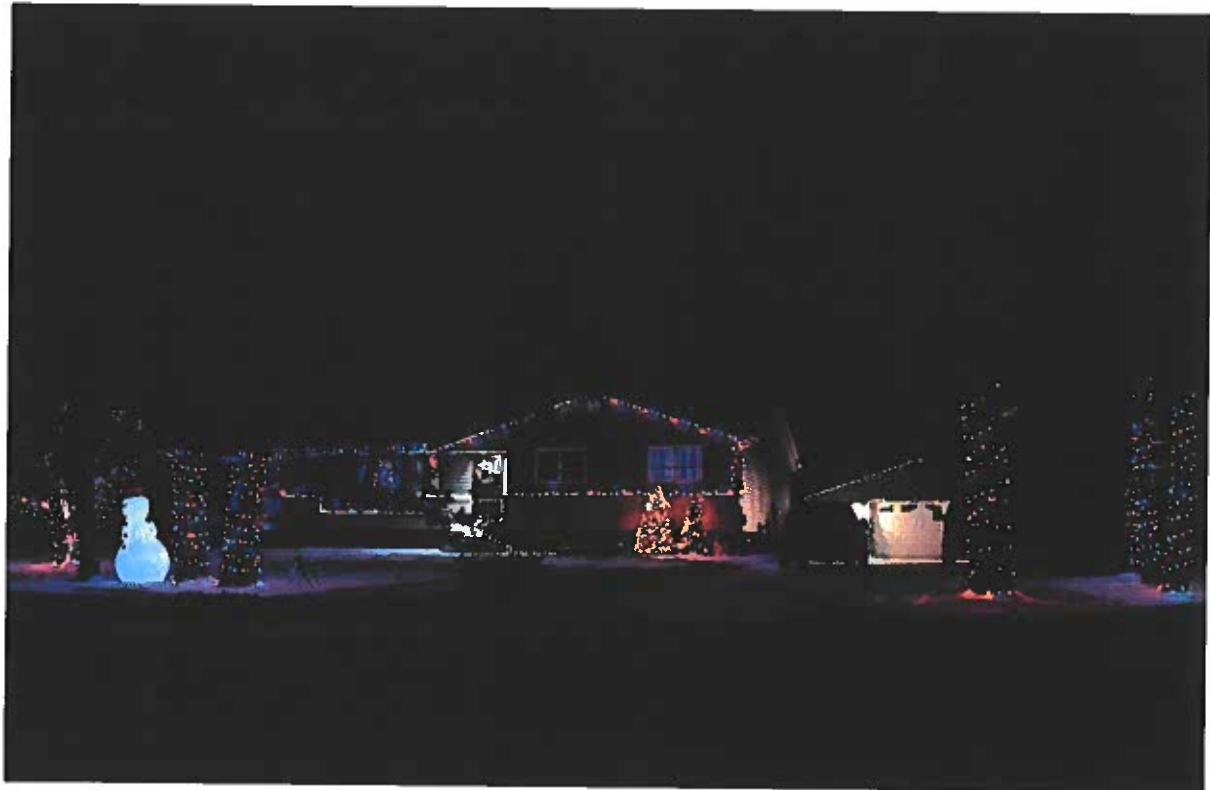
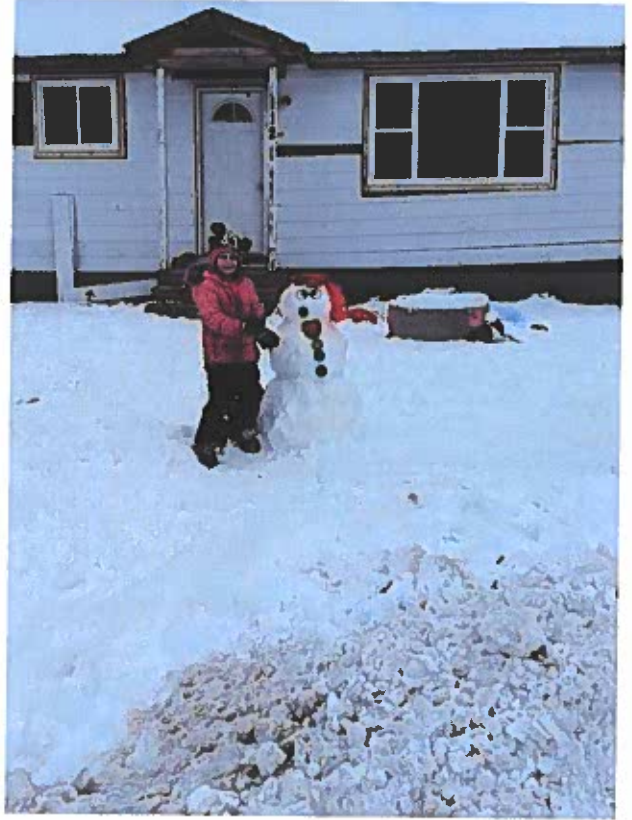
The Partnership with Mary Berglund will continue delivering Kid Zone in a take home style kit. Contactless pick up or delivery will be offered every Wednesday for families interested in participating for as long as the lockdown continues.

Thank you for your time,

Katelyn Hamre







**Ignace Recreation Committee
Regular Meeting to be Held
Thursday, January 7, 2021 at 7:30 pm
ELECTRONICALLY via ZOOM**

AGENDA

1. Call to Order

2. Approval of Agenda

3. Disclosure of Pecuniary Interest and the General Nature Thereof.

4. Approval of Previous Minutes

a) Minutes of November 12, 2020

6. Business Arising From Minutes

7. Old Business

a) Christmas Movie Box and Contest Update

8. New Business

a) Family Day

b) 2021 Budget

c) 2021 Recreation Guide

9. Reports of Committee Members

a) Iggy Update

10. Correspondence

11. Adjournment



**The Ignace Recreation Committee
Regular Meeting Minutes
Thursday November 12, 2020
Multi-Purpose Room**

**Attending: Members: Shannon Mackey, Jody Waldock, Chelsey McNally, Brenda Murray,
Councillor Greg Waldock, Recreation Programmer Katelyn Hamre**

1. Call to Order

The meeting was called to order at 7:39 pm with Jody Waldock as the chair.

2. Approval of Agenda

Motion #39/2020

Moved by: Shannon Mackey

Seconded by: Brenda Murray

That, The agenda for this Regular Meeting of the Ignace Recreation Committee this 12th day of November 2020 be approved as circulated

Carried

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None

4. Approval of Previous Minutes

Motion #40/2020

Moved by: Chelsey McNally

Seconded by: Shannon Mackey

That, the minutes for the Regular Meeting of the Ignace Recreation Committee on the 1st day of October 2020 be approved as circulated

Carried

5. Business Arising from Minutes

- Pizza Party

6. Old Business

a. Deputation re: Tent Proposal Update

A Deputation was submitted to council and while council did not completely turn down the idea there were some concerns and other ideas shared. More research will need to be completed to answer questions and making a final decision. Member suggested that we attach letters of support from community members/organizations when we approach council again with the idea.

b. Halloween Hun Bags & Contest Results

147 Halloween Fun bags were delivered, 30 people from the community donated. If we are to repeat an initiative similar to this it was noted that we should stress more on the deadline and not allow any late registration to avoid confusion and lack of goodies.

Online voting took place on social media for the Halloween Contests. The committee decided to reward winners with a \$50 gift card to a local shop of their choice.

Motion #41/2020

Moved by: Jody Waldock

Seconded by: Shannon Mackey

That, the Ignace Recreation Committee purchases three (3) \$50 gift cards for the Halloween House, Pumpkin and Costume Contests.

Carried

Iggy conducted his own special Halloween Colouring Contest and gave those who participated a special Iggy T-Shirt (Donated by WaCu Productions). The message being shared is Iggy is on vacation and unable to return now because of COVID. Hopefully once things settle down we can do a Special Meet Iggy Event.

c. Iggy – Approval of Material & Head

Sugars Mascots has provided some samples of materials and colours for Iggy. There were various options from light grey, light brown and whites as well as different thicknesses for the body's fur. The group felt white could get dirty easy and we should aim for an off white colour. After looking at the samples everyone was in agreement that Iggy should be white. Jody is going to report back to Sugars to see if there are more variations of white. Everyone also liked the idea of a shorter fur as it would be easier to clean.

Sugars Mascots also provided a recommendation for size of Iggy's head at 17.5 x 17.5 x 20 inches. Everyone agreed to move ahead with their recommendation.

7. New Business

a. Upcoming Christmas Activities

Due to COVID the Committee decided not to run any public events ie: Public Skating/Christmas Parade, Lego Night, etc over the Christmas holidays to mitigate risks. As an alternative to public events, the group agreed to distribute Christmas Movie Boxes which would be available to anyone in the community. Boxes will include items such as hot chocolate, popcorn, Christmas movie, snacks, etc. We will also run a House Decorating, Tree and Snowman Contest. Winners of Contests will receive a \$50 gift card to their choice of local shop like the Halloween Contests.

A letter will go out to businesses requesting donations for the Christmas Boxes. There will also be posters put up around town and advertised on social media for families to register. There will be a limit of 150 boxes. Larger families will receive a few extra items. Deadline to apply will be Dec 12th with delivery of boxes taking place Dec 20, 21/22 by Santa.

In addition, Jeanne Bryan distributed 225 Smile Bags to the seniors in our Community for Christmas.

Motion #42/2020

Moved by: Jody Waldock

Seconded by: Shannon Mackey

That, the Ignace Recreation Committee purchases three (3) \$50 gift cards for the Christmas House Decorating, Tree and Snowman Building contests.

Carried

2021 Key Dates Discussion

With so much unknown with COVID and the possibility of no public events permitted in 2021 the Committee is going plan month by month. The plan is to continue with Family Day and White Otter Days but may be in a virtual environment. Tentative week for White Otter Days will be June 26 – July 3.

8. Reports from Committee/Community Members

- Payment for second set of Muskoka Chairs has been received. Chairs will be delivered in Spring 2021 as well as hardware that was missing on last order.
- Court Sports is going well and teens are enjoying it

9. Correspondence - n/a

10. Adjournment 9:00 pm

Motion #43/2020

Moved by: Shannon Mackey

Seconded by: Chelsey McNally

That, we adjourn this Regular Meeting of the Ignace Recreation Committee on this 12th day of November 2020, at 9:00pm

Carried

Jody Waldock, Chair

Katelyn Hamre, Recreation Programmer

Date: 12/01/2020

Cash out completed by Caitlyn

Qty	Unit Price	Item	Total
3	\$2.00	Hot Beverages	\$6.00
16	\$2.50	Slushie	\$40.00
3	\$2.50	Powerade	\$7.50
2	\$1.75	Chips	\$3.50
3	\$3.00	Candy bag	\$9.00
3	\$2.50	Hot Dogs	\$7.50
			\$73.50

Date: 12/02/2020

Cash out completed by Caitlyn & Annabelle

Qty	Unit Price	Item	Total
2	\$2.00	Hot Beverages	\$4.00
9	\$2.50	Slushie	\$22.50
3	\$2.50	Powerade	\$7.50
1	\$1.50	Water	\$1.50
3	\$1.75	Chips	\$5.25
1	\$3.00	Candy bag	\$3.00
1	\$2.00	Gum	\$2.00
1	\$2.50	Hot Dogs	\$2.50
			\$48.25

Date: 12/03/2020

Cash out completed by Annabelle

Qty	Unit Price	Item	Total
5	\$2.00	Hot Beverages	\$10.00
1	\$2.50	Slushie	\$2.50
3	\$2.50	Powerade	\$7.50
1	\$1.50	Water	\$1.50
4	\$1.75	Chips	\$7.00
3	\$3.00	Candy bag	\$9.00
5	\$2.00	Gum	\$10.00
3	\$5.00	Drop in	\$15.00
3	\$10.00	Prepaid Punch Card	\$30.00
			\$92.50

Date: 12/06/2020

Cash out completed by Annabelle

Qty	Unit Price	Item	Total
1	\$2.00	Hot Beverages	\$2.00
5	\$2.50	Slushie	\$12.50
1	\$2.50	Powerade	\$2.50

4	\$1.75	Chips	\$7.00
3	\$3.00	Candy bag	\$9.00
2	\$2.00	Gum	\$4.00
2	\$3.00	Tape	\$6.00
4	\$2.50	Hot Dogs	\$10.00
3	\$10.00	Prepaid Punch Card	\$30.00
			\$83.00

Date: 12/08/2020

Cash out completed by Annabelle

Qty	Unit Price	Item	Total
3	\$2.00	Hot Beverages	\$6.00
11	\$2.50	Slushie	\$27.50
2	\$2.50	Powerade	\$5.00
3	\$1.75	Chips	\$5.25
2	\$3.00	Candy bag	\$6.00
5	\$2.50	Hot Dogs	\$12.50
			\$64.75

Date: 12/09/2020

Cash out completed by Annabelle

Qty	Unit Price	Item	Total
1	\$2.00	Hot Beverages	\$2.00
7	\$2.50	Slushie	\$17.50
1	\$3.00	Candy Bag	\$3.00
1	\$1.75	Chips	\$1.75
4	\$2.50	Powerade	\$10.00
2	\$2.00	Pizza Pops	\$4.00
1	\$2.00	Gum	\$2.00
3	\$5.00	Drop in	\$15.00
			\$55.25

Date: 12/10/2020

Cash out completed by Annabelle

Qty	Unit Price	Item	Total
1	\$2.00	Hot Beverages	\$2.00
4	\$2.50	Slushie	\$10.00
2	\$2.50	Powerade	\$5.00
1	\$1.50	Water	\$1.50
1	\$2.00	Gum	\$2.00
2	\$5.00	Drop in	\$10.00
			\$30.50

Date: 12/13/2020

Cash out completed by Annabelle

Qty	Unit Price	Item	Total
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17	\$2.50	Slushie	\$42.50
2	\$2.00	Hot Beverages	\$4.00
2	\$1.75	Chips	\$3.50
1	\$3.00	Candy Bag	\$3.00
10	\$2.50	Hot Dogs	\$25.00
			\$181.25

Date: 12/15/2020

Qty	Unit Price	Item	Total	Cash out completed by Annabelle
17	\$2.50	Slushie	\$42.50	
2	\$2.00	Hot Beverages	\$4.00	
2	\$1.75	Chips	\$3.50	
1	\$3.00	Candy Bag	\$3.00	
10	\$2.50	Hot Dogs	\$25.00	
			\$78.00	

Date: 12/16/2020

Qty	Unit Price	Item	Total	Cash out completed by Annabelle
13	\$2.50	Slushie	\$32.50	
2	\$2.00	Hot Beverages	\$4.00	
1	\$1.50	Water	\$1.50	
2	\$1.75	Chips	\$3.50	
4	\$2.50	Hot Dogs	\$10.00	
1	\$10.00	Prepaid Punch Cards	\$10.00	
4	\$5.00	Drop-in	\$20.00	
			\$81.50	

Date: 12/17/2020

Qty	Unit Price	Item	Total	Cash out completed by Annabelle
6	\$2.50	Slushie	\$15.00	
2	\$2.50	Powerade	\$5.00	
1	\$1.50	Water	\$1.50	
3	\$1.75	Chips	\$5.25	
1	\$2.00	Gum	\$2.00	
4	\$2.50	Hot Dogs	\$10.00	
1	\$2.00	Pogo	\$2.00	
8	\$5.00	Drop-in	\$40.00	
			\$85.75	

Date: 12/20/2020

Qty	Unit Price	Item	Total	Cash out completed by Annabelle
4	\$2.50	Slushie	\$10.00	
1	\$2.00	Hot Beverages	\$2.00	

4	\$2.50	Powerade	\$10.00
5	\$1.75	Chips	\$8.75
6	\$2.50	Hot Dogs	\$15.00
1	\$2.00	Pogo	\$2.00
8	\$5.00	Drop-in	\$40.00
			\$89.25

Canteen Expenses 2020 – 2021 G-710-0500-5104

DATE	SUPPLIER & PO #	COST
10/23/2020	Bazaar & Novelty 2020IG206	\$534.77
10/26/2020	CA Ferguson & Sons	\$271.20
11/01/2020	Wholesale Club 2020IG253	\$467.35
11/18/2020	Shoprite 2020IG232	\$26.45
11/24/2020	Shoprite 451166	\$7.98
		\$1,307.75

Canteen Profits for November 2020

DATE	CASH COLLECTED
November 8, 2020	\$176.50
November 10, 2020	\$109.50
November 12, 2020	\$208.50
November 15, 2020	\$191.25
November 17, 2020	\$34.25
November 18, 2020	\$71.00
November 19, 2020	\$43.75
November 22, 2020	\$122.00
November 24, 2020	\$69.75
November 25, 2020	\$45.00
November 26, 2020	\$105.00
November 29, 2020	\$145.00
\$1,321.50	

Expenses \$1,307.75 – Profits \$1,321.50 = +\$13.75

Canteen Expenses 2020 – 2021 G-710-0500-5104

DATE	SUPPLIER & PO #	COST
12/17/2020	Wholesale Club 20201G286	\$274.57
12/18/2020	Shoprite 813359	\$26.45
	Wilson's	\$83.59
		\$384.61

Canteen Profits for December 2020

DATE	CASH COLLECTED
December 1, 2020	\$73.50
December 2, 2020	\$48.25
December 3, 2020	\$92.50
December 6, 2020	\$83.00
December 8, 2020	\$64.75
December 9, 2020	\$55.25
December 10, 2020	\$30.50
December 13, 2020	\$181.25
December 15, 2020	\$78.00
December 16, 2020	\$81.50
December 17, 2020	\$85.75
December 20, 2020	\$89.25
	\$963.50

Expenses **\$384.61** – Profits \$963.50 = +\$578.89
+13.75
 592.64

The Corporation of the Township of Ignace

Staff Report

To: Council

From: Christy McIntomney, Treasurer

Meeting Date: January 18, 2021

Subject: Finance Department 2020 Year End Report

RECOMMENDATION:

THAT Council receives the 2020 Year End Report for the Township Finance Department for information purposes.

DISCUSSION:

Introduction

2020 has been a year of many changes and challenges for the Finance Department.

Highlights Staffing Changes

The former Treasurer left in December 2019 at which time the CAO assumed the role of Treasurer, upon the resignation of the CAO in May 2020 the Township hired a temporary full-time Clerk/Interim Treasurer effective July, 2020 until a successful treasurer was found. The position was filled in August 2020 by Christy McIntomney. In July the Accounts Clerk position became vacant and was filled; the Payroll/Tax Clerk position became vacant in August and was filled; these positions were filled with temporary clerks as they are replacing employees on leaves. The Deputy Treasurer/Deputy Clerk position was also vacant in July 2020 this position was also filled in September 2020 with a Temporary employee as the former employee was on a leave. In November 2020 the Deputy Treasurer /Deputy Clerk resigned which then allowed the position to be filled on a full-time basis. At this time the Management Team determined that due to the heavy workload this position would be split into two positions being the Deputy Treasurer and the Deputy Clerk. The Deputy Treasurer position was filled in December 2020.

Office Renovations

The Finance Department was renovated with a new customer service desk to ensure the safety of employees when serving the public. The workstations were relocated in the office to ensure the COVID-19 regulations are being met along with a better

workflow for the employees. The desks and all workstations were evaluated to ensure they were ergonomically correct for each individual employee this has given the department an inviting and fresh new look.

Utilities

The accounts have all been reviewed and a new process has been implemented for the reading of meters and billing to commence monthly in 2021. This will enable any leaks to be detected at an early stage and have a better cash flow for the Township.

Municipal Taxes

A review to the current tax sales has resulted in seven (7) properties being vested in the Municipality's name and two (2) extension agreements been entered into for payment on tax arrears. An ongoing review is being done on all properties to ensure all outstanding accounts are dealt with. Monthly arrears notices will be implemented and mailed to tax payers in 2021.

Lease Agreements

The Lease Agreements for the Golf Course, Fitness Centre and Bowling Alley have expired, these will be reviewed and renegotiated in 2021.

Funding Agreements

The 2020 Funding Agreements have been reviewed and ongoing reporting has been taken place for the funding. Agreements include the following:

1. Community Investment & Capacity Building – FEDNor / NOHFC (Federal Economic Development Initiative for Northern Ontario/Northern Ontario Heritage Fund Corporation)
 - Expected completion date of March 31, 2021
2. COVID-19 Safe Restart Program – MMAH (Ministry of Municipal Affairs & Housing)
 - Completion date of December 31, 2020
3. Water Conservation Project – SCF (Small Communities Fund)
 - Expected completion date of March 31, 2021
4. Municipal Revitalization Program – AMO (Association of Municipalities of Ontario)
 - Completion date of October 31, 2020
5. Municipal Modernization Program – OTP (Ontario Transfer Program)
 - Expected completion date of March 31, 2021
6. Funding Agreement - NWMO (Nuclear Waste Management Ontario)
 - Expected completion date of June 30, 2021

Budget Process

The Budget process was conducted by the Treasurer in October 2020 for the 2020 year, at which time it was discovered that a lot of the accounts have not been balanced and funding reports had not been submitted to funding agencies. Extensive research and meetings with funding agencies were conducted to determine what the Township has to do to move forward with the agreements.

Audit Process

The 2019 Audit was not completed in early 2020 therefore the Finance Team are currently working with the Auditors to have the 2019 completed. The 2019 reconciliations have been very challenging and tedious for the Finance Team. The Auditors have scheduled one week in February 2021 to start the interim audit review for 2020-year end.

Conclusion

With the Staffing changes that took place within the department and the change in Management it has been a learning curve for the entire department. New processes have started to be implemented to improve the efficiency of the department. The staff have taken on the new duties and have excelled in their positions working as a team.



Christy McIntomney, *Dipl. M.M.*
Treasurer



Township of Ignace
34 Highway 17 West, P.O. Box 248 Ignace, ONTARIO P0T 1T0
Phone: 807-934-2202 Fax: 807-934-2864
Ignace.ca

Prepared By: Jeff Lederer, Manager of Planning, Development, and Engagement Services

Report To: Mayor and Council

Subject: Annual Department Review (July to December 2020)

Date: January 8, 2021

A. Administration

With the reorganization of the Township in Fall 2020, the Economic Development Department was expanded and renamed the Department of Planning, Development, and Engagement Services. Under this new department, economic development, building, tourism and marketing, communications, and community engagement (both Township and NWMO) are now housed. As Ignace has moved from “investment readiness” to “implementation action”, the services and personal will be able to work collaboratively as a team for both the corporation and the community. We are presently securing a contract position for a tourism and marketing planner. With a full complement of staff, I look forward to working with this team in applying policies to various projects and service delivery programs for Ignace.

Over the last six months, I have been involved in representing the interests of the community with respect to the Regional Economic Development Organization (REDO), Community Safety and Well-Being Committee (Dryden), Ignace Senior Housing Committee, Regional Touring Route Planning Committee, Ignace Area and Business Association, and the Ignace Community Nuclear Liaison Committee (ICNLC). In January 2021, we will be forming an Economic Development Committee, Airport Committee, and Community Engagement Committee to help lead development, growth, and promotion in these areas. We also continue with local developers who are renovating a number of tax-sale properties in Ignace. We are also working collaboratively with Kenora District Services Board to promote not only affordable housing but a 20-unit senior housing complex.

Our department is also in the process of revamping and streamlining a number of policies and procedures as it relates to Planning and Development with respect to simplifying applications relating to building permits, community improvement grants, surplus properties, and severance/rezoning/official plan amendments. Many community comments suggested that these applications were cumbersome and needed to, therefore, be streamlined.

To date, I have also prepared 4 validation certificates, 4 surplus property sales, 12 property compliance certificates, 2 site plan reviews, and 5 reports to councils relating to administration, investigative, and planning matters; dealt with 258 property inquiries; as well as reviewed/critiqued

18 policy and related planning/development strategies that will need to be revised because they do not meet provincial statutes or mandates. Highlights of department work is provide herein.

B. Policy

1. Official Plan

The Official Plan was presented for Council approval in November 2020. It is presently being reviewed by the Ministry of Municipal Affairs and Housing (MMAH) for final approval (completed sometime in March 2021). This document represents the blueprint for future growth and development within the settlement boundary of Ignace Ontario. It includes a number of innovative options/parameters relating to housing, green space, commercial development, urban design, transportation, and the environment.

2. Zoning By-law

The Zoning By-law was presented and received 1st and 2nd reading by Council in November 2020. When the Official Plan is approved by MMAH, this by-law will be given third and final reading at Council in late spring. This bylaw provides the community with enforceable standards and guidelines to commercial, residential, institutional, greenspace, and industrial properties located within the settlement boundary of Ignace.

C. Community/Municipal Studies

1. Municipal Modernization Program

A grant was provided by MMAH to help develop a modernization program related to service delivery. BDO was awarded by previous administration the contract work. Given the mass exodus of senior administration is Spring 2020, however, the direction and vision with respect to organizational framework, service delivery, communications, and customer service of the Township has changed substantially. Fortunately, we successfully negotiated with MMAH to change the scope of the work and related time extension that reflects the present need of the Township and the community. To date, background information was completed relating to services expenses, finance health, and asset management projections. The second phase will evaluate organizational structure, job descriptions (non-union) and gaps/overlaps with respect to roles and responsibilities.

2. Community Capacity Study

Urban Systems was awarded a contract (by previous Administration) to conduct a study to determine the ability of community services/facilities to handle various growth scenarios (e.g., schools, recreation centre, town office, public work, health centre, ambulance, housing stock, industrial lands, and parks). A preliminary review and assessment have been completed. A

Lakeside Capacity Study will also be included in this study. This project will need to be completed by March 2021 as per Ministry guidelines¹.

D. Grant Applications

1. Infrastructure Grant (ICIP COVID STREAM – Local Government Intake)

This grant provides a maximum of \$100,000 for each application (where a municipality can submit a maximum of five proposals). I submitted the maximum number by the January 7, 2021 deadline that related to modification and expansion of the following community assets: i) Municipal Expansion for Council Chambers and Offices; ii) Water Plant Monitoring Upgrades; iii) Senior Walk Expansion; iv) Landfill and Waste Management Upgrades; and v) Rehabilitation of the Recreation Centre Complex. Successful proposals will be notified in late spring 2021.

2. High Speed Internet Grant

In collaboration with the Northwest Innovation Centre (Thunder Bay) and Celerity Inc., the Township has applied for a federal/provincial funding (ICON and RRS) to provide community with high speed (fibre) internet. As part of the application, we have completed a number of utility locates, hydro pole assessments (for Planview), and community support letters. Successful applicants will be notified in late spring 2021.

3. Age Friendly Grant

In collaboration with the Mary Berglund Community Health Centre Hub, we applied for a \$60,000 age friendly inclusive grant to develop a plan for seniors in the community. A pilot project has also been included that involves the development of a “formalized” senior walk that includes new lighting, widening pathways, signage, seating, and ornamentation.

4. Ontario Trillium Foundation Grant

This \$150,000 grant focussed on public washroom renovations at the Tourist Information Centre due to increased and ongoing use of the public washroom facilities. The need for these renovations addresses the following considerations: i) ensure safety and social distancing protocols; ii) enhance our services to meet public need, expectations, and standards for a regional rest station; and iii) promote our community through improved and innovative public spaces. With respect to safety and social protocols, upgrades to equipment that match safety COVID-19 protocols include "touch-less" toilets, urinals, faucets, dryers, lighting, and soap dispensers.

¹ It should be noted, that the expenses for this project as well as the one related to the Ignace Strategic Plan (2019-2024) was not claimed by previous Administration as of March 2020 deadline. As such, we had to state/plea a new case to the various granting agencies (FEDNOR and NOHFC) to secure this funding to cover expenses and invoices previously. Fortunately, we were successful and we can now claim expenses related to these studies by March 1, 2021.

5. Hydro Community Grant

This \$25,000 grant involves funding for specific groups in a community that promote community engagement and social distancing with respect to Covid-19 restrictions. We applied the funding for the Seniors Walk to help fund the pathway lighting that has been included as part of its design parameters.

E. NWMO Engagement

We continued to actively engage with our partners with NWMO. During the summer, we participated in a Visioning exercise where we then adapted various principles that reflect the community values, desires, and expectations. These related specifically to the relationship between community development and the NWMO project. We also participated in helping to develop a Youth Engagement Plan for those residents between the ages of 12 to 29 as well as a Willingness Plan to help define parameters to help with informed decision-making. We successfully established new and productive work relations with key players at NWMO and the community. In so doing, we were able to have innovative, spirited, and meaningful dialogue regarding the Adaptive Phase Project and its impacts to the Ignace community and surrounding region.

Mayor Lucas and I meet with the Relations Manager each week to discuss ongoing individual and joint projects as well as identify new opportunities for engagement and projects. Currently, we have secured funding to hire a Marketing and Tourism Planner, a Communication Coordinator, as well as a student Intern. The Special Projects Manager is coordinating a number of projects (i.e. water monitoring project and community and youth engagement activities). We are also in the process of developing an action plan to help implement the Ignace Strategic Plan (tourism and economic). We will also be reviewing the number of studies that need to be completed to help the community plan for future growth and development.

F. Looking Ahead

For the 2021 year, we anticipate the following primary work to be undertaken/implemented:

- Corporate Strategy
- Age Friendly Plan
- Corridor Master Plan and Urban Design Guidelines
- Public Investment Strategy
- Willingness Plan (NWMO and Ignace)
- Regional Engagement Plan and Policy
- Planning Policy and Procedures Review
- Tourism and Economic Projects (as prioritized by Strategy)

Special Projects Update

1. Water Quality Baseline study

- Carry out procurement activities to select and award contract to suitable bidder
- Periodical meetings with Tulloch engineering and NWMO Environmental staff

2. Student Bursaries

- Invitation to community for application of bursaries
- Form Adhoc Committee to select students
- Issue letter of acceptance and requirements to collect checks

3. Participate in Monthly Meetings

- NWMO and Township of Ignace partnership meeting
- Youth engagement strategy meetings
- Regional engagement/stakeholder meeting
- Presentation for Project visioning

4. Carry out regional engagement activities

- Plan and organise activities for Virtual Nuclear symposium
- Update Dryden and Wabigoon liaisons
- Respond to enquiries about Ignace's involvement in the project

5. Create and secure opportunities for youth employment

- Township and ICNLC summer student
- Sunset country Tourism student

ICNLC activities

1. Plan and schedule monthly ICNLC meetings

- Prepare meeting agenda and package
- Organise and schedule presentations at meetings

2. Plan activities for community learning and engagement in the APM project

- Youth engagement activities
- Aboriginal Culture engagement activities
- Capacity and skills building activities



Township of Ignace
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Prepared By: Lynda Colby, Clerk
Report To: Mayor and Council
Subject: Corporate Service Department Review
Date: January 9, 2021

Since June of 2020, we have all witnessed a great deal of positive changes and feel these changes are for the betterment of the community. I would like to thank Mayor Lucas, Council and fellow co-workers for their continued support throughout this entire process.

A) Staffing:

Mid-June we faced challenges, as there was a shortage of staff in all department who were facing major back log of work along with challenges and at the same time trying to continue with the day-to-day work. Before long the Leadership team was formed and we were able to identify some of the key positions that we required to be immediately filled to ensure that the Township was able to continue providing the best possible service to the residents of Ignace. Every department now has a complemented staff, with the exception of the Finance department which we are currently in the process of recruiting a Temporary Full-time Payroll/Tax Clerk.

The Clerk/Typist position has been moved from 2 part time positions to 1 full time position, which will allow for continuity at the front counter. This Permanent full-time position has been awarded to Sonnya Dufault whom in the interim will remain at the Accounts Payable position until our permanent full-time Accounts Clerk returns to work. In the interim we welcome Brandi Cote as she will fill the role clerk/typist position on a temporary basis.

The Deputy Clerk/Treasurer position was reviewed and upon the review a decision was made that it would be in the Townships best interest to separate this position. This position was divided into two positions Deputy Clerk and a Deputy Treasurer, to ensure that both departments had the necessary personnel to keep up with the day-to-day work load, as well as continue working on the back log. I am pleased to announce that Roxanne Cox has accepted the Deputy Clerk position.

B) Council:

In light of current COVID-19 pandemic, Council meetings have gone virtual and will continue to be held electronically, which I must say that the participation of the residents of Ignace has been great and I hope that more residents will join the electronic meetings.

2020 Council meetings were held twice a month with Committee of the Whole and Regular Meeting held on the same day. With the New Year upon us Council will conduct their Council meeting in a new format, where Council will now meet once a month, as per By-Law 64/2020. Council will hold the meeting, which will be held on the third Monday of every month (exception of August and December 2021) at 6 pm, and in the event the meeting should fall on a Statutory holiday, the Regular Meeting of Council shall meet on the next business day. Residents will have the opportunity to ask questions that pertain to the items on the agenda. Residents who wish to inquire about a particular item that may not be on the agenda are welcome to present a delegation/ presentation to Council and are asked to complete a Request for Deputation, which may be obtained from the Township office or on the website and are to be submitted to the Clerk, two weeks prior to the Council meeting date.

The Administration team will continue working towards:

- tidying up the back log
- updating the Township policies and by-laws
- ensuring that Council package and meetings are available on line to the residents
- and to continue providing a polite professional level of service to our residents.

C) Negotiations:

The Negotiation team for the Township has been working with the CUPE Local 87-11 team, as their current contract expired May 31,2020. Upon an agreement reached, Council and the residents will be notified.

D) Broadband Infrastructure:

Municipal Fibre Internet Service:

The Township of Ignace has entered into an agreement with Bell Canada which will allow the Municipal facilities to have a reliable fibre internet service. With more meetings now being held virtual and conferences, it is vital that the Township ensure a more reliable connection.

Fibre to Home Service:

The Township of Ignace recognizes the gap in the accessibility to broadband infrastructure and continue to work diligently on this important initiative with Northwest Innovation Centre and Celerity in attempt to secure funding through two various funding streams, which would allow residents and businesses of Ignace to have access to reliable, high speed internet using a next generation fixed wireless technology.

E) Committees:

Cemetery:

The Cemetery Committee has a dedicated group of volunteers who are passionate and devoted to the committee. They provide input of the required care for the cemeteries and work closely with Administration and the Public Works team to ensure that both cemeteries are well maintained. Through the summer of 2020, residents of loved ones who were laid to rest were sent letters indicating that trees, shrubs along with brick that were placed at a loved one's plot would be removed. The Public works team work diligently at removing overgrown trees, shrubs and brick to ensure compliance with the cemetery by-laws, which allowed the Public Works team to ensure accurate measurements of the plots along with the ability to complete the ground maintenance in a more efficient time frame.

In the spring and summer of 2021, notification will be sent out to the family members where preventative maintenance is required and the Public Works team will continue to work with the Cemetery Committee to continue the required perpetual care of the plot. As well as the residents of Ignace will also see new signage erected at the entrances of both cemeteries that were fabricated by a contractor from Thunder Bay, Ontario, as approved by the Cemetery Committee. The next Cemetery meeting is scheduled to be held in April 2021.

F) Emergency Management Committee:

The Emergency Management Committee worked diligently with the Fire Chief and Clerk to ensure that all the necessary documents were updated in the Emergency Management Plan which was required for the Township to be compliance. The plan was reviewed and updated to ensure accurate information, update by-laws were passed by Council for appointment of new member and all paperwork was submitted to the Office of Fire Marshal and Emergency Management (OFMEM). I would personally like to thank Fire Chief Robert Berube and fire clerk Barbara Woolner for their assistance with the submission.

G) Ontario Police Service Board:

Administration provides clerical support to the OPSB to ensure meeting and packages are prepared in time for their quarterly meetings. The next Police Service Board meeting is to held on February 23,2021 at 1 pm, at the Township of Ignace Multi-Purpose room. Depending on the COVID-19 situation this may need to be a virtual meeting if the restrictions are not lifted by the province.

2021 will be an exciting and extremely busy year, however with a supportive Mayor and Council, along with the great residents of Ignace and the amazing team in all departments we shall continue working hard to provide an exceptional level of service for the residents of our community.



The Corporation of the Township of Ignace
34 Hwy 17W., PO Box 248, Ignace, ON P0T 1T0
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January 18, 2021

Mayor's Report

Welcome to 2021 everyone. Happy New Year.

This is my year end report for 2020 and I must say, it has been quite a ride. I would first like to thank my fellow Councillors for their support and guidance of my Mayoralty for the last eight months. Along with them, the Corporation has been supported by a fabulous team of employees. The Department Managers and all the staff have been working very diligently to keep the Township moving forward through the Pandemic and in to the future.

2020 IN REVIEW

Being appointed Mayor in May was gratifying, exciting and scary all at the same time.

The first thing that needed to be done was build a new Administrative team from the ground up. I want to thank that team for all their hard work over the last short eight months. Besides managing the day-to-day work during a pandemic, they had a mountain of backlogged work that had not been done and needed completion. I believe that we are starting to see the light at the end of the tunnel, finally. Although we are still coming across the odd surprise, for the most part I believe we have a handle on the former chaos.

Unfortunately, Public Works had also been neglected and needed attention – not only the building, but the equipment and the people required to get the work done. I have to say that they have done a tremendous amount of work and it shows in the community – in the words of appreciation and thanks coming back to Council from the residents. Not only did we get the float plane painted, we found the drain plug for the pond and were able to fill it up for the first time in a number of years. With the help of the Garden Gnome volunteers we were able to start making the town look less like it had been abandoned. We even had a benefactor paint some of our distressed fire hydrants. Thank you so much.

Our financial picture is finally coming together and we are looking forward to being able to present the 2021 Budget to our taxpayers for review and comment. We are implementing a new schedule for billing of the water utilities, monthly instead of quarterly. We are hoping the change helps our users with budgeting their expenses.



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We were able to sell off a number of empty township owned buildings and vacant lots and are looking forward to their development to help increase the Township's tax revenues. If we are going to be investing in ourselves – putting Ignace first – we are going to be needing funds to do so.

Near the end of the year, we were able to obtain the services of a Chief Building Official and are looking forward to putting him to work approving and supervising new constructions and renovations come spring.

Hiring a Communications Specialist can only be a good thing for the Township. We want to ensure that the residents are being kept informed about what is or is not going on in Ignace. Working towards getting adequate broad band in the community so we can communicate with the rest of the world post pandemic is imperative to our future and our future success.

We continue our work with the Nuclear Waste Management Organization (NWMO) on learning more about Canada's Adaptive Phased Management plan (APM) and the Deep Geological Repository (DGR). Now that we have pretty much finished our Visioning exercise, we will be looking to the community residents to help us with our Willingness study – what that is and what that means to each and every one of us.

Ignace's Emergency Organization Committee (EOC) continues to meet about every two weeks and has been helping the community with COVID-19 issues – providing hand sanitizer, masks and other PPE equipment and funding as we can where requested. I have also participated in a bi-weekly meeting with the rest of North Western Ontario Mayors and our MPP, Minister Greg Rickford to discuss the state of affairs in each of our communities and COVID-19 issues and Provincial resources and solutions.

I attend meetings scheduled bi-weekly by the North Western Health Unit for an update on COVID-19 pandemic situation, issues and numbers; and, monthly meetings as a Member of the Kenora District Services Board (KDSB). For those of you who do not know, this is the governing body that provides Children's Services (Early Learning & Care/Best Start) and Emergency Management Services (land ambulance/pre-hospital care). They are also responsible for Social Services to the District of Kenora including Ontario Works and supportive housing.

As a member of the Kenora District Municipal Association (KDMA), I meet monthly with Kenora District Mayors in solidarity with efforts to ensure that we are not forgotten by the Provincial government.

I meet quarterly as a member of the Ontario Association of Police Services Board (OAPSB). I would like to thank Roy Fuller for his service as Chair of this board and welcome Don McIntosh to the table as the provincially appointed representative.



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The Association of Municipalities of Ontario (AMO) has invited me to sit on a couple of task forces. On the Health Task Force we have been in discussions about Paramedics providing first contact support to community members regarding health issues – ideas like First Responders being able to determine the best place for clients to be referred – not necessarily the hospital in Dryden. And, on the Waste Management Task Force – how to manage recyclables now that manufacturers are being held accountable and responsible by the Province for their waste production.

Over the last eight months, I have been working with Administration to help bring our policies, procedures and by-laws up to speed and in accordance with Provincial mandated requirements. We still have a long way to go, but I believe this will be a never ending task as the Province keeps making changes. One of the better ones, is to allow Council's to hold virtual meetings where Councillors can vote on-line. And I must say, that I am impressed by the increase in numbers of spectators since we have been working this way. Thank you to everyone that cared enough to "Zoom" in and thank you for your patience as we went through and continue the learning curve.

MOVING FORWARD 2021

2021 is going to be just as busy as 2020. My plan is that instead of continuing to play catchup – we start working on some moving into the future initiatives.

With the Township office being closed during the first couple of weeks in 2021, it does not seem to be a good omen – however, staff are still working. You can call in to do your business, ask questions and/or get help or answers. We are expecting the restrictions to be lifted after January 22nd and we look forward to getting back to some kind of semi-normal.

I am sure that everyone agrees that we need increased broadband width meaning better internet connections in the community. We are tackling that on two fronts. For the town office we are having fibre optics installed and for the residents of the Township, we are working at other high-speed made in Northwestern Ontario possible solutions – if we wait for Bell Canada to come to the rescue, we might be here a long time.

We are looking to see the properties we sold off last year, developed this year – or at least the developments started. With the new Chief Building Official (CBO) in place, we are expecting renovations and new construction – please do not forget to get in your application approved before you actually start the work.

We will continue with our clean-up of Township properties. We can't very well ask residents to participate in a program to which we only pay lip service. We need to lead by example.



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We already have new planters in storage waiting for spring to begin the setting up and planting. We will continue our work on beautification and cleanup of the Township, particularly along the Highway corridor, including the plaza. I apologize for the unsightliness and awkwardness of the Tesla filling station in the middle of the entrance to the Ignace Plaza, but what's done is done and can't be changed and we need to work around it – and we will.

We have sent out information and a request for residents so interested, to complete an application or send in a letter of interest for one of our new committees – Economic Development, Citizen Advisory and Airport. We are looking forward to working with these advisory committee members and members of the already established committees, to help us make informed decisions for Ignace's future.

We have begun the process required and started making the connections and plans to provide senior housing and other supportive housing here in Ignace. A working group has been struck for the senior's housing complex and we look forward to getting information out to the community members once our plans are more solidified. KDSB will be one of our partners on this project.

We will use our current down-time (inability to co-mingle) to prepare our community for future developments. There are Township assets in need of TLC and plans to be made. These are the things we can work on while we continue to deal with the ravages of the COVID-19 pandemic.

Virtual Council meetings will continue and in fact, I quite like them. There is a lot more participation from the public since these started than there ever was before – except and unless there was an issue that had all the residents wanting input. You will also note that we have changed the Council meeting procedural policy and we hope this will allow for a better flow.

I look forward to seeing the residents, virtually and in person when allowed. Take care. Stay safe.

Penny Lucas, Mayor
Tel: (807)934-2202, ext. 1038
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plucas@ignace.ca



To: Mayor and Council

From: Gravel Watch Ontario

Re: Ontario on the Rocks

Date: January 8, 2021

Gravel Watch is a province-wide umbrella group representing communities and individuals across the province. Like you, we keep a watchful eye on aggregate-related operations, practices, and policy development throughout Ontario. In addition to that vigilance, we offer many resources to our members and the public, providing education via our website at www.gravelwatch.org and in monthly meetings. Further, we advocate on behalf of members, communities, the environment, and all Ontarians, for better management of aggregate resources. We believe that these can be of use to you and to members of your community.

When, in 2020, we sent a previous communication, we were pleased that we subsequently heard from community groups. That means that you shared the document, and we shared your burden of providing information around aggregate issue to the community. If we lightened your load by doing so, that is a good thing. We know what difficult times you are steering your municipality through. Thank you for that work.

The attached document, *Ontario on the Rocks: A Report on the Economic, Social and Environmental Consequences of Resource Extraction*, is a summary of some current policy directions as well as our recommendations which have been previously offered to the Ministry of Natural Resources and Forestry. It suggests the following:

- Stimulating the Ontario economy's emerging industries as well as reducing costs to the municipalities and the province through resource recovery and other measures;

The logo for Gravel Watch Ontario features the text "Gravel WATCH" in a bold, sans-serif font. Below "WATCH" are the letters "O N T A R I O" spaced out. To the right of the text is a stylized orange bird in flight. The entire logo is set against a light blue rectangular background.

Gravel WATCH

O N T A R I O

- Prioritizing local industry, and local jobs through provincial procurement practices;
- Quantifying, evaluating, and conserving aggregate resources;
- Valuing agriculture and water resources above the narrow, short-term interests of one industry
- Showing respect to individuals, community groups and municipalities in a way that recognizes not only your attachment but your detailed knowledge of the particularities of your location.

Gravel Watch Ontario invites you to consider and discuss the attached document, and to share it actively with members of your community who have an interest in moving toward better management of aggregate resources. Additionally, Gravel Watch is open to discussions with you and them via our email connection i.e., info@gravelwatch.org, our website at www.gravelwatch.org, or by calling 289-270-7535.

Sincerely,

Bryan Smith, President

Gravel Watch Ontario

Introduction

Ontario is the economic engine of Canada in the several sectors – manufacturing, agriculture and resource extraction. The first two of these depend on Ontario's rich resources. This paper will focus on resource extraction knowing that while it seems to support economic activity and therefore communities, it actually undermines the environment necessary to sustain communities and agriculture. Further, this paper will discuss the relationships between the extraction industry and the province at community, municipal and provincial levels. These relationships are complex and costly for the province. As a wise woman said "Gravel is complicated". While mining and forestry are also resource extraction industries, and while there are parallels and analogies between those and the extraction of aggregate, it is on the rock, sand, clay and gravel that this paper will focus.

Extraction creates an economic boost?

It is commonly believed that gravel pits or quarries create jobs. Community members see trucks coming and going. Municipalities see some portion of the levy coming to their limited coffers. Machine operators, blasters and other labour are required, and often live in nearby communities. This appearance of economic activity is deceptive: When the economy is active, there is demand for aggregate for a variety of uses; the extraction does not create the economic conditions but rather is a response to economic conditions. So, stimulus to extraction either by incentive measures or lightening some part of the industry's responsibilities is not a positive economic boost. The aggregate industry allows pits and quarries to remain dormant for decades between contracts without major economic impact on the surrounding communities, though with consequences for the environment only somewhat less than those during active periods.

Aggregate extraction has multiple costs for the province. The bulk of gravel, stone and sand are bought by municipalities and the Province. Roads and bridges consume them in their raw and processed states; the bills land on the desks of government officials and are paid by the public. The industry in Ontario is largely

weighted to multi-national corporations who are the players in the large projects which governments undertake. When a local municipality is contracting for materials and/or road work, they often find that the local company is owned by a larger one. This structure of the industry means that money flows out of Ontario to corporate head offices. That net outflow reduces the economic value of Ontario's economy. It would be better if Ontario's road construction were sourcing its materials from local producers which would result in much higher direct and indirect investments in Ontario than that to be anticipated from international bankers.

Extraction takes away!

By its very nature, extraction takes valued resources from the environment. Where this results in greater value in a full-cost equation, this could be deemed a good thing. In Ontario, Canada's most southerly province, agriculture is the largest industry. Because food travels from food to table, it engenders multiple additional jobs and processes along the way. Farmers work at planting and sowing; food processors work at capturing the flavour and nutrition; warehousing and transportation move the goods to local, national and international markets and consumers. Contrary to the extraction of cash from Ontario's economy, this results in an inflow to farm owners and their employees.

The vital contribution of agriculture to the province relies on a precious resource – topsoil. Fertile lands in Southern Ontario are valued around \$30 000 an acre. Given that 6 inches of topsoil is largely what generates this price, we can see its extraordinary monetary value. When extraction occurs, however, topsoil ceases to be available for agriculture. Worse, when it is shaped into berms alongside pits and quarries in a vain attempt to hide their view from passersby and to prevent waves of dust from sailing over, topsoil's microbial life ends, so soil fertility is damaged. That loss to agricultural potential is costly. In light of the extraction industry's negative impact on agricultural lands already under significant pressure, and in light of the presence of vast numbers of dormant and relatively inactive pits, there is an argument to be made for the closure of the pit license application process in Ontario. Under that balanced approach, agricultural and

recreational land uses would produce economic growth while inefficient and under-utilized operations would be rationalized.

Extraction costs in municipal and provincial road work.

The costs of extraction industries are largely borne by the public. This is a highly inefficient way to do business because it means that cost accounting is done by multiple public agencies at several levels. Municipalities' budgets are strained by the load which extraction puts on roads. Each new pit adds the potential for new stretches of road to require upgrading and resurfacing of haul routes. This extracts vital funds from road maintenance budgets that are needed to respond to winter conditions, for regular repairs or to replace surfaces which were paved with substandard materials in the same way as the Province experienced significantly short lifespans. This cost was created when contaminated aggregate was substituted for quality.

Currently, when aggregate moves longer distances, it travels on provincial highways. They are routinely pummelled by overloaded trucks. The Ministry of Transport inspections have revealed 10 to 20% excess loads on gravel trucks, representing an undue strain on roads, as well as a significant safety hazard. The costs of accidents on public highways are immeasurable when they take lives. Even when they do not, they spread costs among fire departments, local and provincial police forces, road repairs and reconstruction when surfaces are damaged or guard rails ploughed aside by trucks, and the high costs of hospitalization and rehabilitation of the injured. When gravel trucks crash, everything stops! – The vital movement of goods from producer to consumer, of just-in-time parts to manufacturers, of business people to their time-sensitive meetings or of workers to their punch-clock jobs are all affected adversely by the poor safety record of aggregate hauling. The aggregate industry needs to reconsider the how, the when and the why of hauling rock and smaller products around the province.

Aggregate does not need to move by truck. Were it to move by longer distances train, for instance, the infrastructure would be private and under federal jurisdiction reducing costs and liability for the Province. There are existing

examples, particularly in Alberta, of efficient use of railways to move aggregate. Further, shipping aggregate by boat is practised in Ontario and could relieve the strain on current roads and/or the need to add lanes or highways.

Aggregate Costs the Public's Health

While aggregate production is supposed to be an “interim use”, its duration is such that it has significant health and other impacts on neighbouring communities. Dust produced during extraction routinely leaves the pit areas and spread to “sensitive receptors”, i.e., people. Included in that dust output is fine particulate matter, of under 2.5 microns in size, which a series of research papers including those by Public Health – Ontario, reveal to damage lungs, hearts and brains. That direct impact is complicated by yet another factor of quarrying, the haulage by diesel trucks whose negative impacts include the emission of fine particulate especially when idling at entry gates, loading or exiting and when accelerating from pits onto roads. While fine particulate matter is invisible to the human eye, the belching black fumes are seen by our eyes, sensed by our noses and suffered by our lungs. The presence of dust and fine particulate matter in the air engenders massive costs in health for members of the public and the public system offering it, as well as shortening productive life spans. Human conditions are economic conditions.

Public health is affected too when water quality or quantity from private, community or municipal wells is undermined by dewatering of pits, by below-the-water-table extraction, by the loss of filtration values of overburdens and gravel deposits, the diminution of headwater recharge zones as well as effects on surface water. When pits are dewatered, water tables fall, necessitating deeper drilling of wells. This costs well-owners. When pits open ground water to the sky, run-off, deposition from the air and other vectors can add contaminants to drinking water, necessitating more expensive filtration and treatment. When deep sand and gravel layers are removed above the aquifer, the rapid infiltration of water means that the filtering process supplied naturally by the sand and gravel as in moraines, drumlins and alvars is lost. Emerging science provided by toxicologist Poh-Gek Forkert and others points to the need for filtration and

entrapment of a number of toxins used currently, or historically and now banned. When source water recharge zones become smooth surfaces like roads, pits, parking areas in quarries, water sources dry up. There is unanimous agreement in the Legislature, for instance that “The Paris Galt Moraine is an essential water recharge area in Ontario’s largest watershed – the Grand River Watershed – purifying water at no cost to the citizens” and that “This is about conserving what nature can do for free, so I cannot think of a more fiscally responsible solution. Failure to act could put the government on the hook for hundreds of millions in water infrastructure”. This applies broadly across the province as does the necessity to sustain wetlands. Wetland loss has resulted in significant reductions in groundwater and surface water which effects domestic and industrial uses of water, and therefore has significant economic impact. If any of these processes allows chemical and/or biological contaminants to reach drinking water, the tragic results, like those at Walkerton, are immediate, early or painfully slow deaths. Dollars and cents don’t make sense of these losses.

Extraction is No Limit

There is no indication that Ontario needs any more gravel, rock, sand or clay. Not a single road, bridge or highway has come to a halt because of a lack of supply. Not a single skyscraper or foundation has been prevented because no aggregate was available. In fact, as regards roads, every indication is that Ontario uses too much aggregate in building them, the highest in Canada despite harsher climates elsewhere, and higher than adjacent American states where traffic volumes match or exceed ours. Is the province over-consuming and paying the price. Innovations in building materials see more and glass and steel in use, vastly diminishing the quantities of aggregate needed directly or indirectly. The resurgence of wood in exterior and interior construction suggests that this renewable resource might be more efficient as well as sustainable than a finite supply of aggregate. There seems little risk that potters will run out of mud.

Fortunately, Ontario’s ‘finite’ supply is close to infinite. The report prepared for the MNRF by Larry Jensen, an accredited geologist, analyzes licences across the province and predicts from them a 100 to 200 year supply with existing licenses.

From that you would deduce that Ontario needs no more licenses to be issued, freeing up MNRF staff to effectively monitor and enforce policies in an equitable and consistent manner and even to assist operators in the efficient workings of their equipment. (One inspector on a noise complaint realized that the screeching which produced calls to the office was a bearing that would cost thousands to replace and would result in long down-time. He recommended lubricants. Neighbours and employees had a more pleasant experience after lubrication and the gravel pit saw economic benefit). Additionally, MNRF staff could also be deployed to determine the actual amount of virgin aggregate available when accurate data has not been available beyond the licence amounts. To those efficiencies could be added a drive to rehabilitate the approximately 7 000 abandoned pits across the province, restoring them to productive uses, agricultural, recreational or other, and getting the province back on track with the work to move other depleted sites out of post-extractive neglect and into the hands of willing landowners. There is no crisis in supply; there wasn't in the 1970 despite industry crying "Wolf" and there won't be in the foreseeable future.

Ontario is further supplied with stone or crushed product when reprocessing occurs. This increases Ontario's supply and the horizon for adequate availability. It also moves from an intense consumption of energy to less one. While traffic is slowed by a machine which removes, melts and reapplies asphalt to roads, it is not brought to a stop as when truckloads of damaged road surfacing materials are hauled away, and new cement or asphalt is laid. Recycled aggregate has home uses as well, crushed brick pathways for example, when houses give way to higher and/or more modern structures. This industrial process also creates jobs in the proximity of the new project while saving provincial costs associated with haulage as previously described. Aggregate can be part of a circular economy, and by doing so can be perceived as both for the people who benefit from the jobs and the speed of transition from wreckage to new construction and for the people who live in rural areas which are spared destruction.

Three Heads are Better than One

The value of public consultations is that they bring together stakeholders from multiple sectors: those who work in the field, such as industry and ministry; those who live beside the field, such as individuals and community groups; and, scientists, such as academics whose research provides emerging knowledge which can result in current and future savings and accredited qualified consultants. Regarding the science community, we might have hoped that emerging science were more carefully listened too before the release of heavy liquid metals into the waters around the Reed Paper Mills, and might want to harken to the warnings that qualified consultants working with the best current knowledge and ethical interests would apply to operations and rehabilitation of aggregate extraction sites. It is fitting that aggregate policy be for the people who live with it, pay for it, and require it (and especially robust worker safety and residential health standards) for their continued benefit. Since industry players are in competition with each other, we should not have been surprised to see the collapse of the CornerStone Standards, nor the conflict among small versus large (and therefore international) companies evident in multiple cases. That leaves ministry staff to carry out the policy role, which means that some proponent-driven processes which the industry currently claims to struggle with could become the work of the Ministry of Natural Resources who would manage the processes, provide expertise, consult with the local, broader and scientific community, and to regulate in an equitable fashion extraction from approved sites in the interests of the people. Democracy is for the people and continues to engage people in decisions.

Recommendations

1. Adopt a balanced approach where agriculture and public investment outweigh the narrow interests of one small segment of resource extraction.
2. Stimulate the Ontario economy through a broad variety of investments in emerging industries, resource recovery, cost efficiencies, and broad consultations with stakeholders.
3. Encourage the location of industry in Ontario through procurement practices that prioritize local ownership and head offices.
4. Quantify resources; determine quality; and conserve the irreplaceable.
5. Show respect for the people as individuals and in community groups in a way that recognizes the profound attachment of rural people to productive land.

Ontario on the Rocks

A Report on the
Economic,
Social
and
Environmental
Consequences
of
Resource
Extraction

March
2019

Corporation of the Township of Essa
5786 County Road 21
Utopia, Ontario
LOM 1T0



Telephone: (705) 424-9917
Fax: (705) 424-2367
Web Site: www.essatownship.on.ca

November 19, 2020

Nottawasaga Valley Conservation Authority
8195 8th Line
Utopia, ON
LOM 1T0

Sent by email

Attention: Doug Hevenor, Chief Administrative Officer NVCA
Keith White, NVCA Board Chair
Mariane McLeod, NVCA Vice Chair

Re: Township of Essa Council Resolution No. CR204-2020
Bill 229 "Protect, Support and Recover from COVID19 Act – Schedule 6 –
Conservation Authorities Act"

Please be advised that at its meeting of November 18, 2020, Council of the Township of Essa received a copy of information in relation to Bill 229 in addition to a verbal report from the NVCA Board Chair on the impacts to Conservation Authorities and the trickle effect to municipalities and citizens in Ontario should the Bill pass

As a result of the discussions, Council of the Township of Essa passed the following Resolution:

Resolution No: CR204-2020 Moved by: White Seconded by: Sander

WHEREAS the Province has introduced Bill 229, Protect, Support and Recover from COVID 19 Act - Schedule 6 – Conservation Authorities Act; and

WHEREAS the Legislation introduces a number of changes and new sections that could remove and/or significantly hinder the conservation authorities' role in regulating development, permit appeal process and engaging in review and appeal of planning applications; and

WHEREAS we rely on the watershed expertise provided by local conservation authorities to protect residents, property and local natural resources on a watershed basis by regulating development and engaging in reviews of applications submitted under the Planning Act; and

WHEREAS the changes allow the Minister to make decisions without conservation authority watershed data and expertise; and

WHEREAS the Legislation suggests that the Minister will have the ability to establish standards and requirements for non-mandatory programs which are negotiated between the conservation authorities and municipalities to meet local watershed needs; and

WHEREAS municipalities believe that the appointment of municipal representatives on Conservation Authority Boards should be a municipal decision, and the Chair and Vice Chair of the Conservation Authority Board should be duly elected; and

WHEREAS the changes to the 'Duty of Members' contradicts the fiduciary duty of a Conservation Authority Board member to represent the best interests of the conservation authority and its responsibility to the watershed; and

WHEREAS conservation authorities have already been working with the Province, development sector and municipalities to streamline and speed up permitting and planning approvals through Conservation Ontario's Client Service and Streamlining Initiative; and

WHEREAS changes to the legislation will create more red tape and costs for the conservation authorities, and their municipal partners, and potentially result in delays in the development approval process; and

WHEREAS municipalities value and rely on the natural habitats and water resources within our jurisdiction for the health and well-being of residents; municipalities value the conservation authorities' work to prevent and manage the impacts of flooding and other natural hazards; and municipalities value the conservation authority's work to ensure safe drinking water;

NOW THEREFORE BE IT RESOLVED:

- *THAT the Province of Ontario repeal Schedule 6 of the Budget Measures Act (Bill 229)*
- *THAT the Province continue to work with conservation authorities to find workable solutions to reduce red tape and create conditions for growth*
- *THAT the Province respect the current conservation authority and municipal relationships; and*
- *THAT the Province embrace their long-standing partnership with the conservation authorities and provide them with the tools and financial resources they need to effectively implement their watershed management role.*

—Carried—

Sincerely,



per: Lisa Lehr, CMO
Clerk

cc. Conservation Ontario – Kim Gavine, General Manager
Conservation Ontario – Wayne Emmerson, Chair
Honourable Doug Ford, Premier of Ontario
Honourable Rod Phillips, Minister of Finance
Honourable Jeff Yurek, Minister of Environment, Conservation and Parks
Honourable John Yekabuski, Minister of Natural Resources and Forestry
Honourable Steve Clark, Minister of Municipal Affairs and Housing

**Ministry of Children,
Community and Social
Services**

Minister's Office

7th Floor
438 University Avenue
Toronto ON M5G 2K8

Tel.: 416 325-5225
Fax: 416 325-5240

**Ministère des Services à
l'enfance et des Services
sociaux et communautaires**

Bureau du ministre

7^e étage
438, avenue University
Toronto ON M5G 2K8

Tél. : 416 325-5225
Télec. : 416 325-5240



127-2020-14553

December 16, 2020

Dear Municipal Partner:

Last December, I invited stakeholders to participate in consultations to inform the development of a new five-year poverty reduction strategy.

I am pleased to announce the release of [*Building a Strong Foundation for Success: Reducing Poverty in Ontario \(2020-2025\)*](#). In this new five-year strategy, we set out a vision for an Ontario where everyone can participate to their full potential in their communities and achieve greater independence, stability and, wherever possible, long-term job success to support themselves and their families. I want to extend my sincere thanks to those who contributed to the development of our strategy to reduce poverty in Ontario.

Through the consultation process, we heard from people across the province about their community's experiences with poverty. We received more than 2,500 survey responses and over 280 submissions and had additional engagement with Indigenous partners and municipal committees. As our consultations came to a close, Ontario was faced with one of its greatest challenges, the COVID-19 outbreak that led to an unprecedented economic downturn that continues to deeply impact our communities.

Reducing and preventing poverty is a goal that is even more important in the context of the health, social and economic challenges resulting from COVID-19. Building on the government's COVID-19 response, the strategy connects initiatives across government, identifying actions that will help stabilize peoples' lives, connect them with employment, training, health, mental health and housing supports to set them on a pathway to jobs and financial stability. The Social Assistance Recovery and Renewal Plan and Employment Services Transformation are the cornerstone initiatives of the strategy, supported by others like the *Roadmap to Wellness*, Ontario's mental health and addictions strategy.

.../cont'd

As we move forward with the strategy's implementation over the next five years, I look forward to listening to and working with municipalities, community partners, the federal government, the private sector and Indigenous partners to create an Ontario where everyone can participate in their communities to their full potential.

Sincerely,

A handwritten signature in black ink, appearing to read "Todd Smith". The signature is fluid and cursive, with a long, sweeping horizontal stroke extending to the right.

Todd Smith
Minister

Operations Report

November 2020

Ignace Drinking Water System



Prepared for the Township of Ignace

Prepared by NWI – Ignace

405 Railway Street, Ignace ON

Tel: 807.934.6672

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Email: ignace@nwi.ca



1 Introduction

This Operations Report has been prepared by Northern Waterworks Inc. (NWI) to summarize the operation of the **Ignace Drinking Water System**. Operations Managers are responsible for generating this report on a monthly basis, and the data summarized herein is provided in a year-to-date format. The submission of this report is one of the methods used by NWI to communicate information about system performance to the Township of Ignace. Any questions or concerns regarding the content of this document may be directed to the local Operations Manager or to NWI's Compliance Department.

Classified as a large municipal residential system, the Ignace DWS is composed of the Raw Water Pumping Station (RWPS), the Ignace Water Treatment Plant (WTP) and the Ignace water distribution system. Potential pathogenic organisms are removed and inactivated by membrane filtration and primary disinfection using free chlorine.

Low lift pumps located at the RWPS transfer raw water from its source at Kekwanzik Lake to the Ignace WTP. Upon transfer, the optional application of polyaluminum chloride (primary coagulant) into the raw water upstream from the flocculation tanks will depend upon source water quality. When this chemical system is used to facilitate coagulation and flocculation, a tiny pin floc will be created to assist particle removal during membrane filtration. Water is then directed to one of four Zenon membrane filtration units located at the WTP. Permeate is drawn through the membrane filters via an applied vacuum and is transferred to the treated water storage reservoirs. Sodium hypochlorite (disinfectant) is added to the filtrate water upon transfer to the reservoirs.

The chlorinated water is held in the treated water storage reservoirs to allow for the necessary time required to achieve primary disinfection. Treated water is then transferred to the distribution system using high lift pumps located at the WTP. Secondary disinfection requirements in the distribution system are achieved by maintaining a free chlorine residual. Optional injection points exist for sodium hypochlorite and sodium hydroxide (pH/alkalinity adjustment) at a location following the reservoirs but prior to entry to the distribution system.

2 Flow Monitoring Results

Table 1 provides selected flow statistics for the Ignace DWS. Raw and treated water flows are continuously monitored at the Ignace WTP, and Operators review flow trends and collect totalized volumes on a daily basis. Limits concerning the amount of raw water that may be taken and the amount of treated water that may be directed to the distribution system are provided within system approvals. As per the Municipal Drinking Water Licence, calibration for flow monitoring devices is verified on an annual basis to ensure that the flowrate is measured with an accuracy to within plus or minus 5% of the actual flowrate for the entire design range of the device.

Table 1: Total volumes, daily flows and capacity assessments¹

Month	Raw Water			Treated Water			Capacity Assessments ²	
	TMV (m ³)	ADF (m ³ /day)	MDF (m ³ /day)	TMV (m ³)	ADF (m ³ /day)	MDF (m ³ /day)	ADF	MDF
Jan	23,436	756	894	21,446	692	736	25%	27%
Feb	24,050	829	1,009	20,906	721	777	26%	28%
Mar	28,978	935	1,383	23,185	748	851	27%	31%
Apr	28,509	950	1,080	21,531	718	739	26%	27%
May	29,212	942	1,193	22,644	730	838	27%	31%
Jun	25,362	845	1,129	22,023	734	846	27%	31%
Jul	27,603	890	1,047	23,632	762	867	28%	32%
Aug	28,853	931	1,225	25,154	811	1,037	30%	38%
Sep	26,073	869	1,268	22,589	753	1,020	28%	37%
Oct	27,095	874	1,035	23,239	750	934	27%	34%
Nov	27,149	905	1,188	22,856	762	997	28%	37%
Dec	—	—	—	—	—	—	—	—
Total	296,320	—	—	249,204	—	—	—	—
Avg	26,938	884	—	22,655	744	—	27%	—

1. TMV = Total Monthly Volume; ADF = Average Daily Flow; MDF = Maximum Daily Flow.

2. Capacity assessments compare average and maximum daily treated water flows to the rated capacity of the treatment facility (2,730 m³/day), as provided within the system's approval.

3 Water Quality

NWI employs an in-house water quality analysis program that includes several water quality indicators and extends beyond minimum regulatory requirements. **Table 2** provides monthly average results for selected water quality parameters, as derived from the in-house water quality analysis program. Treated water turbidity should remain below the aesthetic objective of 5.0 NTU, while treated water pH should remain within the aesthetic objective range of 7.0 to 10.5. The facility typically operates at a treated water free chlorine residual of between 1.00 and 2.00 mg/L.

The table also summarizes filter performance against the performance criterion contained within the system's Municipal Drinking Water Licence. Specifically, filtrate turbidity must be less than or equal to 0.1 NTU in at least 99% of the measurements each calendar month for the treatment facility to receive pathogen removal credits. The values in the table correspond to the proportion of filtrate turbidity measurements that were equal to or less than 0.1 NTU.

Table 2: Water quality summary and filter performance¹

Month	Source Water		Treated Water			Filtrate Turbidity Compliance			
	Turbidity (NTU)	pH	Turbidity (NTU)	pH	FCR (mg/L)	Filter 1 (%)	Filter 2 (%)	Filter 3 (%)	Filter 4 (%)
Jan	0.43	7.0	0.05	7.2	1.39	100.00	99.99	99.99	100.00
Feb	0.43	7.0	0.04	7.4	1.40	99.99	100.00	100.00	100.00
Mar	0.35	6.9	0.05	7.3	1.41	99.97	99.91	100.00	99.96
Apr	0.62	7.1	0.05	7.4	1.34	100.00	99.98	99.94	99.89
May	1.15	7.4	0.04	7.5	1.33	100.00	99.99	100.00	100.00
Jun	1.30	7.4	0.04	7.5	1.27	99.98	100.00	99.94	99.97
Jul	1.50	7.1	0.04	7.4	1.35	99.92	99.97	99.94	99.98
Aug	1.17	7.3	0.04	7.3	1.39	99.98	99.99	100.00	100.00
Sep	1.52	7.4	0.05	7.3	1.39	99.99	100.00	99.98	99.98
Oct	1.33	7.5	0.05	7.4	1.47	99.98	99.97	100.00	100.00
Nov	1.11	7.5	0.04	7.5	1.61	99.98	99.88	99.99	100.00
Dec	—	—	—	—	—	—	—	—	—
Avg	0.99	7.2	0.04	7.4	1.39	—	—	—	—

1. FCR = Free Chlorine Residual

Analyses of microbiological, organic, and inorganic parameters are conducted externally by an accredited laboratory. Results of these analyses are summarized in a separate *Annual Report*; NWI is available to provide sampling results prior to the release of the Annual Report. Any adverse results will be included within section 6 (Notable Operational Events) of this report.

4 Membrane Integrity Test Results

The membrane integrity test (MIT) is conducted daily by Operators to ensure that the membrane filtration units are performing as designed. To meet the manufacturer's guidelines and to guarantee pathogen removal, the MIT results must achieve a Log Removal Value (LRV) of at least 4.00. LRVs are also used to determine when membrane cleaning and repairs may be required.

Table 3 below summarizes monthly average LRVs. A more detailed analysis of log removal values and membrane filter integrity is provided within the annual *Management Review Report*.

Table 3: Monthly average log removal values

Month	Membrane Filter 1	Membrane Filter 2	Membrane Filter 3	Membrane Filter 4
Jan	4.56	4.72	4.47	4.81
Feb	4.37	4.49	4.33	4.43
Mar	4.35	4.48	4.44	4.56
Apr	4.21	4.31	4.26	4.39
May	4.18	4.27	4.47	4.31
Jun	4.11	4.19	4.14	4.53
Jul	4.24	4.21	4.11	4.20
Aug	4.47	4.46	4.27	4.21
Sep	4.21	4.25	4.15	4.42
Oct	4.27	4.41	4.17	4.35
Nov	4.33	4.21	4.17	4.40
Dec	—	—	—	—
Avg	4.30	4.36	4.27	4.42

5 Chemical Usage

In addition to adjusting chemical dosages in response to variations in source water quality and to maintain effective treatment processes, Operators are responsible for monitoring and recording chemical consumptions and dosages on a daily basis. **Table 4** summarizes total chemical consumptions and monthly average dosages for treatment chemicals used at the Ignace WTP. Coagulant and sodium hydroxide maybe used on a seasonal or as required basis at the facility depending upon source water quality and other operational considerations. Other chemicals not listed in the table, including citric acid and sulphuric acid, are either not used consistently or are used in smaller quantities. All chemicals used in the treatment process are NSF/ANSI 60 certified for use in potable water.

Table 4: Chemical consumptions and average dosages

Month	Sodium Hypochlorite (Disinfection)		Polyaluminum Chloride (Coagulant)		Sodium Hydroxide (pH Adjustment)	
	Amount Used (L)	Average Dosage (mg/L)	Amount Used (L)	Average Dosage (mg/L)	Amount Used (L)	Average Dosage (mg/L)
Jan	643	3.5	112	6	51	1.8
Feb	493	2.7	636	33	148	5.0
Mar	523	2.6	801	34	182	5.6
Apr	486	2.5	749	33	178	5.8
May	539	2.7	575	24	70	2.2
Jun	591	3.1	558	27	72	2.3
Jul	758	3.6	749	34	74	2.2
Aug	812	3.7	823	35	83	2.4
Sep	771	3.9	786	37	71	2.2
Oct	796	4.0	858	39	68	2.1
Nov	824	4.1	765	35	66	2.1
Dec	—	—	—	—	—	—
Total	7,236	—	7,410	—	1,063	—
Avg	658	3.3	674	31	97	3.1

6 Notable Operational Events

Table 5 (Abnormal Operations Summary) summarizes abnormal operational events which occurred during the reporting period. Abnormal operational events include, but are not limited to, unplanned and emergency maintenance and repair, alarm conditions, watermain breaks and distribution system repairs, adverse water quality incidents, and complaints and other public inquiries received and actions taken.

Table 5: Abnormal operations summary

Incident Date	Event Description	Corrective Action	Resolution Date
02-Nov-20	There was an alarm condition following the detection of an AC power supply phase fault on membrane filter unit no. 2.	A previous investigation determined that the phase monitor requires replacement. New units were received and installed on November 12.	12-Nov-20
11-Nov-20	An alarm pertaining to a low filtered water chlorine residual was transmitted to the on-call Operator.	The low residual was the result of a sodium hypochlorite chemical metering pump fault. The responding Operator switched chemical metering pump duties and normal chemical application was restored.	11-Nov-20
13-Nov-20	The water level sensor for the membrane filter unit no. 3 backpulse tank was found to be faulty.	The sensor was replaced with a new unit and normal operation was restored.	13-Nov-20
28-Nov-20	Membrane filter unit no. 1 experienced a high turbidity alarm condition.	The Operator observed that the turbidity spiked after a routine backwash. The filter unit was started and filtrate was directed to waste while turbidity decreased and normalized. No further actions were required.	28-Nov-20

Table 6 (Other Notable Events) summarizes any notable operational events which occurred during the reporting period. For clarification, other notable operational events include, but are not limited to, regulatory issues, including inspection results, orders, and reports filed with regulators, planned maintenance and repair, health and safety issues, and status updates concerning capital projects.

Table 6: Other notable events

Date	Event Description
2-Nov-2020 & 9-Nov-2020	Representatives with Clow Darling Limited were on site to troubleshoot and repair a boiler fault.
03-Nov-20	Operations staff participated in a Township meeting of the emergency management team via videoconference.
03-Nov-20	Membrane filter repairs were conducted on filter unit no. 3. Repairs were necessary to restore adequate log removal values.
09-Nov-20	Low water pressure complaints were received at the Township. Operators tested the water pressure at the relevant locations and determined that pressure was at the normal operating value (65 psi).

Operations Report

November 2020

Ignace Water Pollution Control Plant



Prepared for the Township of Ignace
Prepared by NWI – Ignace
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1 Introduction

This Operations Report has been prepared by Northern Waterworks Inc. (NWI) to summarize the operation of the **Ignace Water Pollution Control Plant**. Operations Managers are responsible for generating this report on a monthly basis, and the data summarized herein is provided in a year-to-date format. The submission of this report is one of the methods used by NWI to communicate information about system performance to the Township of Ignace. Any questions or concerns regarding the content of this report may be directed to the local Operations Manager or to NWI's Compliance Department.

The Ignace Water Pollution Control Plant (WPCP) is a component of the sewage works that service the community of Ignace. Designed for the treatment and disposal of sewage, the facility has an average daily rated capacity of 2,536 m³/day and a peak flow rated capacity of 7,500 m³/day. The facility consists of inlet works designed for preliminary treatment, two circular secondary treatment units each containing an aeration tank, clarifier, and chlorine contact chamber, an aerobic digester, and an outfall sewer discharging effluent to Agimak Creek. The facility also includes a control building housing a laboratory, air supply equipment, a standby power system and chemical feed systems.

As an extended aeration facility the Ignace WPCP utilizes a biological treatment method that relies upon microorganisms to process influent wastewater. Aluminum sulphate, sodium hydroxide and sodium hypochlorite are also used at the facility for phosphorus reduction, pH/alkalinity adjustment and effluent disinfection, respectively. The overall goal of the treatment process is to reduce or remove contaminants from influent wastewater to a level that will not adversely impact or impair receiving waters, including preventing the introduction of pathogens that could affect downstream users.

The facility is currently regulated by the terms and conditions within amended Environmental Compliance Approval No. 0923-9V7JCC (the ECA), issued to the Corporation of the Township of Ignace on April 29, 2015. This approval provides the operating parameters for the facility and includes requirements related to monitoring and recording, water quality (i.e. effluent objectives and compliance limits), operations and maintenance, reporting and bypass/overflow events. The facility is also regulated under additional provincial and federal legislation, such as the *Ontario Water Resources Act* and Canada's *Wastewater Systems Effluent Regulations* (WSER).

2 Flow Monitoring Results

Table 1 provides flow statistics for the Ignace WPCP. Operators review flows and collect totalized volumes from flow monitoring equipment on a daily basis. The regulatory approval for the facility requires that the Owner and Operating Authority use best efforts to operate the works within the facility's rated capacity (2,536 m³/day – calculated over a calendar year). Flow monitoring results are also used to determine effluent loadings that are discharged to the environment.

Table 1: Total volumes, daily flows and capacity assessments¹

Month	Influent (Raw Sewage) Flows			Capacity Assessments ²		Effluent Flows		
	TMV (m ³)	ADF (m ³ /day)	MDF (m ³ /day)	ADF vs. Rated Capacity	MDF vs. Rated Capacity	TMV (m ³)	ADF (m ³ /day)	MDF (m ³ /day)
Jan	34,381	1,109	1,419	44%	19%	27,746	895	1,138
Feb	29,867	1,030	1,339	41%	18%	23,330	804	996
Mar	30,525	985	1,301	39%	17%	24,835	801	1,120
Apr	32,112	1,070	1,431	42%	19%	25,837	861	1,088
May	32,490	1,048	1,271	41%	17%	26,243	847	1,071
Jun	34,382	1,146	1,463	45%	20%	28,312	944	1,197
Jul	32,479	1,048	1,320	41%	18%	26,583	858	1,075
Aug	30,759	992	1,292	39%	17%	25,462	821	1,090
Sep	34,184	1,139	1,418	45%	19%	29,919	997	1,178
Oct	33,549	1,082	1,388	43%	19%	30,618	988	1,281
Nov	31,618	1,054	1,568	42%	21%	28,117	937	1,376
Dec	—	—	—	—	—	—	—	—
Total	356,346	—	—	—	—	297,003	—	—
Avg	32,395	1,064	—	42%	—	27,000	887	—

1. TMV = Total Monthly Volume; ADF = Average Daily Flow; MDF = Maximum Daily Flow.

2. Capacity assessments compare average and maximum daily influent wastewater flows to the rated capacity (2,536 m³/day) and peak flow rate (7,500 m³/day) of the treatment facility, respectively.

As per the ECA, calibration for flow monitoring devices is verified on an annual basis to ensure that the flowrate is measured with an accuracy to within plus or minus 15% of the actual flowrate for the entire design range of the device. Due to the flow measurement application, differences between influent and effluent flows are to be expected. Differences are acceptable provided there is overlap in the tolerance ranges between the respective devices. Corrective actions such as calibration, repair or replacement may be indicated where tolerance ranges do not overlap.

3 Water Quality

Operators verify the effectiveness of treatment processes by performing a variety of in-house analyses, including tests for dissolved oxygen, temperature, pH and suspended solids. Operators are also responsible for collecting samples and submitting them to an accredited laboratory for analysis. Specifically, the Ignace WPCP employs a monitoring program that is both consistent with its system-specific Environmental Compliance Approval and with the federal Wastewater Systems Effluent Regulations (WSER). **Table 2** below summarizes the results of tests submitted to the laboratory in the current calendar year and compares the results to effluent objectives and compliance limits contained within the ECA.

Table 2: Effluent monitoring results summary and comparison with limits and objectives¹

Month	CBOD ₅		TSS		Total P		TAN ⁴	E. Coli	pH	
	MAC ² (mg/L)	MAL ³ (mg/L)	MAC (mg/L)	MAL (mg/L)	MAC (mg/L)	MAL (mg/L)	MAC (mg/L)	MGMD (MPN/ 100mL)	Minimum Result	Maximum Result
Objectives	15	n/a	15	n/a	0.5	n/a	3.0 or 5.0 ⁴	150	6.5	9.0
Limits	25	63.4	25	63.4	1.0	2.54	6.0 or 10.0 ⁴	200	6.0	9.5
Jan	3.2	2.8	5.1	4.5	0.34	0.31	2.26	514	6.5	7.2
Feb	2.1	1.6	5.9	4.7	0.37	0.30	2.09	60	6.5	7.0
Mar	2.2	1.8	5.0	4.0	0.30	0.24	1.76	86	6.5	6.9
Apr	2.2	1.9	4.2	3.6	0.25	0.21	0.03	10	6.5	6.8
May	2.0	1.7	3.7	3.1	0.24	0.21	0.35	10	6.5	6.9
Jun	2.0	1.9	6.1	5.7	0.37	0.35	0.41	11	6.7	7.1
Jul	2.2	1.8	3.1	2.6	0.41	0.35	0.64	16	6.7	7.1
Aug	2.0	1.6	3.1	2.6	0.42	0.35	0.05	13	6.5	7.1
Sep	2.0	2.0	5.3	5.2	0.47	0.46	1.04	14	6.6	7.3
Oct	2.1	2.0	6.7	6.6	0.44	0.44	0.12	24	6.7	7.1
Nov	3.1	2.9	6.7	6.2	0.42	0.40	0.27	25	6.4	7.2
Dec	—	—	—	—	—	—	—	—	—	—

1. CBOD₅ = Carbonaceous Biochemical Oxygen Demand; TSS = Total Suspended Solids; Total P = Total Phosphorus; TAN = Total Ammonia Nitrogen; MAC = Monthly Average Concentration; MAL = Monthly Average Loading; MGMD = Monthly Geometric Mean Density

2. Monthly Average Concentration means the arithmetic mean of all daily concentrations during a calendar month.

3. Monthly Average Loading means the value obtained by multiplying the MAC of a contaminant by the Monthly Average Daily Flow (effluent) over the same calendar month.

4. The objective and limit for total ammonia nitrogen are seasonal. The objective is 3.0 mg/L and the limit is 6.0 mg/L between May 1 and October 31; the objective is 5.0 mg/L and the limit is 10.0 mg/L between November 1 and April 30.

4 Chemical Usage

Operators are responsible for monitoring and recording chemical consumptions and dosages, and chemical dosages are adjusted accordingly to maintain effective treatment processes. **Table 3** summarizes total chemical consumptions and provides monthly average dosages for treatment chemicals used at the Ignace WPCP. The facility uses aluminum sulphate for phosphorus reduction, sodium hydroxide for pH/alkalinity adjustment and sodium hypochlorite for effluent disinfection. Aluminum sulphate and sodium hydroxide may be used on a seasonal basis.

Table 3: Chemical consumptions and average dosages

Month	Sodium hypochlorite		Aluminum sulphate		Sodium hydroxide	
	Amount Used (L)	Average Dosage (mg/L)	Amount Used (L)	Average Dosage (mg/L)	Amount Used (L)	Average Dosage (mg/L)
Jan	280	1.2	236	6	604	14
Feb	390	2.0	224	5	581	15
Mar	581	2.8	247	5	649	16
Apr	927	4.2	230	5	868	21
May	1,150	5.2	236	5	938	22
Jun	1,032	4.3	218	5	941	21
Jul	1,121	5.0	194	5	1,018	24
Aug	957	4.5	236	6	978	24
Sep	961	3.8	224	5	922	21
Oct	1,032	4.0	241	5	879	20
Nov	765	3.2	230	7	869	21
Dec	—	—	—	—	—	—
Total	9,196	—	2,515	—	9,247	—
Avg	836	3.7	229	5	841	20

5 Notable Operational Events

Table 4 (Abnormal Operations Summary) summarizes abnormal operational events which occurred during the reporting period. Abnormal operational events include, but are not limited to, spills, bypass and overflow events, unplanned and emergency maintenance and repair, alarm conditions, sewer blockages and backups, and complaints and other public inquiries received and actions taken.

Table 4: Abnormal operations summary

Incident Date	Event Description	Corrective Action	Resolution Date
---------------	-------------------	-------------------	-----------------

There were no abnormal operational events during the reporting period.

Table 5 (Other Notable Events) summarizes any notable operational events which occurred during the reporting period. For clarification, other notable operational events include, but are not limited to, regulatory issues, including inspection results, orders, and reports filed with regulators, planned maintenance and repair, health and safety issues, and status updates concerning capital projects.

Table 5: Other notable events

Date	Event Description
November 2020	<p>On November 5, the gravity collector sewers on Naumann Lane and on most of McLeod Street were flushed. On November 9 (a week after the cleaning process), raw sewage samples were collected at these locations and tested for zinc. On November 10, the entire gravity collector sewer on McLeod Street to Lift Station no. 1 was flushed. On November 16 (a week after the second cleaning process), raw sewage samples were again collected at relevant locations and tested for zinc.</p> <p>The flushing and sampling was conducted as part of the investigation to determine the source of effluent acute toxicity at the treatment facility. Specifically, it has been determined that the source of excessive zinc concentrations in raw sewage is located on Naumann Lane in the direction of West Street. Sampling results suggest that sewer cleaning was effective at reducing zinc concentrations at the source. Effluent acute lethality (toxicity) testing will resume in 2020 to determine if the flushing process was effective.</p>
12-Nov-20	Representatives with Gal Power and M.C. Lough Electric were on site to complete the installation of the new emergency generator.

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
Toronto ON M7A 1Y6
Tel: 416 325-0408
MCSCS.Feedback@Ontario.ca

Solliciteur général

Bureau du solliciteur général

25, rue Grosvenor, 18^e étage
Toronto ON M7A 1Y6
Tél. : 416 325-0408
MCSCS.Feedback@Ontario.ca



132-2020-5553

By email

December 24, 2020

Dear Head of Council/Chief Administrative Officer/Municipal Clerk:

As you know, on January 1, 2019, amendments to the *Police Services Act* (PSA) came into force which mandate every municipality in Ontario to prepare and adopt a community safety and well-being (CSWB) plan, working in partnership with police services/boards and various other sectors, including health/mental health, education, community/social services, and children/youth services. As previously communicated, municipalities originally had two years from the in-force date to prepare and adopt their first CSWB plan (i.e., by January 1, 2021).

The government recognizes that the pandemic has created unprecedented challenges for communities across Ontario. Over the past several months, we have heard from municipal partners that resources have been redirected to the pandemic response and, as a result, some have experienced delays in their CSWB planning and engagement processes.

In an effort to support municipal, policing and community partners during the emergency, on April 14, 2020, the government passed the *Coronavirus (COVID-19) Support and Protection Act, 2020*, which amended the PSA to allow the Solicitor General to prescribe a new deadline for the completion and adoption of CSWB plans post January 1, 2021. This amendment came into force immediately upon Royal Assent.

I would like to inform you that the new deadline for municipalities to prepare and adopt a CSWB plan is now July 1, 2021. This extension provides municipalities with an additional six months to complete their plans.

This change will ensure municipalities, police services and local service providers can continue to dedicate the necessary capacity and resources to respond to COVID-19, while also providing adequate time to effectively undertake consultations, work collaboratively with multi-sectoral partners, and meet the legislative requirements to develop meaningful and effective CSWB plans.

Community partners continue to underscore the importance and need for this type of holistic planning that addresses crime and complex social issues on a long-term, sustainable basis and improves the safety and well-being of Ontario communities.

.../2

Despite the unforeseen challenges that the pandemic has created, it is encouraging to see municipalities across the province persevere and make significant progress on their CSWB plans through innovative and forward-thinking approaches.

I greatly appreciate your on-going support as we move forward on this modernized approach to CSWB together. Through collaboration, we will continue to build safer and stronger communities in Ontario.

Lastly, if municipalities have any questions about CSWB planning, please direct them to ministry staff, Tiana Biordi, Community Safety Analyst, at Tiana.Biordi@ontario.ca.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sylvia Jones', written in a cursive style.

Sylvia Jones
Solicitor General

November 26, 2020

The Honourable Rod Phillips
Minister of Finance
95 Grosvenor St.
Toronto, ON M7A 1Y8

Dear Minister Phillips:

Re: Motion Regarding Property Tax Exemptions for Veteran Clubs

Each year on November 11th we pause to remember the heroic efforts of Canadians who fought in wars and military conflicts and served in peacekeeping missions around the world to defend our freedoms and secure our peace and prosperity. One way that the Province and Ontario municipalities have recognized veterans and veteran groups is by exempting their properties from property taxation.

In late 2018, your government introduced a change to the *Assessment Act* that exempted Royal Canadian Legion Ontario branches from property taxes effective January 1, 2019. Veterans clubs however were not included under this exemption. While veterans' clubs in Peel are already exempt from Regional and local property taxes, they still pay the education portion of property taxes.

To address this gap, your government has proposed in the 2020 budget bill (*Bill 229*) to amend the *Assessment Act* that would provide a full property tax exemption to veterans' clubs retroactive to January 1, 2019. The Region of Peel thanks you for introducing this change in recognition of our veterans.

At its November 12, 2020 meeting, Peel Regional Council approved the attached resolution regarding this exemption and look forward to this change coming into effect as soon as possible after *Bill 229* is passed. This would ensure that veteran clubs benefit from the exemption in a timely way.

I thank your government for moving quickly to address this gap and for your support of veterans.

Kindest personal regards,



Nando Iannicca,
Regional Chair and CEO

CC: Peel-area MPPs
Ontario Municipalities
Stephen Van Ofwegen, Commissioner of Finance and CFO

Nando Iannicca
Regional Chair & CEO

10 Peel Centre Dr.
Suite A, 5th Floor
Brampton, ON L6T 4B9
905-791-7800 ext. 4310

Nando Iannicca
Regional Chair & CEO

10 Peel Centre Dr.
Suite A, 5th Floor
Brampton, ON L6T 4B9
905-791-7800 ext. 4310

Resolution Number 2020-939

Whereas each year on November 11, Canadians pause to remember the heroic efforts of Canadian veterans who fought in wars and military conflicts, and served in peacekeeping missions around the world to defend our freedoms and democracy so that we can live in peace and prosperity;

And whereas, it is important to appreciate and recognize the achievements and sacrifices of those armed forces veterans who served Canada in times of war, military conflict and peace;

And whereas, Section 6.1 of the Assessment Act, R.S.O. 1990, c. A31 as amended, Regional Council may exempt from Regional taxation land that is used and occupied as a memorial home, clubhouse or athletic grounds by persons who served in the armed forces of His or Her Majesty or an ally of His or Her Majesty in any war;

And whereas, through By-Law Number 62-2017 Regional Council has provided an exemption from Regional taxation to Royal Canadian Legions and the Army, Navy and Air Force Veterans Clubs that have qualified properties used and occupied as a memorial home, clubhouse or athletic grounds;

And whereas, local municipal councils in Peel have provided a similar exemption for local property taxes;

And whereas, Royal Canadian Legion branches in Ontario are exempt from all property taxation, including the education portion of property taxes, under Section 3 (1) paragraph 15.1 of the Assessment Act, and that a municipal by-law is not required to provide such an exemption;

And whereas, the 2020 Ontario Budget provides for amendments to the Assessment Act to apply the existing property tax exemption for Ontario branches of the Royal Canadian Legion, for 2019 and subsequent tax years, to Ontario units of the Army, Navy and Air Force Veterans in Canada;

Therefore, be it resolved, that the Regional Chair write to the Minister of Finance, on behalf of Regional Council, to request that upon passage of the 2020 Ontario Budget, the amendment to the Assessment Act be implemented as soon as possible;

And further, that copies of this resolution be sent to Peel-area Members of Provincial Parliament as well as to all Ontario municipalities for consideration and action.



You are receiving this email because your organization is a valued Service Canada stakeholder.

Do your clients ask frequent questions about Government of Canada programs or services? Are you unsure about the next steps they should take to get the government assistance they need?

Service Canada is offering free webinars from **January 5, 2021** to **January 28, 2021** to provide information to our Service Delivery Partners about federal government programs and services that could benefit your clients - including Indigenous peoples, seniors, persons with disabilities, families, youth, workers (including self-employed individuals), employers and newcomers.

Join from anywhere! The presentations are delivered via WebEx technology, with the audio portion provided via telephone. Choose to attend the webinars that are most relevant to you and your clients, the webinar schedule and topics are outlined below.

To register, please click the **REGISTER NOW** button below and e-mail your selection(s), you will receive joining instructions within two business days. **The deadline to register is at 4:00pm, the day before any session.**

Webinar Topic	Description	
Benefits and Services for Vulnerable Seniors	This webinar is presented in collaboration with the Canada Revenue Agency. We will provide valuable information on the tax credits and other benefits and services available to seniors with low income. Learn about the Guaranteed Income Supplement, Allowance, Disability Tax Credit, the Community Volunteer Income Tax Program (CVITP) and much more!	January 5 th at 10:00am

<p>Service Canada Overview for Newcomers</p>	<p>This webinar is presented in collaboration with the Canada Revenue Agency. We will provide Service Delivery Partners an overview of Service Canada's programs and services geared to Newcomers. Learn how to help your clients navigate the Canada.ca website including how to apply for a Social Insurance Number online, what your clients need to know about the Canadian tax system including how to apply for credits and benefits.</p>	<p>January 6th at 2:00pm</p>
<p>COVID-19 Special Measures for Canadians</p>	<p>This webinar is presented in collaboration with the Canada Revenue Agency. We will review the COVID-19 special measures implemented to help Canadians. Find out about new benefits, e-services and alternative ways to connect with Service Canada.</p>	<p>January 7th at 10:00am</p>
<p>Employment Insurance benefits and leave</p>	<p>This webinar is presented in collaboration with Employment Ontario. Find out about Employment Insurance benefits and leave information for workers and families, including the transition from CERB to EI. You will also learn about other services to support return to work endeavours available to your clients.</p>	<p>January 12th at 2:00pm</p>
<p>Service Canada Overview for Families</p>	<p>This webinar is presented in collaboration with the Canada Revenue Agency. We will provide Service Delivery Partners an overview of Government of Canada benefits to help families with the cost of raising children. Learn about Maternity and Parental Leave, Education Savings programs and other benefits and credits like the Canada Child Benefit, GST/HST Credit, and the Canada Workers Benefit.</p>	<p>January 13th at 10:00am</p>
<p>Support for Employers</p>	<p>This webinar is presented in collaboration with the Canada Revenue Agency. Learn about programs and benefits for employers like Work Sharing and the Canada Emergency Wage Subsidy. Other topics</p>	<p>January 14th at 2:00pm</p>

	such as ROE Web and Job Bank services will also be explored.	
COVID-19 Special Measures for Canadians	This webinar is presented in collaboration with the Canada Revenue Agency. We will review the COVID-19 special measures implemented to help Canadians. Find out about new benefits, e-services and alternative ways to connect with Service Canada.	January 19 th at 2:00pm
Service Canada Overview for People with Disabilities	This webinar is presented in collaboration with the Canada Revenue Agency. The Government of Canada offers a variety of services and financial benefits to assist people with disabilities and their families. We will provide an overview of benefits and credits that may be right for your clients.	January 20 th at 10:00am
Service Canada Overview for Families	This webinar is presented in collaboration with the Canada Revenue Agency. We will provide Service Delivery Partners an overview of Government of Canada benefits to help families with the cost of raising children. Learn about Maternity and Parental Leave, Education Savings programs and other benefits and credits like the Canada Child Benefit, GST/HST Credit, and the Canada Workers Benefit.	January 21 st at 2:00pm
Employment Insurance benefits and leave	This webinar is presented in collaboration with Employment Ontario. Find out about Employment Insurance benefits and leave information for workers and families, including the transition from CERB to EI. You will also learn about other services to support return to work endeavours available to your clients.	January 26 th at 10:00am
Benefits and Services for Vulnerable Seniors	This webinar is presented in collaboration with the Canada Revenue Agency. We will provide valuable information on the tax credits and other benefits and services available to seniors with low income. Learn about the Guaranteed Income Supplement,	January 27 th at 2:00pm

	Allowance, Disability Tax Credit, the Community Volunteer Income Tax Program (CVITP) and much more!	
Service Canada Overview for Youth	This webinar is presented in collaboration with the Canada Revenue Agency. We will provide Service Delivery Partners an overview of Government of Canada programs and services for Youth ages 15-30. Learn about Apprenticeship grants, working for the government and how to apply for a Social Insurance number Online. The CRA will share information on the benefits and credits available to youth through income tax filing.	January 28 th at 10:00am

REGISTER NOW

For additional information, please contact us at EDSC.SERVICECANADADIRECT-SERVICECANADALIVE.ESDC@servicecanada.gc.ca.

For general information about Service Canada, please visit Canada.ca or call 1 800 O-Canada.



Soci t  Alzheimer Society

KENORA/RAINY RIVER DISTRICTS



Alzheimer Society of Kenora/Rainy River Districts

618-9th Street N.
Kenora, Ontario P9N 2S9
Tel: (807) 468.1516
Toll-Free: 1.800.682.0245
Fax: (807) 468.9013
www.alzheimer.ca/krr
info@alzheimerkrr.com

Charitable Business Number:
88961-4970-RR0001

December 11, 2020

The Municipality of Ignace
Po Box. 248
34 Main Street
Ignace ON, P0T 1T0

Dear Mayor Lucas

On behalf of the Alzheimer Society of Kenora/ Rainy River Districts, I would like to inform you that this January Alzheimer Awareness Month, the Alzheimer Society is kicking off a nationwide campaign challenging Canadians to rethink their perception of Alzheimer's disease and other dementia.

We would appreciate if you could proclaim "National Alzheimer Awareness Month" to be made on behalf of the Municipality of Ignace and permission to have the Alzheimer Society flag raised on the pole outside the Municipal Office for the month of January 2021.

Sincerely,

Rossana 

Rossana Tomashowski
Executive Director



The Corporation of the Township of Ignace
34 Hwy 17W., PO Box 248, Ignace, ON P0T 1T0
<https://ignace.ca>

Volunteer Code of Conduct

This Code of Conduct is meant to define the acceptable behaviour standards that are expected of all volunteer members of Committees and events of the Corporation of the Township of Ignace.

VOLUNTEERS, for definition purposes, are people who perform, or offers to perform a service or assume an obligation voluntarily with no expectation of remuneration or recognition.

All volunteers have the right to a respectful and safe environment while volunteering for the Township of Ignace, free from harassment, violence or prejudice. The township of Ignace expects all of its volunteers to maintain a level of personal conduct that will reflect positively on themselves and on the reputation of the Municipality. All volunteers are to be courteous at all times, to be respectful of fellow volunteers, members, staff, other persons, organizations and the community within which it works. Whatever the nature of the interaction – telephone call, face-to-face meeting, social media or event; a volunteer is a representative of the Township and must act accordingly.

Volunteers are expected to understand the nature of their role and responsibilities within the organization. Volunteers are expected keep their activities within the scope and boundaries of their roles and remain accountable to responsible authorities within the Corporation (Council, Committee Chairs and Officers of the Corporation).

Volunteers are expected to honour the need for confidentiality with respect to information obtained in the course of their volunteer work and will not disclose confidential information except as required by law.

I acknowledge that I have read the content of this Volunteer Code of Conduct and understand my obligations under these policies.

Signed this _____ day of _____, 20 ____.

Volunteer Signature

Volunteer Name (please print)

SAVE THE DATE

MSO North

Ministry of Municipal Affairs and Housing

2021 Northern CAO/Clerks' Forum

Date: 2 half days scheduled for:
March 10, 2021 from 1:00 pm to 4:00 pm
March 11, 2021 from 9:00 am to noon

Via: Microsoft Teams

The Northern Municipal Services Offices in Sudbury and Thunder Bay will jointly present the virtual 2021 Northern CAO/Clerk's Forum.

Please mark your calendars with the date of this event as you don't want to miss out on the valuable sessions we are planning. We are proposing two consecutive half days of education and training via Microsoft Teams. We will provide more information as the planning of this event progresses.

We are planning some relevant, timely topics for the forum, which may include:

- continuity of operations planning
- lessons learned from Covid-19
- managing staff in a remote work environment
- effective bylaw enforcement
- business licensing
- succession planning
- municipal elections and Ministry updates

We look forward to virtually seeing you there.



2021 Northern CAO/Clerks' Forum

Registration Form

2 virtual half days scheduled for:

Day 1: Wednesday, March 10, 2021 from 1:00 pm to 4:00 pm
Day 2: Thursday, March 11, 2021 from 9:00 am to noon
Via: Microsoft Teams
Cost: No cost

To Register:

Complete registrant information form below for each individual attending.

Email: MSO-NE@ontario.ca
Fax: 705-564-6863
Deadline to Register: March 3, 2021

Registrant Information

First Name:	Last Name:
Title:	
Municipality/Organization:	
Phone:	Fax:
Email Address:	

For questions about the registration form or the forum please email: MSO-NE@ontario.ca

Alternatively you may contact your municipal advisor directly.

THE CORPORATION OF THE TOWNSHIP OF IGNACE

By-Law No. 01-2021

Being A By-Law To Provide For An Interim Tax Levy, The Payment Of Taxes And To Provide For Charging Of Penalty And Interest At The Rate Of One And One Quarter Percent Per Month.

WHEREAS the Ontario Municipal Act, S.O. 2001, c. 25, Section 317 provides that the Council of a local municipality may, in 2021, before the adoption of the estimates for the year, pass a by-law to levy on the whole of the assessment for real property according to the last revised assessment roll, a sum not to exceed that which would be produced by applying the prescribed percentage of fifty percent (50%) of the total 2021 tax rate to residential/farm assessment, farmland, managed forests or conservation lands; and,

WHEREAS the Ontario Municipal Act, S.O. 2001, c.25, Sections 317 (1), (2) and (3), and pursuant to Section 370 of the Municipal Act, S.O. 2001, provides that the Council of a local municipality may, in 2021, before the adoption of the estimates for the year, pass a by-law to levy on the whole of the assessment for real property according to the last revised assessment roll, a sum not to exceed that which would be produced by applying the prescribed percentage of fifty percent (50%) of the total 2020 tax rate to multi-residential, commercial and industrial assessment and the assessment that relates to pipelines, railways, hydro corridors, airports, and other such unique properties; and,

WHEREAS the Ontario Municipal Act, S.O. 2001 c. 25, Section 346 (1) and (2), provides that the council may by by-law require the payment of taxes to be made into the office of the treasurer or collector by any day or days to be named therein, in bulk or by installments; and,

WHEREAS the Ontario Municipal Act, S.O. 2001, c. 25, Section 345 (1) provides that the Council may by by-law impose a percentage charge as a penalty for non-payment of taxes or any class or installment thereof not exceeding one and one quarter percent (1.25%) on the first day of default and on the first day of each calendar month thereafter in which default continues, but not after the end of the year in which the taxes are levied; and,

WHEREAS the Ontario Municipal Act, S.O. 2001, c. 25, Section 345 (2) provides that the council of every local municipality may impose interest on unpaid taxes of any previous years at the rate of one and one quarter percent (1.25%) per month; and,

WHEREAS the Council of the Corporation of the Township of Ignace deems it necessary and expedient to pass a by-law to authorize an interim tax levy;

NOW THEREFORE the Council of the Corporation of the Township of Ignace enacts as follows:

Interim Tax Levy:

1. An interim Tax Rate of **1.2119250** is hereby imposed and levied on the whole of the assessment for real property in the **residential/farm class** in the Township of Ignace according to the last revised assessment roll.
2. An interim Tax Rate of **2.0405181** is hereby imposed and levied on the whole of the assessment for real property in the **multi-residential class** in the Township of Ignace according to the last revised assessment roll.
3. An interim Tax Rate of **1.7871046** is hereby imposed and levied on the whole of the assessment for real property in the **commercial class** in the Township of Ignace according to the last revised assessment roll.
4. An interim Tax Rate of **1.2509730** is hereby imposed and levied on the whole of the assessment for real property in the **commercial vacant unit/vacant land class** in the Township of Ignace according to the last revised assessment roll.
5. An interim Tax Rate of **1.2961540** is hereby imposed and levied on the whole of the assessment for real property in the **industrial class** in the Township of Ignace according to the last revised assessment roll.
6. An interim Tax Rate of **0.8425000** is hereby imposed and levied on the whole of the assessment for real property in the **industrial vacant unit/vacant land class** in the Township of Ignace according to the last revised assessment roll.
7. An interim Tax Rate of **1.3342080** is hereby imposed and levied on the whole of the assessment for real property in the **pipeline property class** in the Township of Ignace according to the last revised assessment roll.
8. An interim Tax Rate of **1.3342080** is hereby imposed and levied on the whole of the assessment for real property in the **parking lot class** in the Township of Ignace according to the last revised assessment roll.

9. An interim Tax Rate of **0.3029815** is hereby imposed and levied on the whole of the assessment for real property in the **farmland property class** in the Township of Ignace according to the last revised assessment roll.
10. An interim Tax Rate of **0.3029815** is hereby imposed and levied on the whole of the assessment for real property in the **managed forest property class** in the Township of Ignace according to the last revised assessment roll.

Payment Date

The said 50% of the interim tax levy shall become due and payable on the **31st day of March 2021** for the first payment of the 50% of the interim levy, and, the **30th day of April 2020** for the balance of the interim levy, a penalty of fifteen percent (15%) per annum shall be added and thereafter a penalty of one and one quarter percent (1.25%) per month will be added on the day of each and every month the default continues, until December 31st, 2021.

On all taxes of the interim tax levy in default on January 1st, 2021, interest will be added at the rate of one and one quarter percent (1.25%) per month for each month or fraction thereof of default.

On all other taxes in default on January 1st, 2021, interest shall be added at the rate of one and on quarter percent (1.25%) per month or fraction thereof, and all by-laws and part of by-laws inconsistent with this policy are hereby rescinded.

Penalties and interest added on all taxes of the interim tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.

General Provisions:

That the Tax Collector is hereby authorized to mail or cause to be mailed the notices of the taxes due to the address of the residence or place of business of the person to whom such notice is required to be given.

That the Tax Collector and Treasurer are hereby authorized and empowered to accept part payment from time to time on account of any taxes due.

That this By-Law shall come into force and take effect upon the third and final reading thereof.

**READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS
EIGHTEENTH DAY OF JANUARY, 2021.**

Penny Lucas, Mayor

Lynda Colby, Clerk

THE CORPORATION OF THE TOWNSHIP OF IGNACE

BY-LAW NO 02-2021

A By-Law Respecting The Borrowing Of Money To Meet Current Expenditures.

WHEREAS In accordance with Section 407 (1) of the Ontario Municipal Act S.O. 2001, c.25 (the "Act"), the Council of the Township of Ignace considers it necessary to borrow the amount of \$50,000.00 to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the year;

AND WHEREAS Pursuant to subsection 407(2) of the Act, the total amount borrowed pursuant to this By-Law together with the total of any similar borrowings is not to exceed the limits set forth in that subsection or other relevant sections of the Act and if so required under subsection 407(2), the Township of Ignace shall have obtained the approval of the Ontario Municipal Board;

NOW THEREFORE BE IT RESOLVED the Council of the Corporation of the Township of Ignace enact as follows:

1. The Mayor and the Clerk are authorized on behalf of the municipality to borrow from time to time from **Canadian Imperial Bank of Commerce**, a sum or sums not exceeding in the aggregate \$ 50,000.00 to meet, until taxes are collected, the current expenditures of the Township of Ignace for the year pursuant to subsection 407(1) of the Act, and to execute any documents that are required in connection with the borrowing of the above sum, plus interest, at a rate to be agreed upon from time to time with CIBC, in addition to any reasonable charges of CIBC associated with this borrowing.
2. All sums borrowed pursuant to this by-law, as well as all other sums borrowed pursuant to the Act in this year and in previous years from CIBC for any purpose will, with interest thereon, be a charge upon the whole of the revenues of the Municipality for the current year and for all preceding years as and when this revenue is received.
3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received on account in respect of taxes levied for the current year and preceding years or from any other source which may lawfully be applied for this purpose.
4. The Treasurer is authorized to furnish the Canadian Imperial Bank of Commerce a statement showing the nature and amount of the

estimated revenues of the Municipality not yet collected and also showing the total of any amounts borrowed that have not been repaid.

5. That this By-law shall rescind By-Law #01/2020 and shall come into force and take effect upon the third and final reading thereof.

READ A FIRST AND SECOND TIME THIS 18TH DAY OF JANUARY 2021.

READ A THIRD TIME AND FINALLY PASSED THIS 18TH DAY OF JANUARY 2021.

Penny Lucas, Mayor

Lynda Colby, Clerk

THE CORPORATION OF THE TOWNSHIP OF IGNACE

BY-LAW NO 03 -2021

A By-Law Respecting The Borrowing Of Money To Meet Current Expenditures under facility with Alterna Savings and Union

WHEREAS In accordance with Section 407 (1) of the Ontario Municipal Act S.O. 2001, c.25 (the "Act"), the Council of the Township of Ignace considers it necessary to borrow the amount of \$1,000,000.00 to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the year;

AND WHEREAS Pursuant to subsection 407(2) of the Act, the total amount borrowed pursuant to this By-Law together with the total of any similar borrowings is not to exceed the limits set forth in that subsection or other relevant sections of the Act and if so required under subsection 407(2), the Township of Ignace shall have obtained the approval of the Ontario Municipal Board;

NOW THEREFORE BE IT RESOLVED the Council of the Corporation of the Township of Ignace enact as follows:

1. The Mayor and the Clerk are authorized on behalf of the municipality to borrow from time to time from **Alterna Savings and Credit Union**, a sum or sums not exceeding in the aggregate \$ 1,000,000.00 to meet, until taxes are collected, the current expenditures of the Township of Ignace for the year pursuant to subsection 407(1) of the Act, and to execute any documents that are required in connection with the borrowing of the above sum, plus interest, at a rate to be agreed upon from time to time with Alterna, in addition to any reasonable charges of Alterna associated with this borrowing.
2. All sums borrowed pursuant to this by-law, as well as all other sums borrowed pursuant to the Act in this year and in previous years from Alterna for any purpose will, with interest thereon, be a charge upon the whole of the revenues of the Municipality for the current year and for all preceding years as and when this revenue is received.
3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received on account in respect of taxes levied for the current year and preceding years or from any other source which may lawfully be applied for this purpose.

4. The Treasurer is authorized to furnish the Alterna Saving and Union a statement showing the nature and amount of the estimated revenues of the Municipality not yet collected and also showing the total of any amounts borrowed that have not been repaid.
5. That this By-law shall rescind By-Law #62-2019 and shall come into force and take effect upon the third and final reading thereof.

READ A FIRST AND SECOND TIME THIS 18TH DAY OF JANUARY 2021.

READ A THIRD TIME AND FINALLY PASSED THIS 18TH DAY OF JANUARY 2021.

Penny Lucas, Mayor

Lynda Colby, Clerk