



## *The Corporation of the Township of Ignace*

### **Indigenous Relations Advisor Full Time Term Position**

The Indigenous Relationship Advisor – Indigenous Relations (IR) will be involved primarily in supporting the municipality in new and existing projects through responsive Indigenous business and relationship engagement endeavors.

This role will support the building of new as well as enhance existing Indigenous relationships while supporting the municipality and the delivery of projects. The ideal candidate is a self-motivated professional with proven experience in strong relationship development skills, energy experience, and a solid understanding of Indigenous matters.

Success in the role will be developing successful and loyal relationships through meaningful engagement that set the foundations for long and trusting relationships with Indigenous communities. The primary focal point will be Indigenous communities, organizations, and businesses throughout area.

#### **EDUCATION AND EXPERIENCE**

- 3-5 years applicable Indigenous Relation or Community Engagement experience.
- Completion of an undergraduate degree in business administration or a business-related discipline is preferred but not essential.
- An appropriate combination of education and experience is acceptable if the experience has been gained through a successful career in Indigenous relations, business, and partnership development.

#### **KNOWLEDGE, SKILLS, ABILITIES, & PERSONAL ATTRIBUTES**

- Critical analysis and research skills to be able to oversee sensitive and high-profile strategic and/or operational issues
- Understanding and awareness of Indigenous cultures and communities from a historical and current perspective
- Ability to develop strategic priorities
- Presentation and communication skills required to deliver on complex matters (written and verbal)
- Good communicator experienced in managing and speaking to complex situations earning the trust of internal and external stakeholders.
- Demonstrate sound judgement on sensitive issues

Qualified candidates are invited to submit their resume along with a cover letter to:

Interim Clerk  
Township of Ignace  
PO Box 248, 34 Highway 17 W.  
Ignace, ON POT 1T0  
PH: (807)934-2202 Ext. 1022  
[clerk@ignace.ca](mailto:clerk@ignace.ca)

Closing date: Friday, February 10, 2023

**Applicant information is collected and retained under the Municipal Freedom of Information and Protection of Privacy Act and shall be used for candidate selection only. Only qualified candidates will be contacted for an interview.**