



The Corporation of the Township of Ignace
REGULAR Meeting of Council
Monday, October 17, 2022
6:00 p.m.

Public Notice that Council Meetings have now resumed being open to the Public and available through the following Zoom link:

Join Zoom Meeting

<https://us06web.zoom.us/j/85121350154?pwd=ZmdmUGhPV2xDbVBjNFEzV1hOZVU1QT09>

Meeting ID: 851 2135 0154

Passcode: 750348

Acknowledgement of Indigenous Lands

1. **Call to Order: Chaired by Mayor Penny Lucas**

Mayor Lucas calls the Regular Meeting of Council to order this 17th day of October 2022 at _____ p.m.

2. **Call for Amendments to the Agenda**

3. **Approval of Agenda**

Motion: 2022.10.17. _____

Moved By: _____ Seconded By: _____

THAT, Council for the Corporation of the Township of Ignace does hereby approve the Agenda for the Regular meeting of Council this 17th day of October 2022, as _____.

Carried

4. **Declarations of Pecuniary Interest**

The Chair calls for any declaration of pecuniary interest, and the general nature thereof under the Municipal Conflict of Interest Act with respect to the agenda for this meeting.

5. **Consent Agenda**

Motion: 2022.10.17. _____

Moved By: _____ Seconded By: _____

THAT, Council for the Corporation of the Township of Ignace does hereby approve the Consent Agenda for the Regular meeting of Council this 17th day of October 2022, as _____.

AND, all directions and/or any recommendations or motions included therein.

1. **Previous Minutes**
 - 1.1 Regular Meeting of Council dated Sept. 20,2022 **Page 1-9**
2. **Monthly Reports**
 - 2.1 Mayor's **Page 10**
 - 2.2 Finance Department **Page 11-12**
 - 2.3 Planning, Development & Engagement Services/Recreation **Page 13-24**
 - 2.4 Administration/Corporate Services Department **Page 25-26**
 - 2.5 Public Works Department **Page 27-33**
 - 2.6 By-Law Officer **Page 34-35**
 - 2.7 Fire Chief **Page 36**
 - 2.8 ICNLC Minutes **Page 37- 47**
3. **Correspondence**
 - 3.1 Sioux Lookout - Federal Electoral Boundaries Commission for Ontario **Page 48-50**
 - 3.2 The Corporation of the Township of Emo-Federal Electoral Boundary Changes **Page 51- 52**
 - 3.3 Township of Pickle Lake - Resolution - 2022 Federal Electoral Boundaries **Page 53**
 - 3.4 Township of La Vallee **Page 54 - 55**
 - 3.5 Ministry of Municipal Affairs and Housing - **Page 56**
 - 3.6 Town of Wasaga Beach - Strong Mayors, Building Homes Act **Page 57**
 - 3.7 Gravenhurst - Town of Gravenhurst Resolution - Strong Mayors **Page 58**
 - 3.8 Township of Adjala -Tosorontio - Support Resolution - re: Strong Mayors, Building Act **Page 59**
 - 3.9 Municipality of Thames Centre - Strong Mayors Building Homes **Page 60 - 61**
 - 3.10 Township of Lucan Biddulph - Strong Mayors Building Home Act **Page 62-63**
 - 3.11 Kingsville Ontario - Town of Kingsville Council Resolution # 336-08292022 in opposition to Bill 3, Strong Mayors, Building Homes Act, 2022 **Page 64-66**
 - 3.12 Tay Valley Township - Resolution - OMAFRA Ontario Wildlife Damage Compensation Program Administrative Fee **Page 67-68**
 - 3.13 Township of Alnwick - Support of Resolution - OMAFRA Ontario Wildlife Damage Compensation Program Administrative Fee **Page 69-70**
 - 3.14 Grey Highlands - Grey Highlands Municipal Resolution 2022-571 re: Increased Speeding Fines **Page 71**
 - 3.15 Municipality of Huron Shores - Streamlining Governing Legislation for Physicians in Ontario **Page 72-74**
 - 3.16 Elizabeth Newman - Email Correspondence **Page 74**
 - 3.17 Mr. D Martin - Appreciation Donation - Township Facilities **Page 75**
 - 3.18 Northern Waterworks - Ignace Drinking Water System - August 2022 **Page 76-83**
 - 3.19 Northern Waterworks - Ignace Water Pollution Control Plant **Page 84-90**
 - 3.20 Pinchin - Draft - Waste Management Plan and Transfer System Design **Page 91-123**
 - 3.21 Township of Ignace - Social Media Policy **Page 124 - 133**
 - 3.22 Northwest Training and Adjustment Board - November 09,2022 **Page 134-136**

Carried

6. **Consideration of Consent Items Requiring Discussion**
7. **Delegations/Deputations/Presentation**
8. **Questions from the Public**
9. **By-Laws**

10. Notices of Motions - Page 137

Presented by: Deputy Mayor Chantelle Tucker

Whereas Council is Responsible for the financial stewardship of the municipality; and whereas the timely collection and maintenance of municipal tax and utility accounts are important components of financial stewardship.

Now therefore the Council for the Corporation of the Township of Ignace resolves as follows:

1. That the treasurer be requested to provide a report on all properties that fall within the tax sale parameters but have yet to have the tax sale process started.
2. That the treasurer provides a report on all properties that are behind in utilities and furthermore provide a report on vacant/uninhabitable properties that currently do not have infrastructure fees applied.

11. **Adjournment to Closed Meeting Session**

Motion: 2022.10.17. _____

Moved By: _____ Seconded By: _____

That, Council convenes into the Closed Session of this Regular Meeting of Council this 17th day of October 2022, chaired by Mayor Penny Lucas, at ____ p.m. to discuss the following items:

Closed Session Matters:

Pursuant to Section 239(2) b of the Municipal Act:

(b) personal matter about an identifiable individual, including municipal or local board employees

- Utility Accounts
- Accounts Receivables

12. **Reconvene to Regular Meeting of Council**

Motion: 2022.10.17. _____

Moved By: _____ Seconded By: _____

THAT, Council reconvenes to the Regular Meeting of Council this 17th day of October 2022, chaired by Mayor Penny Lucas at ____ pm.

13. **Business Arising from Closed Meeting Session**

14. **Confirmatory By-Law**

Motion: 2022.10.17. _____

Moved By: _____ Seconded By: _____

THAT, By-Law # 60.2022, Being a By-Law to Confirm the Proceedings of the Council of the Corporation of the Township of Ignace Regular Meeting dated October 17th, 2022, be read a First, Second, and Third Time and Passed.

Carried

15. **Adjournment**

Motion: 2022.10.17. _____

Moved By: _____ Seconded By: _____

THAT, the Regular Meeting of Council this 17th day of October 2022, be adjourned at ____ p.m.

Carried



The Corporation of the Township of Ignace
Minutes of the Regular Meeting of Council
Tuesday, September 20, 2022
6:00 p.m.

MINUTES

- Council:** Penny Lucas, Mayor
Chantelle Tucker, Deputy Mayor
Debbie Hart, Councillor
Greg Waldock, Councillor
Shaun Defeo, Councillor
- Staff:** Lynda Colby, Clerk
Rhonda Smith
Jeff Lederer, Manager of Planning Development & Engagement Services
- Public:** 1
- Zoom:** 8

Acknowledgement of Indigenous Lands

1. Call to Order: Chaired by Mayor Penny Lucas

Mayor Lucas calls the Regular Meeting of Council to order this 18th day of July 2022 at 6:37 p.m.

2. Call for Amendments to the Agenda

- **Change date of the 20th day of September 2022**
- **Numbering under correspondence**
- **Addition of items:**
 - **3.18 – JML Engineering – Culvert Inspection Report**
 - **3.19 – JML Engineering – Design Brief Report**
- **Closed Session – request to have the Closed Session meeting removed from the agenda.**

Motion # 2022.09.20 .196

Moved By: Deputy Mayor Chantelle Tucker

Seconded by: Cllr. Shaun Defeo

THAT, Council for the Corporation of the Township of Ignace defer the Closed Session Meeting; that according to section 239 of the Municipal Act, the listing of the Closed Session items does not give Council meaningful description of items to be considered.

AND FUTHER THAT, the Closed session package also does not give Council any information for consideration prior to adjourning.

Recorded Vote:

| Voting Results: | | Recorded Vote: | | | |
|-----------------------------|----------|---------------------------|----------|----------|---------|
| | | Voting Committee Members: | Yes | No | Abstain |
| Carried | | | | | |
| Defeated | X | Shaun Defeo | | X | |
| Tabled | | Debbie Hart | | X | |
| Recorded Vote | | Penny Lucas | | X | |
| Pecuniary Interest Declared | | Chantelle Tucker | X | | |
| Withdrawn | | Greg Waldock | | X | |
| Deferred | | | | | |

Motion: 2022.09.20.197

Moved By: Deputy Mayor Chantelle Tucker

Seconded by: Cllr. Shaun Defeo

THAT, Council for the Corporation of the Township of Ignace postpones the posting for the Public Works Manager until after the appointment of new council.

Recorded Vote:

| Voting Results: | | Recorded Vote: | | | |
|-----------------------------|----------|---------------------------|----------|----------|---------|
| | | Voting Committee Members: | Yes | No | Abstain |
| Carried | | | | | |
| Defeated | X | Shaun Defeo | | X | |
| Tabled | | Debbie Hart | | X | |
| Recorded Vote | | Penny Lucas | | X | |
| Pecuniary Interest Declared | | Chantelle Tucker | X | | |
| Withdrawn | | Greg Waldock | | X | |
| Deferred | | | | | |

3. Approval of Agenda

Motion: 2022.09.20.194

Moved By: Cllr. Debbie Hart

Seconded By: Cllr. Greg Waldock

THAT, Council for the Corporation of the Township of Ignace does hereby approve the Agenda for the Regular Meeting of Council this 20th day of September, as amended.

Carried

4. Declarations of Pecuniary Interest

The Chair calls for any declaration of pecuniary interest, and the general nature thereof under the Municipal Conflict of Interest Act with respect to the agenda for this meeting.

None

5. Consent Agenda

Motion: 2022.09.20.195

Moved By: Cllr. Debbie Hart

Seconded By: Cllr. Greg Waldock

THAT, Council for the Corporation of the Township of Ignace does hereby approve the Consent Agenda for the Regular meeting of Council this 20th day of September 2022, as amended.

AND, all directions and/or any recommendations or motions included therein.

1. Previous Minutes

- 1.1 Emergency Meeting of Council dated July 11, 2022
- 1.2 Regular Meeting of Council dated July 18, 2022
- 1.3 Special Meeting of Council dated August 11, 2022
- 1.4 Emergency Meeting of Council dated September 1, 2022

2. Monthly Reports

- 2.1 Mayor's
- 2.2 Finance Department
- 2.3 Planning, Development & Engagement Services/Recreation
- 2.4 Administration/Corporate Services Department
- 2.5 Public Works Department
- 2.6 By-Law Officer
- 2.7 Fire Chief

3. Correspondence

- 3.1 Treasurer Report - Council Remuneration and Expenses 2021
- 3.2 Manager of Planning, Development and Engagement - Senior Housing Update
- 3.3 Free Dump Day for October 15, 2022,
- 3.4 HCWG (Healthy Committee Working Group) update from Motion 2022.08.11.171
- 3.5 KDSB Strategic Plan for 2022-2026
- 3.6 June Operations Reports - Ignace Water Pollution & Drinking Water System
- 3.7 July Operations Reports - Ignace Water Pollution & Drinking Water System
- 3.8 Silver Tops Thank You
- 3.9 Rhonda Smith & Dan Arbour's Thank You
- 3.10 TC Energy Correspondence
- 3.11 Twp of Sioux Narrows - Federal Electoral Boundaries in Northern Ontario
- 3.12 Twp of Ashfield-Colborne-Wawanosh - Ontario Wildlife Damage Compensation Program
- 3.13 City of Owen Sound - Changes to the Amber Alert System
- 3.14 Township of Puslinch - More Homes for Everyone Act
- 3.15 City of Orillia - Voluntary Russian Sanction Request

3.16 East Gwillimbury-West Lincoln - summary & Implications of Provincial Bill 109

Amendments:

- Council Meeting date – change from Monday, September 19th, 2022 to Tuesday, September 20, 2022.

Added

- 3.18 – JML Engineering – Structural Inspection Report
- 3.19 – JML Engineering – Design Brief Report

Pulled for Discussion

- 1.2 – Regular Meeting of Council dated July 18, 2022
- 1.3 – Special Meeting of Council dated August 11, 2022
- 2.5 – Public Works Department
- 3.2 – Manager of Planning, Development and Engagement – Senior Housing update
- 3.3 – Free Dump Day
- 3.4 – Healthy Community Working Group
- 3.11 – Township of Sioux Narrows - Federal Electoral Boundaries
- 3.18 – JML Engineering – Structural Inspection Report
- 3.19 – JML Engineering – Design Brief

3.17 Treasurer's Report - Continuity Schedule - Capital Projects Budget 2022

Carried

6. Consideration of Consent Items Requiring Discussion

1.2 – Regular Meeting of Council dated July 18, 2022 – page 10 pulled for discussion

- Page 10 of meeting minutes to include item 2.3 and 3.8 under the amendments in the agenda
- No representation from Treasury dept. – update from last council – Council expenditures – outstanding invoices billed to NWMO – has this been cleared up – follow up question

1.3 – Special Meeting of Council dated August 11, 2022

- Page 19 of minutes – noted an incorrect amount of the HWCG
- Clarification requested with regards to Motion 185/186/187 that was brought out of August 11, 2022 closed session meeting. Administration to identify the exception used for the items in the Closed session meeting?
- Pg. 22 – Utility Billing invoice – errors in motion, motion 2022.08.11.179 to be rescinded and corrected. (Mayor Penny Lucas will be declaring conflict of interest)

2.5 – Public Works Department

- Public Works Manager
 - Date of report noted September 10th and that Public Works Manager posting is dated September 7th and was not mentioned in the report.
 - Request to hire manager for department was requested months ago and felt that the request was dismissed. Feels that this position should be postponed until new council is elected as the individual will be reporting to new council.

- o Deputy Mayor Chantelle Tucker moved that the posting be deferred until new council is sworn in.

Motion: 2022.09.20.197

Moved by: Deputy Mayor Chantelle Tucker Seconded by: Cllr. Shaun Defeo

THAT, Council for the Corporation of the Township of Ignace postpone the posting for the Public Works Manager until after the appointment of the new Council.

Recorded Vote:

| Voting Results: | | Recorded Vote: | | | |
|-----------------------------|----------|----------------------------------|------------|-----------|----------------|
| | | Voting Committee Members: | Yes | No | Abstain |
| Carried | | | | | |
| Defeated | X | Shaun Defeo | | X | |
| Tabled | | Debbie Hart | | X | |
| Recorded Vote | | Penny Lucas | | X | |
| Pecuniary Interest Declared | | Chantelle Tucker | X | | |
| Withdrawn | | Greg Waldock | | X | |
| Deferred | | | | | |

3.2 – Manager of Planning, Development and Engagement – Senior Housing update

- Jeff Lederer provided Council an update with the status of the Senior Housing project

3.3 – Free Dump Day

- Free Dump Day to be held on Saturday, October 15,2022 from 10 to 5 pm
- Decision was made to change the date to Saturday, October 22,2022 from 10 am to 5 pm.

3.4 – Healthy Community Working Group

- Identified of mistake in previous minutes
- Correct amount to be paid to the Community Healthy Working Group is \$1,125.00

3.11 – Federal Electoral Boundaries

- The changes would not allow Ignace to have a voice
- Deadline for submission September 25,2022 to forward to noted parties in motion.

August 11,2022 Minutes:

Utility Bill Clarification - Mayor Penny Lucas (left Council Chambers)
Item 1.3 Special Meeting of Council – Page 22

- Rescind motion 2022.08.11.179 -previous motion represented the tax roll number rather than the utility number
- New motion that clearly identifies the correct utility roll number and that the interest charges on the amount of \$526.47 be waived from the account.

3.18 – JML Engineering – Structural Inspection Report

- OSIM inspection report provided to Council for review prior to meeting
- Concern of the two-week delay in the closing of the Pine Street to traffic when report was dated August 11, 2022
- Public Meeting night was the deciding factor for the road closure
- Recommendation from the OSIM inspection report
- Pedestrian sidewalk will remain open

3.19 – JML Engineering – Design Brief

- Council was provided the Design Build report form JML
- Preliminary report to seek and secure funding
- Other quote will be required to ensure cost repairs a
- Option C is the recommendation from JLM in the amount of 1.5 million
- Continue the conversation with JML with the Townships next step
- JML has previously assisted other municipalities to secure funding
- Road closure concerns discussed with JML and are currently looking to see the cost of a Bailey bridge to reopen Pine Street.
- Administration to continue to work on the various options and report back to Council with updates.

7. Delegations/Deputations/Presentation

Patrick Chouinard – AMO & Affordable Housing

- Presentation made to Council by Patrick with regards to affordable housing opportunities

8. Questions from the Public

Helena Clark

Q. Elections – When will the Township advertise the process for Elections or have an open meeting. will the residents be at is the process for Election and when will you have open meeting to explain the process?

A. Just received notification that Neuvote representative will be in Ignace offering open house session on Monday, September 26th, 2022 where there will be two information session (afternoon and evening), as well as a session on Sunday September 25th, 2022 for candidate and scrutineers for the 2022 Municipal Election process. Upon the completion of the open session and the finalizing of the online Municipal Election video the video will be posted on the Township website.

Q. Is there early voting?

A. The advance voting will start on Tuesday, Oct. 11, 2022 and run through to Monday, October 24th, 2022. Residents can expect to receive their Election code in the mail as early as next week with code to enable them to vote in the 2022 Municipal Elections.

Notification of open public meeting advertised today

Recommended that residents do go onto the Township website to verify that they are on the voter's list and if not, they will have the opportunity to register to ensure they have a vote in the Municipal Election.

Helena Clark

Q. Senior Housing Building – thought we had the money! A lot of people thought that the money was secured.

A. Manager of Planning Development and Engagement Services, Jeff Lederer indicated that the Township had 80 % of the money for the project and are continuing the process of securing funds for the building

No approval was given to contractor to proceed with the 8.1 million cost

Need to negotiate with contractor

Project not moving forward until funding in place

Hosted a public meeting and only 2 people showed up

Bill Gascon – thanked Jeff for the information, indicated that he did say thank you for the information and that he did not require any additional information he received the information he had requested.

Q. Why did you spend the money to break the ground and clean the area if it is going to be another 5 months out for a build and possibly into next year?

A. Township had the opportunity to clean the land at the time, and as a RFP process it indicated the Township is responsible to have property ready for the build.

Bill Gascon

Q. Which one is it an RFP Process or Design Build – which one is it?

A. Jeff explained the clearing of the land is in the RFP process.

9. By-Laws

By-Law 56.2022 - By-Law Authorizing the Numbering of Buildings and Lots Within the Township

10. Notices of Motions

Notice of Motion: put forth by Deputy Mayor Chantelle Tucker

Clerk read out Notice of Motion put forward by Deputy Mayor Chantelle Tucker

11. Adjournment to Closed Meeting Session

Motion: 2022.09.20.205

Moved By: Cllr. Greg Waldock

Seconded By: Cllr. Shaun Defeo

THAT, Council convenes into the Closed Session of this Regular Meeting of Council this 20th day of September 2022, chaired by Mayor Penny Lucas, at 8:41p.m. to discuss the following items:

Closed Session Matters

Pursuant to Section 239(2) (b), (c), (e), (f), (i) of the Municipal Act:

- b) personal matters about an identifiable individual, including municipal or local board employees
 - Fire Department

- c) a proposed or pending acquisition or disposition of land by the municipality or local board
 - Surplus properties

- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
 - Human Resources
 - Social Media

- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose:
 - Chief Building Official

- (i) a trade secret or scientific, technical, commercial, financial, or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.
 - NWMO/Township of Ignace Negotiations

Recorded Vote:

| Voting Results: | | Recorded Vote: | | | |
|-----------------------------|---|---------------------------|-----|----|---------|
| | | Voting Committee Members: | Yes | No | Abstain |
| Carried | | Shaun Defeo | | X | |
| Defeated | X | Debbie Hart | | X | |
| Tabled | | Penny Lucas | | X | |
| Recorded Vote | | Chantelle Tucker | X | | |
| Pecuniary Interest Declared | | Greg Waldock | | X | |
| Withdrawn | | | | | |
| Deferred | | | | | |

12. Reconvene to Regular Meeting of Council

Motion: 2022.09.20.206

Moved By: Cllr. Greg Waldock

Seconded By: Cllr. Debbie Hart

THAT, Council reconvenes to the Regular Meeting of Council this 20th day of September 2022, chaired by Mayor Penny Lucas at 9:42 p.m.

Carried

13. Business Arising from Closed Meeting Session - NONE

14. Confirmatory By-Law

Motion: 2022.09.20.207

Moved By: Cllr. Greg Waldock

Seconded By: Cllr. Shaun Defeo

THAT, By-Law #57.2022, Being a By-Law to Confirm the Proceedings of the Council of the Corporation of the Township of Ignace Regular Meeting dated September 20th, 2022, be read a First, Second, and Third Time and Passed.

Carried

15. Adjournment

Motion: 2022.09.20.208

Moved By: Cllr. Shaun Defeo

Seconded By: Cllr. Greg Waldock

THAT, the Regular Meeting of Council this 20th day of September 2022, be adjourned at 9:45 p.m.

Carried

Mayor Penny Lucas

Deputy Mayor Chantelle Tucker

Councillor Debbie Hart

Councillor Shaun Defeo

Councillor Greg Waldock

Lynda Colby, Clerk

Mayor's Report

TO: Council
FROM: Penny Lucas
DATE: October 17, 2022
RE: September



On September 6, 2022 as Vice-Chair of the Kenora District Services Board (KDSB), it was my honour and pleasure to attend the Memorandum of Understanding signing ceremony with nearly the full Board of Bimose Tribal Council. Of note, Chief Clayton Wetelainen of Wabigoon Lake, Chief Bill Petiquan of Wabauskang First Nation and Mayor Greg Wilson of Dryden were in attendance. The ceremony was very moving.

September 21st was the Mary Berglund Community Health Centre Hub AGM meeting at the Silver Tops Senior's Centre. I was very happy to see a full slate of board members at the table. We need to do everything we can to support and protect this valuable asset in the community.

On September 22nd, I was once again in Dryden at the new KDSB/EMS building for an announcement by Minister Greg Rickford for funding for the Paramedicine Program. David Hamilton brought attendees up to speed on current land ambulance services in the Kenora District; the wins and the challenges. The biggest win being funding to continue the Paramedicine Program and the biggest challenge being recruitment with a suggestion that KDSB needs to look at growing our own graduates.

Friday, September 23rd, we celebrated Franco Ontario Day with Ecole Immaculee-Conception students with a flag raising ceremony and singing at the Township office. Thank you to the dignitaries and members of the Francophone community that attended and enjoyed hot chocolate and refreshments. (see picture above)

On the 29th of September I attended the Board of Governance, District of Kenora Homes for the Aged meeting at Pinecrest in Kenora. Besides the regular board agenda, we received the Auditor's report on Pinecrest, Princess Court and Northwoods Lodge. We also took time to go through our Strategic Plan and Policies. I am looking forward to reviewing the final drafts at the end of October.

Throughout the past month, myself and administration have continued our meetings with the Nuclear Waste Management Organization (NWMO) as we discuss "Willingness" and negotiate the "Hosting" and/or the "Exit" agreement. We are thankful to the members of the Ignace Community Nuclear Liaison Committee (ICNLC) who continue to meet monthly and keep the community up to speed on latest developments with Canada's Adaptive Phased Management (APM) plan and the Deep Geological Repository (DGR) for used nuclear fuel.

Stay safe and vigilant everyone – COVID-19 is still out there.

Penny Lucas, Mayor
Township of Ignace

The Corporation of the Township of Ignace

Staff Report

To: Council

From: Christy McIntomney, Treasurer

Meeting Date: October 17th, 2022

Subject: Monthly Finance Department –September, 2022

RECOMMENDATIONS:

THAT Council receives the September 2022 Monthly Report for the Township Finance Department for information purposes.

DISCUSSION:

Introduction

Overview of the September 2022 monthly report for the Finance Department.

Highlights Staffing Changes

Tax/Payroll Clerk Sonnya Dufault has resigned from her position effective October 27th, 2022 the Finance Team congratulates Sonnya on her retirement and wishes her all the best. Laurie Walton, Temporary Accounts Clerk has accepted the position of Full Time Tax/Payroll Clerk effective September 26, 2022. The Temporary Full-Time position of Accounts Clerk has now been advertised internally for 5 days with a closing date of October 3rd 2022 as per the Collective Agreement. Should there be no successful internal applications the posting will then be posted externally.

Utilities

During the transition and until a new Accounts Clerk has been hired Laurie Walton will continue to do the billings of the utilities. Once the new Accounts Clerk is hired Laurie will do the cross training. As the accounts are now current the customers have been sent delinquent notices with a letter; if the accounts are not brought up to date the current balances will be transferred to the tax accounts.

Accounts Payable/Receivables

The Accounts Clerk is currently reviewing the delinquent accounts, reconciling with vendors and trying to collect the funds. Once all internal means have been exhausted the accounts will be sent to collections.

Municipal Taxes

With the completion of the Final Tax Billings the next step in the tax collection process is dealing with delinquent accounts. All accounts that are more than 2 years in arrears have been sent a letter advising of the balance of their account and asking that they either contact the Finance Department to set up a payment plan or pay the account in full. Once all means have been exhausted the tax sale process will begin in January 2023.

Payroll

The Payroll/Property Tax Clerk, Sonnya Dufault has started with the training of the new Payroll/Property Tax Clerk Laurie Walton on the payroll and tax processes.

Budget Process

The Treasurer is currently working on the schedules for the 2023 Budget.

Audit Process

The Auditors along with the Treasurer and Deputy Treasurer are working at reconciling the Bank Reconciliations for 2020, meetings are being held via zoom once the Bank Reconciliations have been completed along with the reconciliation of other accounts the Auditors will be finalizing the 2020-year end.

Conclusion

The Finance Department has been moving forward with improved efficiencies and reconciliations which are done on a monthly basis.

As the finance department continues to move forward it is still a very busy department with not only the day-to-day operations but also trying to reconcile previous years financials.



Christy McIntomney, *Dipl. M.M.*
Treasurer



Township of Ignace
34 Highway 17 West, P.O. Box 248 Ignace, ONTARIO P0T 1T0
Phone: 807-934-2202 Fax: 807-934-2864
Ignace.ca

Prepared By: Jeff Lederer, Manager of Planning, Development, and Engagement Services

Report To: Mayor and Council

Subject: September 2022 Department Review

Date: October 12, 2022

1. Planning and Development (Update by Jeff Lederer)

a) Administration

We have hired a new Economic Development Consultant, Vicki Blanchard, to oversee the tourism and economic portfolio for the corporation. Vicki has over 30 years of development experience and has worked for the Town of Sioux Lookout, City of Dryden, Municipality of Greenstone, as well as many private and Indigenous-based organizations. She will be lending support in preparing grant applications for the Senior Housing complex, infrastructure, and other development projects as well as securing investment opportunities and partnerships. Our team looks forward in working with her to see several initiatives come to fruition for the community.

The Engagement Team continues to meet bi-weekly to prioritize work needed to be in place over the fall and that support our Willingness path in understanding the community decision regarding the proposed DGR NWMO proposal.

b) Compliance Certificates

We reviewed/prepared 8 property compliance certificates as well as reviewed 4 bylaw and zoning inquiries. Building permits for residential and accessory proposals remain under reviewed with the CBO. The department continues to several inquiries regarding commercial development opportunities and have provided requested information accordingly.

c) Senior Centre Complex and Silver Tops Centre

The Senior Housing Committee met with Finn Way and Nelson Architects to discuss next steps with respect to planning and development (first stage). KDSB and the EDC will be meeting to discuss funding gaps and revenue options to assist with project shortfalls. The Sub-Committee on Housing continues to discuss corporate sponsorship and other private/public sources of funds to be used to enhance the work that will carried out by the contractors. The Mayor and others went to visit the Acorn Housing Complex in Atikokan to discuss operational and funding models and will be sharing that with the sub-committee at the next meeting.

d) Plaza Redevelopment

The sign grates and furnishings have arrived and will need to be painted (black) – they will be installed sometime in October weather permitting. The installation of artificial grass along the front of the Ignace Plaza and tree grates are complete. Due to delivery challenges, the furniture arrived late so they will be stored at Public Works and installed in Spring 2023.

e) Airplane and Pond Refurbishment

Funding request was approved for painting the airplane. This work will be contracting out as it requires special paint and spray equipment to complete the work. The Community Designer will be preparing tenders for this work.

f) Ignace Landfill Site

Upgraded area are being prioritized accordingly by Public Works Administration. The Clerk has been reviewing contractors to help build the new attendant station and storage shed for equipment.

g) NWMO

Staff continue to meet with respective legal teams to discuss the components and high-level topics to be considered for the draft hosting agreement and EXIT strategy. We have actively been engaged with NWMO staff and architects to discuss the preliminary programming and design concepts for Centre of Expertise that will be presented to public in early October for feedback. We have provided design parameters and guidelines to ensure that this building represents the Northwest and the Ignace community. NWMO staff will be providing a series of public presentations regarding the COE over the next couple of months.

h) Lakeshore Allowance Transfer

Keith Roseborough is overseeing the transfer of lakeshore allowances along Agimak Lake. J.D. Barnes has been retained to help assist with surveying for those who have expressed interests in acquiring these lot frontages.

2. Youth Engagement (Update by Karen Dufault, Youth Engagement Coordinator)

- Two highlights were the Ignace Area Youth Gathering and an author visit, Judii Merle. IAYG went over well with almost 80 youth from grades 7 to 12 in attendance including 3 out of town youth. Tony Hoffman was the key speaker and some youth reached out to him afterwards. Sarah Beckman came from Kenora to share a water teaching and have the youth create an “Every Child Matters” necklace in the spirit of reconciliation. Students especially liked interacting with the exhibitors to get information on higher education, possible careers and jobs, and mental health.
- The teens responded positively with statements such as, “I had fun, learned new things and spent time with my friends; super knowledgeable; inspiring and amazing.” Judii Merle was a fantastic presenter as she not only discussed parts of her new book “Wabanang”, but also the writer’s process and then she entertained all with her singing and drumming. I spent time

connecting with people and resources to develop my program of educating Ignace's youth in the best possible ways.

- I will be spending time in each of Ignace's schools to do STEAM related activities. Ignace School has given me a room to set up in and I look forward to assisting teachers and running STEAM activities for the students. I attended 2 days of the Dryden Nuclear Symposium where I continued to develop my understanding on this issue. I was invited to the French School open-house and had several STEAM activities for the children and the adults. It was an extremely busy month.

3. Recreation (Update by Trista Visseau, Recreation Programmer)

- IAYG- I took part in the planning, set up and implementation of the Ignace Area Youth Gathering. It was a busy, Educational Day and it was nice to see all of the children participate in the event!
- Recreation North Certificate- I have started my course on Recreation leadership. It Started September 12th and runs until May 18th, 2023, I must dedicate about 5 to 7 hours by-weekly to this course! I'm looking forward to learning more about the recreation field and how to improve on my administrative work.
- Disc Golf- It is being used often, even from people driving through town! Has an app. That lets disc golf users see the course and know where it is!
- The Ignace Public School has requested we leave it up until October so they can use it for physical education classes!
- I have been looking into funding and support from the disc golf league to purchase enough baskets to make a full course!
- Shuffleboard- We have 3 courts set up in the lower hall, Gerald Gannon has been a huge help in setting all this up and teaching me how to play/ take care of the courts!
- Thursdays from 7 to 8:30 is their league night. They range from 8 to 12 people every Thursday!
- Registration Night- September 13th- It was very well attended; it was nice to see all the different options available for the fall and winter! We had the Soccer Association, Ignace Minor Hockey, Ignace Figure Skating Club, adult and youth bowling, CJ's Dance, Shuffleboard, and Iggy's Club!
- On September 28 & 29th, I attended the Dryden Nuclear Forum with the Engagement. We represented Ignace and it was a great couple of days spent learning about willingness!

4. ICNLC Update (Update by Jade St. Amand, ICNLC Coordinator)

- This month was busy with two Community Studies Webinars, one of which was paired with a Meet the Expert Night, where the consultants involved in the studies were available to ask answer questions from the public. We also resumed our regularly scheduled meetings as we took a break in August.
- There were also a couple of special meetings that took place for the ICNLC in order to discuss budget matters and which events we will be seeing until the end of this year. In coordination with the Youth Engagement Coordinator, the ICNLC is organizing student lunches in the ICNLC Office. We attempted to get a Driving School for students up and running, however, this is something that is still in the works as it will take some time and organization to get going.

- October 17-21 is Nuclear Science Week, and the ICNLC will be hosting a Trivia Night at the Tavern on October 20th - we are still looking for teams to register!

5. Community Engagement

a) *Ignace and Area Baseline and Community Studies*

- Six Reports for most of the community studies have been final, reviewed and are in the process of being finalized. Executive summaries for the Social and Recreational Infrastructure and Health along with the Tourism and Community Culture studies have been prepared, along with presentations for the upcoming ICNLC meeting and Community Studies Webinar series scheduled to take place on September 15th and September 29th respectively.

b) *Willingness Implementation Project*

- The Willingness Implementation Working Group met with two potential consulting groups to discuss their submitted proposals, both of which were equally comprehensive. Revised proposals have since been submitted after final evaluation, a successful proponent will be selected, just in time for a Fall kick off date.

6. Urban Design (Update by Kim Richards, Community Designer)

- Site planning for upcoming developments has been a priority and meeting with developers to talk about options for their properties.
- I presented to the Ignace Recreation Committee to provide feedback on various project concepts for the township. I will be working with our Economic Development Consultant to look for funding/investment opportunities.
- Design concepts for the 10 km signs are being finalized and will hopefully be installed before snowfall.
- The custom ordered tree grates have arrived and will be painted black and installed promptly over the newly graded and turfed tree grate holes. Work continues to find contractors in our region to provide quotes for the new pavilion project at Agimak Beach.
- Furnishings and ornamentation for the Plaza and Seniors/Urban Art Trail have been ordered or finalized. We will be installing these items in Spring 2022.
- Site planning for the new dog park has been ongoing since the location, size, and design of the park has been altered (south of the existing soccer fields now). Quotes for the clearing service have been sent for Phase 1 of the Explore Our Pawsibilities Dog Park.

2022

**Projects
REPORT**



**PREPARED BY
KIM RICHARDS
KEITH ROSEBOROUGH**

2020



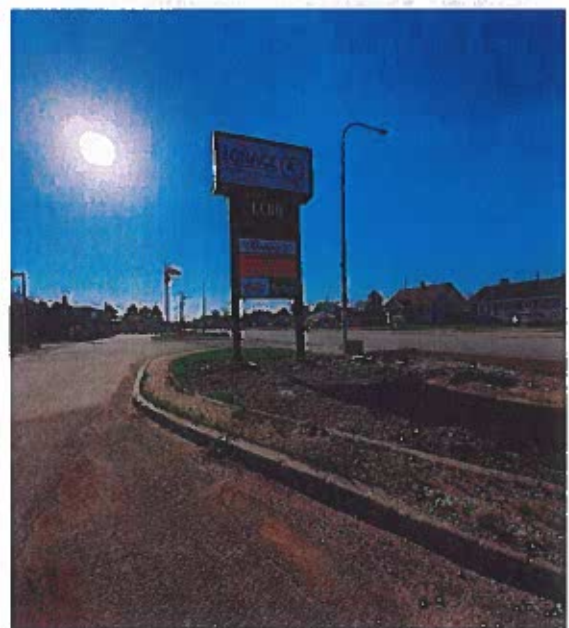
The Plaza Redevelopment Project was created through community comments and concerns as outlined in the Township of Ignace Final Official Plan and Township of Ignace Community Improvement Plan. In 2020 it was determined that the Plaza would be a high priority focus of redevelopment for the Township. The features to be upgraded would "Develop a more cohesive, vibrant and accessible streetscape in the core business areas of the Township (e.g. Main Street)," as indicated in the CIP as one of the six major opportunities relevant to community improvement in Ignace.



2021

in the summer of 2021 Thunder Contracting was hired by the Township to repave the Plaza parking lot and paint clear parking lines.

The Concrete barriers along the highway corridor were repaired and emptied of rocks. The ground within the barriers was cleaned of debris, filled with gravel, and leveled.



2022



Professional grade Astro turf was sourced from a local company within the Ignace area. As this product was previously used, we were able to recycle and repurpose the turf at a reduced cost.

This was specialized work and the turf is an investment for many years of low-maintenance beautification. The turf is highly resistant to road salts and chemicals, and maintenance will be limited to removing debris from turf as needed. The turf is highly permeable, allowing water to flow through easily. The nature of the turf will also minimize the issue of weeds and will in turn reduce cost to landscaping.

The pre-existing tree grates that used to be in the plaza have been missing for several years and have overgrown. Some of the tree grate openings were in need of fill and were becoming a safety hazard.

George Maurice, a long time Ignace resident who has moved away, was contracted to create new tree grates to fit the existing openings.

Most of the grates have been received, and priming epoxy and paint have been obtained to seal the steel in a matte black for many years of aesthetics and durability.

Installation of the grates will occur once they have been sealed.



2022

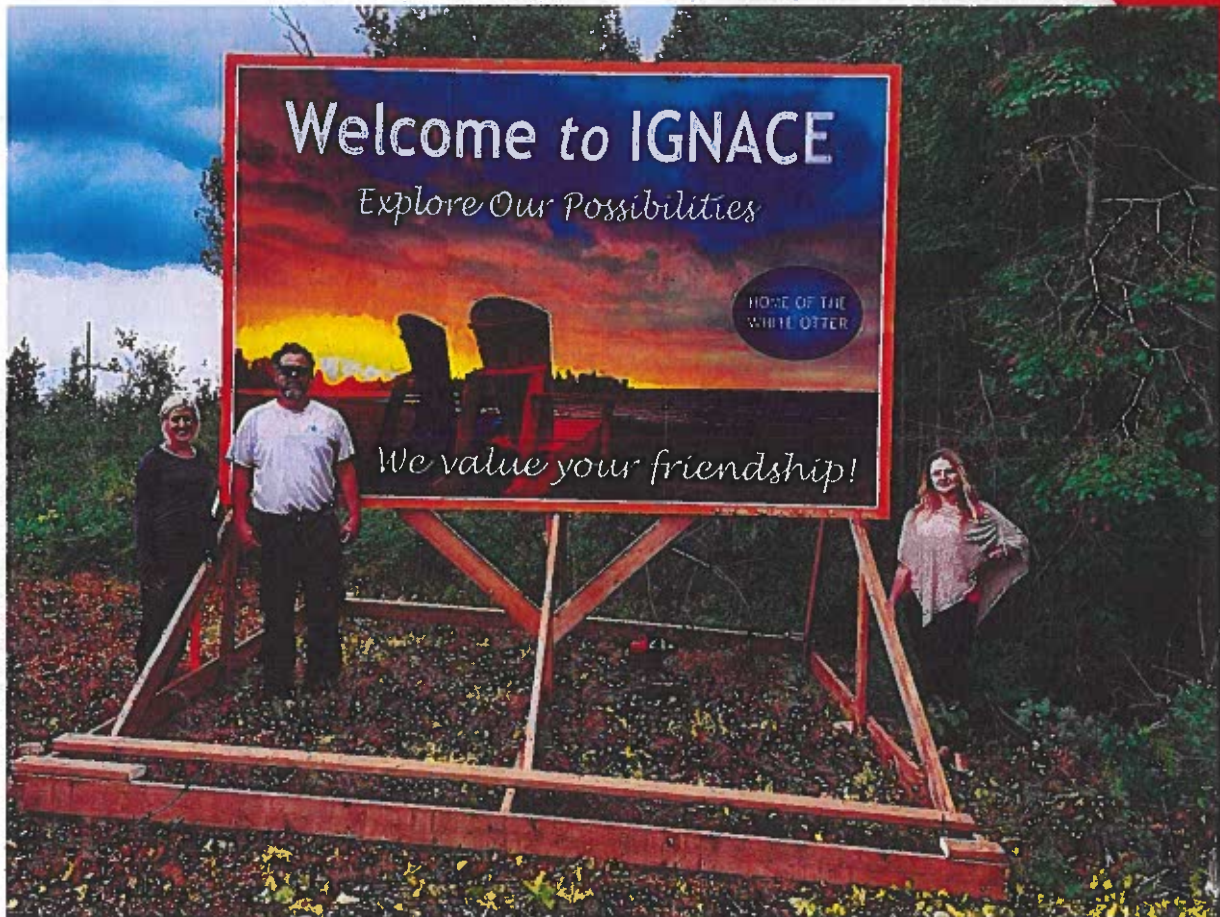


These unique chess tables have been purchased for various locations around town, including one to be placed near the plane on the grass beside the boardwalk. More benches will be installed later.



There was at one time a bike rack outside of the LCBO. There are 5 bike racks like the one shown purchased to be placed at various locations around town, including one to be installed at the same location outside of the LCBO.

Welcome to Ignace Signage



It was requested by the EDAC on August 26 2021 to design and create signage welcoming travelers into the community. Text was developed by the EDAC and the visual design was rendered by Kim Richards. Keith Roseborough contracted Boreal Signs to construct and installed 8' x 12' at both the East and West sides of Ignace as well as coordinating with Ministry of Transportation to locate suitable locations for installations which coincide with ministry policy and regulations on the highway corridor.

Community Designer Report Summer 2022

The summer has been busy both in terms of projects as well as engagement for the Planning and Engagement Team. We have all assisted with White Otter Days events, planning and executing the second annual Ignace Area Youth Gathering, and we have begun planning our next nuclear symposium.

I have coordinated with Keith and Jade to design and produce Ignace branded swag that has been selling well at the Township Office. More designs are being created and I have been looking into options for ordering premade iron on designs that could be applied to various bulk ordered clothing items. This option looks like it will be a big cost savings for production, and increase profits.

I designed a Coming Soon sign to advertise the future location of the senior housing complex.

As bike lanes have been painted in the community, with more to come connecting Pine Street and Davey Lake Road in the future, the Urban Art Trail has started the summer of 2022 off with a bang.

June 18 launched the Ignace Skatepark Art Project when 12 Ignace youth came out to help beautify the skatepark. On July 16th several community members came out to help paint the Community Mural, which will soon be displayed on the exterior of the Recreation Centre. A frame and mounting apparatus are being worked on currently.

Designs for the Explore Our Pawsibilities Dog Park had to be redone after it was determined that the site would have to change. With the new site being to the south of the existing soccer fields (instead of utilizing one of the existing soccer fields), we have been in the process of acquiring services to clear the land so that development can begin. Fencing will be installed in the spring of 2023, with other amenities to be phased in accordingly.

On Monday, September 26th I presented my concepts and renderings of potential developments to the Recreation Committee and received feedback on key areas of improvement to designs. Topics included upgrades to Agimak Beach, Lily Pad Lake, Explore Our Pawsibilities Dog Park, Upgrades to the Upper Curling Hall, and concepts for a splash park. Feedback gathered will be assessed and reflected in refined designs and renderings to come as we plan with the community in mind.





Ignace Skate Park

Art Project Completed



12 Ignace youth joined Township of Ignace staff to spray paint a geometric design chosen during a youth visioning session on August 24, 2021. A Subway lunch was provided and everyone had a wonderful afternoon beautifying the skate park! Touch ups will be completed soon for a few small areas.

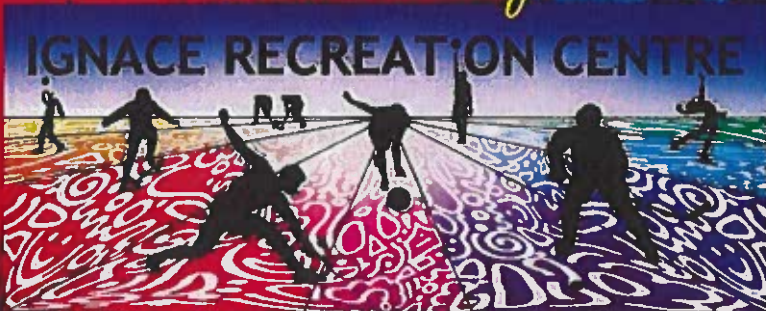
June 18 2022

Kicking off Ignace's

URBAN ART & SENIOR WALKING TRAIL

2022

Ignace Community Mural



Community mural design

Come be part of painting the new Ignace Community Mural!



FREE Drop-in Event!
Age 10 and up

The design will be drawn on primed plywood and cut into pieces prior to the event. Participants will receive a piece to paint to match the corresponding section of the design. The pieces will be reassembled to reveal our Community Mural! The mural will be installed on the front exterior wall of the Ignace Recreation Centre!

Saturday, July 16th 10:30 - 2:00

Arena parking lot *Upper Curling Hall if raining*

All you need to bring:

- Painting clothes (we will be using exterior latex paint)
- A picnic blanket and/or chair
- Sunscreen recommended

Brought to you by the Township of Ignace



Community BBQ at noon!

For more info please contact Kimi at designer@ignace.ca





A Township of Ignace
Engagement Initiative

Envisioning a Perfect Ignace

Youth Engagement Sessions

Karen Dufault, Youth Programmer, and Kim Richards, Community Designer organized this initiative to give Ignace youth a chance to talk about Ignace, planning, and what they felt were important features in their vision of a perfect community.

More sessions are being planned

June
3

The Grade 1 & 2 class was asked to talk about what things a good community would have.

Students were given 3D building templates which they decorated to create a variety of different houses and service buildings.

Students made roads out of sentence strips and named their roads. Then they talked about where their building was in relation to the other buildings.

June
9

The Grade 7 & 8 class was asked to brainstorm what should be included in a clear map as well as what a good community needs to have for services.

Ignace's Final Zoning By-Law maps were shown and discussed about what different zones mean and why they are important.

Students were given a map of the Ignace area approximately 12' x 12' that included only water bodies, the highway, and the railroad.

Students were asked to create buildings from a variety of materials and re-plan Ignace as they saw fit while collaborating with their peers on best planning practices for their community



Ignace
Homes
Buildings
Stores
Roads
Highway
Trails
Lakes
Ambulance
Parks
Police
Hospice
Fire Dept

Police
Railroads
Industry
Bridges
Pierces
School
Swamps
Water
Waste
Waste classification
Cross land
Restaurants
Community yard

Want Do You
WANT to See In
Ignace
Day Care
Dental Office
Pilot
Entertainment
Hospital
Skate Park
Swim Pool
Helmert
Mall shopping

more schools
Day Care
Dental Office
Can Developer
Nursing Home
People houses
Leisure
Restaurants
Library
Police
Ad Daycare
Police
Police
Police

What is where?
Why there?
Why care?

Scales of map
Clear legend
Labels
Zones colors &
Gaps, roads, buildings
clear understanding
of WHERE everything is
Boundary lines
Scale
Title

Things youth want to see in Ignace

- Movie theatre
- Public swimming pool
- Community Centre
- Youth Centre
- Amusement park
- Dog Park
- Optometrist
- Dentist
- Car Dealership
- More variety of retail
- More Restaurants
- Better Internet
- More parks
- Food farms
- Splash pad
- Mall
- Day care
- Hospital



Prepared By: Lynda Colby, Clerk
Report To: Mayor and Council

Subject: Corporate Service Department Report

Date: October 07, 2022

Corporate Service:

The Corporate team is committed to delivering critical support and continue to actively work diligently daily with the reviewing and updating of Township by-laws, preparation of Council packages and minutes, scheduling and attending various committee meetings, completion of marriage and lottery licenses while ensuring integrity and efficiency of the Township information.

The Township of Ignace continues to review the Township By-Laws to ensure all records are updated and current.

Township By-laws can be viewed on the Township website:

➤ <https://ignace.civicweb.net/filepro/documents/>

Asset Management:

After being off for several weeks Rhonda Smith has returned to work and picked up where she left off. Rhonda has been diligently entering the data required to complete the PSD Project. As well Rhonda has prepared a power point presentation for the upcoming 'New Council Orientation'. With the start of the upcoming 'Voting Period' Rhonda has reached out to Krystal Nsar at FCM to ask for an extension on the completion date of the PSD project. Natalie Johnson also from FCM has granted an extension that changes the completion date from October 1st, 2022 to February 1st, 2023. This means that funding has not been jeopardized and a new contract will be drafted and forwarded to Lynda Colby, Clerk, for signing.

2022 Municipal Elections:

With Election Day (October 24, 2022) fast approaching, the Township of Ignace election team continues to work with Matthew Heuman from Neuvote and his team to ensure that the 2022 Online Municipal Election is a smooth transition for all electors in Ignace.

The month of September we continuously met to work through the election process to ensure that the information required was completed.

The Township of Ignace and Neuvote hosted three training sessions in the month of September. The first session was held on Sunday, September 26, 2022 for the Candidates and their scrutineers who were invited to attend an in-person information session with regards to the 2022 Municipal

Online Election process. This event was well attended where the candidates and scrutineers had the opportunity to learn about the online election process, as well ask any questions they may have with this process.

On Monday, September 27,2022 there were two additional open public information sessions with the first session at 1 pm and another session at 6 pm held at the Ignace Silver Tops Centre where residents of Ignace had the opportunity to attend the meeting to learn about the 2022 Online Municipal Election process, as well as participate in a mock election to have a better understanding of online voting.

Petrina Taylor, Communication Specialist has created a 2022 Municipal Election section on the Township Website (www.ignace.ca) we encourage all electors to verify if they are on the voter's list, as well as a registration portal for anyone not on the voters list. Electors may also contact the Township office should they require any assistance.

The 2022 Municipal Election training video has also been added to the Township of Ignace website for the residence who wish to review the online voting process. Should anyone have any questions or require assistance they are invited to contact the Township office and speak to either Rhonda Smith, Shelley McKay, Christy McIntomney or Lynda Colby.

We look forward to a smooth and successful process for the 2022 Municipal elections.

Committees:

Ontario Police Service Association Board Committee (OPSAB) 2022 scheduled meeting are as follows:

- November 15,2022

Anyone who may have questions with regards to the meeting please contact Roxanne Cox at the Township office.

Ignace Municipal Aerodrome Advisory Committee (IMAAC)

The next IMACC will be scheduled in the near future. Anyone who may have questions with regards to the meeting please contact Roxanne Cox at the Township office.

Ignace Cemetery Committee (ICC):

The next ICC meeting is to be scheduled in the near future. Anyone who may have questions with regards to the meeting please contact Lynda Colby at the Township office.



Township of Ignace

34 Highway 17 West
P.O. Box 248
Ignace, Ontario P0T 1T0
Phone: 807-934-2202 Fax: 807-934-2864

Prepared By: Lynda Colby, Clerk
Report To: Mayor and Council
Subject: Public Work Update
Date: October 06, 2022

Public Works Update

With the winter months upon us the Public Works has been getting ready for the winter months which include the review and preparation of township equipment.

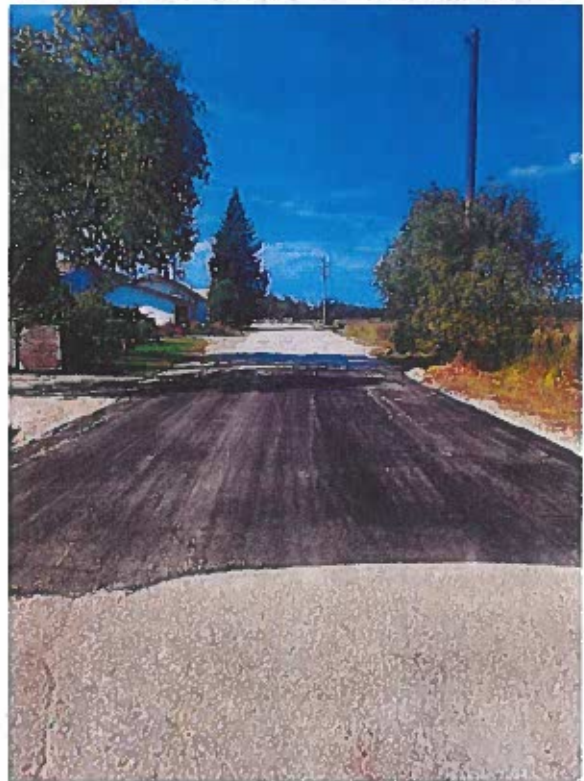
Public Works has been busy with the water turn off request as seasonal residents to head back home for the winter.

The fall major sewer flushing exercise was completed in the month of September and MLV (Main Line Valves) were identified and marked to identify easily should a need arise. This exercise continues into the month of October.

In the month of September, Thunder Contracting was in Ignace completing the various paving repairs at various locations throughout the Township to ensure no further damage to the road infrastructure.



FRONT STREET (FIRE DEPARTMENT)



FRONT STREET (LEGION)



LAKESHORE DRIVE



WILLOW PLACE

PINE STREET:

Council approved the proposal from JML Engineering to proceed with the completion of the Option Analysis report. Upon receipt of the report, it was identified that the estimated construction cost for the repair is approximately 1.45 million dollars plus HST including engineering and contingency.

The existing Pine Street Culvert requires replacement. The crossing was recently closed to vehicular traffic due to significant structural deficiencies. An off-site vehicular detour was implemented and will be utilized for the duration of construction.

Pending receipt of funding approvals, tendering documents will be sent out for the replacement of the Pine Street culverts. The construction contract could be awarded in the spring of 2023 with in-water construction commencing in June, 2023 and with substantial completions of construction and street re-opening in September, 2023. These are all tentative dates.

There is Township of Ignace infrastructure located below the culverts being replaced and this would need to be assessed and if required, the sewer line at this location may need to be replaced as part of the project.

The Township of Ignace is in the process of pursuing government funding to assist with the replacement of the failing infrastructure, and will continue to monitor the site until the Pine Street culvert is replaced and road can be reopened to ensure everyone's safety.

Cemetery:

As the winter season approaches Public Works is preparing to shut down the water services to the cemetery. During this process it had been identified that the main shut off valve at the cemetery would require repairs due to a failed Infrastructure (shut off valve). As there is limited information on the infrastructure in the cemetery it was necessary to have a hydro vac company excavate the site to shut water service down at the cemetery, establish the size, location and direction of the existing waterline to ensure that the repair can be completed in the Spring of 2023.

Waste Management - Landfill

The Township continues to work with Pinchin in the final stages of designing a transfer station depot at the Township landfill site.

On September 27, 2022 the Public Works team welcome the newest addition to the fleet being a 2012 CAT 815FII Landfill Compactor from Marcel Equipment. The team completed a training session with team members from Marcel Equipment for the pre-trip inspection and operation of the landfill compactor, followed by an onsite review of the landfill compactor where each member of the team had the opportunity to operate the equipment.

The purchase of this equipment will improve the compaction at the landfill site and will double the life expectancy of the landfill asset.

Through proper placement, blending and compaction techniques. Waste placement aids such as surveys and electronic system like Caterpillar's Computer-Aided Earthmoving System (CAES) are valuable tools that can help extend the life of the landfill. Operators must consistently run over the waste in a set pattern and apply cover material to reach proper lift requirement and remain in compliance with the MOE.







Residential and Commercial Waste Collection continues to be Monday's and Thursdays for residential and commercial pick up.

The Township landfill is open to residents on Monday's /Wednesday's and Saturdays from 1 to 5 pm.

Residents are reminded that **propane tanks** are not accepted at the landfill. Fridges, freezers and air-conditioning units are required to have all freon removed from the unit and must be tagged prior to be accepted at the landfill site.

Residential curbside waste collection services now Monday and Thursdays (with the exception of stat holidays, which will be the next business day), residents are reminded that tagged garbage bags are to be placed along the edge of the street, no later than 6:30 am on curb side collection days to ensure waste collection pick up.

STAFFING UPDATES:

The Township of Ignace would like to welcome Marden Reid to the Public Works Department as a Temporary Full-Time Equipment Operator/Labourer.

The internal posting for the Temporary Full-Time Working Foreman position has been awarded to Allan Randell.

The Township of Ignace is pleased to announce the hiring of Rhonda Smith as the Public Works Manager. Rhonda has been employed with the Township as the Documentation and Asset Management Specialist, and will be transitioning into her role.

FREE DUMP DAY:

The Township of Ignace will be hosting another free dump day on Saturday, October 22, 2022 from 10 am to 5 pm.



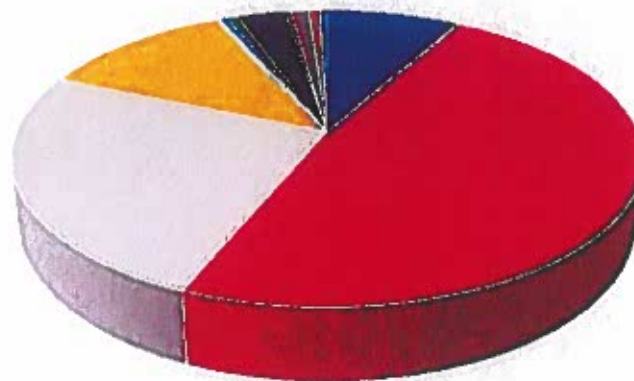
The Corporation of the Township of Ignace
 34 Hwy 17, West, P.O. Box 248,
 Ignace, Ontario, P0T 1T0
 Phone : 807-934.2202 Fax : 807-934-2864
 ignace.ca

Prepared By: Dan Arbour, MLEO / PSO / ACO
Report To: Mayor and Council
Subject: Monthly Activity Report
Date: 11 October, 2022

Background

This report has been generated to provide the Township of Ignace, Mayor and Council a detailed account of the types of calls and duties that I have been addressing since last Council Meeting.

Calls/ Activity



- Animal 22
- Admin 131
- Patrol 68
- Building Code 33
- Camping 1
- Parking 2
- Property Standards 8
- Noise 1
- PV21 Maintenance 3
- Heavy Truck Parking 2
- Electoral Signs 1
-

34

Recommendation

That the Council of the Corporation of the Township of Ignace receives this report, pertaining to the activity of the MLEO/PSO/ACO.

And Further That Council does hereby acknowledge that there was a total of Seventy (70) complaints/ calls or inquiries made by the residents of Ignace, during the period of 07 September 2022 to 11 October 2022; with the majority of calls/ actions addressing "Building Code, Animals and Property Standards". This number does not include the anonymous complaints that have been received and/or acted on.

Conclusion

That the Council of the Corporation of the Township of Ignace does hereby consider and acknowledge the contents of this report.

Sincerely,



Dan Arbour
Municipal Law Enforcement Officer
Property Standards Officer
Animal Control Officer

Saved as: 11 October 2022_ Report to Council



Ignace Fire Department

September 2022 Fire Report to Council

Emergency Response Calls:

Highway – 3

Town – 4

September 8th – TT unit Fire on Highway 17 West (Mutual Aid was called – Wabigoon assisted)

September 13th – Extrication on SVA on Highway 17 East

September 26th – Alarm Activated – False Alarm (FD called off)

September 27th – Gas Leak

September 29th – Gas Meter

September 29th – TT unit Fire on Highway 17 (Mutual Aid was called – Wabigoon assisted)

September 30th – Dump Fire

Training Sessions:

September 28th – Start -up Training Meeting Dinner. 12 Fire Department Members Attended

New Recruit Cody Colby was welcomed. Award was given to Fire Clerk Barbara Woolner.

Activities/Events:

September 8th to 10th – 2022 Fire Con. Acting Chief Sean DeTracey chose Leadership and Firefighter Sherry Graver chose Firefighter 1 and will receive a Certificate.

September 19th – Officers Meeting. Training schedule was discussed and set up training dates.

September 21st – New Recruit Cody Colby Indoctrination.

September 29th – Ignace Silver Tops invited the Fire Department Members to Lunch.





AGENDA

The Corporation of the Township of Ignace
Ignace Community Nuclear Liaison Committee
Wednesday, October 12th, 2022
At 6:00pm CDT

Via Zoom & In-Person at the Multipurpose Room



- 1) Call to Order
- 2) Land Acknowledgement
- 3) Adopt Agenda – **MOTION #2022-1012-1**
- 4) Declaration of Conflict of Interest
- 5) Approval of Previous Meeting Minutes
 - a) September 14th, 2022 – **MOTION #2022-1012-2**
 - b) September 21st, 2022 – **MOTION #2022-1012-3**
 - c) September 26th, 2022 – **MOTION #2022-1012-4**
- 6) Business arising from Minutes
- 7) Old business
- 8) New business
 - a) Advertisements on behalf of the ICNLC
- 9) **Presentation: Community Studies Virtual Open House – Charlene Easton**
- 10) **Presentation: Centre of Expertise Presentation – Mac Potter**
- 11) Township Update – Jeff Lederer
- 12) Willingness Update – Jeff Lederer
- 13) ICNLC Update – Jade Melander
- 14) Regional Partner Updates – Tyler Peacock
- 15) NWMO Updates
- 16) Correspondence and Information
- 17) Report or Input of Committee Members
- 18) Adjournment – **MOTION #2022-1012-5**



The Corporation of the Township of Ignace
 Ignace Community Nuclear Liaison Committee
 Special Meeting
 Monday, September 26th, 2022
 At 6:00pm CDT
 Via Zoom & Multipurpose Room



ICNLC Members:

| | | |
|--------------------------|---------------|-----------------|
| Brad Greaves (Chair) | Penny Lucas | Regrets: |
| Cindy Stark (Vice Chair) | Roger Dufault | Ed Murray |
| Debbie Hart | | Tyler Peacock |
| Paul Dufault | | Donna Chief |
| Lee Kennard | | Penny Lucas |
| Diana Baril | | |

Township Staff:

| | | |
|---------------|--------------|--|
| Jade St.Amand | Jeff Lederer | |
|---------------|--------------|--|

- 1. Call to Order – Chair Brad Greaves called the Special Meeting of the Ignace Community Nuclear Liaison Committee to order at 6:03 pm, Monday, September 26th, 2022.**
- Jeff Lederer presented the Consultant that has been chosen by the Willingness Working Group that will be responsible for determining the Willingness of the Community of Ignace to potentially host the Deep Geological Repository.
 During the first set of submissions, there were three responses, and the Working Group requested resubmission by two of the Consultants for clarification of process and budget. The Working Group decided on Superior Strategies but did have a few questions regarding the budget. We are awaiting a response from the Consulting firm.
- The meeting ended at 6:56 PM, Monday, September 26th, 2022.



The Corporation of the Township of Ignace
Ignace Community Nuclear Liaison Committee
Wednesday, September 14th, 2022
At 6:00pm CDT
Via Zoom & In-Person at the Learn More Centre



Moved by: Debbie Hart

Seconded by: Cindy Stark

That, the minutes of the Ignace Community Nuclear Liaison Committee dated July 13th, 2022 be approved as amended.

Amendments: Change Paul Dufault to “regret” as he was not in attendance.

Carried

6. Business arising from Minutes

None.

7. Old business

None.

8. Presentation – Used Fuel Repackaging by Grant Minor & Shanu Shaikh

Grant Minor, with assistance from Shanu Shaikh presented a design and process for the used fuel repackaging plant. The plant is a building that is divided into sections at the DGR site where the used fuel is removed from the Used Fuel Packages and repackaged for placement into the DGR. This plant and the process is done by robotics, where people do not have to touch or come near the equipment to avoid any exposure. The plant is divided into zones that are characterized by the amount of radiation exposure. Some of the process for repackaging takes place inside a hot cell, which is built to withstand radiation, so that humans can stand on the other side of the hot cell and use manipulators (robotics) to observe and manipulate the radioactive material.

9. Willingness Update – Jade Melander

The Willingness Working Group is in the process of reviewing two proposals that have just been received after being resubmitted. The Working Group is going to be meeting to discuss a successful candidate.

10. Community Studies Summaries – Charlene Easton

The Health Services study was conducted by Intergroup. It gives an overview of planning assumptions over the three phases (preconstruction, construction, operations) based on population growth. The study looks at the health services currently available, and how that could grow with the Project.

The Recreation Study looks at both programming and infrastructure, again based on population growth and how those might change with the Project.

Population growth is a planning assumption for Social Services as well. Baseline confirms that there are a lot of gaps in social services with mental health and drug addiction services.



The Corporation of the Township of Ignace
Ignace Community Nuclear Liaison Committee
Wednesday, September 14th, 2022
At 6:00pm CDT
Via Zoom & In-Person at the Learn More Centre



11. ICNLC Engagement Update – Jade Melander

Community Studies Webinars are September 15th and 29th. There is also a Meet the Expert on the 29th following the Tourism presentation. Kim Richards attended the Dryden Fall Fair on behalf of the ICNLC and sat at a booth. The ICNLC sponsored the Reconciliation necklaces and a teaching done by Sarah Beckman – it was a hit with the students at the IAYG. Nuclear Science Week is October 17-21. We will be hosting a Trivia Night and the Youth Engagement Coordinator will be doing STEAM activities at the school. Other events around the world for Nuclear Science week will be streamed in the MPR. We are also looking at doing a family movie night with Hocus Pocus 2.

12. New Business

None.

13. Regional Partner Updates – Tyler Peacock & Colleen Brosseau

A tagged fish was caught and the winner was awarded \$3000. There are still \$27,000 worth of fish swimming around.

Colleen updated the committee on the Dryden Nuclear Forum which is taking place September 28th and 29th. There are going to be a variety of groups presenting on the DGR and the NWMO and will include a Q&A session. It will be available in person as well as virtually.

14. Township Updates – Debbie Hart

Since there was no meeting in August, there is no official update at this time, but the Council meeting that was supposed to take place on Monday, September 19th is now being deferred to the 20th to observe the Queen's funeral. There is a Meet the Candidates night on September 27th.

15. NWMO Updates

Engagement Update - provided in the Meeting Package which has been our focus for June to September.

Communication Update - There is a postcard mailout that includes a QR Code for where to find more information. Rachelle brought to the Committee's attention an advertisement that was in an ad bulletin by the Sunset Country Spirit Alliance. This advertisement contains misinformation, as well as some fear tactics. If anyone has questions regarding any public information, they are encouraged to come in to the centre and ask questions.

Environmental Update – Summer campaign is wrapping up. Studies that have been completed include water, hydrology, and biodiversity. Soil quality study is starting.

Relations Update – There has been a lot of engagement over the summer and most of the communities in the region were visited. September 1st there was a peaceful walk that started at the plaza. Although there were a few purposes for the walk, the main focus this year was on nuclear waste and the DGR. Joe Howe was here to offer to the protesters answers to any questions they may have. There is also an Open House taking place on October 3rd during the day at the Learn More Centre and in



The Corporation of the Township of Ignace
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the evening at the Silver Tops on the Centre if Expertise. The NWMO is inviting community members to put forth their comments, questions and concerns regarding the COE.

16. Correspondence & Information

Podcast: Willing to Listen, South Bruce” with Sheila Whytock
Interview with Grand Council Chief Red Niganobe

17. Report or Input of Committee Members

It was brought up that the ICNLC should look into a way to advertise and spread information about the project in order to deter the spread of misinformation.

18. Adjournment

Verbal Motion: #2022-0914-3

Moved by: Cindy Stark

Seconded by: Debbie Hart

That, the meeting of the Ignace Community Nuclear Liaison Committee dated September 14th, 2022 be adjourned at 7:56 PM.

Carried

NWMO (Ignace) Engagement Activities Report

For the period: September 15, 2022 to October 12, 2022
Prepared For: Ignace Community Nuclear Liaison Committee
Meeting of October 12, 2022
By: Chantelle Gascon, Community Liaison Manager

Project Updates and Engagement (Municipal)

| | |
|-----------------------|---|
| September 16, 2022 | Mobile Learn More Centre, Confederation College |
| September 24, 2022 | Mobile Learn More Centre Upsala 100 Years Homecoming Event |
| September 22, 2022 | Smile Cookie Campaign (in kind support) |
| September 23, 2022 | Smile Cookie Ignace Office Drop In Event |
| September 28-29, 2022 | City of Dryden Nuclear Symposium |
| October 1, 2022 | Harvest Hay Day Event, Dryden Fall Fest |
| October 3, 2022 | Centre of Expertise Visioning Presentations |
| October 11-14, 2022 | CSDCAB Learn More Tour |

Upcoming Events

| | |
|--------------------|--------------------------------------|
| October 3-28, 2022 | NWMO Treat or Eat Event |
| October 25, 2022 | Safety Case Presentation, Dymment |
| October 31, 2022 | Get to Know the NWMO Greet and Treat |

Learn More Tours Upcoming Dates

November 23-25, 2022



The Corporation of the Township of Ignace
Ignace Community Nuclear Liaison Committee
Wednesday, July 13th, 2022
At 6:00pm CDT
Via Zoom & In-Person at the Multipurpose Room



ICNLC Members:

| | | |
|-------------------------|---------------|---------------------------------|
| Brad Greaves, Chair | Ed Murray | Regrets: Paul Dufault |
| Cindy Stark, Vice-Chair | Tyler Peacock | |
| Debbie Hart | Lee Kennard | |
| | Donna Chief | |
| Roger Dufault | Wyatt Mantle | |
| Penny Lucas | Diana Baril | |

NWMO Staff:

| | | |
|--------------------|--------------|-----------------|
| Rachelle Davenport | Lisa Ferrara | Charlene Easton |
|--------------------|--------------|-----------------|

Township Staff:

| | | |
|---------------|----------------|-------------------|
| Jade St.Amand | Leisel Edwards | Keith Roseborough |
| Jeff Lederer | Karen Dufault | |

1. **Call to Order** – Chair Brad Greaves called the meeting of the Ignace Community Nuclear Liaison Committee to order at 6:03pm, Wednesday, July 13th, 2022

2. **Land Acknowledgment**

“Before we continue this meeting, I would like to acknowledge the importance of the lands, which we each call home, and the First Nation and Metis Peoples of the land we are on today. We do this to reaffirm our commitment and responsibility in improving relationships between nations and our own understanding of the local Indigenous Peoples and their cultures. Please join me in a moment of reflection as we acknowledge the harms and mistakes of the past and consider how we are and can, each in our own way, move forward in a spirit of Reconciliation and collaboration.

3.

Verbal Motion: # 2022-0713-1

Moved by: Penny Lucas

Seconded by: Roger Dufault

That, the Agenda of the Ignace Community Nuclear Liaison Committee dated July 13th, 2022 be approved as amended.

Amendments: none



The Corporation of the Township of Ignace
Ignace Community Nuclear Liaison Committee
Wednesday, July 13th, 2022
At 6:00pm CDT
Via Zoom & In-Person at the Multipurpose Room



Carried

4. Declaration of Conflict of Interest

There was no declaration of conflict of interest for this Ignace Community Nuclear Liaison Committee Meeting on the 13th day of July, 2022.

5.

Verbal Motion: #2022-0713-2

Moved by: Debbie Hart

Seconded by: Donna Chief

That, the minutes of the Ignace Community Nuclear Liaison Committee dated June 8th, 2022 be approved as amended.

Amendments: none

Carried

6. Business arising from Minutes

None.

7. Old business

None.

8. Presentation: Research on Canadian Nuclear Waste Management Plan in Ignace - by: Maxime Polleri

Maxime Polleri, an assistant professor at the University of Quebec, talked about the independent study he is doing on the issue of nuclear waste in Canada. He wants information and opinions from the community about what it means to be an informed and willing host. The interview will take up to an hour long and anybody who is willing to participate is able to. Interviews can take place in person, through zoom or over the phone. The research will not be published for a couple of years.

9. Presentation: Confidence in Safety and Deep Geological Repository Design

The primary objective of this presentation is to show confidence and proof in the safety of the deep geological repository design. It was launched in 2010 and since then, studies such as, airborne geophysical surveys, have progressed to determine what conditions would be needed for the repository. Over the past 5 years, the deep borehole drilling and testing has further narrowed the potential sites for the repository down to two candidates. The overview of the underground and surface



The Corporation of the Township of Ignace
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facilities for the generic crystalline geosphere was overviewed as well as the general arrangement of the surface facilities' design. Water management techniques are going to be put in place to ensure all water that is used is restored to a safe and usable state. Their plan is to recycle as much water as possible and any water that does fall off their site will be treated properly to meet all requirements.

10. Willingness Update – Leisel Edwards

A comprehensive plan is being developed to execute the recommendations from the Township of Ignace. The closing date for the Request for Proposal was closed June 13th, however, only two submissions were submitted, so the RFP was re-submitted and the closing date is July 25th.

11. Community Studies

Topic 3: Urban Growth - Infrastructure & Housing Overview

Topic 4: Local & Regional Economic Development Overview - Jeff Lederer & Allan Webster

There has been very little housing development in the last 20 years and if the Nuclear Waste Management Plan continues here, an urban growth plan needs to be implemented so that the needs of the community can be met. With the expected growth of upwards of 7,000 people, more housing and community amenities will be substantial otherwise Ignace will not be able to survive the population growth. The water treatment and sewage treatment plants will need to be upgraded to accommodate the higher population. The economic development study is still in progress. The project's main focus is on what are the goods and services that will be needed for the project and mapping out what will be available at a local and regional level. A workforce study has taken place to determine the economic benefits through employment as well as the direct and indirect needs of local businesses. They would like to optimize opportunities for local businesses and upcoming local businesses.

12. ICNLC Engagement Update – Jade St.Amand

Lots of planning over the last week has been done to plan the upcoming events for the ICNLC. Over 80 willingness signs have been taken over the week and a half since they arrived. Wyatt Mantle and Reina Naumann proposed an idea for a Youth Learning group that would consist of only high school students. This group would allow the students a safe place to talk, express opinions and learn more about the upcoming Nuclear Waste Management Project.

13. New Business:

None.



The Corporation of the Township of Ignace
Ignace Community Nuclear Liaison Committee
Wednesday, July 13th, 2022
At 6:00pm CDT
Via Zoom & In-Person at the Multipurpose Room



14. Regional Partner Updates: Tyler Peacock

On June 27th, at the Dryden Council Meeting, an MOU was signed by the city and NWMO to further define the term significant neighboring community. The Dryden Nuclear Education and Engagement Committee will hold its next meeting on July 20th.

15. Township Updates

There was an Engagement meeting for the NWMO staff and meetings will continue quarterly to ensure everyone is updated. The Senior Center Building is scheduled to start construction in January 2023 and is planned to be completed by December 2023.

16. NWMO Updates

NWMO had a very successful open house with upwards of 120 people showing up throughout the day. Many upcoming events are scheduled to take place, including a Bats: The Real Stars of the Night, where kids can go and learn about bats and build bat homes.

17. Correspondence and Information:

None.

18. Report or Input of Committee Members:

None.

19. Adjournment

Verbal Motion: #2022-0713-3

Moved by: Diana Baril

Seconded by: Wyatt Mantle

That, the meeting of the Ignace Community Nuclear Liaison Committee dated July 13th, 2022 be adjourned at 8:08 PM.

Carried



SIoux LOOKOUT Hub of the North

Corporate Services Department/Office of the Municipal Clerk

The Corporation of the
Municipality of Sioux Lookout
25 Fifth Avenue, P.O. Box 158
Sioux Lookout, Ontario • P8T 1A4
Telephone: (807) 737-2700
Facsimile: (807) 737-3436
www.siouxlookout.ca

COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

Meeting Date: September 21, 2022
Resolution No.: CL-172-2022
Moved by: J. Cassidy
Seconded: J. Timpson

Potential Redistribution of Federal Ridings Advocacy

WHEREAS the Federal Electoral Boundaries Commission for Ontario (“Commission”) released its proposed redistribution of federal riding boundaries in August 2022;

WHEREAS Northern Ontario would lose a seat in the House of Commons under the proposed redistribution;

WHEREAS the proposed distribution would combine most of the population of the existing Kenora and Thunder Bay – Rainy River ridings into Kenora – Thunder Bay – Rainy River and would create the new riding of Kiiwetinoong – Mushkegowuk, a large and sparsely populated far north riding spanning from the Manitoba to Quebec borders;

WHEREAS the current proposal has been criticized as impractical and unfair for northern communities by both current and former MPs from across Northern Ontario, from all three major political parties;

WHEREAS the proposed redistribution fails to recognize the economic, historic, and cultural distinctions across Northwestern Ontario and the separation of interests between the City of Thunder Bay and the other, smaller communities in the region;

WHEREAS the Northern Policy Institute has published research that confirmed that the Kenora and Rainy River districts are in a distinct economic region from Thunder Bay, and these districts generally fall into separate Indigenous treaty territories; and

WHEREAS the Commission has called for written submissions from citizens and stakeholders on its proposed redistribution by September 25, 2022;

THEREFORE IT IS RESOLVED THAT:

1. Council conveys the following comments as submissions to the Commission:
 - a. Council is gravely concerned by the loss of representation for Northern Ontario in the proposed redistribution and is of the view that 10 seats ought to be reserved for the north to account for its geographic, economic. Social diversity, and as part of a broader commitment to reconciliation;
 - b. Council is of the view that by combining most of the exiting Kenora and Thunder Bay – Rainy River ridings, the Commission will further erode effective representation for the smaller centres and rural and outlying communities, particularly when such vast rural areas are placed in a riding with a large urban population like the City of Thunder Bay;
 - c. Council is concerned that the proposed map separates communities of similar interest, need, and economy from one another – in particular by placing the communities in the Red Lake area in a separate riding from those in the Kenora, Dryden, and Fort Frances areas and by unnecessarily separating Treaty #3 First Nations from one another across electoral boundaries;
 - d. Council is concerned that the reduction of Sioux Lookout representation at the federal level will curtail our ability to effectively advocate for the unique needs of our community and for the many Northern communities for who we serve as a critical service Hub;
 - e. Council agrees with the public comments made by current and former MPs for Northwestern Ontario ridings, who have generally expressed concern about the proposed ridings being unmanageable and impractical;
 - f. Council is concerned that the proposed riding map for the Northwest fails to account for the vast geography of the region and the economic, historic, political, and demographic differences across the region;
 - g. Council is of the view that the current proposal creates boundaries for the purpose of adhering to the population formula without fully accounting for the unique geographic, industrial, and cultural realities of northern communities and their different community interests;
 - h. Council is of the opinion that effective representation for the Northwest requires that travel times, Indigenous territorial boundaries, community history, provincial boundaries, and economic regions be reflected in federal electoral boundaries;
 - i. If the current 10 seats for Northern Ontario is not maintained, Council suggest that consideration be given by the Commission as to whether the City of Thunder Bay ought to be contained within a single riding in order to give more effective representation to rural and smaller communities in the region; and
 - j. Council is of the view that the Commission should recommend that “exceptional circumstances” apply to more than one riding in the Northwest to justify deviating from the per-riding population target if it is necessary to achieve an appropriate electoral map that reflects the needs and concerns described in the previous paragraphs;
2. Council directs the municipal administration to send a copy of this resolution to the commission with a covering letter, by email (ON@redcoupage-federal-redistribution.ca) before September 25, 2022
3. Council directs the administration to publish a copy of this resolution on the municipality’s social media; and
4. Council directs that copy of this resolution be sent to
 - a. The Northwestern Ontario Municipal Association;
 - b. All municipalities in the Kenora and Rainy River Districts; and
 - c. The current MPs for Northwestern Ontario (eric.melillo@parl.gc.ca, patty.hajdu@parl.gc.ca and marcus.powlowski@parl.gc.ca).

Carried

Certified a Good and True Copy

A handwritten signature in blue ink, appearing to read "Brian P. MacKinnon", written over a horizontal line.

Brian P. MacKinnon
Municipal Clerk
Municipality of Sioux Lookout
September 22, 2022



The Corporation of the Township of Emo

P.O. Box 520, Emo, Ontario, P0W 1E0

Website: www.emo.ca
E-mail: township@emo.ca

Phone: 807-482-2378
Fax: 807-482-2741

Date: September 13, 2022

Resolution No.: 8 Pg 1 of 2

Moved By: H. Bouck

Seconded By: L. Dunn

BE IT RESOLVED that Council approves to support the Township of Sioux Narrows – Nestor Falls Resolution regarding Federal Electoral Boundary changes:

Whereas the Constitution of Canada requires that federal electoral districts be reviewed every ten years; and,

Whereas the 2022 Federal Electoral Boundaries Commission for the Province of Ontario was established as an independent commission to reconfigure the boundaries of Ontario's electoral districts; and,

Whereas the Commission has proposed a new electoral map for consideration at public hearings commencing in September 2022; and,

Whereas the proposal of the Commission would reduce the number of federal electoral districts in Northern Ontario from ten to nine; and,

Whereas the proposal would see the two largest ridings in the far north, Kenora and Timmins-James Bay, amended and combined into one massive riding called Kiiwetinoong-Mushkegowuk, spanning from the Manitoba border to Quebec, and Kenora's current riding boundary readjusted dramatically and combined with Thunder Bay-Rainy River, with further significant changes to the Thunder Bay-Superior North and Algoma-Manitoulin-Kapuskasing boundaries; and,

Whereas the legislation would in fact support, according to the population quota to be applied by the Commission, a reduction of two, but the commission has recommended one; and,

Whereas the Commission itself concluded any "further reduction in the number of districts in the north would imperil the principle of effective representation in this part of the province, considering its widely dispersed population and communities of interest"; and,

Whereas the Kenora district was deemed an "extraordinary circumstance" in 2012 during the last boundary review, and because of which it was not revised at that time; and,



The Corporation of the Township of Emo

P.O. Box 520, Emo, Ontario, P0W 1E0

Website: www.emo.ca
E-mail: township@emo.ca

Phone: 807-482-2378
Fax: 807-482-2741

Date: September 13, 2022

Resolution No.: 8 Pg 2 of 2

Moved By: _____

Seconded By: _____

Whereas the boundary proposal, if approved, would reduce the overall number of Northern Federal representatives in the House of Commons, further diluting the voice of Northern Ontario residents on federal matters, and in the Commission's own words, would "imperil the principle of effective representation"; and,

Whereas the voice of the North in the House of Commons is already imperiled and underrepresented by so few seats;

Now Therefore be it Resolved that the Township of Sioux Narrows - Nestor Falls strongly opposes the proposed reduction of Northern ridings and representatives.

Further that copies of this resolution be forwarded to Eric Melillo, MP Kenora Riding, the Federal Electoral Boundaries Commission for Ontario, the Kenora District Municipal Association, the Rainy-River District Municipal Association and the Northwestern Ontario Municipal Association.

| Pecuniary Interest | Recorded Vote | Council Member | Yea | Nay | Declaration Under the Municipal Conflict of Interest Act Councillors who have declared an interest, abstained from discussion and did not vote on this question. |
|--------------------|---------------|--------------------|-----|-----|---|
| | | Harold McQuaker | | | |
| | | Harrold Boven | | | |
| | | Lincoln Dunn | | | |
| | | Lori Ann Shortreed | | | |
| | | Warren Toles | | | |



Mayor

Carried:

Defeated:

THE TOWNSHIP OF PICKLE LAKE

RESOLUTION

DATE: September 13th, 2022

NO: 22-105

MOVED BY: Monck / Blakney / Millar / Walbourne

SECONDED BY: Monck / Blakney / Millar / Walbourne

WHEREAS the Constitution of Canada requires that federal electoral districts be reviewed every ten years; and,

WHEREAS the 2022 Federal Electoral Boundaries Commission for the Province of Ontario was established as an independent commission to reconfigure the boundaries of Ontario's electoral districts; and,

WHEREAS the Commission has proposed a new electoral map for consideration at public hearings commencing in September 2022; and,


WHEREAS the proposal of the Commission would reduce the number of federal electoral districts in Northern Ontario from ten to nine; and, the proposal would see the two largest ridings in the far north, Kenora and Timmins-James Bay, amended and combined into one massive riding called Kiiwetinoong-Mushkegowuk, spanning from the Manitoba border to Quebec, and Kenora's current riding boundary readjusted dramatically and combined with Thunder Bay-Rainy River, with further significant changes to the Thunder Bay-Superior North and Algoma-Manitoulin-Kapuskasing boundaries; and, the legislation would support, according to the population quota to be applied by the Commission, a reduction of two, but the commission has recommended one; and,

WHEREAS the Commission itself concluded any "further reduction in the number of districts in the north would imperil the principle of effective representation in this part of the province, considering its widely dispersed population and communities of interest"; and, the boundary proposal, if approved, would reduce the overall number of Northern Federal representatives in the House of Commons, further diluting the voice of Northern Ontario residents on federal matters, and in the Commission's own words, would "imperil the principle of effective representation"; and,

WHEREAS the voice of the North in the House of Commons is already underrepresented by so few seats;

NOW THEREFORE BE IT RESOLVED THAT that the Corporation of the Township of Pickle Lake strongly opposes the proposed reduction of Northern ridings and representatives.

AND FURTHER that copies of this resolution be forwarded to Eric Melillo, MP Kenora Riding, the Federal Electoral Boundaries Commission for Ontario, the Kenora District Municipal Association, the Rainy-River District Municipal Association and the Northwestern Ontario Municipal Association.

| VOTES | YEAS | NAYS | ABSTAIN | DECLARATION OF INTEREST |
|-----------|-------------------------------------|------|---------|--|
| MONCK | <input checked="" type="checkbox"/> | | | |
| BLAKNEY | <input checked="" type="checkbox"/> | | | |
| MILLAR | <input checked="" type="checkbox"/> | | | |
| | | | | DISPOSITION OF RESOLUTION (CHECK ONE): |
| | | | | CARRIED: <input checked="" type="checkbox"/> DEFEATED: <input type="checkbox"/> TABLED: <input type="checkbox"/> |
| WALBOURNE | | | |  CHAIR |

Township of La Vallee

RESOLUTION NO. 174

MOVED by: *A. Bellamy*
SECONDED by: *Christine Hughes*

Dated: September 14, 2022

WHEREAS the Federal Electoral Boundaries Commission for Ontario ("Commission") released its proposed redistribution of federal riding boundaries in August 2022; and

WHEREAS Northern Ontario would lose a seat in the House of Commons under the proposed redistribution; and

WHEREAS the previous redistribution caused the Rainy River District to be joined into a riding with the City of Thunder Bay, with which Fort Frances area municipalities have often found their economic interests at odds; and

WHEREAS the new proposed distribution intends to further combine the main municipal population centres of the current Kenora and Thunder Bay-Rainy River ridings, further eroding effective representation for the rural and outlying communities of the Rainy River and Kenora districts; and

WHEREAS the current proposal has been criticized as impractical and unfair for northern communities by both current and former MPs from across Northern Ontario, from all 3 major political parties;

WHEREAS the proposed redistribution fails to recognize the economic, historic, and cultural distinctions across the region and the rural-urban population divide between Thunder Bay and smaller centres in the Northwest; and

WHEREAS the Northern Policy Institute has conducted research which confirmed that the Kenora and Rainy River districts are in a distinct economic region from Thunder Bay; and

WHEREAS the Commission has called for written submissions from citizens and stakeholders on its proposed redistribution by September 25, 2022;

THEREFORE BE IT RESOLVED that Council for the Township of La Vallee conveys the following comments as submissions to the Commission:

1. Council is concerned by the loss of northern representation in the proposed redistribution and is of the view that 10 seats ought to be reserved for the north to account for its geographic, economic, and social diversity;
2. Council is concerned that the new proposed federal riding of Kenora-Thunder Bay-Rainy River fails to account for the vast geography of the region and the economic, historic, political, and demographic differences between the Kenora-Rainy River districts and the City of Thunder Bay;
3. Council is of the view that the current proposal creates boundaries for the purpose of adhering to a population formula without fully accounting for the unique geographic, economic, and cultural realities of northern communities and their different community interests;

4. Council is of the opinion that effective representation for the Northwest requires that travel times, indigenous territorial boundaries, community history, provincial boundaries, and economic regions be reflected in federal electoral boundaries;
5. If the current 10 seats for Northern Ontario is not maintained, Council suggests that consideration be given by the Commission as to whether the City of Thunder Bay ought to be contained within a single riding in order to give more effective representation to rural and smaller communities in the region;

FURTHER that copies of this resolution be forwarded to Eric Melillo, MP Kenora Riding, the Federal Electoral Boundaries Commission for Ontario, the Kenora District Municipal Association, the Rainy River District Municipal Association and the Northwestern Ontario Municipal Association.

| | Yea | Nay |
|-------------|-----|-----|
| K. McKinnon | ✓ | |
| G. Aveyard | | |
| J. Belluz | ✓ | |
| E. Hughes | ✓ | |
| D. Rea | ✓ | |

Carried: K. R. McKinnon Reeve

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



234-2022-3540

August 10, 2022

Dear Head of Council:

As Ontarians face the rising cost of living and a shortage of homes, our government was re-elected with a strong mandate to help more Ontarians find a home that meets their needs.

Our government also made an election promise to build 1.5 million new homes for the people of Ontario over the next 10 years to address the housing supply crisis.

I am pleased to inform you that our government introduced the proposed Strong Mayors, Building Homes Act on August 10, 2022, that, if passed, would make changes to the *Municipal Act, 2001*, *City of Toronto Act, 2006*, and the *Municipal Conflict of Interest Act*. These amendments would empower mayors in the City of Toronto and City of Ottawa to deliver on shared provincial-municipal priorities and get more homes built faster.

If passed, the proposed changes impacting the City of Toronto and City of Ottawa are intended to take effect on November 15, 2022, which is the start of the new municipal council term. Other growing municipalities could follow at a later date.

If you have any comments or feedback regarding these proposed changes, you may submit them to the Ministry of Municipal Affairs and Housing at: StrongMayors@ontario.ca.

Sincerely,

A handwritten signature in blue ink that reads "Steve Clark".

Steve Clark
Minister



August 19, 2022

The Honourable Steve Clark
Minister of Municipal Affairs and Housing
777 Bay Street
17th Floor
Toronto ON
M7A 2J3

Dear Minister Clark:

Re: Strong Mayors, Building Homes Act

Please be advised that the Council of the Town of Wasaga Beach, during their August 18, 2022 Council meeting adopted the following resolution:

"That Council receive the letter dated August 10, 2022 from the Ministry of Municipal Affairs and Housing pertaining to Strong Mayors, Building Homes Act, for information;

And further that a letter be sent to the Minister of Municipal Affairs and Housing outlining these proposed powers are not appropriate and to outline other ways for the province to institute housing and other matters, and that the motion be circulated to all Ontario municipalities."

The Town of Wasaga Beach Council does not support the Strong Mayors, Building Housing Act as the proposed changes will not demonstratively speed up the construction of housing and will erode the democratic process at the local level where members of Council have to work together to achieve priorities. What is needed to speed up construction of housing is greater authority for local municipalities to approve development without final clearances from outside agencies after they have been given reasonable time to provide such clearances.

Your favourable consideration of this matter is appreciated.

Should you have any questions, please contact me at mayor@wasagabeach.com or (705) 429-3844 Ext. 2222.

Yours sincerely,

Nina Bifulchi
Mayor

c. Members of Council
All Ontario Municipalities



Sent via Email

September 23, 2022

RE: TOWN OF GRAVENHURST RESOLUTION – STRONG MAYORS

At the Town of Gravenhurst Committee of the Whole meeting held on September 20, 2022, the following resolution was passed:

BE IT RESOLVED THAT the Correspondence from the Town of Wasaga Beach regarding Strong Mayors be received for information.

AND THAT a letter be sent to the Minister of Municipal Affairs and Housing outlining these proposed powers are not appropriate and to outline other ways for the province to institute housing and others matters.

AND FINALLY THAT this motion be circulated to all Ontario municipalities.

Sincerely,

J. G.

Jacob Galvao
Administrative Clerk II – Legislative Services
Town of Gravenhurst

September 23, 2022

Sent Via Email: minister.mah@ontario.ca

The Honorable Steve Clark
Minister of Municipal Affairs and Housing
777 Bay Street
17th Floor
Toronto ON
M7A 2J3

Dear Minister Clark:

RE: Support Resolution re: Strong Mayors, Building Homes Act, Town of Wasaga Beach

Council at its Regular Meeting held on September 14, 2022, passed the following resolution.

RES-403-2022

Resolved That Council support the Town of Wasaga Beach resolution regarding Strong Mayors, Building Homes Act;

And further that a letter be sent to the Minister of Municipal Affairs and Housing outlining these proposed powers are not appropriate and to outline other ways for the province to institute housing and other matters, and that the motion be circulated to all Ontario municipalities.

I trust you will find this satisfactory.

Best Regards,

Fiona Smith

Fiona Smith
Deputy Clerk

Enc.

Cc: All Ontario Municipalities



Corporation of the Municipality of Thames Centre

4305 Hamilton Road, Dorchester, Ontario N0L 1G3 – Phone 519-268-7334 – Fax 519-268-3928 – www.thamescentre.on.ca – inquiries@thamescentre.on.ca

October 5th, 2022

Township of Lucan Biddulph
270 Main Street
PO Box 190
Lucan, ON N0M 2J0

BY EMAIL

RE: STRONG MAYORS BUILDING HOMES ACT

Please be advised that at the Regular Council Meeting held on October 3rd, 2022, the Council of the Municipality of Thames Centre passed the following motion, supporting the resolutions from the Councils of the Township of Lucan Biddulph, Town of Kingsville and Town of Wasaga Beach regarding the *Strong Mayors, Building Homes Act*:

Resolution: 253-2022

Moved by: K. Elliott

Seconded by: C. Patterson

THAT Council of the Municipality of Thames Centre support the following resolutions regarding opposition to Bill 3, Strong Mayors, Building Homes Act, 2022:

- Township of Lucan Biddulph, dated September 14, 2022
- Town of Kingsville, dated September 1, 2022
- Towns of Wasaga Beach, dated August 19, 2022

AND THAT a copy of this resolution be forwarded to Steve Clark, Minister of Municipal Affairs and Housing of Ontario, Rob Flack, MPP for Elgin-Middlesex-London, the Association of Municipalities of Ontario (AMO) and all Ontario municipalities.

Carried.

Municipality of Thames Centre

October 5, 2022

Page 2

Should you have any questions regarding the above, please advise.

Sincerely,



Sara Henshaw
Deputy Clerk

cc: The Honourable Steve Clark, Minister of Municipal Affairs and Housing
Rob Flack, MPP - Elgin–Middlesex–London
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



Township of Lucan Biddulph

270 Main Street
P.O. Box 190, Lucan, Ontario N0M 2J0
Phone (519) 227-4491; Fax (519) 227-4998; E-mail (info@lucanbiddulph.on.ca)

September 14, 2022

Town of Wasaga Beach
30 Lewis Street
Wasaga Beach, ON
L9Z 1A1
eamc@wasagabeach.com

AND TO:

Town of Kingsville
2021 Division Road North
Kingsville, ON
N9Y 2Y9
jsettington@kingsville.ca

RE: STRONG MAYORS BUILDING HOMES ACT

Please be advised that at the Regular Council Meeting on September 6, 2022, the Township of Lucan Biddulph Council passed the following motion, supporting the resolutions from the Council of the Town of Wasaga Beach and Town of Kingsville regarding *Strong Mayors, Building Homes Act*.

Resolution No. 2022 - 203

Moved by D. Regan

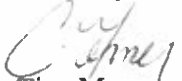
Seconded by D. Manders

That Council of the Township of Lucan Biddulph supports the following resolutions regarding opposition to Bill 3, Strong Mayors, Building Homes Act, 2022:

- *Town of Kingsville dated September 1, 2022*
- *Town of Wasaga Beach dated August 19, 2022*

Should you have any questions regarding the above motion, please do not hesitate to contact our office.

Sincerely,


Tina Merner
Deputy Clerk

cc: The Honourable Steve Clark, Minister of Municipal Affairs and Housing (Steve.Clark@pc.ola.org)
Monte McNaughton, MPP – Lambton, Kent, Middlesex (Monte.McNaughtonco@pc.ola.org)
Association of Municipalities of Ontario (AMO) (amo@amo.on.ca)
All Ontario Municipalities



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

COPY VIA EMAIL (Premier@ontario.ca)

September 1, 2022

The Hon. Doug Ford, Premier of Ontario
Legislative Building
1 Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford:

**RE: Town of Kingsville Council Resolution #336-08292022 in opposition to
Bill 3, Strong Mayors, Building Homes Act, 2022**

At its Special Meeting held August 29, 2022 Council of The Corporation of the Town of Kingsville passed a Resolution against Bill 3 as follows:

Resolution #336-08292022

Moved by Councillor Kimberly DeYong
Seconded by Councillor Laura Lucier

"WHEREAS the Government of Ontario, through the Minister of Municipal Affairs and Housing, has introduced Bill 3 which is described as "An Act to amend various statutes with respect to special powers and duties of heads of council";

AND WHEREAS this Bill, if enacted, will initially apply to the City of Toronto and City of Ottawa, but will later be expanded to include other municipalities according to a statement made by the Premier at the 2022 AMO annual conference;

AND WHEREAS this Bill, if enacted, will give Mayors additional authority and powers, and correspondingly take away authority and powers from Councils and professional staff, and will include giving the Mayor the authority to propose and adopt the Municipal budget and to veto some decisions of Council;

AND WHEREAS this Bill, if enacted, will give authority over professional staff to the Mayor, including that of the Chief Administrative Officer;

AND WHEREAS these changes will result in a reduction of independence for professional staff including the CAO, who currently provide objective information to the Council and public and will now take direction from the Mayor alone when the Mayor so directs;

AND WHEREAS these are surprising and unnecessary changes to the historical balance of power between a Mayor and Council, and which historically gave the final say in all matters to the will of the majority of the elected Council.

THEREFORE, this Council of the Town of Kingsville, passes this resolution to petition the Government of Ontario that:

1. These changes to the *Municipal Act, 2001*, are unnecessary and will negatively affect the Town of Kingsville;
2. That if the Ontario Government deems these changes necessary in large single-tier municipalities such as Toronto and Ottawa, that such changes should not be implemented in smaller municipalities;
3. That the Ontario Government should enact legislation clarifying the role of Mayor, Council and Chief Administrative Officer, similar to those recommended by the Ontario Municipal Administrator's Association and those recommended by Justice Marrocco in the Collingwood judicial inquiry of 2020; and
4. That if the stated goal of this legislation is to construct more housing in Ontario that this can be accomplished through other means including amendment of the *Planning Act* and funding of more affordable housing.

Council further directs the Clerk to ensure that a copy of this resolution be provided to the Premier of Ontario, the Minister of Municipal Affairs and Housing, the "Standing Committee on Heritage, Infrastructure and Cultural Policy", Kingsville's MPP, the Association of Municipalities of Ontario, and other Municipalities in Ontario."

RECORDED VOTE – Carried Unanimously

| | YEA | NAY |
|----------------------------|-----|-----|
| Deputy Mayor Gord Queen | X | |
| Councillor Kimberly DeYong | X | |
| Councillor Tony Gaffan | X | |
| Councillor Laura Lucier | X | |
| Councillor Thomas Neufeld | X | |
| Councillor Larry Patterson | X | |
| Results | 6 | 0 |

If you have any questions or comments please contact Paula Parker at pparker@kingsville.ca.

Yours very truly,



Paula Parker
Town Clerk, on behalf of Kingsville Council

cc: The Honourable Steve Clark, Minister of Municipal Affairs and Housing
(Steve.Clark@pc.ola.org)
Standing Committee on Heritage, Infrastructure and Cultural Policy; Attn.: Committee Clerk
Isaiah Thorning (schicp@ola.org)
Anthony Leardi, MPP – Essex (Anthony.Leardi@pc.ola.org)
Association of Municipalities of Ontario (AMO) (amo@amo.on.ca)
All Ontario Municipalities



Tay Valley Township

August 31, 2022

Association of Municipalities of Ontario (AMO)
200 University Ave., Suite 801
Toronto, ON M5H 3C6
Sent via email: resolutions@amo.on.ca

**RE: RESOLUTION – OMAFRA Ontario Wildlife Damage Compensation Program
Administrative Fee**

The Council of the Corporation of Tay Valley Township at it's Council meeting on August 23rd, 2022 adopted the following resolution:

RESOLUTION #C-2022-08-42

"WHEREAS, the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) administers the Ontario Wildlife Damage Compensation Program to provide compensation to farm producers for livestock killed by wildlife;

AND WHEREAS, Ontario Municipalities administer the Program on behalf of OMAFRA by appointing a Livestock Investigator and staff to work on wildlife damage claims;

AND WHEREAS, the costs associated with wildlife damage claims typically exceed the administration fee of \$50.00 per claim as provided to the Municipality from OMAFRA;

NOW THEREFORE BE IT RESOLVED THAT, the Council of Tay Valley Township request the Ministry of Agriculture, Food and Rural Affairs to review the administrative fee provided to Municipalities for the administration of the Ontario Wildlife Damage Compensation Program;

AND FURTHER THAT, this resolution be circulated to the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities for their consideration and support."

ADOPTED



If you require any further information, please do not hesitate to contact the undersigned at (613) 267-5353 ext. 130 or deputyclerk@tayvalleytwp.ca.

Sincerely,

A handwritten signature in cursive script that reads "Janie Laidlaw".

Janie Laidlaw, Deputy Clerk

cc: All Municipalities of Ontario



September 23, 2022

Association of Municipalities of Ontario (AMO)
200 University Avenue, Suite 801
Toronto, ON M5H 3C6
resolutions@amo.on.ca

Re: Support of Resolution – OMAFRA Ontario Wildlife Damage Compensation Program Administrative Fee

At the Township of Alnwick/Haldimand's Regular Council Meeting held on September 15, 2022, Council received the resolution sent by Tay Valley Township regarding a request to the Ministry of Agriculture, Food and Rural Affairs to review the administrative fee provided to municipalities for the administration of the Ontario Wildlife Damage Compensation Program. Council of the Township of Alnwick/ Haldimand supported and passed the following resolution:

R-336-2022

Moved by Deputy Mayor Sherry Gibson, seconded by Councillor Jim Hogg;

"Be it resolved that the correspondence from Tay Valley Township dated August 31, 2022, RE: Support of Resolution - OMAFRA Ontario Wildlife Damage Compensation Program Administrative Fee, be received; and

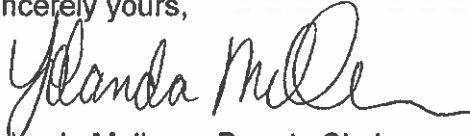
Further that Council of the Township of Alnwick/Haldimand supports the resolution from Tay Valley Township to request the Ministry of Agriculture, Food and Rural Affairs to review the administrative fee provided to the Municipalities for the administration of the Ontario Wildlife Damage Compensation Program; and

Further that this resolution be circulated to the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities for their consideration and support.

CARRIED

A copy of the above noted resolution from Tay Valley Township is attached for your reference.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Yolanda Melburn". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Yolanda Melburn, Deputy Clerk
Township of Alnwick/Haldimand
905-349-2822 ext. 32
ymelburn@ahtwp.ca

cc: Ontario Ministry of Agriculture, Food and Rural Affairs (minister.omafra@ontario.ca)
All Ontario Municipalities, MPP David Piccini (david.piccinico@pc.ola.org)

September 26, 2022

Ministry of the Solicitor General
Hon. Michael Kerzner
25 Grosvenor Street
Toronto, ON M7A 1Y6

Sent via email: Michael.kerzner@ontario.ca

Hon. Minister Kerzner:

Re: Grey Highlands Municipal Resolution 2022-571 re: Increased Speeding Fines

Please be advised that the following resolution was passed at the September 7, 2022 meeting of the Council of the Municipality of Grey Highlands.

2022-571

Dane Nielsen, Danielle Valiquette

Whereas speeding has become a growing concern on our residential streets; and

and

Whereas the culture of driver's is that 20 km/h over the speed limit is considered normal; and

Whereas the fines for street racing have increased significantly and we have seen a reduction in number of charges laid; and

Whereas the fines for other speed infractions have remained unchanged; now

Therefore be it resolved that the municipality of Grey Highlands lobby the

Ministry of the Solicitor General to increase the fines for all levels of speeding; and

That this motion be sent to AMO, ROMA, and all municipalities of Ontario to garner support.

CARRIED.

If you require anything further, please contact this office.

Sincerely,



Raylene Martell

Director of Legislative Services/Municipal Clerk
Municipality of Grey Highlands

Cc: Association of Municipalities of Ontario
Rural Ontario Municipalities
All Ontario Municipalities



Municipality of Huron Shores
7 Bridge Street, PO Box 460
Iron Bridge, ON P0R 1H0
Tel: (705) 843-2033 Fax: (705) 843-2035

October 12, 2022

ATTENTION: Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, Ontario
M7A 1A1

Dear Premier:

Re: Res. #22-22-09 – Municipality of Brighton – Request for Support re: ***Streamlining Governing Legislation for Physicians in Ontario***

The Council of the Corporation of the Municipality of Huron Shores passed Resolution #22-22-09 at the Regular Meeting held Wednesday, September 28th, 2022, as follows:

“WHEREAS attracting primary health care providers, including doctors, to the North Shore and other shall communities has been a difficult task

AND WHEREAS the Provincial Government announced a tuition program to attract nurses to underserved areas of Ontario;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Huron Shores requests that the Government of Ontario provide funding and change legislation to allow the College of Physicians & Surgeons of Ontario (CPSO) to implement the following changes:

- Exempting Individualized Education Plan's from the regulatory requirement to have Canadian experience (re-do residency) where all other requirements are met; and
- Implementing Practice Ready Assessment programs similar to those already used in seven (7) other provinces.

AND THAT the Government of Ontario develop a similar tuition program to attract family doctors to underserved areas of Ontario;

AND THAT this motion be circulated to the Premier of Ontario, the Minister of Health, MPP Michael Mantha, and all municipalities across Ontario and the Association of the Municipalities of Ontario (AMO) for endorsement.”

Should you require anything further in order to address the above-noted resolution, please contact the undersigned.

Yours truly,



Natashia Roberts

Chief Administrative Officer (CAO)/Clerk

NR/KN

Cc: Premier of Ontario, the Minister of Health, MPP Michael Mantha, and all municipalities across Ontario and the Association of the Municipalities of Ontario (AMO)

Lynda Colby

From: Elizabeth Newman <egnewman1980@gmail.com>
Sent: October 8, 2022 3:45 PM
To: Lynda Colby
Subject: Contact from website

We greatly appreciate your info service and use of your restroom. It is the ONLY public washroom from Thunderbay ro Ignace. In this age of heightened hygiene, I plead, urge ,request and demand that both provincial and federal funds be dedicated to the upgrade of the washroom facilities at Ignace since you are located on the # 1 highway. Please forward my request to Ontario health minister. Also the minister of Ontario Tourism.

RECEIVED
SEP 21 2022

September 17, 2022

Dear Citizens of Ignace:

My family and I appreciate the toilet facilities that you provide for those who are travelling, especially during the winter months.

I realize it is not much but please accept my donation toward the upkeep of the toilet facilities.

Thank you
Douglas Marten

MR D.C. MARTIN, D.S. MARTIN 548
DATE 2022-09-18
Y Y Y Y M M D D
PAY TO THE ORDER OF Corporation of the Township of Ignace \$40.00
Forty dollars \$/100 DOLLARS
ROYAL BANK OF CANADA
THUNDER BAY ON ARTHUR & FORD ST. BR.
2800 ARTHUR ST. E.
THUNDER BAY, ON P7E 6P4
MEMO Douglas C Marten

Operations Report

Ignace Drinking Water System

August 2022



Prepared for the Township of Ignace
Prepared by NWI – Ignace
405 Railway Street, Ignace ON
Tel: 807.934.6672
Fax: 807.934.2805
Email: ignace@nwi.ca



1 Introduction

This Operations Report has been prepared by Northern Waterworks Inc. (NWI) to summarize the operation of the Ignace Drinking Water System. Operations Managers are responsible for generating this report on a monthly basis, and the data summarized herein is provided in a year-to-date format. The submission of this report is one of the methods used by NWI to communicate information about system performance to the Township of Ignace. Any questions or concerns regarding the content of this document may be directed to the local Operations Manager or to NWI's Compliance Department.

Classified as a large municipal residential system, the Ignace DWS is composed of the Raw Water Pumping Station (RWPS), the Ignace Water Treatment Plant (WTP) and the Ignace water distribution system. Potential pathogenic organisms are removed and inactivated by membrane filtration and primary disinfection using free chlorine.

Low lift pumps located at the RWPS transfer raw water from its source at Kekwanzik Lake to the Ignace WTP. Upon transfer to the WTP, polyaluminum chloride (primary coagulant) is added to the raw water upstream from the flocculation tanks. The application of coagulant causes impurities in the raw water to cluster together and form floc, which in turn facilitates membrane filtration. Water is then directed from the flocculation tanks to one of four Zenon membrane filtration units located at the WTP. Permeate is drawn through the membrane filters via an applied vacuum and is transferred to the treated water storage reservoirs. Sodium hypochlorite (disinfectant) is added to the filtrate water upon transfer to the reservoirs.

The chlorinated water is held in the treated water storage reservoirs to allow for the necessary time required to achieve primary disinfection. Treated water is then transferred to the distribution system using high lift pumps located at the WTP. Secondary disinfection requirements in the distribution system are achieved by maintaining a free chlorine residual at all locations. Sodium hydroxide (pH adjustment) is also added as water is transferred to the distribution system in order to increase finished water pH to a level that will not cause corrosion.

2 Flow Monitoring Results

Table 1 provides selected flow statistics for the Ignace DWS. Raw and treated water flows are continuously monitored at the Ignace WTP, and Operators review flow trends and collect totalized volumes on a daily basis. Limits concerning the amount of raw water that may be taken and the amount of treated water that may be directed to the distribution system are provided within system approvals. As per the Municipal Drinking Water Licence, calibration for flow monitoring devices is verified on an annual basis to ensure that the flowrate is measured with an accuracy to within plus or minus 5% of the actual flowrate for the entire design range of the device.

Table 1: Total volumes, daily flows and capacity assessments¹

| Month | Raw Water | | | Treated Water | | | Capacity Assessments ² | |
|--------------|--------------------------|------------------------------|------------------------------|--------------------------|------------------------------|------------------------------|-----------------------------------|-----|
| | TMV (m ³) | ADF (m ³ /day) | MDF (m ³ /day) | TMV (m ³) | ADF (m ³ /day) | MDF (m ³ /day) | ADF | MDF |
| Jan | 23,856 | 770 | 986 | 21,434 | 691 | 759 | 25% | 28% |
| Feb | 21,458 | 766 | 1,109 | 18,955 | 677 | 736 | 25% | 27% |
| Mar | 23,615 | 762 | 1,159 | 20,957 | 676 | 737 | 25% | 27% |
| Apr | 22,056 | 735 | 924 | 19,185 | 639 | 697 | 23% | 26% |
| May | 22,861 | 737 | 1,228 | 20,053 | 647 | 719 | 24% | 26% |
| Jun | 24,749 | 825 | 1,319 | 22,752 | 758 | 1,144 | 28% | 42% |
| Jul | 24,145 | 779 | 1,030 | 21,110 | 681 | 892 | 25% | 33% |
| Aug | 25,435 | 820 | 1,128 | 21,880 | 706 | 982 | 26% | 36% |
| Sep | — | — | — | — | — | — | — | — |
| Oct | — | — | — | — | — | — | — | — |
| Nov | — | — | — | — | — | — | — | — |
| Dec | — | — | — | — | — | — | — | — |
| Total | 188,176 | — | — | 166,326 | — | — | — | — |
| Avg | 23,522 | 774 | — | 20,791 | 684 | — | 25% | — |

1. TMV = Total Monthly Volume; ADF = Average Daily Flow; MDF = Maximum Daily Flow.

2. Capacity assessments compare average and maximum daily treated water flows to the rated capacity of the treatment facility (2,730 m³/day), as provided within the system's approval.

3 Water Quality

NWI employs an in-house water quality analysis program that includes several water quality indicators and extends beyond minimum regulatory requirements. **Table 2** provides monthly average results for selected water quality parameters, as derived from the in-house water quality analysis program. The table also summarizes filter performance against the performance criterion contained within the system's Municipal Drinking Water Licence. Specifically, filtrate turbidity must be less than or equal to 0.1 NTU in at least 99% of the measurements each calendar month for the treatment facility to receive pathogen removal credits. The values in the table correspond to the proportion of filtrate turbidity measurements that were equal to or less than 0.1 NTU.

Table 2: Water quality summary and filter performance¹

| Month | Treated Water | | | | | Filtrate Turbidity Compliance | | | |
|------------------|-----------------|------------------|------------------|------------------|----------------------|-------------------------------|-------------------|-------------------|-------------------|
| | Turbidity (NTU) | UVT (%) | pH | FCR (mg/L) | Alum Residual (mg/L) | Filter 1 (%) | Filter 2 (%) | Filter 3 (%) | Filter 4 (%) |
| Objective | < 0.2 | > 85.0 | 7.0 - 8.0 | 1.1 - 1.6 | < 0.050 | > 99.0% | > 99.0% | > 99.0% | > 99.0% |
| Jan | 0.08 | 89.5 | 7.3 | 1.32 | 0.010 | 100.0 | 100.0 | 100.0 | 100.0 |
| Feb | 0.08 | 88.4 | 7.2 | 1.38 | 0.006 | 100.0 | 100.0 | 99.8 | 100.0 |
| Mar | 0.07 | 88.3 | 7.2 | 1.36 | 0.011 | 100.0 | 100.0 | 100.0 | 100.0 |
| Apr | 0.06 | 90.2 | 7.2 | 1.51 | 0.010 | 100.0 | 100.0 | 100.0 | 100.0 |
| May | 0.06 | 91.5 | 7.4 | 1.37 | 0.010 | 100.0 | 100.0 | 100.0 | 100.0 |
| Jun | 0.07 | 89.6 | 7.3 | 1.41 | 0.010 | 100.0 | 100.0 | 100.0 | 100.0 |
| Jul | 0.07 | 88.2 | 7.4 | 1.39 | 0.013 | 99.9 | 100.0 | 100.0 | 100.0 |
| Aug | 0.06 | 94.4 | 7.3 | 1.35 | 0.024 | 100.0 | 99.9 | 100.0 | 100.0 |
| Sep | — | — | — | — | — | — | — | — | — |
| Oct | — | — | — | — | — | — | — | — | — |
| Nov | — | — | — | — | — | — | — | — | — |
| Dec | — | — | — | — | — | — | — | — | — |
| Avg | 0.07 | 90.0 | 7.3 | 1.39 | 0.012 | — | — | — | — |

1. UVT = Ultraviolet Transmittance; FCR = Free Chlorine Residual

Analyses of microbiological, organic, and inorganic parameters are conducted externally by an accredited laboratory. Results of these analyses are summarized in a separate *Annual Report*; NWI is available to provide sampling results prior to the release of the Annual Report. Any adverse results will be included within section 6 (Notable Operational Events) of this report.

4 Membrane Integrity Test Results

The membrane integrity test (MIT) is conducted daily by Operators to ensure that the membrane filtration units are performing as designed. To meet the manufacturer's guidelines and to guarantee pathogen removal, the MIT results must achieve a Log Removal Value (LRV) of at least 4.00. Corrective actions are required to restore LRVs when the daily value falls below 4.00, and daily LRV trends are used to determine when membrane cleaning and repairs are necessary. **Table 3** summarizes LRV results for all filter units. A more detailed analysis of log removal values and membrane filter integrity is provided within the annual *Management Review Report*.

Table 3: Results summary for Log Removal Values

| Month | Membrane Filter 1 | | Membrane Filter 2 | | Membrane Filter 3 | | Membrane Filter 4 | |
|--------------|--|-------------------|--|-------------------|--|-------------------|--|-------------------|
| | Total Number of Daily LRV Results < 4.00 | Minimum Daily LRV | Total Number of Daily LRV Results < 4.00 | Minimum Daily LRV | Total Number of Daily LRV Results < 4.00 | Minimum Daily LRV | Total Number of Daily LRV Results < 4.00 | Minimum Daily LRV |
| Jan | 4 | 3.93 | 0 | 4.20 | 3 | 3.97 | 0 | 4.17 |
| Feb | 0 | 4.03 | 0 | 4.23 | 0 | 4.04 | 0 | 4.24 |
| Mar | 0 | 4.07 | 0 | 4.01 | 4 | 3.96 | 0 | 4.15 |
| Apr | 0 | 4.10 | 0 | 4.01 | 0 | 4.02 | 0 | 4.14 |
| May | 0 | 4.09 | 2 | 3.97 | 0 | 4.05 | 0 | 4.08 |
| Jun | 0 | 4.28 | 0 | 4.01 | 0 | 4.54 | 0 | 4.30 |
| Jul | 4 | 3.80 | 7 | 3.68 | 0 | 4.11 | 0 | 4.19 |
| Aug | 4 | 3.93 | 0 | 4.03 | 2 | 3.97 | 0 | 4.11 |
| Sep | — | — | — | — | — | — | — | — |
| Oct | — | — | — | — | — | — | — | — |
| Nov | — | — | — | — | — | — | — | — |
| Dec | — | — | — | — | — | — | — | — |
| Total | 12 | --- | 9 | --- | 9 | --- | 0 | --- |
| Min | --- | 3.80 | --- | 3.68 | --- | 3.96 | --- | 4.08 |

5 Chemical Usage

In addition to adjusting chemical dosages in response to variations in source water quality and to maintain

effective treatment processes, Operators are responsible for monitoring and recording chemical consumptions and dosages on a daily basis. **Table 4** summarizes total chemical consumptions and monthly average dosages for treatment chemicals used at the Ignace WTP. All chemicals used in the treatment process are NSF/ANSI 60 certified for use in potable water.

Table 4: Chemical consumptions and average dosages

| Month | Sodium Hypochlorite (Disinfection) | | Polyaluminum Chloride (Coagulant) | | Sodium Hydroxide (pH Adjustment) | |
|--------------|---------------------------------------|-----------------------------|--------------------------------------|-----------------------------|-------------------------------------|-----------------------------|
| | Amount Used (L) | Average Dosage (mg/L) | Amount Used (L) | Average Dosage (mg/L) | Amount Used (L) | Average Dosage (mg/L) |
| Jan | 622 | 3.3 | 195 | 3 | 30 | 1.0 |
| Feb | 512 | 3.1 | 174 | 3 | 48 | 1.8 |
| Mar | 580 | 3.2 | 190 | 3 | 83 | 2.8 |
| Apr | 520 | 3.1 | 184 | 4 | 81 | 3.0 |
| May | 532 | 3.1 | 200 | 4 | 85 | 3.0 |
| Jun | 719 | 3.6 | 191 | 3 | 7 | 0.2 |
| Jul | 724 | 3.9 | 208 | 4 | 10 | 0.3 |
| Aug | 832 | 4.3 | 227 | 4 | 21 | 0.7 |
| Sep | — | — | — | — | — | — |
| Oct | — | — | — | — | — | — |
| Nov | — | — | — | — | — | — |
| Dec | — | — | — | — | — | — |
| Total | 5,041 | — | 1,570 | — | 364 | — |
| Avg | 630 | 3.5 | 196 | 4 | 46 | 1.6 |

6 Notable Operational Events

Table 5 (Abnormal Operations Summary) summarizes abnormal operational events which occurred during the reporting period. Abnormal operational events include, but are not limited to, unplanned and emergency

maintenance and repair, alarm conditions, watermain breaks and distribution system repairs, adverse water quality incidents, and complaints and other public inquiries received and actions taken.

Table 5: Abnormal operations summary

| Incident Date | Event Description | Corrective Action | Resolution Date |
|---------------|--|--|-----------------|
| 1-Aug-22 | Permeate TMP Low Low alarm on Train 3. | Completed a citric acid clean on the train and put it back into service. | 3-Aug-22 |
| 2-Aug-22 | Train 2 membrane repairs needed. | Exchanged a leaking cassette in train 2, cell 4, cassette 1 with a repaired spare cassette. | 3-Aug-22 |
| 3-Aug-22 | Train 1 high turbidity alarm at 00:07 | Arrived on-site at 00:22 put train into waste and once it settled it was put back into service. | 3-Aug-22 |
| 8-Aug-22 | Failed raw water pump 2 at 06:09 | Reset and left off. | 8-Aug-22 |
| 17-Aug-22 | A power interruption resulted in the activation of different alarm conditions. | All alarm conditions were acknowledged and the emergency generator was activated. Normal system operation was subsequently restored. | 17-Aug-22 |
| 18-Aug-22 | Failed raw water pump 2 at 16:05 | Left off for the night and will reset in the morning. | 19-Aug-22 |
| 19-Aug-22 | A power interruption resulted in the activation of different alarm conditions. | All alarm conditions were acknowledged and the emergency generator was activated. Normal system operation was subsequently restored. | 19-Aug-22 |
| 20-Aug-22 | Failed raw water pump 2 at 00:39 | Left off for the night and will reset in the morning. | 20-Aug-22 |
| 21-Aug-22 | AC power out of phase alarm from train 3 at 23:50 | The alarm condition was acknowledged and train 3 was put back into service. | 22-Aug-22 |

Table 6 (Other Notable Events) summarizes any notable operational events which occurred during the reporting period. For clarification, other notable operational events include, but are not limited to, regulatory issues, including inspection results, orders, and reports filed with regulators, planned maintenance and repair, health and safety issues, and status updates concerning capital projects.

Table 6: Other notable events

| Date | Event Description |
|-------------|--|
| 4-Aug-22 | 300 Rand street water complaint pertaining to silt/sand in line. It was deemed that a new line be installed. |
| 25-Aug-22 | Started annual hydrant flushing. |

Operations Report

Ignace Water Pollution Control Plant

August 2022



Prepared for the Township of Ignace
Prepared by NWI – Ignace
405 Railway Street, Ignace ON
Tel: 807.934.6672
Fax: 807.934.2805
Email: ignace@nwi.ca



1 Introduction

This Operations Report has been prepared by Northern Waterworks Inc. (NWI) to summarize the operation of the **Ignace Water Pollution Control Plant**. This report is prepared on a monthly basis, and the data summarized herein is provided in a year-to-date format. The submission of this report is one of the methods used by NWI to communicate information about system performance to the Township of Ignace. Any questions or concerns regarding the content of this report may be directed to the local Operations Manager or to NWI's Compliance Department.

The Ignace Water Pollution Control Plant (WPCP) is a component of the sewage works that service the community of Ignace. Designed for the treatment and disposal of sewage, the facility has an average daily rated capacity of 2,536 m³/day and a peak flow rated capacity of 7,500 m³/day. The facility consists of inlet works designed for preliminary treatment, two circular secondary treatment units each containing an aeration tank, clarifier, and chlorine contact chamber, an aerobic digester, and an outfall sewer discharging effluent to Agimak Creek. The facility also includes a control building housing a laboratory, air supply equipment, a standby power system and chemical feed systems.

As an extended aeration facility the Ignace WPCP utilizes a biological treatment method that relies upon microorganisms to process influent wastewater. Aluminum sulphate, sodium hydroxide, sodium hypochlorite, and a dechlorinating agent are also used at the facility for phosphorus reduction, pH/alkalinity adjustment, effluent disinfection and effluent dechlorination, respectively. The overall goal of the treatment process is to reduce or remove contaminants from influent wastewater to a level that will not adversely impact or impair receiving waters, including preventing the introduction of pathogens that could affect downstream users.

The facility is currently regulated by the terms and conditions within amended Environmental Compliance Approval No. 0923-9V7JCC (the ECA), issued to the Corporation of the Township of Ignace on April 29, 2015. This approval provides the operating parameters for the facility and includes requirements related to monitoring and recording, water quality (i.e. effluent objectives and compliance limits), operations and maintenance, reporting and bypass/overflow events. The facility is also regulated under additional provincial and federal legislation, such as the *Ontario Water Resources Act* and Canada's *Wastewater Systems Effluent Regulations* (WSER).

2 Flow Monitoring Results

Table 1 provides flow statistics for the Ignace WPCP. Operators review flows and collect totalized volumes from flow monitoring equipment on a daily basis. The regulatory approval for the facility requires that the Owner and Operating Authority use best efforts to operate the works within the facility's rated capacity (2,536 m³/day – calculated over a calendar year). Flow monitoring results are also used to determine effluent parameter loadings that are discharged to the environment. As per the ECA, calibration for flow monitoring devices is verified on an annual basis to ensure that the flowrate is measured with an accuracy to within plus or minus 15% of the actual flowrate for the entire design range of the device.

Table 1: Total volumes, daily flows and capacity assessments¹

| Month | Influent (Raw Sewage) Flows | | | Capacity Assessments ² | | Effluent Flows | | |
|--------------|-----------------------------|---------------------------|---------------------------|-----------------------------------|------------------------|-----------------------|---------------------------|---------------------------|
| | TMV (m ³) | ADF (m ³ /day) | MDF (m ³ /day) | ADF vs. Rated Capacity | MDF vs. Rated Capacity | TMV (m ³) | ADF (m ³ /day) | MDF (m ³ /day) |
| Jan | 21,829 | 704 | 846 | 28% | 11% | 27,731 | 895 | 1,663 |
| Feb | 18,584 | 664 | 759 | 26% | 10% | 22,302 | 796 | 1,500 |
| Mar | 20,519 | 662 | 854 | 26% | 11% | 21,531 | 695 | 1,045 |
| Apr | 24,895 | 830 | 1,347 | 33% | 18% | 24,564 | 819 | 1,488 |
| May | 96,682 | 3,119 | 4,230 | 123% | 56% | 111,416 | 3,594 | 5,439 |
| Jun | 83,253 | 2,775 | 3,657 | 109% | 49% | 81,375 | 2,713 | 3,665 |
| Jul | 51,596 | 1,664 | 2,099 | 66% | 28% | 49,471 | 1,596 | 2,048 |
| Aug | 38,526 | 1,243 | 1,613 | 49% | 22% | 36,529 | 1,178 | 1,560 |
| Sep | — | — | — | — | — | — | — | — |
| Oct | — | — | — | — | — | — | — | — |
| Nov | — | — | — | — | — | — | — | — |
| Dec | — | — | — | — | — | — | — | — |
| Total | 355,884 | — | — | — | — | 374,918 | — | — |
| Avg | 44,486 | 1,458 | — | 57% | — | 46,865 | 1,536 | — |

1. TMV = Total Monthly Volume; ADF = Average Daily Flow; MDF = Maximum Daily Flow.

2. Capacity assessments compare average and maximum daily influent wastewater flows to the rated capacity (2,536 m³/day) and peak flow rate (7,500 m³/day) of the treatment facility, respectively.

3 Water Quality Monitoring Results

Operators verify the effectiveness of treatment processes by performing a variety of in-house analyses, including tests for dissolved oxygen, temperature, pH and suspended solids. Operators are also responsible for collecting samples and submitting them to an accredited laboratory for analysis. Specifically, the Ignace WPCP employs a monitoring program that is both consistent with its system-specific Environmental Compliance Approval and with the federal Wastewater Systems Effluent Regulations (WSER). **Table 2** below summarizes the results of tests submitted to the laboratory in the current calendar year and compares the results to effluent objectives and compliance limits contained within the ECA.

Table 2: Effluent monitoring results summary and comparison with limits and objectives¹

| Month | CBOD5 | | TSS | | Total P | | TAN | E. Coli | pH | |
|-------------------|----------------------------|----------------------------|---------------|---------------|---------------|---------------|--------------------------------|-------------------------|-------------------|-------------------|
| | MAC ² (mg/L) | MAL ³ (mg/L) | MAC (mg/L) | MAL (mg/L) | MAC (mg/L) | MAL (mg/L) | MAC (mg/L) | MGMD (MPN/ 100mL) | Minimum Result | Maximum Result |
| Objectives | 15 | n/a | 15 | n/a | 0.5 | n/a | 3.0 or 5.0⁴ | 150 | 6.5 | 9.0 |
| Limits | 25 | 63.4 | 25 | 63.4 | 1.0 | 2.54 | 6.0 or 10.0⁴ | 200 | 6.0 | 9.5 |
| Jan | 2.4 | 2.1 | 4.7 | 4.2 | 0.27 | 0.24 | 4.14 | 279 | 6.7 | 7.3 |
| Feb | 4.8 | 3.8 | 12.5 | 10.0 | 0.40 | 0.32 | 7.45 | 59 | 7.0 | 7.4 |
| Mar | 5.9 | 4.1 | 19.6 | 13.6 | 0.48 | 0.33 | 7.94 | 682 | 6.7 | 7.7 |
| Apr | 2.5 | 2.0 | 6.6 | 5.4 | 0.26 | 0.21 | 1.89 | 19 | 6.6 | 7.4 |
| May | 2.1 | 7.4 | 6.1 | 22.1 | 0.27 | 0.95 | 0.29 | 80 | 6.4 | 6.9 |
| Jun | 2.0 | 5.4 | 5.4 | 14.5 | 0.21 | 0.58 | 0.90 | 23 | 6.3 | 7.1 |
| Jul | 2.0 | 3.2 | 4.5 | 7.1 | 0.17 | 0.28 | 0.69 | 12 | 6.5 | 7.0 |
| Aug | 2.0 | 2.4 | 4.5 | 5.3 | 0.21 | 0.24 | 0.02 | 10 | 6.7 | 7.1 |
| Sep | — | — | — | — | — | — | — | — | — | — |
| Oct | — | — | — | — | — | — | — | — | — | — |
| Nov | — | — | — | — | — | — | — | — | — | — |
| Dec | — | — | — | — | — | — | — | — | — | — |

1. CBOD5 = Carbonaceous Biochemical Oxygen Demand; TSS = Total Suspended Solids; Total P = Total Phosphorus; TAN = Total Ammonia Nitrogen; MAC = Monthly Average Concentration; MAL = Monthly Average Loading; MGMD = Monthly Geometric Mean Density
2. Monthly Average Concentration means the arithmetic mean of all daily concentrations during a calendar month.
3. Monthly Average Loading means the value obtained by multiplying the MAC of a contaminant by the Monthly Average Daily Flow (effluent) over the same calendar month.
4. The objective and limit for total ammonia nitrogen are seasonal. The objective is 3.0 mg/L and the limit is 6.0 mg/L between May 1 and October 31; the objective is 5.0 mg/L and the limit is 10.0 mg/L between November 1 and April 30.

4 Chemical Usage & Total Chlorine Concentrations

Operators are responsible for monitoring and recording chemical consumptions and dosages, and chemical dosages are adjusted accordingly to maintain effective treatment processes. **Table 3** summarizes total chemical consumptions and provides monthly average dosages for treatment chemicals used at the Ignace WPCP. The facility uses aluminum sulphate for phosphorus reduction, sodium hydroxide for pH/alkalinity adjustment and sodium hypochlorite for effluent disinfection. Following the disinfection process, a dechlorinating agent is also used to minimize the effluent total chlorine residual (TCR) prior to discharge to the natural environment. As per Canada's *Wastewater Systems Effluent Regulations*, average concentrations of effluent total chlorine calculated over a calendar quarter must be less than or equal to 0.02 mg/L. TCR results are also summarized in the table.

Table 3: Chemical consumptions and average dosages

| Month | Sodium hypochlorite (disinfection) | | Dechlorination | | Aluminum sulphate (phosphorus reduction) | | Sodium hydroxide (alkalinity adjustment) | |
|--------------|------------------------------------|-----------------------|--|--|--|-----------------------|--|-----------------------|
| | Amount Used (L) | Average Dosage (mg/L) | Total No. of Dechlorinating Agent Pucks Used | Average Effluent TCR following Dechlorination (mg/L) | Amount Used (L) | Average Dosage (mg/L) | Amount Used (L) | Average Dosage (mg/L) |
| Jan | 278 | 1.2 | 504 | 0.01 | 577 | 17 | 795 | 28 |
| Feb | 389 | 2.1 | 542 | 0.01 | 430 | 15 | 655 | 27 |
| Mar | 430 | 2.4 | 678 | 0.01 | 348 | 11 | 626 | 23 |
| Apr | 896 | 4.3 | 854 | 0.01 | 306 | 8 | 990 | 30 |
| May | 1,549 | 1.6 | 1,580 | 0.01 | 571 | 4 | 1,173 | 9 |
| Jun | 1,719 | 2.5 | 2,615 | 0.00 | 589 | 5 | 1,224 | 11 |
| Jul | 1,264 | 3.0 | 1,452 | 0.00 | 613 | 8 | 1,363 | 20 |
| Aug | 1,042 | 3.4 | 1,299 | 0.01 | 607 | 10 | 1,401 | 28 |
| Sep | — | — | — | — | — | — | — | — |
| Oct | — | — | — | — | — | — | — | — |
| Nov | — | — | — | — | — | — | — | — |
| Dec | — | — | — | — | — | — | — | — |
| Total | 7,567 | — | 9,524 | — | 4,041 | — | 8,227 | — |
| Avg | 946 | 2.6 | 1,191 | 0.01 | 505 | 10 | 1,028 | 22 |

5 Notable Operational Events

Table 4 (Abnormal Operations Summary) summarizes abnormal operational events which occurred during the reporting period. Abnormal operational events include, but are not limited to, spills, bypass and overflow events, unplanned and emergency maintenance and repair, alarm conditions, sewer blockages and backups, and complaints and other public inquiries received and actions taken.

Table 4: Abnormal operations summary

| Incident Date | Event Description | Corrective Action | Resolution Date |
|---------------|---|--|-----------------|
| 5-Aug-22 | Pump no. 1 at Lift Station no. 2 experienced a fault condition. | The pump was reset and normal station operation restored. | 5-Aug-22 |
| 17-Aug-22 | An unscheduled power outage | On this occasion equipment was reset and normal operation was restored. Treatment processes were not significantly impacted. | 17-Aug-22 |
| | | | |
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| | | | |
| | | | |

Table 5 (Other Notable Events) summarizes any notable operational events which occurred during the



DRAFT

Waste Management Plan and Transfer System Design

Ignace Waste Disposal Site
Ignace, Ontario

Prepared for:

**The Corporation of the
Township of Ignace**
34 Highway 17 West
Ignace, Ontario P0T 1T0

September 8, 2022

Pinchin File: 206585.014



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1.0 INTRODUCTION

Pinchin Ltd. (Pinchin) was retained by the Corporation of the Township of Ignace (the Township) to prepare a Waste Management Plan and Transfer System Design for the Ignace Waste Disposal Site (the Site).

Once a landfill site reaches capacity, a new site must be found for landfilling that complies with the regulatory conditions and the approvals process begins. In addition to regulatory requirements, siting new landfills is difficult as gaining public and political approval for constructing new landfill sites near population centers is challenging. Additionally, adequate land is often not available near densely populated areas. In light of these social, political and geographical factors, it is beneficial to fully utilize the available capacity and lifespan of existing landfills.

While the development of the Site (including progressive fill and closure) is dictated by the Site's Design and Operations Plan (dated October 25, 2018), the purpose of this Waste Management Plan and Transfer System Design is to provide the Township with a strategy to improve the current methodology by which waste is received at the Site, in order to maximize the remaining waste disposal capacity. Pinchin has developed this Waste Management Plan and Transfer System Design to reduce the amount of waste entering the landfill through increased waste diversion quantities, as well as to optimize waste disposal/placement within the landfill by creating a more controlled tipping area by limiting public access. The implementation of the recommended operational and capital improvements will assist the Township in effectively managing the Site to maximize the lifespan of this resource.

1.1 Background

The Site is located at Universal Transverse Mercator (UTM) coordinates Zone 15U, 599,967 metres (m) Easting and 5,476,023 m Northing (North American Datum 1983). The Site is located within the District of Kenora, approximately 3 kilometers (km) east of the Town of Ignace. The Site is bounded by Highway 599 to the west and crown land to the north, east and south. The location of the Site is provided on Figure 1 (all figures are provided in Appendix I).

The Site is operated as a landfill for solid, non-hazardous domestic and commercial waste to be utilized by residences of the area. It is also approved for the acceptance of septic wastes in isolated septage lagoons on the northeast portion of the Site. The Site currently operates under Environmental Compliance Approval (ECA) number **A600501**, dated June 6, 2013. The Site was approved with a total fill area of 6.47 hectares (ha), with a total operations area of 11.938 ha and a contaminant attenuation zone (CAZ) and buffer area of 30.079 ha. The Site operates using an area cover and compaction fill method. The existing conditions at the Site are presented on Figure 2.

The maximum lifetime capacity is not indicated in the ECA; however, based on previous investigations completed for the Site, the maximum remaining capacity for the Site was estimated to be 175,000 cubic meters (m³) as of 2009. A detailed sequential fill plan for the development of the Ignace WDS was outlined in the Design & Operations Plan (D&O Plan) report prepared by Pinchin, dated October 25, 2018. The proposed final design for the waste disposal area as outlined in the D&O Plan is presented on Figure 3.

1.2 Scope of Work

The scope of work for the Waste Management Plan and Waste Transfer System is outlined in Pinchin's proposal entitled "*Proposal for Waste Management Strategies and Transfer Design, Ignace Waste Disposal Site, Ignace, Ontario*", dated December 16, 2021. Pinchin completed a review of the current landfill operations and developed potential strategies for the method of receiving and landfilling waste at the Site. As outlined in the proposal, the scope of work completed by Pinchin included a feasibility review of the following potential options to be implemented at the Site:

- A review of burning of clean wood waste and brush as needed;
- A review of the potential for recycling and composting of organic wastes;
- A review of the tipping fee schedule;
- A review of compaction options and how to maximize compaction ratios of current tipping faces;
- A review of the costs associated with implementing a waste transfer and scale system; and
- A review of the current waste diversion and recycling programs.

Based on the review of these options, Pinchin developed the preferred strategy for waste management and prepared a proposed/conceptual waste transfer operation and scale design for the Site. The development and operation of the Site were designed in terms of sound engineering principles, good management practices, cost effectiveness, and minimization of both short term and long term risk to public health and the environment.

The design consists of the following components, which are outlined in this report:

- Improvements to the public drop off system;
- Improvements to the waste diversion and recycling program; and
- Implementation of weigh scales.

2.0 WASTE TRANSFER SYSTEM DESIGN

It is proposed that the waste transfer system be implemented at the Site in a phased approach, consisting of the following two phases:

PHASE 1

- Regrading and construction for the proposed gravel access road;
- Construction and implementation of weigh scales;
- Regrading and construction for the proposed waste diversion area located before the weigh scale; and
- Construction of several waste segregation bays (non-chargeable items: brush, clean wood, tires and metals) and re-use items shed.

PHASE 2

- Regrading and construction for the proposed public drop off area and loading area;
- Implementation of a bin system for the public drop off area and additional waste segregation bays located after the scale (chargeable items; white goods, mattresses, furniture and electronics); and
- Potential for implementation of recycling bins prior to weigh scales (cardboard, glass, paper and aluminum cans).

The proposed site layout for Phase 1 and Phase 2 is illustrated on Figure 4A and 4B, respectively.

The photographs contained within Appendix II present examples of a number of the proposed components.

2.1 Phase 1 – Weigh Scales

Vehicle weighing is key to managing landfilling operations accurately and efficiently. The implementation of weigh scales at the Site will provide the Township with a more accurate method of tracking and recording the volumes and types of waste received. Additionally, coupling the recorded weigh scales volumes with the completion of regular topographic drone surveys of the fill area at the Site would allow the Township to correlate the incoming uncompacted waste volumes with the landfilled, compacted waste volumes to assess the efficiency of the compaction efforts.

It is proposed that the weigh scale be implemented during Phase 1 to allow the Township to begin obtaining accurate volume data as soon as possible. As indicated on the proposed Site layout on Figures 4A and 4B, landfill users will be required to enter the Site through the weigh scales prior to reaching the active fill area (during Phase 1) and the public drop off area (during Phase 2). The weigh scales will weigh

the vehicle on arrival, record and verify load data, and re-weigh the vehicle once the load has been deposited to determine the net weight.

Due to the size of the landfill, it is not likely that the volume of traffic at the Site would require two scales (one to measure the weight in and one to measure the weight out). Therefore, it is proposed that the Site be equipped with one scale which will accommodate two-way traffic and be controlled by a traffic control device (stop light or stop sign). The proposed traffic pattern is depicted on Figures 4A and 4B.

The current tipping fee schedule for the Site indicates that users are charged by various load sizes including per bag, per trailer size, per tandem load, per tri-axle load and per tractor trailer load. The implementation of the weigh scales will simplify the process of determining tipping fees for each user, as users will be charged by the weight of each load instead.

It is proposed that a waste segregation area for non-chargeable items (including brush, clean wood, metals and tires) and re-use items will be located prior to the weigh scale. This will provide an incentive for patrons to utilize these waste diversion options as a means of reducing their weight and thereby reducing the cost of their waste disposal volume. By charging the public based on weight and encouraging users to reduce their loads through waste diversion, the amount of domestic waste received for disposal is decreased, thereby increasing the lifespan of the Site.

The implementation of weigh scales at the Site will also provide the Township with a defensible application for the assessment of tipping fees. Applying tipping fees based on the actual weight of waste being received is a method that is accurate and fair to all users.

2.1.1 Tipping Fees Using Scales

Pinchin has reviewed the current tipping fee schedule for the Ignace WDS in comparison to other disposal sites in the geographic area and other similar sized disposal sites within Northern Ontario. Based on this review and the adjustments required for the implementation of the weigh scales, the following revisions to the tipping fee schedule are proposed:

- Loads of 50 kg or less delivered within a one-week period – no tipping fees will be charged;
- Loads between 50 kg to 100 kg within a one-week period – the first 50 kg will be free of charge and the balance will be charged at a flat rate of \$3.25; and



- Loads greater than 100 kg within a one-week period – the first 50 kg will be free of charge and the balance of the weight will be charged at the following tipping fee rate schedule:

| Waste Type | Tipping Fee |
|---|---|
| Household and General Garbage/Bulk Waste | <ul style="list-style-type: none">• \$90 per tonne (2,200 lbs)• \$9.00 per 100 kg (220 lbs)• Loads weighing 100 kg (220 lbs) or less = \$3.25 flat rate |
| Garbage Mixed with Blue Box recyclables | <ul style="list-style-type: none">• \$270 per 100 tonne (2,200 lbs)• \$27.00 per 100 kg (220 lbs)• Loads weighing 100 kg (220 lbs) or less = \$3.25 flat rate |
| Garbage Mixed with scrap metals, white goods or electronics | <ul style="list-style-type: none">• \$180 per 100 tonne (2,200 lbs)• \$18.00 per 100 kg (220 lbs)• Loads weighing 100 kg (220 lbs) or less = \$3.25 flat rate |
| Construction and Demolition Waste | <ul style="list-style-type: none">• \$47 per tonne (2,200 lbs)• \$4.70 per 100 kg (220 lbs)• Loads weighing 100 kg (220 lbs) or less = \$3.25 flat rate |
| Leaf and Yard Waste | <ul style="list-style-type: none">• \$47 per tonne (2,200 lbs)• \$4.70 per 100 kg (220 lbs)• Loads weighing 100 kg (220 lbs) or less = \$3.25 flat rate |
| Tires (no rims) | <ul style="list-style-type: none">• Free up to 4 tires maximum• \$4.00 per each additional tire• \$300.00 per tonne (2,220 lbs) |
| Contaminated Soil | <ul style="list-style-type: none">• \$80 per tonne (220 lbs)• \$8.00 per 100 kg (220 lbs)• Loads weighing 100 kg (220 lbs) or less = \$3.25 flat rate |

Disposal of items which require special considerations and may be subject to additional fees, such as asbestos containing waste, contaminated soils, large animal carcasses or fish remains, need to be scheduled and pre-approved by the Township in order to provide sufficient time to prepare the disposal area.

The remainder of the current tipping fee schedule should remain the same. Additionally, regardless of which options or components of the proposed design the Township decides to proceed with, the implementation process should be coupled with a community outreach/education plan to communicate and explain the changes and expectations.

2.2 Phases 1 & 2 – Waste Diversion

Increased diversion of waste to recycling and material recovery facilities is essential to significantly reducing the weight and volume of waste materials requiring disposal in the landfill, thereby increasing the lifespan of the Site. Pinchin has reviewed the existing waste diversion initiatives in place at the Site and has developed a more comprehensive waste diversion program to be implemented. The waste diversion program proposed includes implementation of waste segregation areas (non-chargeable items and chargeable items), a re-use items area and a recyclable items area, as discussed in further detail in the following sections.

The scope of the proposed waste diversion program can be re-evaluated throughout the on-going implementation of the system in order to tailor the program to the specific needs of the community. Based on an evaluation of the public interest in utilizing the waste diversion options, the type of waste streams segregated, the number of bins required, and the frequency of removal/pick-up of the materials to the designated off-site destinations can be adjusted accordingly.

2.2.1 Phase 1 & 2 – Waste Segregation (non-chargeable and chargeable items)

It is proposed that several waste materials will be segregated prior to the active tipping face/disposal areas allowing those waste streams to be diverted from the disposal area. As discussed previously, an area for waste segregation is proposed to be located before the weigh scales. This area will be designated for items to be diverted from the landfill that are not charged for including clean wood, brush, tires and metals. This area is proposed to be implemented during Phase 1, as illustrated on Figure 4A.

The items placed in this area are proposed to be segregated in concrete bays (examples of which are depicted in the photographic inventory provided in Appendix II). These concrete bay structures are proposed to provide defined areas for ease of public use to ensure that the materials are properly separated.

During Phase 2, it is proposed that several additional concrete bays will be located along the west side of the access road, after the weigh scales. These bays will be designated for waste diversion items that are charged for and are proposed to include mattresses, furniture, white goods and electronics. This proposed area is illustrated on Figure 4B.

An access road for removal of the materials in the bays by the landfill operators is proposed to be located at the north end of the bays (the same road which will be used for large trucks), which should be gated to

prevent unauthorized access to the landfilling area. Materials should only be removed during the non-operating hours at the Site while there is no other traffic in the drop off area. Segregated waste materials may be stored within the landfilling footprint for a short period of time should the bins or pile areas reach capacity before a pick-up can be arranged, however, these materials will ultimately be diverted from the landfill rather than disposed of at the Site.

It is noted that contaminated soil and asbestos waste accepted at the Site will need to be dropped off directly within the designated storage areas for these materials within the landfilling footprint.

2.2.2 Phase 1 – Reuse Items Area

In addition to the waste segregation piles/bays, an area will be designated for re-use items which will be implemented during Phase 1 as illustrated on Figure 4A. These are items which are in good working condition and can still be used (such as bicycles, furniture items, doors, television sets, sinks, lawn furniture, sporting goods, lawn mowers, etc.). A landfill attendant would be required to oversee this area during the Site's operating hours to ensure only acceptable re-use items are placed in this area. The items may be purchased, through the landfill attendant, for reasonable rates. Scavenging is not to be permitted.

2.2.3 Phase 2 – Recycling Area

In addition to these segregated waste diversion materials and re-use items areas, an additional area at the landfill entrance may be designated during Phase 2 to collect recyclable items, as illustrated on Figure 4B. The recycling area will be placed prior to the weigh scales in order to promote recycling through the benefit of users reducing their weight, and thereby reducing their cost, before going over the scales. It is proposed that items for recycling will be segregated in 5 bins: two for cardboard, one for glass, one for paper and one for aluminum cans. The bins will be smaller 6-yard (4.6 m³) capacity rollaway dumpster containers. It is Pinchin's understanding that the Site currently does not segregate these types of "Blue Box" recyclable items. This system will require a recycling facility to be arranged to pick up the items on a regular or as needed basis. The recycling bins could be rented as part of the disposal contract for the recycling items, rather than purchased, to minimize the capital investment required for this component.

2.3 Phase 2 – Public Drop Off System

The current method of receiving and landfilling waste at the Site consists of the public users driving through the landfill site and depositing waste in the various segregated piles throughout the Site and at the active tipping face for domestic waste disposal. The waste deposited at the active face is then compacted and covered by the landfill operators on an as needed basis. A Site attendant is stationed on site during all operational hours.

During Phase 1, it is proposed that this current method of landfill waste continues, where users pass through the scale and proceed to deposit waste themselves in the existing segregated areas and at the active tipping face of the landfill.

During Phase 2, it is proposed that the public drop off and waste transfer area be limited to the area at the landfill entrance outside of the approved landfiling footprint, so that the full extents of the 6.74 ha fill area can be utilized for waste disposal. The area to be utilized for this new public drop off and transfer system is depicted on Figure 4B.

It is noted that this public drop off area is to be utilized by the individual patrons and residents dropping off waste at the landfill site. Other large vehicles such as the regular curbside garbage collection trucks and professional haulers will continue to dump waste directly at the active tipping face at a designated large truck dumping area. The proposed traffic flow patterns for the public users and the large trucks are illustrated on Figure 4B.

It is proposed that the public waste drop off area will consist of a series of bins and segregated piles (for chargeable items) where the public will deposit waste materials. Similar to the current operation, a landfill attendant would be required to be present on Site during operating hours to direct users, ensure waste is segregated properly and discourage the acceptance of prohibited wastes. The site attendant should be properly trained and wear high visibility clothing at all times. The bins and the piles will then be removed on an as needed basis and transferred by the landfill operators to the appropriate disposal or storage areas within the landfiling footprint. Waste disposal by the operators within the landfiling footprint should follow the sequential development plan detailed in the Site's D&O Plan.

This system will ensure that the public interaction with the active working face will be eliminated, giving the operators full control on waste placement within the disposal area. This will allow for the operators to adhere to the sequential fill plan more effectively and to maximize the available capacity. With the operators having full control of the working face area, it will be easier to ensure that the waste is placed strategically to achieve the proposed final elevation contours, thereby minimizing the amount of regrading required at closure and simplifying the efforts required for the progressive closure of the cells.

Progressive closure of the cells is encouraged in accordance with the Site's D&O Plan and will also continually decrease the amount of closure and post closure financial liability required to be held by the Township.

Eliminating the public interaction with the active working face also provides added safety for the users and limits the potential liability for the Township. The active working face is typically considered the most dangerous area at a landfill site. Several hazards exist for facilities with flat tipping areas for waste deposition, such as patrons walking and standing on ground surfaces that could be slick from recent waste material or stepping on potentially hazardous waste debris such as broken glass, nails, sharps, etc.

Additionally, due to the confluence of heavy machinery and a mix of professional hauler and residential customers, landfills can be hazardous to navigate. By reducing the public access to a smaller area, segregated from the landfilling operations and heavy machinery/large truck traffic, potential safety issues and liability for the Township is further mitigated.

Figure 4B depicts the layout of the proposed public drop off area, consisting of a series of containers which will be loaded by the public landfill users. The proposed layout has been designed to coincide with the current topography of the Site and will utilize the existing slope in the vicinity of the current burn pit as a tipping edge for the containers. The containers will be placed at the bottom of the pit area, with public loading of the containers by gravity from the top edge of the pit, as depicted in the cross-sectional illustration of the public drop off area provided on Figure 5. The containers will be 40-yard (30.5 m³) capacity rollaway dumpster containers with dimensions of 2.1 m high by 2.1 m wide by 6.4 m long. As depicted on Figure 4B, there will be a series of 5 containers: two for construction and demolition waste, two for domestic waste and one for leaf and yard waste. The bins should be placed parallel along a staggered retaining wall to maximize access to all bins to accommodate both residential and commercial customers, while facilitating disposal operations without disrupting waste receipt for other waste streams. A loading area and access road is proposed at the bottom of the public drop off area, as illustrated on Figure 4B, where the landfill operator may load the bins and transport the waste to the active waste disposal area within the landfill footprint.

To reduce the potential risks of accidental falls, it is proposed that a moderate grade separation be applied in order to reduce the fall distance. For example, rather than placing the roll off bins 2.1 m (7 ft) below grade so that the edge of the bin is even with the surrounding ground, the roll off bin should be placed at about 1.5 m (5 ft) below grade, with the sides extending about 0.6 m (2 ft) above the floor. This height allows for relatively easy lifting over the bin's edge, yet is high enough to reduce the chance of accidental falls. Furthermore, a wooden stop block or other substantial wheel stop should be placed at the tipping edge, to prevent vehicles from backing into or driving over the edge into the pit. These wheel stops should be placed a good distance from the edge of the unloading zone to ensure the public users are not dangerously close to the ledge. Safety barriers, such as chains or ropes, can be placed around the pit edges at the end of each working day or during cleaning periods to prevent falls. These barriers, however, should be removed during the normal operating hours as they present a tripping hazard and interfere with the unloading of waste. Additionally, as illustrated on Figure 5, the access road for public users to the tipping edge should be gently sloped to allow for proper drainage of surface water away from the pit and from the unloading area. Standing water in this area would present a slipping hazard due to potential muddy conditions during the summer months and icy conditions during the winter months.

3.0 ADDITIONAL OPTIONS FOR WASTE REDUCTION

The following additional options for waste reduction strategies were also reviewed for the Site, as per the scope of work outlined in the proposal.

3.1 Burning

As part of the current waste diversion efforts, wood waste is burned periodically (i.e., once per year) at the Site. It is proposed that this practice should continue as part of the Site operations. The burning of municipal waste is prohibited by O. Reg. 347, however, as part of an overall process to maximize waste capacity at existing landfill sites, thereby extending their life, burning of clean wood and brush is allowed under strictly controlled conditions in accordance with MECP Guideline C-7 "Burning at Landfill Sites".

As described in Section 2.0 of this report and indicated on Figure 4, a pile will be designated for clean wood and for and brush at the landfill entrance, prior to the weigh scale system (since these materials are not charged for). Clean wood waste is defined as wood that has not been painted or treated. Composite wood materials are not considered clean wood waste as they contain wood and non-wood materials that have the potential to release toxic compounds when burnt.

The area designated for clean wood and brush should be located away from the main fill area, the active fill area, the areas designated for other types of waste and the Site boundaries to reduce the risk of fire spreading. The designated wood area should be clear of vegetation and surrounded by a 0.5 m high soil berm on all sides except for a portion of one side large enough to allow for single vehicle access to the pile.

All burning of clean wood and brush at the Site:

- Must be completed in compliance with an NDMNRF burning permit, to ensure compliance with Ontario Regulation 207/96 under the Forest Fires Prevention Act;
- Must be controlled and supervised;
- Must be conducted within the bermed clean wood and brush area;
- Means to extinguish the fire if the need arises must be available; and
- Must be done during daylight hours.

An alternative to burning for the diversion of wood waste from landfilling could be utilizing a shredder (woodchipper). A shredder is a mechanical means that uses sharp blades to convert bulky wood waste into a more condensed form. Given the large volume of wood waste currently stockpiled at the Site, it may be preferable for the Township to have the wood waste shredded and utilize the chipped wood as an alternative daily cover. It should be noted, however, that this practice is generally not recommended due

to the low/poor compactive properties of the wood chips, resulting in the daily cover utilizing more of the available landfilling volume.

3.2 Composting

Another component explored for waste diversion, which is not currently in place at the Site, was composting of organic matter. Composting is an aerobic biological process that involves a succession of different microorganisms decomposing organic materials and converting them into a biologically stable product with no harmful effects on plants when used as a soil supplement. Composting differs significantly from the decay process that occurs in nature; it is monitored and controlled, aerobic conditions are maintained, and it includes a high-temperature phase that reduces or eliminates pathogens and weed seeds.

The composting process involves several steps including collecting, delivering, inspecting and preparing feedstock, active composting, recovering bulk agents, curing, final screening, storing and selling the finished compost. For all composting methods and technologies, several key management parameters are used to monitor and control the composting progress including oxygen concentration (aeration), moisture content, temperature, pH level, and more. Additionally, odours and other nuisance conditions (e.g., dust, litter and vectors), surface water, and leachate must be managed throughout the entire process.

Many methods and technologies are available for composting at landfill sites. However, it is not recommended that composting be undertaken as part of the waste diversion initiatives for the Site due to the following key considerations which apply to any of the available composting methodologies:

- Significant initial capital costs may be incurred for the required supporting infrastructure, depending on the chosen method/technology (e.g., construction of an asphalt pad for a static pile, construction of windrows, rotating drums, etc.);
- Significant management and operational efforts would be required to facilitate the composting process and maintain the required key parameters (e.g., periodic turning/mixing of the soil for aeration);
- The process would heighten existing nuisance concerns associated with landfills as compost is odorous and will further attract unwanted animal and pests (i.e., birds, bears, insects, etc.);
- Significant/expensive analytical testing is required to ensure the finished compost product is suitable/safe to be sold back to the community; and

- It is not ensured that a sufficient market exists for the finished compost product or that the product will meet the testing requirements noted above. Should the market or analytical results not support the reuse of this material, it will have to be disposed of in the landfill despite the efforts undertaken to compost.

For these reasons, Pinchin recommends that composting efforts be undertaken by the individuals within the community at a smaller scale (e.g., backyard composting programs), rather than at the municipal landfill site.

3.3 Compaction

Municipal solid waste typically deposited at a landfill has a density of approximately 250 kilograms (kg) to 295 kg (550 to 650 pounds per cubic yard) (approximately 320 to 400 kilograms per cubic meter (kg/m³)). If left to itself, waste over time will achieve some degree of consolidation and volume reduction. However, by applying some method of compaction to the waste materials, the area and volume needed for waste disposal operations and the associated impact on the environment is reduced. Garbage compactors and waste collection vehicles compress waste so that more of it can be stored in the same space. Waste is compacted again, more thoroughly, at the landfill to conserve valuable airspace and to extend the landfill's life span.

Standard landfill compaction is done with specialized earthmoving equipment designed for operations in waste. More extreme waste compaction can be achieved with mechanical waste balers and dynamic compaction using impacts from heavy weights dropped from great heights. The standard landfill compaction method and mechanical waste baler method have been reviewed by Pinchin. Dynamic compaction was not reviewed as an option for the Site as it is not anticipated that this level of compaction is feasible or necessary for this landfill.

3.3.1 Standard Landfill Compaction

Currently, the Site completes waste compaction using the standard landfill compaction method which involves driving a bulldozer, an excavator, or other piece of heavy equipment directly over the active fill area. The heavy equipment's weight is used to crush and compact the garbage as much as possible.

The minimum preferred operating weight for landfill compactors is over 20,411 kg (45,000 pounds). It is recommended that these compactors operate on slopes of 4 horizontal to 1 vertical (4H:1V) or less, though some landfills have finished cell grades of 3H:1V. Operating on slopes steeper than this is not recommended due to reduced compaction results and increased safety hazards. The flatter the slope, the more of the equipment's weight is translated into direct compaction as a result of the geometry of the applied forces.

To further increase compaction, waste should be spread out in thin layers by the tracked dozers prior to direct compaction by the waste compactors. It is recommended that waste be applied to the working face of the active cell in 30 centimetres (cm) to 60 cm deep layers. Additionally, a minimum of 3 to 4 passes with the compactor is recommended to achieve maximum density, with a full pass being defined as rolling over and backing down from the working face. After 4 to 5 passes, no more significant compaction can usually be obtained, and further compactor operations are not economical.

Using this standard landfill compaction method typically can achieve a compacted waste density of approximately 640 to 800 kg/m³.

3.3.2 Mechanical Landfill Balers

As stated in the D&O Plan for the Ignace WDS, given the limited capacity of the Site, additional compaction should be considered. Additional compaction can be achieved using a mechanical landfill baler. Balers are machines that take in waste, compact it to a high density and bundle it with wire so it holds its shape (though some waste balers rely on the post compaction adhesion of the waste to hold the bale's shape). This shape is usually a rectangular block with dimensions of varying from approximately 1 m to 2.5 m (3 to 8 feet), resembling larger versions of standard hay bales. The waste bales can be stacked like blocks and laid like bricks.

Baling achieves a much higher density with an additional one-third reduction in waste volume. A baler can achieve a waste density of 960 to 1,120 kg/m³, compared to the in-place waste density of 640 or 800 kg/m³ achieved by standard compacting.

Additionally, the bales have inherently better internal strength characteristics and are therefore more resistant to slope failure than compacted waste. Stable bale slopes can be steeper than compacted waste slopes, therefore requiring less landfill volume and footprint. Bales are resistant to wind and disease vectors and therefore require little or no daily cover to prevent windblown debris and infestations. The bales also tend to shed precipitation, reducing the level of contaminants in the leachate, since most percolation flows around instead of through the bales.

Although they provide a higher compaction ratio, several disadvantageous considerations are noted regarding the use of mechanical waste balers:

- Balers present a significant initial capital cost, as well as well as high operational costs (including electrical costs as balers require high amounts of energy to operate). By comparison, operating and maintain a fleet of standard compaction equipment is relatively cheap;
- Baler operations are also difficult in cold temperatures;
- Operating a baler requires specialized training and safety standards; and

- Given the nature of baling operations (the confined compaction of large hard-and-sharp objects) wear and tear on a baler can be extreme.

4.0 PRELIMINARY COST ESTIMATE

A preliminary cost estimate for constructing the proposed waste transfer and scale system is provided in Table 1 and Table 2 for Phases 1 and 2, respectively (tables are provided in Appendix III). It should be noted that this preliminary cost estimate is based on theoretical values and is subject to change upon development of a more comprehensive design.

5.0 REFERENCES

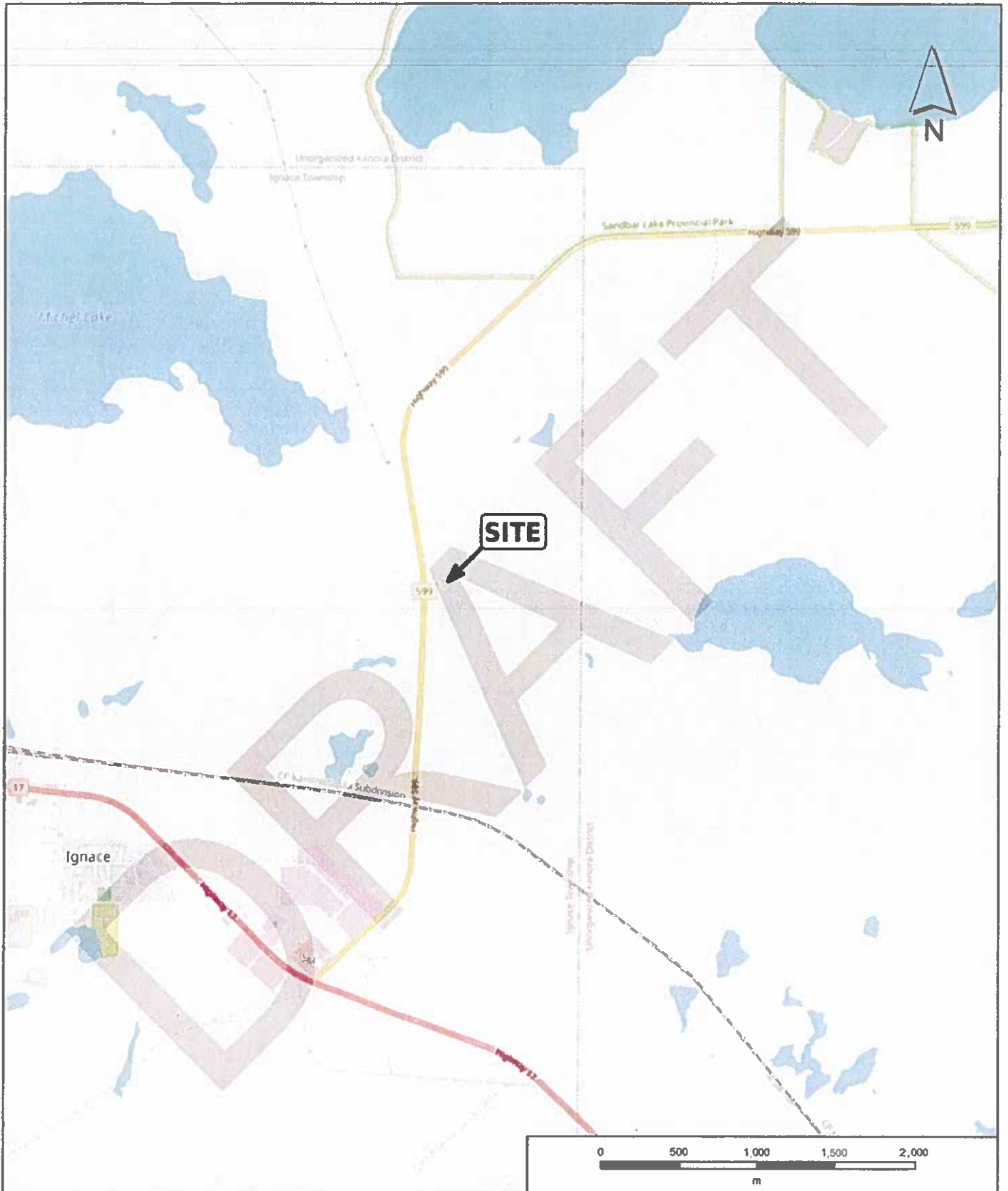
- Duffy, Daniel P. September 28, 2016. *Landfill Waste Compaction Strategies – Tools and Techniques*. Municipal Solid Waste Management Journal. Accessed on July 20, 2022. <https://www.mswmanagement.com/landfills/article/13026371/landfill-waste-compaction-strategiestools-and-techniques>
- Environment Canada. 2013. Technical Document on Municipal Solid Waste Organics Processing.
- Ministry of the Environment, Conservation and Parks. April, 1994. *Guideline C-7 (formerly 14-08) – Burning at Landfill Sites*.
- Pinchin Ltd. October 25, 2018. Design & Operations Plan, Ignace Waste Disposal Site, Ignace, Ontario.
- United States Environmental Protection Agency. June 2002. *Waste Transfer Stations: A Manual for Decision-Making*.

6.0 TERMS AND LIMITATIONS

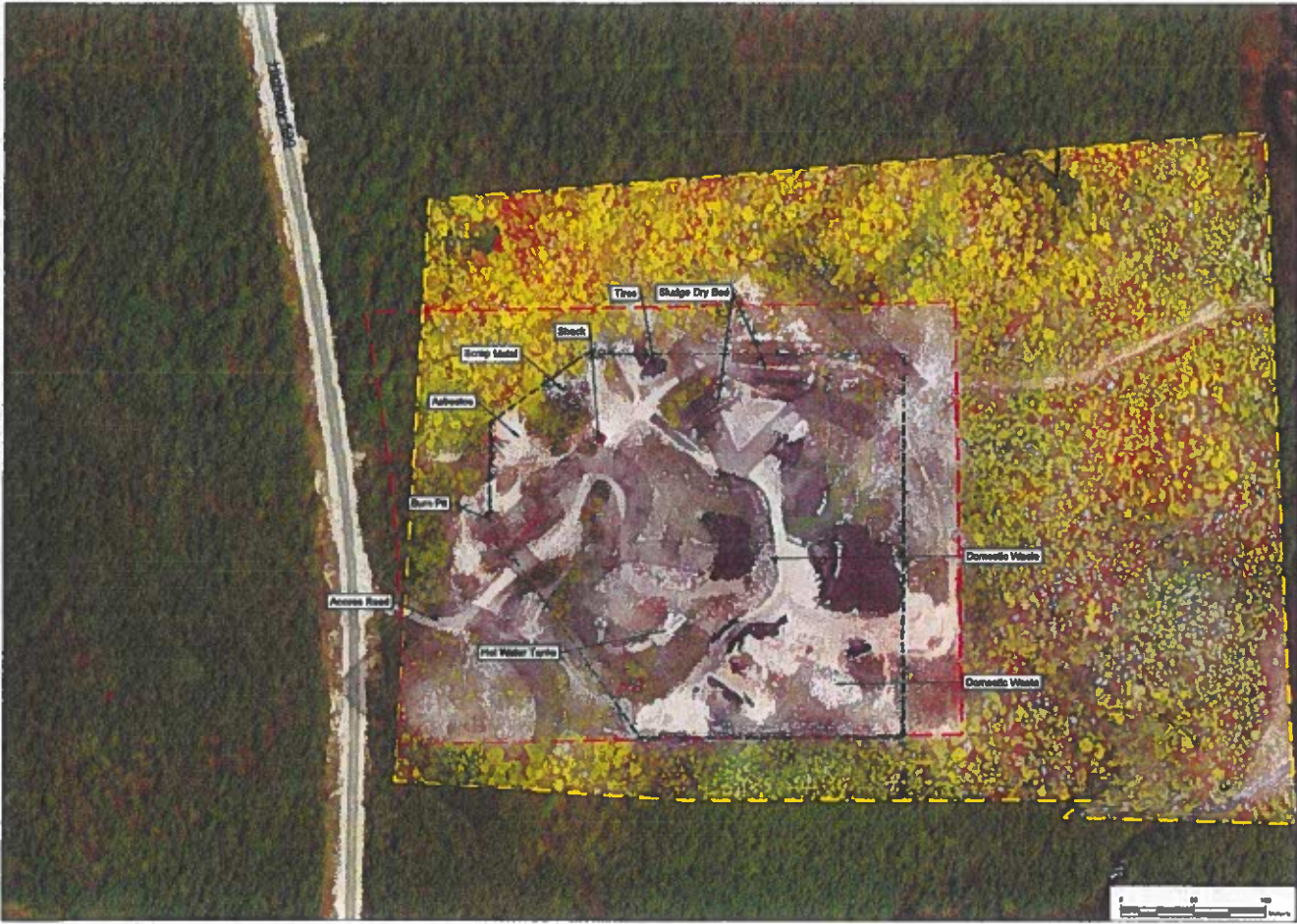
This work was performed subject to the Terms and Limitations presented or referenced in the proposal for this project.

Information provided by Pinchin is intended for Client use only. Pinchin will not provide results or information to any party unless disclosure by Pinchin is required by law. Any use by a third party of reports or documents authored by Pinchin or any reliance by a third party on or decisions made by a third party based on the findings described in said documents, is the sole responsibility of such third parties. Pinchin accepts no responsibility for damages suffered by any third party as a result of decisions made or actions conducted. No other warranties are implied or expressed.

APPENDIX I
Figures



| | | | | | |
|------------------|----------|--|-------------|----------------|---------------|
| PROJECT NAME | | WASTE MANAGEMENT PLAN AND TRANSFER SYSTEM DESIGN | | | |
| CLIENT NAME | | TOWNSHIP OF IGNACE | | | |
| PROJECT LOCATION | | IGNACE WASTE DISPOSAL SITE, IGNACE, ONTARIO | | | |
| FIGURE NAME | | KEY MAP | | | FIGURE NUMBER |
| PROJECT NUMBER | SCALE | DRAWN BY | REVIEWED BY | DATE | 1 |
| 206585.014 | AS SHOWN | DM | JR | SEPTEMBER 2022 | |




 NORTH

LEGEND
 --- LAY BOUNDARY
 --- PROPERTY BOUNDARY
 --- PROPOSED BOUNDARY OF FILL (S, T4 REG)

LEGEND IS COLOUR DIFFERENT. NON-COLOUR COPIES MAY ALTER INFORMATION.


PINCHIN

PROJECT TITLE
WASTE MANAGEMENT PLAN AND TRANSFER SYSTEM DESIGN

CLIENT TITLE
TOWNSHIP OF IGNACE

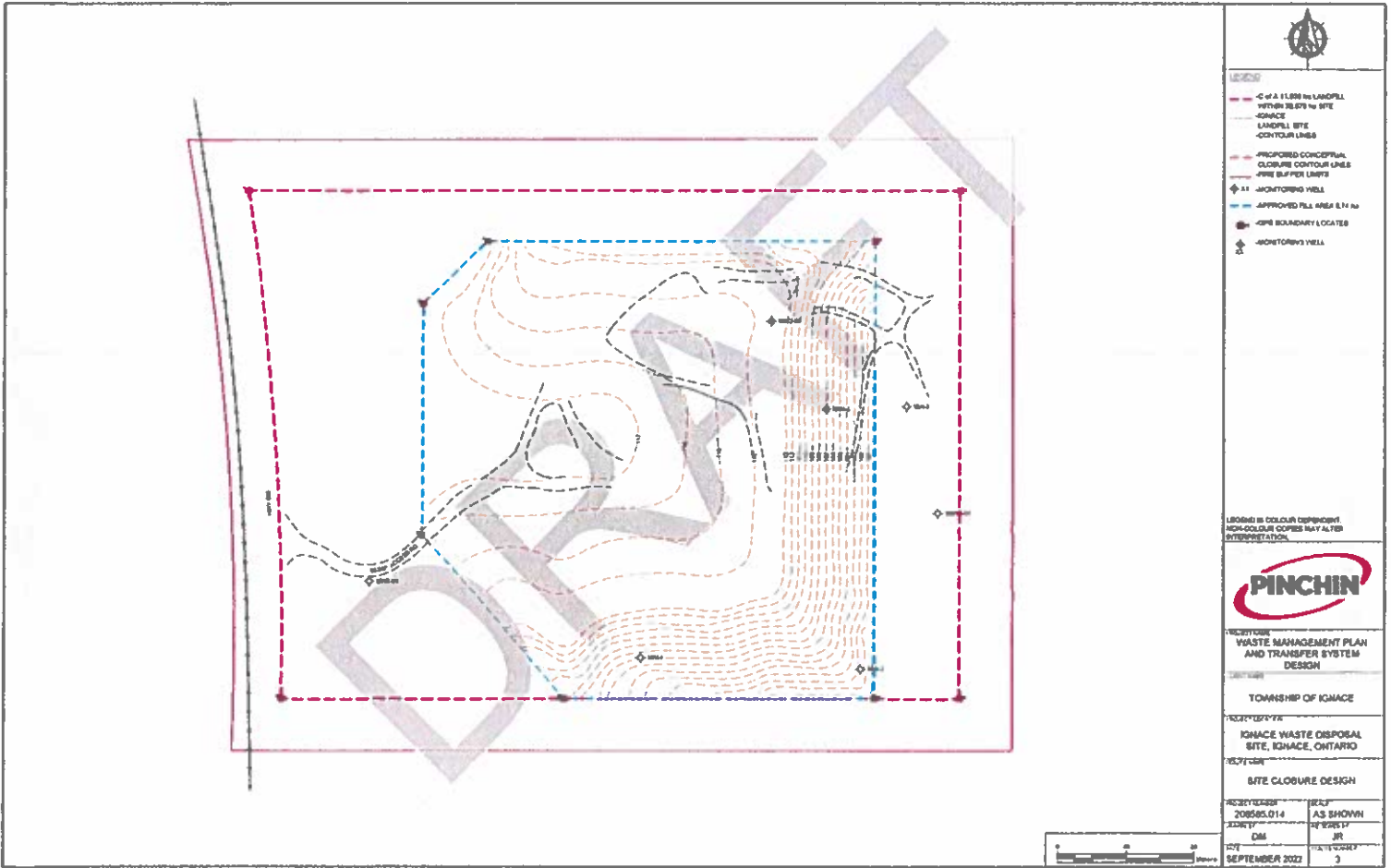
PROJECT LOCATION
IGNACE WASTE DISPOSAL SITE, IGNACE, ONTARIO

PROJECT NAME
EXISTING SITE PLAN

| | |
|------------------------------|---------------------|
| PROJECT NUMBER 208808.014 | SCALE AS SHOWN |
| DATE DM | DESIGNER JR |
| DATE SEPTEMBER 2011 | PROJECT NUMBER 2 |



111



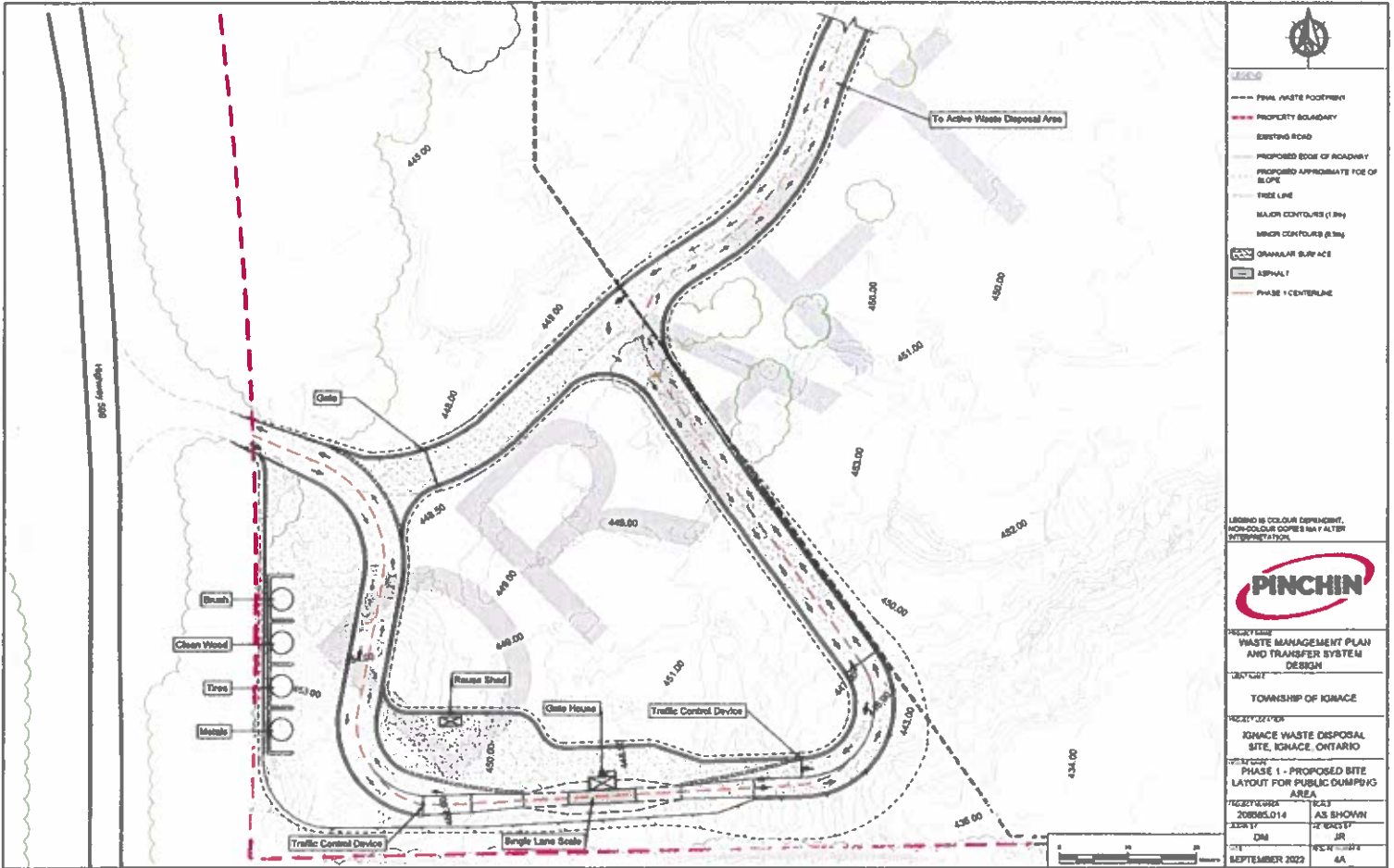

LEGEND
 - - - 10' of 1:1000 to LANDFILL WITHIN 30.0m to SITE
 - - - IGNACE LANDFILL SITE CONTOUR LINES
 - - - PROPOSED CONCEPTUAL CLOSURE CONTOUR LINES
 - - - 30M BUFFER LIMITS
 ◆ M1 MONITORING WELL
 ◆ M2 APPROVED FILL AREA 8.14 ha
 ◆ M3 GPS BOUNDARY LOCATED
 ◆ M4 MONITORING WELL
 ◆ M5 MONITORING WELL

LEGEND IS COLOUR DEPENDENT. NON-COLOUR COPIES MAY ALTER INTERPRETATION.

IGNACE WASTE MANAGEMENT PLAN AND TRANSFER SYSTEM DESIGN
 TOWNSHIP OF IGNACE
 IGNACE WASTE DISPOSAL SITE, IGNACE, ONTARIO
SITE CLOSURE DESIGN

| | |
|---|----------------------------------|
| <small>PROJECT NUMBER</small> 208585.014 | <small>SCALE</small> AS SHOWN |
| <small>DESIGNER</small> DM | <small>REVISIONS</small> 1R |
| <small>DATE</small> SEPTEMBER 2022 | <small>PAGE NUMBER</small> 3 |





LEGEND

- FINAL WASTE FOOTPRINT
- - - PROPERTY BOUNDARY
- EXISTING ROAD
- PROPOSED EDGE OF ROADWAY
- PROPOSED APPROXIMATE FOE OF SLOPE
- TREE LINE
- MAJOR CONTOURS (1.0m)
- MINOR CONTOURS (0.5m)
- GRASSLAND SURFACE
- ASPHALT
- PHASE 1 CENTERLINE

LEGEND IS COLOUR DEPENDENT.
NON-COLOUR COPIES MAY ALTER INTERPRETATION.

PINCHIN

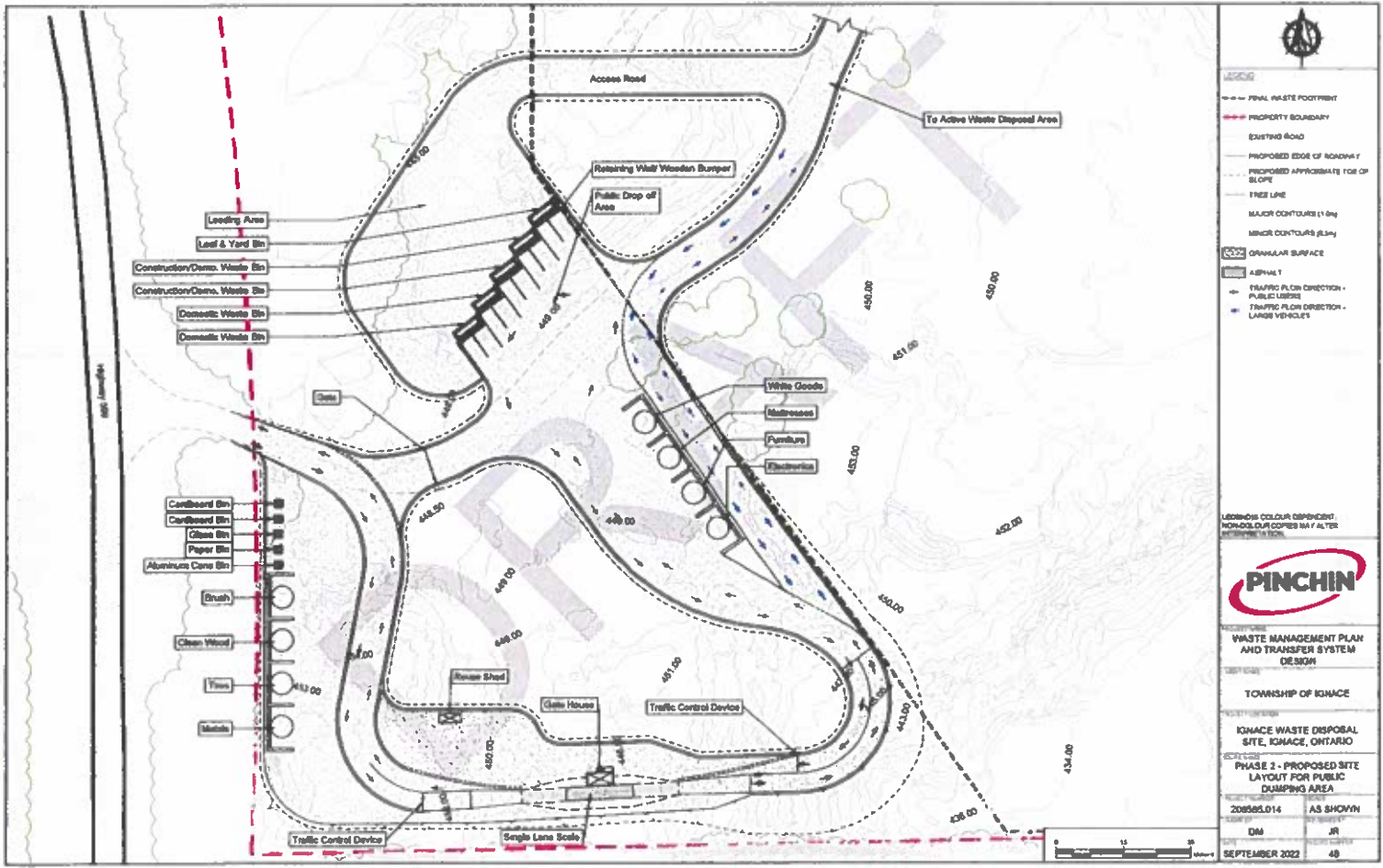
PROJECT TITLE
WASTE MANAGEMENT PLAN
AND TRANSFER SYSTEM
DESIGN

CLIENT
TOWNSHIP OF IGRACE

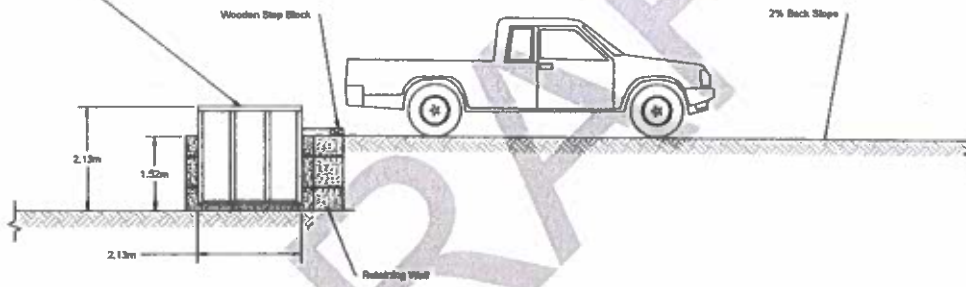
PROJECT LOCATION
IGRACE WASTE DISPOSAL
SITE, IGRACE, ONTARIO

PROJECT PHASE
PHASE 1 - PROPOSED SITE
LAYOUT FOR PUBLIC DUMPS
AREA

| | | | |
|-------------|----------------|------------|----------|
| PROJECT NO. | 208065.014 | SCALE | AS SHOWN |
| DATE | 04 | DRAWN BY | JR |
| DATE | SEPTEMBER 2022 | CHECKED BY | AA |



40 Yard Roll-Off Dumpster TYP.



1:5000

LEGEND IS COLOR DIFFERENT.
NON-COLOR COPIES MAY ALTER
PREFERRABLE.



| | |
|--|----------|
| PROJECT NAME | |
| WASTE MANAGEMENT PLAN AND TRANSFER SYSTEM DESIGN | |
| TOWNSHIP OF IGNACE | |
| PROJECT LOCATION | |
| IGNACE WASTE DISPOSAL SITE, IGNACE, ONTARIO | |
| PROJECT NAME | |
| PUBLIC DROP OFF AREA CROSS SECTION | |
| PROJECT NUMBER | DATE |
| 200908-014 | AS SHOWN |
| DATE | REVISION |
| CM | JR |
| DATE | REVISION |
| SEPTEMBER 2022 | 8 |



APPENDIX II
Photographic Examples of Waste Disposal Options



Photo 1 – Stepped Public Drop Off Bin Area Example (stepped tipping edge, retaining wall on slope, public vehicle load containers from top surface)

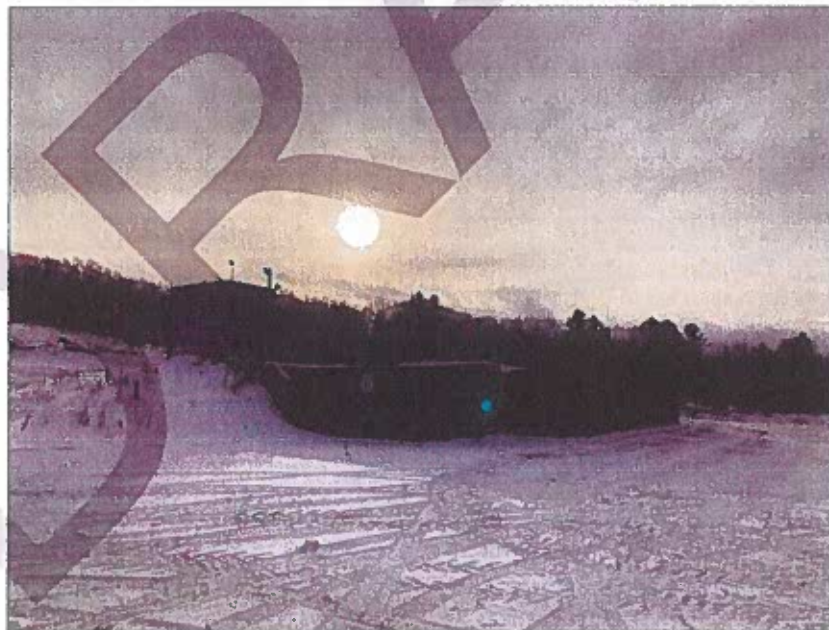


Photo 2 – Stepped Public Drop Off Area Example – Side View



Photo 3 – Concrete Bays Example – Tire Pile



Photo 4 – Concrete Bays Example – White Goods Pile

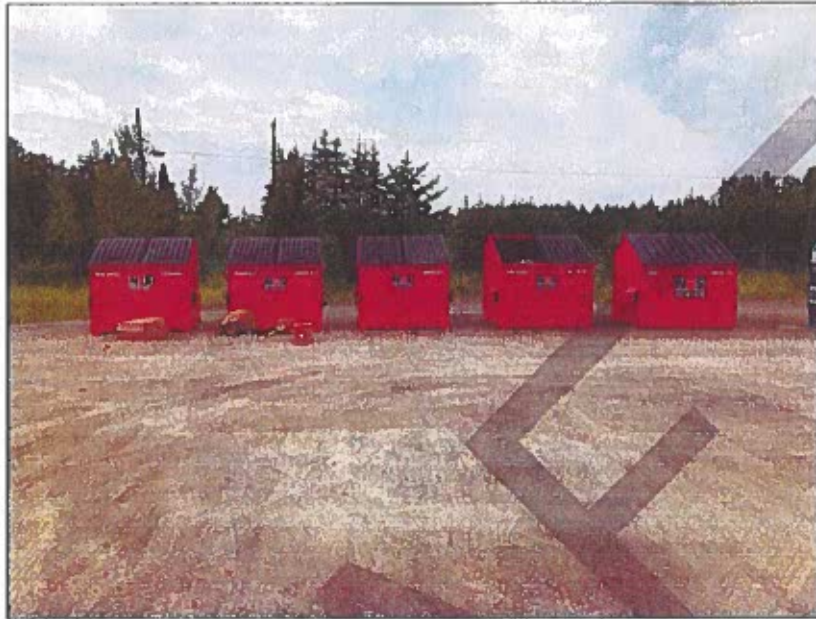


Photo 5 – Recycling Bins Example



Photo 6 – Scale Loading Area Example



Photo 7 – Scale Traffic Control Example



Photo 8 – Scale Gatehouse Example

APPENDIX III

Tables

TABLE 1
PRELIMINARY COST ESTIMATE - PHASE 1

| | Design Component | Cost per Task | Total Costs |
|------------|--|---------------|------------------|
| 1.0 | WEIGH SCALES | | \$425,796 |
| | Preparing and regrading weigh scale area and access road area | \$2,400 | |
| | Constructing access road - asphalt portion (scale approaches only) | \$38,750 | |
| | Constructing access road - gravel portion | \$34,646 | |
| | Installation of weigh scale system and gatehouse | \$350,000 | |
| 2.0 | WASTE DIVERSION AND RE-USE AREA | | \$44,772 |
| | Preparing and regrading Phase 1 waste diversion area and re-use area | \$3,600 | |
| | Gravel for Phase 1 waste diversion area and re-use area | \$24,922 | |
| | Bays (4 Piles) | \$8,750 | |
| | Re-use items shed | \$7,500 | |
| | Total Cost | | \$470,568 |

TABLE 2
PRELIMINARY COST ESTIMATE - PHASE 2

| | Design Component | Cost per Task | Total Costs |
|------------|---------------------------------------|---------------|------------------|
| 1.0 | PUBLIC DROP OFF AREA | | \$133,843 |
| | Preparing and regrading drop off area | \$6,000 | |
| | Constructing drop off area - gravel | \$40,843 | |
| | Retaining Wall | \$28,250 | |
| | Bins (5 x 40 yard rollaway bins) | \$50,000 | |
| 2.0 | WASTE DIVERSION AREA | | \$8,750 |
| | Bays (4 Piles) | \$8,750 | |
| | Bins (5 x 6 yard recycling bins) | * | |
| | Total Cost | | \$142,593 |

* Assumes that the rental cost of the recycling bins is included in the recycling contract

| | |
|---------------------------------|-------------------------------------|
| Section: Human Resources | Subject: Social Media Policy |
| Effective Date: | By-Law #: |
| Approved Motion #: | Catalogue #: |

1.0 Preamble

More than half of the world's population now uses some form of Social Media. For many, Social Media is their primary source for news, entertainment, and communication. It is expected that a gradual departure from traditional media such as radio, television, and newspapers will continue as more efficient and cost-effective technology becomes more readily available to the public. In light of this, Social Media offers municipalities new ways to update residents and businesses on municipal services, community events, and projects.

With the prominence of Social Media, it is expected that Members of Council and Township Employees may use Social Media for personal use. Further, considering Social Media's wide usage, Members of Council may choose to engage with residents on various Social Media platforms to be open and accessible to the public.

2.0 Purpose

- 2.1** To identify responsibilities and standards for establishing and administrating corporate social media pages.
- 2.2** To provide rules on the acceptable participation on Social Media by Members of Council, municipal employees, and members of the public who choose to engage on the Township's social media pages as defined in this policy.
- 2.3** This Policy has been established to promote effective and consistent Social Media practices and ensure that information is communicated promptly and professionally.
- 2.4** This policy serves to:
 - 2.4.1** provide direction to those managing and administering corporate social media sites;
 - 2.4.2** protect the Township's reputation;
 - 2.4.3** provide employees and Members of Council with clear usage guidelines; and
 - 2.4.4** provide protocol around monitoring administration, acceptable use and privacy.

3.0 Scope

- 3.1 This Policy applies to all Social Media accounts defined in this policy.
- 3.2 This Policy applies to all Members of Council and Employees of the Township, including part-time employees, Volunteers, and Committee members.
- 3.3 The Policy applies to members of the public who use, comment or post on the Township of Ignace's Social Media pages.
- 3.4 This Policy applies to use during and outside work hours.
- 3.5 This Policy is to be read in conjunction with By-Law #10/2021 (Employee Code of Conduct) and By-Law #11/2021 (Members of Council Code of Conduct).

4.0 Definitions

Clerk means the person appointed as the Clerk by Council and includes a designated person.

Communications Specialist is under the supervision of the Clerk or their Designate. The Communications Specialist writes and distributes content on the Township's Social Media Platforms.

Committee Member means a person formally appointed to a Township-sanctioned committee or board.

Council Members of Council and the Mayor as a collective

Designate means an Employee of the Township who has been delegated certain tasks by the Clerk in their sole discretion as it relates to certain responsibilities as described in this policy. This Employee may be the Communications Specialist or another designated employee from time to time.

Employee means a person employed by the Township, which includes all classifications of employees (e.g., permanent full-time, permanent part-time, seasonal, temporary, casual, student, contract).

Objectionable Material means content that contradicts the principles established by the Ontario Human Rights Code or materials of a pornographic, profane, and/or sexually explicit nature, as well as content that may offend based on race, ancestry, place of origin, ethnicity, citizenship, creed, age, sex, marital status, sexual orientation, family status, religion and/or disability.

Social Media includes any form of electronic communication through which users create online communities to interact by sharing information, opinions, knowledge, ideas, personal messages and other content. These channels include Facebook, Twitter, Youtube, Instagram, LinkedIn,

blogs, mobile applications, websites, photo boards, discussion boards, or any other online location where commentary is publicly shared and attributed to the corporation, an employee, or an elected official.

Members of Council means individuals elected to the Township Council for the Corporation of Ignace, including the Mayor.

Township means the Corporations of the Township of Ignace

Volunteer means any member of the public, whether a resident of the Township or not, who freely offers to take part in Township-related work for no consideration. For the purposes of this policy, members of the Volunteer Fire Services are included in this definition.

5.0 Roles and Responsibilities

This policy is presented as two procedures – one for Social Media administration and one for the personal use of Social Media by Employees and Members of Council.

5.1 The Clerk is responsible for ensuring compliance with the entire Social Media Policy and will review the policy and related procedures and guidelines as needed.

Township Social Media Administration Procedure:

5.2 The Clerk or their Designate oversees all Township Social Media pages.

5.3 The Clerk or their Designate leads the management and operation of the Township's Social Media pages.

5.4 The Clerk or their Designate will ensure consistent messaging and imaging for all corporate Social Media pages.

5.5 The Clerk or their Designate will generate, monitor, update, edit, respond to and/or remove content on Township Social Media sites to ensure accuracy and adherence to this policy.

Employee and Council Personal Use Procedure:

5.6 All Township Employees and Volunteers are responsible for following this policy. The Clerk or their Designate is responsible for ensuring that Employees are aware of this policy and meet its standards.

5.7 All Members of Council and Committee Members are responsible for following this policy. The Clerk or their Designate is responsible for ensuring that Members of Council are aware of this policy and meet its standards.

Acknowledgement of Policy

- 5.8** All Township Employees, Members of Council, Committee Members, and Volunteers must review this policy and sign the Acknowledgement of Policy attached as Appendix A.

6.0 Township Social Media Administration Procedure

- 6.1** The Township supports the open and transparent use of Social Media to further corporate goals and objectives where appropriate. This procedure establishes guidelines for those involved in using Social Media on the Township's behalf.
- 6.2** The use of all Social Media sites by the Township will adhere to:
- 6.2.1** applicable provincial and federal laws and regulations;
 - 6.2.2** the terms of service of each Social Media site; and
 - 6.2.3** all applicable corporate policies, guidelines, and by-laws, including, but not limited to: applicable administrative, human resources policies, information technology policies, and records management policies and by-laws.
- 6.3** All new and existing Social Media tools being used to conduct Township business will be established and administered by the Clerk or their Designate.
- 6.4** The Clerk or their Designate will provide oversight for the use of Social Media sites for the business of the Township, as well as for creating and maintaining content on those sites.
- 6.6** The Clerk or their Designate will be responsible for managing the passwords for the Township's social media sites.
- 6.7** The decision to add or decommission a social media channel and/or account will be the responsibility of the Clerk, to be made in consultation with their Designate.

Approach to Social Media Management

- 6.8** Township Social Media communications will be conducted through a "one-window" approach, meaning that there will only be one Township account per Social Media site. Department-specific or group-specific Township accounts will not be permitted without prior authorization.
- 6.9** Posting to and using Township Social Media sites will only be conducted through designated Township staff, including the Clerk, their Designate, or the Communications Specialist acting as the Clerk's Designate.
- 6.10** Employees Designated by the Clerk to participate in communication on Township Social Media pages on behalf of the Township must do so following employee expectations and responsibilities:

- 6.10.1** Employees shall at all times conduct themselves in a positive, professional, honest, ethical, and fair manner following this policy and related policies;
- 6.10.2** Employees are expected, at all times, to conduct themselves in the best interest of the Township; and
- 6.10.3** Corporate responses to online postings, blogs, and discussion forums about Township-related business will be coordinated by the Clerk or their Designate, with input from the appropriate staff member or department.
- 6.10.4** Employees who fail to comply with this policy may be subject to corrective or disciplinary action. Any content deemed inappropriate or that does not adhere to the policy must be brought to the attention of the Clerk or their Designate.

Content Management Principles

- 6.11** Employees Designated by the Clerk to produce content on Township Social Media pages on behalf of the Township must ensure content:
 - 6.11.1** Is implemented in a manner that positively enhances the Township's reputation and reflects the Township's values.
 - 6.11.2** Provides a consistent and professional voice so that residents can be assured that the information they are receiving is official information from the Township.
 - 6.11.3** Is effectively managed to ensure that they provide timely, accurate/truthful information and responses.
 - 6.11.4** Reflects the Township's position and factual information and not based on personal opinion.
 - 6.11.5** Does not compromise public safety.
 - 6.11.6** Does not personally attack, harass, discriminate and/or display any cultural insensitivity.
 - 6.11.7** Does not violate trademark or copyright laws.
 - 6.11.8** Does not blatantly or inadvertently make a public declaration or statement without prior approval of the Township.
 - 6.11.9** Respects the confidentiality of Township information, individual privacy, and any related Township policies and by-laws.
- 6.12** The Clerk or their Designate are encouraged to discuss potential posts and/or response content with appropriate staff members if they are unsure of the content's appropriateness.

Availability

- 6.13** As time permits, the Clerk or their Designate, will update and monitor Township Social Media platforms during regular office hours, 8:30 am – 4:30 pm, Monday to Friday.

Privacy

- 6.14** Unless obligated by applicable law, by-law, or legislation or to demonstrate negative behaviour from a user, the Township does not capture or record the contact details of parties interacting with its Social Media accounts. Any information identified and deemed confidential or private is treated according to the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) provisions.

Replies/Comments/Messages

- 6.15** Members of the public Posting on a Township Social Media site is not considered official notice or an official complaint submission to the Township. Unless otherwise noted in applicable policies, contact through a Social Media platform does not constitute formal feedback or consultation.
- 6.16** As time permits, the Employee delegated as to oversee Township Social Media will read the comments and private messages to 1) ensure they are appropriate as per the comment policy, 2) that any emerging themes or helpful suggestions are forwarded to the relevant departments, and 3) that any factual errors (misinformation) is corrected.

Content Standards – Post and Comment Policy

- 6.17** Comments made by the public on Township Social Media will be monitored by Township staff. The Township reserves the right to remove inappropriate posts and comments from its Social Media sites. Any Objectionable Material, as defined in this policy, will be deleted. Comments will be deleted if any of the following occurs:
- 6.17.1** Comments should relate to the posted topic; off-topic posts or comments may be deleted.
 - 6.17.2** Comments must not contain any personal information about another individual. Comments that disclose confidential information or compromise the impartiality or integrity of staff or Council; Defamatory statements, allegations, inferences, impertinent, disrespectful or improper matters will be deleted.
 - 6.17.3** Users may only post their own original content. Reproduced or borrowed content that appears to violate trademark or copyright laws will be deleted.
 - 6.17.4** Threatening, offensive and/or harassing language is not permitted.
 - 6.17.5** Comments that constitute discrimination or harassment under the Ontario Human Rights Code are not permitted. This may include but is not limited to content that promotes, fosters, or perpetuates discrimination based on race, creed, colour, age, religion, gender, marital status, status concerning public assistance, national origin, physical or mental disability and/or sexual orientation.

- 6.17.6 Comments that promote illegal or dangerous activities are not permitted.
- 6.17.7 Comments that contain information that may compromise the safety or security of the public or public systems are not permitted.
- 6.17.8 Comments that present demeaning and/or derogatory portrayals of individuals or groups or contain any message that is likely to cause deep or widespread offence are not permitted.
- 6.17.9 Comments that promote religious or political messages that might be deemed prejudicial to other religious and/or political groups are not permitted.
- 6.17.10 Comments promoting and/or endorsing any business for commercial gain are not permitted.

- 6.18 Social media moderators will not engage in debate or arguments on social media channels but will provide factual information, provide departmental contact and, if deemed necessary, the appropriate contact for Council will be provided.
- 6.19 If a submission violates the above guidelines or in any other way is deemed inappropriate at the discretion of the moderator(s), the submission will be removed entirely from the site.
- 6.20 The Township reserves the right to block/ban specific users from the Township's official social media channels whose activities do not comply with the above criteria.

Disclaimer

- 6.21 Each social media account maintained by the Township shall contain a link to the municipal website, and, if permitted, a statement of the hours which the account is monitored and that the Township is not responsible for content posted by other users.

Decommissioning

- 6.22 When a Social Media channel is deemed to no longer meet the needs of the Township, it shall be decommissioned.

Records Management and Retention

- 6.23 Social Media posts on sites moderated by the Township may only be destroyed in accordance with the Records Retention By-law.
- 6.24 Posts are transitory records of the Township and may be deleted/purged from the Social Media site as soon as they are no longer needed.
- 6.25 Messages sent/received through Social Media platforms are transitory records. Messages of a nature that would cause them to become permanent records should be moved from the social media platform to email, phone or meeting format, as appropriate.

- 6.26** Third-party Social Media sites are private businesses with their own terms of service and privacy policies. The Township does not accept any responsibility for the operation of third-party Social Media sites. It cannot guarantee the privacy of individuals who access content provided to such sites by the Township.

7.0 Employee and Council Personal Use Procedure

Township Employees

7.1 While the Township recognizes the popularity of Social Media, specific guidelines must be observed to protect the Township, its ratepayers, and its staff. All Township Employees and Volunteers must ensure the following:

- 7.1.1** Employees are only permitted to access Social Media sites on Township computers and equipment during working hours as necessary to carry out their job duties.
- 7.1.2** Employee participation in any Social Media, whether during or after work hours, must not conflict with their role at the Township and must in no way harm the Township's reputation.
- 7.1.3** Employees must ensure that privacy, confidentiality, copyright and data protection laws are adhered to and must not make comments considered defamatory, libellous or containing Objectionable Material. Employees will be held accountable for what they write or post on Social Media. Inflammatory statements, unprofessional remarks or disparaging remarks about the Township, its employees, ratepayers, or vendors may result in disciplinary action per this policy. Even postings that are not directly related to the Township may result in disciplinary action if they might threaten the Township's reputation or business. Even though Employees are acting on their own time, they are still connected with the Township and can harm the Township's reputation.
- 7.1.4** The Township's policies concerning the Employee Code of Conduct, Council Code of Conduct and Respect in the Workplace apply to the use of Social Media regardless of whether you are on or off duty or access Social Media at home or at work.
- 7.1.5** The use of Social Media devices, including personal cameras, cell phones, audio recording devices, etc. shall not be permitted to be used by Township staff at emergency scenes. Confidential, sensitive information that is intended to be kept private shall not be posted to any website.
- 7.1.6** Employees may not use the Township's logos, slogans and/or intellectual property without prior written authorization. Employees with permission to use the Township's logos, slogans, or intellectual property shall cease to do so if they are no longer employed with the Township.
- 7.1.7** The Township's policies with regard to the Employee Code of Conduct, Council Code of Conduct and Respect in the Workplace apply to the use of Social Media regardless of whether you are on or off duty or access Social Media at home or at work (i.e., derogatory or offensive comments about your co-workers on Social Media may be considered a form of harassment).
- 7.1.8** Employees should be aware that many suppliers, ratepayers, and other persons present on Township property frequently use mobile phones and other devices to take photographs or

recordings. Employees should always represent the Township in a positive and professional manner so negative images are not posted on Social Media sites of ratepayers and suppliers. Employees who are photographed or recorded acting inappropriately or unprofessionally may be subject to disciplinary action, up to and including termination of employment.

Members of Council

- 7.2** Members of Council are welcomed and encouraged to participate in Social Media through their own accounts while respecting the Conduct of Members of Council, as outlined in the Council Code of Conduct Policy. Members of Council are encouraged to follow the official Township sites and to share content.
- 7.3** Members of Council and Committee Members must ensure that privacy, confidentiality, copyright and data protection laws are adhered to and must not make comments that are considered defamatory or libelous.
- 7.4** Members of Council may not use Township logos, slogans and/or intellectual property on their own accounts without prior written authorization. While Members of Council are welcome to share the issues before and decisions of Council, there is an expectation that should they choose the use of Social Media during a council meeting, their use will not interfere with their active engagement with and participation in the meeting.
- 7.5** The Township will not intercede on behalf of Members of Council and Committee Members for items members post on their own Social Media accounts. If a member shares erroneous information about Township decisions, services, etc., the Clerk or their Designate will bring the matter to the member's attention directly, with the expectation the member will correct the error as soon as possible.
- 7.6** During the nomination period of a municipal election, candidates or people acting on their behalf are not permitted to post on Township Social Media sites. In addition, incumbent Members of Council who may seek re-election in a forthcoming term may not utilize the Township Social Media sites to post individual campaign-related information.

8.0 Policy Compliance

- 8.1** In policy violation cases, the Township may investigate and determine appropriate corrective action.
- 8.2** Employees may be subject to disciplinary measures following their collective agreement or employment contract.
- 8.3** Any violations of this Policy by Members of Council may be subject to disciplinary measures per the Members of Council Code of Conduct.

Appendix 'A': Acknowledgement of Policy – Social Media

I have reviewed this policy and have had an opportunity to ask any questions regarding the requirements. If I have further questions, I will bring them to the attention to the Clerk or their Designate.

The Township takes the policies mentioned above, the Municipal Act and the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) requirements with utmost seriousness and may discipline any employee that does not comply strictly with them.

Name (print): _____

Position: _____

Department: _____

Signature: _____

Date: _____

Please join the **Northwest Training and Adjustment Board** for our **Community Consultation** on November 9, 2022 in Dryden.

The role of the Northwest Training and Adjustment Board is to engage their communities and community partners in a local labour market research and planning process that leads to cooperative efforts among partners to find local solutions to local issues. The Community Consultation is the forum where community partners meet to develop a plan of action to be implemented by the community and communities the following year. The goal of this plan of action is to meet the changing labour market needs of the communities, within the Kenora and Rainy River Districts. The results of this consultation reflect common goals, objectives and priorities for strengthening the local labour market in the Kenora & Rainy River Districts.

Please forward this email to those in your network who may wish to attend.

Event facilitated by Mike Greaves, Wake Marketing & Design.

Registration details will follow in October – check your inbox.



SAVE THE DATE

Wednesday, November 9, 2022

Northwest Training and Adjustment Board 2022 Community Consultation

**At The Dryden Regional Training and Cultural Centre
Facilitated by Mike Greaves, Wake Marketing & Design**

From 8:30 a.m. to 11:30 a.m.

**No cost to register
Breakfast is free to all registrants
Registration information will follow**

Kenora and Rainy River Districts

From: admin@noma.on.ca <admin@noma.on.ca>

Sent: September 23, 2022 11:42 AM

To: 'Brian MacKinnon' <bmackinnon@siouxlookout.ca>; 'Bridget Foster' <township@emo.ca>; 'Christine Goulet' <christine@redlake.ca>; 'Dawn Hayes' <alberton@jam21.net>; 'Dawson Township' <dawsontwp@tbaytel.net>; 'Debra Kincaid' <dkincaid@dryden.ca>; deputyclerk@manitouwadge.ca; 'Faisal Anwar' <fanwar@fortfrances.ca>; 'Florence MacLean' <cao@manitouwadge.ca>; Gabrielle Lecuyer - Fort Frances <glecuyer@fortfrances.ca>; 'Heather Pihulak' <hpihulak@kenora.ca>; Lynda Colby <clerk@ignace.ca>; 'Jamie Hussey' <clerktreasurer@picklelake.org>; 'Jason Young' <jason.young@atikokan.ca>; Julie Roy-Ward <cao@whiteriver.ca>; kattanasio@kenora.ca; khaney@fortfrances.ca; 'Kimberley Ballance' <kballance@ear-falls.com>; 'Lake of the Woods Township' <lakeofthewoodstwp@tbaytel.net>; 'Lorna Buob' <twpoconn@tbaytel.net>; 'Mark Vermette' <mark.vermette@redlake.ca>; 'Mavis Harris' <mavis@doriontownship.ca>; 'Michelle Larose' <cao@siouxlookout.ca>; Municipality of Machin <clerktreasurer@visitmachin.com>; 'Patti McDowall' <lavalley@nwonet.net>; 'Peggy Johnson' <cao@chapple.on.ca>; 'Roger Nesbitt' <rnesbitt@dryden.ca>; sue.bates@atikokan.ca; 'Teresa Desserre' <townshipofmorley@gmail.com>; 'Veldron Vogan' <rainyriver@tbaytel.net>; 'Wanda Kabel' <wkabel@snnf.ca>

Subject: FW: SAVE THE DATE - Northwest Training and Adjustment Board - Community Consultation in Dryden on November 9, 2022

Good Afternoon,

Please see the email below for those in Kenora and Rainy River Districts.

Thank you

Andrea Strawson

Executive Director

Northwestern Ontario Municipal Association (NOMA)

PO Box 10308, Thunder Bay, ON P7B 6T8

E: admin@noma.on.ca

P: (807) 683-6662

C: (807) 621-9456

www.noma.on.ca

Follow us on Twitter: @noma_nwo

***FONOM and NOMA are proud to announce
The Northern Hospitality Suite at AMO is back.
It is being held on Monday, August 15, 2022,
in the Westin Hotel (Bonaventure Suite) from 7:00 to 10:00 pm.***

Thank you to our Northern Hospitality Suite Partners

My work day may look different than yours. There is no expectation to read or respond to this email outside of your normal working hours.

From: Charmon MacDonald <ntab@ntab.on.ca>

Sent: September 23, 2022 12:34 PM

To: Charmon MacDonald <ntab@ntab.on.ca>

Subject: SAVE THE DATE - Northwest Training and Adjustment Board - Community Consultation in Dryden on November 9, 2022

Save the Date!

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Notice of Motion

Presented by: Deputy Mayor Tucker

To be read September 19th, at the regular meeting of council.

Whereas council is responsible for the financial stewardship of the municipality; and whereas the timely collection and maintenance of municipal tax and utility accounts are important components of financial stewardship;

Now therefore the council for the Corporation of the Township of Ignace resolves as follows;

1. That the treasurer be requested to provide a report on all properties that fall within the tax sale parameters, but have yet to have the tax sale process started.
2. That the treasurer provide a report on all properties that are behind in utilities and furthermore provide a report on vacant/uninhabitable properties that currently do not have infrastructure fees applied.