



The Corporation of the Township of Ignace
Expression of Interest Form

Schedule "A", Policy A-08, By-law 08.2026

For the Property Located at Street Address:

Sealed Expressions of Interest, clearly marked "**Township of Ignace Surplus Property Expression of Interest**" along with a deposit in the form of a Money Order, Bank Draft or Certified Cheque by a bank payable to the **Corporation of the Township of Ignace** and representing at least five percent (5%) of the proposed purchase price, are to be submitted to the Clerks Office at the Corporation of the Township of Ignace at 34 Hwy 17 West, Ignace, Ontario, POT 1T0, clerk@ignace.ca

Name of Individual/Company Expressing Interest:

Telephone Number:

Fax Number:

Email:

Property Usage Information: Please provide as many details as possible for planned development and timelines and explain how this could benefit the Township of Ignace. Attach additional pages and diagrams as needed.

Legal Description:

Proposed Purchase Price: \$

MPAC CVA or Appraised Value: \$

Rules governing the Expressions of Interest are on the overleaf. The Township proposes to sell this property by direct sale and subject to conditions, to be negotiated and included in an Agreement of Purchase and Sale which will be subject in all respects to Council approval by By-law. Price will be a factor considered by Council but the highest or any proposed price will not necessarily be accepted. If no agreement is reached the deposit will be returned.

Signature of Individual/Authorized Company Representative:

Date:



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Rules Governing Expressions of Interest and Sales

1. Council decides whether or not Expressions of Interest on properties will be accepted in the Closed Sessions of either its Regular or Special meetings. In considering an Expression of Interest, Council may choose to accept, reject or counter-propose. If multiple Expressions of Interest are received for one specific property, Council may consider all the options but may only direct the Administration to negotiate **one** Agreement of Purchase and Sale or counter-propose **one** proposal and must reject the rest.
2. Regular Council meetings are normally held on one or two Mondays of each month except during August and December. Please check the calendar for Regular Meeting dates. Special meetings are held when they have been called in accordance with the Township's Procedural By-law.
3. An offer on a property needs to be submitted prior to the posting of the Regular or Special meeting agenda in order for the property to appear on the agenda. Expressions of Interest will be considered on the Closed Session agenda, with any motions emanating reported in the return to Open Session.
4. For a Regular Monday Council meeting, an Expression of Interest must be submitted by the end of the day two (2) weeks prior in order for the property to appear on the Closed Session agenda.
5. For a Special Council meeting, an Expression of Interest must have been submitted prior to the preparation of the agenda in order for the property to appear on the Closed Session agenda. A special Council meeting may be called for consideration of an Expression of Interest at the direction of Council. Whether or not the Expression of Interest is added is Council's discretion.
6. No special consideration is given to an Expression of Interest that was submitted first and therefore led to the property being listed under the Expression of Interest item on the Closed Session agenda. When an Expression of Interest was submitted has no bearing on Council's consideration of the expression. In posting notice to the public of the availability of surplus land, the Clerk may establish a set date for Council to consider Expressions of Interest pertaining to any specific property to allow Council to more fairly consider the proposals of multiple interested parties.
7. If a specific date for consideration of Expressions of Interest has not been set or has already passed without submissions, the Township will strive to ensure that all submitted Expressions of Interest are available to Council at the next Regular Meeting. The Township will strive to ensure that all submitted Expressions of Interest are available to Council at a Special Meeting if one has been called and the Expression of Interest has been added to the Closed Session agenda. Parties should contact the Township to confirm their expressions have been received. Any party submitting an Expression of Interest has no recourse if the Township has failed to bring Expressions of Interest forward at a meeting.
8. If an Expression of Interest is submitted for a property that is currently rented by the Township, the tenant will be given sixty (60) days to make arrangements to purchase the property. The party that submitted the Expression of Interest will be informed by the Township. The party can choose to withdraw the Expression of Interest or ask that it be considered if the tenant does not make arrangements to purchase the property.
9. If a party chooses to purchase a property with a tenant(s), that is its responsibility. The party is obviously not getting title free and clear.
10. All properties are for sale on an **"as is"** basis. A party on the Expression of Interest may put conditions upon which the Expression of Interest is contingent. Of course, Council may reject the Expression of Interest because it does not agree to the conditions.