



**The Corporation of the Township of Ignace
Regular Meeting of Council
Monday, January 23, 2023 @ 6:00 p.m.
OPEN/ELECTRONIC MEETING**

Public Notice that Council Meetings have now resumed open to the Public and available through the following Zoom link:

<https://us06web.zoom.us/j/86775850184?pwd=UzFXaVFqSmRYMkE0OGwyZmE1aVhZdz09>

Meeting ID: 867 7585 0184

Passcode: 349248

Acknowledgement of the Lands

1. Call to Order - Chaired by Mayor Bill Gascon

Mayor Gascon calls the Regular Meeting of Council to order this 23rd day of January 2023, at _____ p.m.

2. Call for Amendments to the Agenda

3. Approval of Agenda Page 1-3

Motion: # 2023.01.23.____

Moved by: _____ Seconded by: _____

THAT, Council for the Corporation of the Township of Ignace does hereby approve the Agenda for the Regular meeting of Council this 23rd day of January 2023, as _____.

Carried

4. Declarations of Pecuniary Interest

The Chair calls for any declaration of pecuniary interest, and the general nature thereof under the Municipal Conflict of Interest Act with respect to the agenda for this meeting.

6. Delegations/Deputations/Presentation

5. Consent Agenda

Motion: 2023.01.23 _____

Moved By: _____

Seconded By: _____

THAT, Council for the Corporation of the Township of Ignace does hereby approve the Consent Agenda for the Regular meeting of Council this 23rd day of January 2023, as _____
_____.

AND, all directions and/or any recommendations or motions included therein.

1. Previous Minutes

- 1.1 Regular Meeting of Council dated November 21,2022 **Page 5-14**
- 1.2 Special Meeting of Council dated December 1,2022 **Page 15-18**
- 1.3 Special Meeting of Council dated December 12,2022 **Page 19-24**

2. Monthly Reports

- 2.1 Verbal Report from Mayor & Councillors
- 2.2 Finance Department **Page 25-27**
- 2.3 Administration/Corporate Services Department **Page 28-29**
- 2.4 Public Works Department **Page 30-31**
- 2.5 By-Law Officer **Page 32-35**

3. Correspondence

- 3.1 Current Residential Surplus Properties **Page 36-37**
- 3.2 Senior's Housing - Economic Development Consultant & Treasurer **Page 38-48**
- 3.3 Collective Bargaining Agreement (CBA) Discussion
- 3.4 Corridor Clean Up Discussion
- 3.5 Truck Route - By-Law Officer Report **Page 49-51**
- 3.6 Loonie Lunch Funding Request **Page 52**
- 3.7 Ignace Otters Snowmobile Club Sponsorship **Page 53-55**
- 3.8 Ignace Otters Snowmobile Club - Penny Auction Items **Page 56**
- 3.9 Devon Delscaille - Appreciation Letters **Page 57-58**
- 3.10 October & November Operations Reports - Northern Waterworks **Page 59-82**
- 3.11 Police Services Board - 2022 Third Quarter Report (July - Sept) **Page 83-96**
- 3.12 Grand Council Treaty #3 - Office of the Ogichidaa **Page 97-98**
- 3.13 Notice of a Preliminary Preferred Route - Waasigan Transmission Line **Page 99-100**

Carried

6. Consideration of Consent Items Requiring Discussion

7. Questions from the Public

8. By-Laws

8.1 By-Law 02.2023 - 2023 Temporary Borrowing - CIBC **Page 101-104**

8.2 By-Law 03.2023 - 2023 Interim Tax Levy **Page 105-110**

9. Notices of Motions

10. Adjournment to closed Meeting Session

Motion: #2023.01.23. _____

Moved by: _____ Seconded by: _____

THAT, Council convenes into the Closed Session of this Regular Meeting of Council this 23rd day of January 2023, chaired by Mayor Gascon, at _____pm., to discuss the following items:

Closed Session Matters

Pursuant to Section 2323 (2) (a), (b), (c), (e) of the Municipal Act:

- (a) the security of the property of the municipality or local board
 - Property Update - Previously Sold
- (b) personal matters about an identifiable individual, including municipal or local board employee
 - Human Resources
 - Employee
 - NWHU Board Appointment
 - Correspondence
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board
 - Expression of Interest - Surplus Property

Carried

11. Reconvene to Regular Meeting of Council

Motion: #2023.01.23. _____

Moved by: _____ Seconded by: _____

THAT, Council Reconvenes to the Regular Meeting of Council this 23rd day of January 2023, chaired by Mayor Gascon at _____ p.m.

Carried

12. Business Arising from Closed Session of the Regular Meeting of Council

13. Confirmatory By-Law

Motion: #2023.01.23. _____

Moved by: _____ Seconded by: _____

THAT, By-Law # ____ .2023, Being A By-Law to Confirm the Proceedings of The Council of The Corporation of The Township of Ignace Regular Meeting dated January 23rd , 2023, be read a First, Second, and Third Time, and Passed.

Carried

14. Adjournment

Motion: # 2023.01.23. _____

Moved by: _____ Seconded by: _____

THAT, the Regular Meeting of Council this 23rd day of January 2023, be adjourned at _____.

Carried



The Corporation of the Township of Ignace
REGULAR Meeting of Council
Monday, November 21, 2022
6:00 p.m.

MINUTES

Council: Bill Gascon, Mayor
Al Zimmer, Deputy Mayor
John Taddeo, Councillor
Kim Baigrie, Councillor
Jodie Defeo, Councillor

Staff: Lynda Colby, Clerk
Roxanne Cox, Deputy Clerk
Christy McIntomney, Treasurer
Jeff Lederer, Manager of Planning Development & Engagement Services
Rhonda Smith, PW Manager

Public: 7
Zoom: 23

Acknowledgement of Indigenous Lands

1. Call to Order: Chaired by Mayor Bill Gascon

Mayor Gascon calls the Regular Meeting of Council to order this 21st day of November 2022 at **6:03** p.m.

2. Call for Amendments to the Agenda

3.22 Christmas & New Year's Employee Schedule
3.23 Signal Weather

3. Approval of Agenda

Motion: 2022.11.21.239

Moved By: Cllr. Jodie Defeo

Seconded By: Cllr. Kim Baigrie

THAT, Council for the Corporation of the Township of Ignace does hereby approve the Agenda for the Regular Meeting of Council this 21st day of November 2022, as amended.

Carried

4. Declarations of Pecuniary Interest

The Chair calls for any declaration of pecuniary interest, and the general nature thereof under the Municipal Conflict of Interest Act with respect to the agenda for this meeting.

*** Councillor Baigrie declared conflict for Item 3.3 - Landfill Compactor**

5. Consent Agenda

Motion: 2022.11.21.240

Moved By: Councillor Kim Baigrie

Seconded By: Cllr. Jodie Defeo

THAT, Council for the Corporation of the Township of Ignace does hereby approve the Consent Agenda for the Regular meeting of Council this 21st day of November 2022, as amended.

AND, all directions and/or any recommendations or motions included therein.

1. Previous Minutes

- 1.1 Special Meeting of Council dated November 17,2022 [Page 1-5](#)
- 1.2 Regular Meeting of Council dated October 20,2022 [Page 6-12](#)
- 1.3 Regular Meeting of Council dated September 19,2022 [Page 13-21](#)

2. Monthly Reports

- 2.1 Mayor's [Page 22](#)
- 2.2 Finance Department [Page 23-24](#)
- 2.3 Planning, Development & Engagement Services/Recreation [Page 25-29](#)
- 2.4 Administration/Corporate Services Department [Page 30-31](#)
- 2.5 Public Works Department [Page 32-33](#)
- 2.6 By-Law Officer [Page 34-35](#)
- 2.7 ICNLC Minutes [Page 36-41](#)

3. Correspondence

- 3.1 Ignace Drinking Water System 10-year Financial Plan Report – Treasurer [Page 42-72](#)
- 3.2 Hall Donation Report – Manager, Planning, Development and Engagement Services [Page 73](#)
- 3.3 Landfill Compactor – Public Work Manager [Page 74 -78](#)
- 3.4 Tennis Court Lighting – Public Works Manager [Page 79 - 81](#)
- 3.5 ECA -Pinchin – Design and Operating Plan [Page 82 -97](#)
- 3.6 OPP Section 10 Contract Agreement [Page 98 -100](#)
- 3.7 Alzheimer's Awareness Month – January 2023 [Page 101](#)
- 3.8 Rural Ontario Municipal Association (ROMA) – Call for Nominations 2023-2027 ROMA Board of Directors [Page 102 - 108](#)
- 3.9 2023 ROMA Conference – Breaking New Ground – January 22-24,2023 (Toronto) [Page 109 -116](#)
- 3.10 Association de Francophones – Appréciation Letter [Page 117 - 118](#)
- 3.11 Corporation of the Township of Joly [Page 119-120](#)
- 3.12 MMAH- Letter from Minister Steve Clark [Page 121](#)
- 3.13 Premier of Ontario – Letter from Premier Doug Ford [Page 122](#)
- 3.14 Northumberland County – Council Resolution [Page 123-126](#)

- 3.15 By-Law # 59.2022 - Social Media Policy Page 127 - 137
- 3.16 The County Prince Edward County – Resolution 2022-446 Page 138-139
- 3.17 The County Prince Edward County – Resolution 2022-448 Page 140-141
- 3.18 Worldwide Alliance of Association of Municipalities with Nuclear Facilities Page 142-143
- 3.19 Travel Expenditures - Discussion
- 3.20 Surplus Properties - Discussion
- 3.21 Cheque Register – Discussion

Amendments:

Added

- 3.22 Christmas and New Year Employee Scheduling
- 3.23 Signal Weather

Pulled for Discussion

- 2.1 Mayors Report
- 2.2 Finance Department
- 2.3 Planning, Development & Engagement Services/Recreation
- 2.7 ICNLC Minutes
- 3.1 Ignace Drinking Water System 10 Year Financial Plan Report
- 3.2 Hall Donation Report - Manager of Planning, Development & Engagement
- 3.3 Landfill Compactor - Public Works Manager
- 3.4 Tennis Court Lighting - Public Works Manager
- 3.6 OPP Section 10 Contract Agreement
- 3.7 Alzheimer’s Awareness Month - January 2023
- 3.9 2023 ROMA Conference - Breaking Ground - January 22-24/22
- 3.15 By-Law #59.2022 - Social Media Policy
- 3.18 Worldwide Alliance of Association of Municipalities with Nuclear Facilities
- 3.19 Travel Expenditures - Discussion
- 3.20 Surplus Properties - Discussion
- 3.21 Cheque Register - Discussion
- 3.22 Christmas & New Year - Employee Schedule
- 3.23 Signal Weather

6. Consideration of Consent Items Requiring Discussion

2.1 Mayors Report

Mayor Gascon informed the community that Pine Street is on the radar and a focal point and ask that the community be patient with the new Council.

Mayor Gascon asked Council’s permission from Council to hire a qualified CAO. All members were in favour.

Motion: 2022.11.21. 241

Moved By: Cllr. John Taddeo

Seconded By: Deputy Mayor Al Zimmer

THAT, Council for the Corporation of the Township of Ignace does hereby accept the Mayors report for the Regular Meeting of Council this 21st day of November 2022.

AND FURTHER THAT, Council directs the Mayor and Administration to proceed with the hiring of a Chief Administrative Officer (CAO) for the Township of Ignace

Carried

1. Past Minutes

Councillor Taddeo indicated he was not in favour of approving minutes for a meeting he did not attend. All members agreed.

2.2 Finance Department Report

Concern was brought forth regarding the Treasurer's Report pertaining to outstanding utility bills and all members felt action should be taken to follow the current policy.

Motion: 2022.11.21. 242

Moved By: Cllr. John Taddeo

Seconded By: Deputy Mayor Al Zimmer

THAT, Council for the Corporation of the Township of Ignace does hereby accept the Treasurer's report for the Regular Meeting of Council this 21st day of November 2022.

AND THAT, Council for the Corporation of the Township of Ignace does hereby direct the treasurer to ensure the current policy is followed for the collection of outstanding utility accounts.

AND FURTHER THAT Council directs the Treasurer that all delinquent utility accounts that are not paid or arrangements made with the Township that services be suspended.

Carried

Recorded Vote:

Councillor Zimmer - Yes

Councillor Taddeo - Yes

Councillor Baigrie - Yes

Councillor Defeo - Yes

Mayor Gascon - Yes

2.3 Planning, Development & Engagement Services/Recreation Report

Items addressed:

- Should read contracts and not contacts (1 c)
- Highway signage location
- Recreation inventory - public sale
- Dog Park - location
- Seniors Complex - what stage
- Funding Agreement - what commitments, what's pending and what's in surplus. Mayor Gascon and Councillor Taddeo will review further at finance meeting.

2.7 ICNLC Minutes

Motion 2022.1109.4 - correction and should read forward not ford

3.1 Ignace Drinking Water System 10 Year Financial Plan Report - Treasurer

Motion: 2022.11.21.243

Moved By: Councillor Kim Baigrie

Seconded By: Cllr. John Taddeo

THAT, Council for the Corporation of the Township of Ignace does hereby accept the Ignace Drinking Water System 10-year Financial Plan Report from the Treasurer, Christy McIntomney, this 21st day of November 2022.

AND FURTHER THAT, Council for the Corporation of the Township of Ignace does hereby approve passing a motion to accept the Water and Wastewater Financial Plan (2020-2029) with the accompanying Rate Study as required by the Ontario Regulation 453/07.

Carried

3.2 Hall Donation Report - Manager of Planning, Development and Engagement Services

This report was rescinded.

3.3 Landfill Compactor - Public Works Manager

Motion: 2022.07.21.244

Moved By: Cllr. Jodie Defeo

Seconded By: Cllr. John Taddeo

THAT, Council for the Corporation of the Township of Ignace do hereby accept the report from Rhonda Smith, Public Works Manager for the Landfill Compactor this 21st day of November 2022.

AND FURTHER THAT, the Council for the Corporation of the Township of Ignace direct the Public Works Manager to complete a Formal Risk Assessment and provide a report to Council in the January 2023 at the Regular Meeting if of Council

Carried

*** Councillor Kim Baigrie declared Pecuniary Interest and left the Council Chambers**

3.4 Tennis Court Lighting - Public Works Manager

Motion: 2022.11.21.245

Moved By: Deputy Mayor Al Zimmer

Seconded By: Cllr. John Taddeo

THAT, Council for the Corporation of the Township of Ignace do hereby accept the report from Rhonda Smith, Public Works Manager for the Tennis Court Lighting this 21st day of November 2022;

AND FURTHER THAT, Council directs the Public Works Manager and Recreation Committee to complete a Formal Risk Assessment and provide a report to Council for the January 2023 meeting.

Carried

3.6 OPP Section

The Clerk provided and update regarding the OPP contract agreement. Council agreed they would like a presentation/meeting with the OPP in December before signing the contract.

3.7 Alzheimer's Awareness Month - January 2023

Motion: 2022.11.21.246

Moved By: Cllr. Kim Baigrie

Seconded By: Deputy Mayor Al Zimmer

THAT, Council for the Corporation of the Township of Ignace proclaim January 2023 as "Alzheimer Awareness Month" at the Regular Meeting of Council this 21st day of November 2022;

AND FURTHER THAT, Council approves the flying of the Alzheimer Society Flag during the month of January 2023.

Carried

3.9 2023 ROMA Conference - Breaking New Ground - January 22-24, 2023 (Toronto)

Motion: 2022.11.21.247

Moved By: Cllr. Kim Baigrie

Seconded By: Cllr. John Taddeo

THAT, Council for the Corporation of the Township of Ignace does hereby approve the attendance of **Mayor Bill Gascon and Deputy Mayor Al Zimmer** to attend the 2023 ROMA (Breaking New Ground) Conference commencing Sunday, January 22 to Tuesday, January 24, 2023 in Toronto at the Sheraton Centre Hotel at a

cost of \$565.00 per attendee plus travel and expenses at the Regular Meeting of Council this 21st day of November 2022.

Carried

3.15 By-Law #59.2022 - Social Media Policy

Motion: 2022.07.21.248

Moved By: Cllr. Kim Baigrie

Seconded By: Cllr. John Taddeo

THAT, Council for the Corporation of the Township of Ignace do hereby approve rescinding By-Law 59.2022 - Social Media Policy at the Regular meeting of Council this 21st day of November 2022.

Carried

3.18 Worldwide Alliance of Association of Municipalities with Nuclear Facilities

Motion: 2022.11.21.249

Moved By: Cllr. Kim Baigrie

Seconded By: Cllr. John Taddeo

THAT, Council for the Corporation of the Township of Ignace direct Administration to remove item 3.18 from the Consent Agenda for review and bring item back to the January 2023 meeting at this Regular Meeting of Council the 21st day of November 2022.

Carried

3.19 Travel Expenditures - Discussion

Several discrepancies were found in By-Law 105.2021 that Council would like to see changed or removed. This By-Law will be discussed at the upcoming finance meeting.

Motion: 2022.11.21.250

Moved By: Cllr. Kim Baigrie

Seconded By: Cllr. John Taddeo

THAT, Council for the Corporation of the Township of Ignace directs administration that no travel for all employees for the remainder of the 2022 year at this Regular Meeting of Council this 21st day of November 2022.

Carried

3.20 Surplus Properties - Discussion

Council expressed there are several properties that the Township are holding, and they should be sold and get the best value for the property. This will be discussed further at the upcoming finance meeting.

3.21 Cheque Register - Discussion

It was requested that a cheque register should be on the table or in the Council package for every meeting. This item will be discussed at the upcoming finance meeting.

3.22 Christmas and New Year Employee Scheduling

Clerk explained the Township will be closed 23rd, 26th, 27th, 30th and January 2nd and open December 28th and 29th and resume normal hours January 3rd, 2023. Council asked the dates to be posted for the Community as soon as possible.

3.23 Signal Weather

Motion: 2022.11.21.251

Moved By: Cllr. Kim Baigrie

Seconded By: Deputy Mayor Al Zimmer

THAT, Council for the Corporation of the Township of Ignace does hereby direct Administration to suspend the Signal Weather services effective immediately at this Regular Meeting of Council this 21st day of November 2022.

Carried

7. Delegations/Deputations/Presentation

Yvonne Romas gave a presentation along with Robin Thompson for the Ignace Ski Club.

The Ski Club was given permission to continue utilizing the World Hub and granted permission to groom trails. The Township will review the location for the new shelter to house the equipment.

The Treasurer will speak to our insurance with regards to adding equipment onto Township Fleet Insurance. The Ignace Ski Club will be notified of the decision.

8. Questions from the Public

None

9. By-Laws

OPP Section 10 Contract - Deferred to December Special Meeting of Council

By-64.2022 - Being a By-Law to Repeal By-Law 59.2022 to Adopt a Policy Regarding the Use of Social Media - **Passed**

10. Notices of Motions

Motion: 2022.11.21.252

Moved By: Cllr. Jodie Defeo

Seconded By: Cllr. Kim Baigrie

WHEREAS council is responsible for the financial stewardship of the municipality; and whereas the timely collection and maintenance of municipal tax and utility accounts are important components of financial stewardship.

NOW THEREFORE the Council for the Corporation of the Township of Ignace resolves as follows;

1. That the treasurer be requested to provide a report on all properties that fall within the tax sale parameters but have yet to have the tax sale process started;
2. That the treasurer provides a report on all properties that are behind in utilities;

AND FURTHERMORE provide a report on vacant/uninhabitable properties that currently do not have infrastructure fees applied.

Carried

11. Adjournment to Closed Meeting Session

Motion: 2022.11.21. 253

Moved By: Cllr. Kim Baigrie

Seconded By: Deputy Mayor Al Zimmer

THAT, Council convenes into the Closed Session of this Regular Meeting of Council this 21st day of November 2022, chaired by Mayor Bill Gascon, at **8:11 p.m.** to discuss the following items:

Closed Session Matters

Pursuant to Section 239(2) (b), (e), of the Municipal Act:

(b) personal matter about an identifiable individual, including municipal or local board employees

- Human Resources

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

- Legal

Carried

12. Reconvene to Regular Meeting of Council

Motion: 2022.11.21.254

Moved By: Cllr. Jodie Defeo

Seconded By: Cllr. John Taddeo

THAT, Council reconvenes to the Regular Meeting of Council this 21st day of November 2022, chaired by Mayor Bill Gascon at **9:52 p.m.**

Carried

13. Business Arising from Closed Meeting Session

Motion #: 2022.11.21.255

Moved by: Cllr. John Taddeo

Seconded by: Cllr. Kim Baigrie

THAT, the Corporation of the Township of Ignace accept the resignation from Petrina Taylor, Communication Specialist, at the Regular Meeting of Council this 21st day of November 2022.

Carried

14. Confirmatory By-Law

Motion #: 2022.11.21.256

Moved by: Cllr. Kim Baigrie

Seconded by: Cllr. Jodie Defeo

THAT By-Law # 65.2022, Being a By-Law to Confirm the Proceedings of the Council of the Corporation of the Township of Ignace Regular Meeting dated November 21, 2022, be read a First, Second and Third time and passed.

Carried

15. Adjournment

Motion #: 2022.10.21.257

Moved by: Cllr. Kim Baigrie

Seconded by: Cllr. John Taddeo

THAT, the Regular Meeting of Council this 21st day of November 2022, be adjourned at 9:56 p.m.

Carried

Mayor Bill Gascon

Deputy Mayor Al Zimmer

Councillor John Taddeo

Councillor Kim Baigrie

Councillor Jodie Defeo

Lynda Colby, Clerk



The Corporation of the Township of Ignace
Minutes of the SPECIAL Meeting of Council
Monday, December 1, 2022
6:00 p.m.

Attendance: Bill Gascon, Mayor
Al Zimmer – Deputy Mayor
John Taddeo – Councillor
Kim Baigrie – Councillor
Jodie Defeo - Councillor

Staff: Lynda Colby, Clerk
Roxanne Cox, Deputy Clerk
Rhonda Smith, Public Works Manager
Christy McIntomney, Treasurer

Public 16

Acknowledgement of the Lands

1. Call to Order

Mayor Gascon calls the Special Meeting of Council to order this 1st day of December 2022 at 6:22 p.m.

2. Approval of Agenda

Motion: 2022.12.1.258

Moved By: Cllr. Kim Baigrie

Seconded By: Deputy Mayor Al Zimmer

THAT, Council for the Corporation of the Township of Ignace does hereby approve the Agenda for the Special Meeting of Council this 1st day of December 2022, as Amended.

Carried

3. Declarations of Pecuniary Interest

The Chair calls for any declaration of pecuniary interest, and the general nature thereof under the Municipal Conflict of Interest Act with respect to the agenda for this meeting.

None

4. Delegations/Deputations/Presentation

None

5. Items for Discussion

5.1 OPP Contract Agreement & Report

Motion: 2022.12.1.259

Moved By: Cllr. Kim Baigrie

Seconded By: Deputy Mayor Al Zimmer

THAT Council for the Corporation of the Township of Ignace approves passing a By-Law No. 66/2022 being a by-law to enter into a second amending agreement with His Majesty the King in the Right of Ontario as Represented by Solicitor General.

AND FURTHER THAT, Council for the Corporation of the Township of Ignace does hereby given approval to enter a 2-year term (2023/2024) under the Police Services Act (1990) s.10

Carried

5.2 January 2023 Council Meeting Date

Motion: 2022.12.1.260

Moved By: Cllr. Kim Baigrie

Seconded By: Cllr. Jodie Defeo

THAT, Council for the Corporation of the Township of Ignace receives the report from the Clerk, as presented, this 1st day of December 2022.

AND FURTHER THAT, Council for the Corporation of the Township of Ignace does hereby given approval to change the January Regular Meeting of Council date from January 16th to January 23rd, 2023.

Carried

5.3 ROMA Conference - Motion 2022.11.21.247

Mayor Gascon and Deputy Mayor Al Zimmer have decided not to attend the ROMA Conference as approved in Motion 2202.11.21.247. Visiting other Northern Communities and meetings with MPP would be more beneficial.

5.4 Suspend By-Law 64.2020 - 7.9 Order to Add Item to Closed Agenda

Motion: 2022.12.1.261

Moved By: Cllr. Kim Baigrie

Seconded By: Deputy Mayor Al Zimmer

THAT, Council for the Corporation of the Township of Ignace at the Special Meeting this 1st day of December 2002 Suspend By-Law 64.2020 to add a Closed Session Item to the Agenda.

Carried

6. Questions from the Public

Ron Labuik

Q. Residents are getting tired of the closure and having to go around. Where are we with that?

A. We do have the JML Report and will have them to do a presentation. Ask that the Town be patient and will keep the community up to date and offered to call anytime regarding this matter.

Janet Lett

Q. Discussion on the Dog Park and report brought to Council with regards to what this project is about, how much it will cost and will there be signage.

A. This will be addressed and will hear more in the coming weeks. This is a Township initiative and not taxpayers' initiative.

7. By-Laws:

7.1 By-Law 66.2022 – Policing Contract (2022-2024) - Passed

8. Adjourn to Closed Meeting

Motion: 2022.12.1.262

Moved By: Cllr. Kim Baigrie

Seconded By: Cllr. John Taddeo

That, Council for the Corporation of the Township of Ignace Convenes into the Closed Session of this Special Meeting of Council this 1st day of December 2022, chaired by Mayor Bill Gascon, at 6:43 p.m. to discuss the following items:

Closed Session Matters:

Pursuant to Section 239(2) (b), (e), (j) of the Municipal Act:

(b) personal matter about an identifiable individual, including municipal or local board employees

- Human Resources

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

- Legal

(j) a trade secret or scientific, technical, commercial, or financial information that belongs to the municipality or local board and has monetary value or potential monetary value

- NWMO

Carried

9. Reconvene to Special Meeting of Council

Motion: 2022.12.1.263

Moved By: Cllr. Kim Baigrie

Seconded By: Deputy Mayor Al Zimmer

THAT, Council for the Corporation of the Township of Ignace Reconvene into the Special Meeting of Council this 1st day of December 2022, Chaired by Mayor Gascon at 8:24 pm.

Carried

10. Business Arising from Closed Session of the Special Meeting of Council

Motion: 2022.12.1.264

Moved By: Cllr. Kim Baigrie

Seconded By: Cllr. John Taddeo

THAT, the Council for the Corporation of the Township of Ignace does hereby approve the business arising out of the closed Session of Council

Carried

11. Confirmatory By-Law

Motion: 2022.12.1.265

Moved By: Cllr. John Taddeo

Seconded By: Deputy Mayor Al Zimmer

THAT, By-Law #69.2022, Being a By-Law to Confirm the Proceedings of the Council of the Corporation of the Township of Ignace at this Special Meeting dated December 1, 2022, be read a First, Second and Third time and passed.

Carried

12. Adjournment

Motion: 2022.12.1.266

Moved By: Cllr. Jodie Defeo

Seconded By: Cllr. Kim Baigrie

THAT, the Special Meeting of Council of the Corporation of the Township of Ignace, this 1st day of December 2022, be adjourned at 8:36 pm.

Bill Gascon, Mayor

Al Zimmer, Deputy Mayor

John Taddeo, Councillor

Kim Baigrie, Councillor

Jodie Defoe, Councillor

Rhonda Smith, Interim Clerk



The Corporation of the Township of Ignace
Minutes of the **SPECIAL** Meeting of Council
Monday, December 12, 2022
6:00 p.m.

Attendance: Bill Gascon, Mayor
Al Zimmer – Councillor
John Taddeo – Councillor
Kim Baigrie – Councillor
Jodie Defeo - Councillor

Staff: Rhonda Smith, Interim Clerk
Roxanne Cox, Deputy Clerk

Public 30

1. Call to Order: Chaired by Mayor Bill Gascon

Mayor Gascon calls the Special Meeting of Council to order this 12th day of December 2022 at 6:04 p.m.

2. Approval of Agenda

Motion: 2022.12.12.267

Moved By: Cllr. Kim Baigrie

Seconded By: Deputy Mayor Al Zimmer

THAT, Council for the Corporation of the Township of Ignace does hereby approve the Agenda for the Regular meeting of Council this 12th day of December 2022, as Amended.

5.5 - Truck Parking/Road Closures

Carried

3. Declarations of Pecuniary Interest

The Chair calls for any declaration of pecuniary interest, and the general nature thereof under the Municipal Conflict of Interest Act with respect to the agenda for this meeting. – **None**

4. Delegations/Deputations/Presentation

None

5. Items for Discussion

5.1 Reinstatement Suspended By-Law 64.2020

Motion #: 2022.12.12.268

Moved By: Cllr. Kim Baigrie

Seconded By: Cllr. John Taddeo

THAT, Council for the Corporation of the Township of Ignace for the Special Meeting of Council this 12th day of December 2022 accept By-Law 70.2022 Being a By-Law to reinstate Section 7.9 of By-Law 64.2020.

CARRIED

5.2 Amend By-Law 64.2022 - Regular Meeting Order of Business Section 10.4

Motion #: 2022.12.12.269

Moved By: Cllr. Kim Baigrie

Seconded By: Cllr. John Taddeo

THAT, Council for the Corporation of the Township of Ignace for the Special Meeting of Council this 12th day of December 2022 accept By-Law 71.2022 being a By-Law to Amend By-Law 64.2020 - Section 10.4 Regular Meeting Order of Business

CARRIED

5.3 Senior Housing Update

The Senior Housing is 5M short and not 1.5. The only money secured is 2.7M and this is only approved if we have secured the 5M first. Economic Development Consultant is working on partners to help move forward. Council will be provided a copy of the NTI to know it all works with the investment.

5.4 NOMA

Motion #: 2022.12.12.270

Moved By: Cllr. Kim Baigrie

Seconded By: Cllr. John Taddeo

THAT, Council for the Corporation of the Township of Ignace for the Special Meeting of Council this 12th day of December 2022 authorizes the Mayor, Deputy Mayor and all three Councillors to attend the NOMA 2023 Conference & AGM in Thunder Bay, Ontario from April 26-28, 2023.

CARRIED

5.5 Truck Parking/Road Closures

It was questioned if the Town owns property that could be cleared for truck parking when the highway is closed. We must consider weight restrictions on Town roads so it would have to be along the corridor. Also, will check in the Emergency Plan to see if something is there for this concern.

6. Questions from Public

Helena Clark

Q. What is happening with the Communication Bulletin?

A. We do not have access to some of that. We will be putting one out in the new year. We are looking at a new way, new options, and cost saving.

Dawn St.Amand

Q. My understanding we did have contingent from KDSB, CMHA and NWMO. I am a senior and was at every meeting and these people were also at the meeting. The last meeting, we talked about contingency. There was an umbrella of funding.

A. Maybe an Umbrella but nothing confirmed. No applications has been put forward and approved.

Q. Want to impress this is very important to our community and we have a lot of seniors in our town.

A. This is not falling on deaf ears. There is just no money. We are 5M short and will do our best to move forward.

Q. Can I have a promise this will remain a high priority for this community?

A. We are committed to the Seniors Housing. We must get partners in the Region on Board.

Please be advised that our Facebook page had disappear and our new page will be up tomorrow. Please add as a friend. This page will keep the Township information up to date.

7. Adjourn to Closed Meeting

Motion: 2022.12.12.271

Moved By: Cllr. Jodie Defeo

Seconded By: Deputy Mayor Al Zimmer

That, Council for the Corporation of the Township of Ignace Convenes into the Closed Session of this Special Meeting of Council this 12th day of December 2022, chaired by Mayor Bill Gascon, at 6:31 pm to discuss the following items:

Closed Session Matters:

Pursuant to Section 239(2) (b), (e), (j) of the Municipal Act:

(b) personal matter about an identifiable individual, including municipal or local board employees

- Human Resources
 - ✓ Discussion

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

- Update

(j) a trade secret or scientific, technical, commercial, or financial information that belongs to the municipality or local board and has monetary value or potential monetary value

- Finance Update

Carried

8. Reconvene to Special Meeting of Council

Motion: 2022.12.12.272

Moved By: Cllr. Jodie Defeo

Seconded By: Deputy Mayor Al Zimmer

THAT, Council for the Corporation of the Township of Ignace Reconvene into the Special Meeting of Council this 12th day of December 2022, chaired by Mayor Gascon, at 8:56 p.m.

Carried

9. Business Arising from Closed Session of the Special Meeting of Council

Motion: 2022.12.12.273

Moved By: Cllr. Jodie Defeo

Seconded By: Cllr. John Taddeo

THAT, Council for the Corporation of the Township of Ignace this 12th day of December 2022 does hereby agree to hire a Company to contract out planning.

Carried

Motion: 2022.12.12.274

Moved By: Cllr. Kim Baigrie

Seconded By: Cllr. Jodi Defeo

THAT, Council for the Corporation of the Township of Ignace this 12th day of December 2022 does hereby agree to post for the following positions as soon as possible.

- Clerk
- Interim Public Works Manager/Supervisor

Carried

Motion: 2022.12.12.275

Moved By: Cllr. Kim Baigrie

Seconded By: Cllr. John Taddeo

THAT, Council for the Corporation of the Township of Ignace agrees to hire a contractor/company to develop the municipal structure and organizational chart this 12th day of December 2022.

Carried

Motion: 2022.12.12.276

Moved By: Cllr. Kim Baigrie

Seconded By: Cllr. Jodi Defeo

THAT, Council for the Corporation of the Township of Ignace this 12th day of December 2022 does hereby agree to compensate the Interim Clerk, Rhonda Smith, with the following salary of \$94,000.00 and reviewed in six months.

Carried

Motion: 2022.12.12.277

Moved By: Cllr. John Taddeo

Seconded By: Cllr. Kim Baigrie

THAT, Council for the Corporation of the Township of Ignace this 12th day of December 2022 does hereby agree to a wage freeze for non-unionized for the upcoming year of 2023, to be reviewed at the end of the fiscal year of 2023.

Carried

Motion: 2022.12.12.278

Moved By: Cllr. Kim Baigrie

Seconded By: Cllr. John Taddeo

THAT, Council for the Corporation of the Township of Ignace this 12th day of December 2022 hereby agrees to contract JML to prepare an RFP for the Pine Street Culvert repairs.

Carried

Motion: 2022.12.12.279
Moved By: Cllr. Kim Baigrie

Seconded By: Cllr. John Taddeo

THAT, Council for the Corporation of the Township of Ignace this 12th day of December 2022 does hereby accept the Treasurers Report regarding Audits.

Carried

Motion: 2022.12.12.280
Moved By: Cllr. John Taddeo

Seconded By: Deputy Mayor Al Zimmer

THAT, Council for the Corporation of the Township of Ignace this 12th day of December 2022 does hereby approve the hiring of an Independent Company to assist the Finance team in the reconciling of the outstanding financial statements.

Carried

10. Confirmatory By-Law

Motion: 2022.12.12.281
Moved By: Cllr. Kim Baigrie

Seconded By: Cllr. Jodie Defeo

THAT, By-Law # 73.2022, Being a By-Law to Confirm the Proceedings of the Council of the Corporation of the Township of Ignace Regular Meeting dated December 12th, 2022, be read a First, Second, and Third Time and Passed.

Carried

12. Adjournment

Motion: 2022.12.12.282
Moved By: Cllr. Jodie Defeo

Seconded By: Deputy Mayor Al Zimmer

THAT, the Special Meeting of Council this 12th day of December 2022, be adjourned at 9:00 p.m.

Carried

Bill Gascon, Mayor

Al Zimmer, Deputy Mayor

John Taddeo, Councillor

Kim Baigrie, Councillor

Jodie Defoe, Councillor

Rhonda Smith, Interim Clerk

The Corporation of the Township of Ignace

Staff Report

To: Council

From: Christy McIntomney, Treasurer

Meeting Date: January 23rd, 2023

Subject: Monthly Finance Department –December 2022

RECOMMENDATIONS:

THAT Council receives the December 2022 Monthly Report for the Township Finance Department for information purposes.

DISCUSSION:

Introduction

Overview of the December 2022 monthly report for the Finance Department.

Highlights Staffing Changes

No Staffing Changes as of December 31, 2022

Utilities

In September 2022 notices were mailed to residences who have delinquent utility accounts at this time some residents contacted the Treasurer to set up a payment plan or paid the accounts in full. Any delinquent accounts with outstanding balances of 90 days or more have that have not responded to the notice a second notice was posted on their residence doors advising that accounts had to be either paid in full or an agreement had to be reached to clear up their account prior to December 29th, 2022.

Results

Status of Utility Accounts	
Total Outstanding Accounts	117,692.46
Total Amount Collected	39,272.37
Outstanding Balance	78,420.09

Breakdown of collections			
Accounts Paid	15	22,872.37	19%
Partial Payments		16,400.00	14%
o/s Bal of Accts less than 90 days		2,917.81	2%
Payment Plans	8	28,319.39	24%
Payments to be received Jan 23	7	15,765.60	13%
Accounts to Be Turned Off	8	31,417.29	27%
Total Accounts	38	117,692.46	100%

Public works was given the listing of account to be disconnected on January 6th, 2023 and they will be completing this on January 9th, 2023. All accounts requesting that they have a payment plan will be presented to the Finance Committee at the next regular meeting (January 20th, 2023) for final approval of payment plan.

Effective January 2023 all accounts overdue by 60 days will have notices put in their monthly bills advising of the overdue account and the potential for water turn off if account is not brought up to current. Accounts overdue by 90 days will have tags placed on residential/Commercial doors and disconnection will commence 15 days after notice is posted on residential/Commercial customers.

All Accounts disconnected will be required to pay a reinstatement fee (\$130.63 Residential) along with a security deposit (Est. \$270.00 Residential) to have the services reinstated.

Accounts Payable/Receivables

The Accounts Payables are now on a scheduled cycle for bi-weekly cheque runs. The Council Report for Disbursements will be brought to the Finance Committee at the regular monthly meetings.

The Accounts Receivable accounts have statements sent out monthly along with letters to accounts overdue. The Accounts Clerk is in the process of reviewing accounts and any old accounts are being forwarded to Collections for payments. Report will be given to the Finance Committee once this process has been evaluated and determined which accounts will be sent to collections.

Municipal Taxes

The Tax Clerk sent letters in September 2022 advising residences that their accounts will be ready to be placed in Tax Sale in January 2023 if the accounts were not paid in full. In December 2022 another letter was sent to residences whose accounts are still in the process for tax sale if these accounts have not been paid in full by January 15th, 2023 the tax sale proceedings will commence. Once the accounts have a Tax Registration Certificate filed on the account's payment agreements can be entered into through an agreement with Council and passed by By-law. Should the agreement be

defaulted the property is then placed back into the tax sale process and no other agreements will be entered into unless again approved by Council.

Payroll

The Payroll Clerk is busy working on year end preparation T-4's and the 2022 reconciliations of accounts and OMERS.

Budget Process

The Treasurer is currently working on compiling the Draft #1 Budget which will be presented to the Finance Committee for approval prior to presenting to Council. A detailed listing of 2023 Capital requests which will include projected 2023 new Capital Projects along with previous years projects not completed. Working on a timeline as to when the Draft #1 will be presented to the Council along with the public input into the 2022 budget.

Audit Process

The Deputy Treasurer is currently working on the 2020 bank reconciliations with the assistance of BDO. In January PSD has provided a quote Financial Assistance in the completion of Bank Reconciliation; and account reconciliation to support the preparation of the 2020 – 2022 year ends for auditing purposes. They will be commencing with the financial assistance in the middle of January.

Conclusion

The Finance Department has been moving forward with improved efficiencies, reconciliations are done monthly which will make for a smoother year end process for 2022.

As the finance department continues to move forward it is still very busy due having a back log of year ends and changes to staffing throughout the year.



Christy McIntomney, *Dipl. M.M.*
Treasurer



The Corporation of the Township of Ignace
34 Hwy 17, PO Box 248
Ignace, ON, P0T 1T0
clerk@ignace.ca
807-747-0323 (c)

Prepared By: Rhonda Smith, Interim Clerk
Report To: Mayor & Council
Subject: Corporate Services Monthly Update
Date: December 27, 2022

Corporate Services

The Corporate team is committed to delivering critical service, support and continues to actively work with the Mayor and Council. The Deputy Clerk and myself the Interim Clerk have been diligently working to sort through files and organize the Clerks Department, always keeping in mind the importance of ensuring integrity and efficiency of Township information.

Social Media

The Township has recently developed a new Facebook page that will be utilized for 'Information' purposes only. I would like to thank Joey Caron for his hard work in getting this project up and going. Keith Roseborough has also been working hard to update our website with accurate and current information. Thank you to both.

Planning

As an interim situation the 'Planning Team' has been reporting to myself the Interim Clerk. The ICNLC Office has been closed since December 16th, 2022 as there is no staff to man the Office until further notice.

Asset Management/Development

Keith Roseborough has been getting himself acquainted with the scope of the job and is currently updating asset information. There have been expressions of interest to purchase surplus property that Keith has also been busy with.

By-Law Enforcement

The MLEO/PSO/ACO has been monitoring the snow removal practices of the residents and commercial plowing companies. A number of exemption letters have been issued, when requested to residents and commercial contractors allowing them to stockpile snow in alternate and agreed areas. All exemptions on a case-by-case basis for this allowance. The MLEO/PSO/ACO works closely with Public Works to ensure that parked cars/trucks are not impeding snow removal operations by the Township.

Education pieces have been posted on our Facebook page for the residents of Ignace to review, concerning winter specific By-laws 43.2021, 13.2022 and 67.2022. We plan to post another educational piece explaining the role and authorities provided by the Province and the Township to the MLEO/PSO/ACO within the Township.

We will also be continuing our dog tag renewal campaign as no dog owner within the Township is to own a dog without proper registration and licensing from the Township as per By-law 38.2021. It is all pet owner's responsibility to register your dog and purchase or renew a dog tag annually.

Training

I have currently enrolled myself in the 'Municipal Clerks Institute – Level I' course which will commence in the spring of 2023.

Job Postings

The Township has currently posted for the following positions:

Clerk	January 6 th , 2023 closing
Indigenous Relations Advisor	January 20 th , 2023 closing
Chief Administrative Officer	January 20 th , 2023 closing
Project Manager	January 20 th , 2023 closing
Interim Public Works Manager	December 30 th , 2022 closing

Interviews for the Interim Public Works Manager were held with two (2) candidates being interviewed. A decision on the successful candidate will be decided before the Regular Meeting of Council on January 23rd, 2023.

The Clerks position had a closing date of January 6th, 2023 and interviews will be set up for those applicants that qualify. A decision will be made prior to the Regular Meeting of Council on January 23rd, 2023.

The CAO job posting has been extended and the advertisement has been broadened and placed on the AMCTO website, the Township website and our Facebook page. The Indigenous Relations Advisor, Project Manager advertisements have been extended to January 20th, 2023.

Sincerely,



Rhonda Smith
Interim Clerk



The Corporation of the Township of Ignace
34 Hwy 17, PO Box 248
Ignace, ON, P0T 1T0
pwmanager@ignace.ca
807-220-0888 (c)

Prepared By: Rhonda Smith, Public Works Manager
Report To: Mayor & Council
Subject: Public Works Monthly Update
Date: December 27, 2022

Recreation Complex

The 'Recreation Complex' had a fairly busy month with scheduled public activities and rentals. Our Arena Attendant Callie Essiembre has done an amazing job keeping the arena clean and ready for user group attendance. There are still ongoing issues that will need to be addressed in the near future such as the 'Roof Replacement', 'Compressor Replacement' for the ice plant, and a new stove for the kitchen in the upper hall.

Waste Management

The landfill has resumed to winter hours; now being open on Wednesday's and Saturday's from 12:00noon to 4:00pm. Waste Collection takes place every Monday and Thursday. Commercial pickup takes place both Monday and Thursday along with Residential being Thursdays only. PV23 – Landfill Compactor continues to be an issue for the staff. Mitigation efforts will be needed to eliminate the freezing of the steel tires to the ground. A shelter of some sort preferably heated is required.

Employee Updates

The Public Works Staff have been busy with snow removal and ensuring that the sidewalks and Township Roadways are safe for travel. Our Mechanic has been busy with regularly scheduled maintenance of our equipment and fleet. The Crew has been working hard as a team to accomplish daily tasks and help one another as required. I am pleased to see such efforts by all.

Public Works Activity Update

Over the last two (2) months various Staff have been extremely busy with the annual water turn-off requests for our seasonal residents. Infrastructure replacement was attempted on Rand Street this past month. However, due to unforeseen complications this has been put off until the Spring of 2023. Aging infrastructure will continue to be a priority in the months to come.

Equipment Update

We are still awaiting a part for the 'Snow Gate' but intend to have it up and running as soon as possible. PV05 a fleet pickup has been removed from service as it is no longer safe for staff usage. PV20 is currently experiencing a mechanical failure with the 'Regen System' we have been in contact with Strongco and are currently waiting for a time that their mechanic can come from Thunder Bay to resolve the issue. The sanding attachment for OE08 is currently out of service as we wait for the parts to fix it. Part sourcing seems to be an ongoing issue for many of our suppliers at the moment.

Public Works Committee

Our first meeting of this new committee was held on December 29th, 2022 at 6:00pm. I prepared a report for the committee to review outlining some of the struggles at Public Works along with the needed upgrades to the building and the fleet. Both Cllr. Jodie Defeo and Cllr. Al Zimmer were present along with myself the Public Works Manager.

Sincerely,

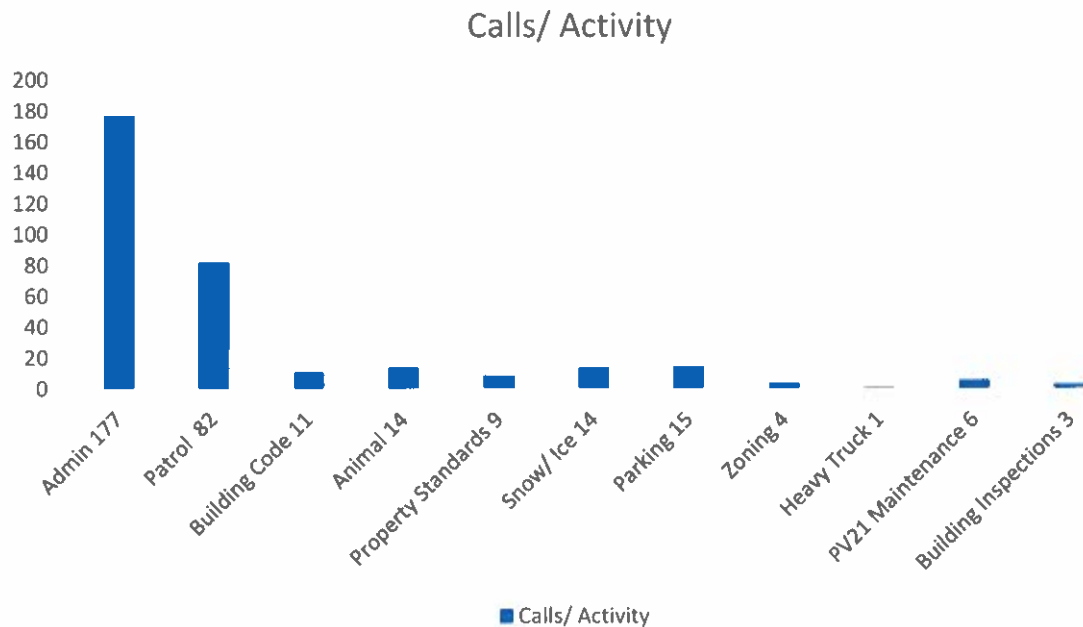


Rhonda Smith
Public Works Manager

Prepared By: Dan Arbour, MLEO / PSO / ACO
Report To: Mayor and Council
Subject: Monthly Activity Report
Date: 09 January, 2023

Background

This report has been generated to provide the Township of Ignace, Mayor and Council a detailed account of the types of calls and duties that I have been addressing since last Council Meeting.



Recommendation

That the Council of the Corporation of the Township of Ignace receives this report, pertaining to the activity of the MLEO/PSO/ACO and Building Inspector, under the supervision of the CBO (Chief Building Official).

And Further That Council does hereby acknowledge that there was a total of **Twenty-Nine (29)** complaints/ calls or inquiries made by the residents of Ignace, during the period of **17 November 2022 to 04 January 2023**; with the majority of calls/ actions addressing "Snow/ Ice control, Animals, Parking". This number does not include the anonymous complaints that have been received and/or acted upon.

With the number of Calls/ Activity performed (29) by the MLEO/PSO it is important to be aware that this time of year is typically quieter than other seasons for the MLEO/ PSO/ ACO/ Building Inspector, with fewer calls/ complaints and work load overall and especially those regarding Noise, Camping, Building Permits, Inspections, Property Standards, etc.

Three (3) Building Inspections were completed since last Council meeting. Building Inspections are conducted during the post Building Permit stages and involve scheduling and coordinating inspections with property owners and/ or contractors/ builders, that are mandatory throughout the various phases of construction. This as well involves attending the site, recording the relevant information, taking pictures and generating inspection reports, issuing Stop Work Orders, etc.

These Reports, Pictures and Information that is gathered is subsequently uploaded to CGIS, which is an in-house software program. These steps take time but it is very important, as MPAC utilizes this information in assessing property values and taxes.

In addition, inspections and documentation are important as it pertains to Liability(s) and assists in any future or potential legal action that may be taken against the Township. With well documented data the Township is able to provide proof, in that it has taken all the required actions, as required by the Building Code Act, Municipal Act and other applicable regulations and legislation.

In 2022 there were **Three (3)** ORDER TO REMEDY issued to property owners, directing them to repair and/ or demolish the structure in question. They were identified as decaying, unsafe and did not comply to Ontario Building Code Standards. All three structures were removed from the property(s). Two were demolished by the rightful property Owners' and **One (1)** Order to Remedy (OTR), directing the owner to repair or remove the unsafe structure (garage), was not adhered to by the home owner. As a result, and after many attempts from the MLEO/PSO to have the owner comply to the OTR issued the structure was eventually ordered to be demolished by the PSO. The work required was tendered and contracted out. The total amount was placed onto the property owners' tax bill. It is uncertain whether the finance department has billed this account and/ or placed a Lien on the property in order to re-coup any and all costs.

It is note worthy that the Township generated more revenue in 2022 (**\$14,317.49**), as a result of issuing more Building Permits and/ or Demolition Permits (**31** in total) than any other time since incorporating as a Township, to the best as can be ascertained and to the best of my knowledge.

One (1) Parking Violation offence, in contravention to Bylaw 67.2021, Sec. 6.0, resulted in a Parking Ticket being issued by the MLEO for Winter Restricted Parking on Township of Ignace municipal property/ road allowance. The bylaw 'Set Fine' as determined and approved by the Attorney General for this violation has been set at One-Hundred dollars (\$100.00).

The Five-Hundred dollar (\$500.00) fine issued on 21 Oct/ 22 for Heavy Truck Parking, that was noted to be in default last Council meeting held on November 2022 and where a 'Notice of Impending Conviction'- (N.I.C) had been sent, has been paid in full as of 01 December 2002 (Receipt #48235).

ARIS (Authorized Requester Information Services), a program maintained by the MTO and where the Township has a signed agreement with, since March 2022, was used to retrieve the registered owner's vehicle information, owners name and address, in order to have the NIC prepared and issued and subsequently where the fine was paid.

The ARIS agreement, between the MTO and the Township, had an original one-time fee of \$250.00 and it is noteworthy that the program has already paid for itself with the tickets issued and paid for to date.

The Township has sold over 180 dog tags and with that said has generated over **Three-Thousand and Eighty-Five dollars and zero cents (\$3,385.00)** in 2022. The program has been very successful and continues to be, since initiating the revised/ revamped dog tag program in October 2021. Although I am unable to verify it the MLEO/ PSO/ ACO believes The Township has generated more revenue regarding dog Registration and Licensing the any other previous year.

Please be advised that all members of the community, which includes Councillors, Mayor and employees of the Township are obliged to obtain tags for their own pets (dogs), and renew it on an annual basis, on or before the anniversary date.

Please be informed that **Eleven (11)** Snow/ Ice Exemption Letters, relating to bylaw 13.2022, have been prepared and issued to those community members who have requested them, for various reasons and primarily due to restrictions, such as a lack of space, to push or pile snow. These letters outline in detail the owners' responsibility, in where they are to ensure there are no windrows and/or excess snow remaining on the roadway/ road allowance after performing snow clearing operations. Failing to do so could result in a revocation of the exemption and/ or a fine.

As portrayed by the accompanying 09 January 2023 MLOE/ Council Report chart, demonstrates that Administration (Admin) is by far where the MLEO/PSO/ ACO/ Building Inspector time is divided. Admin entails many different tasks, resulting from phone calls, emails, consulting, educating/ informing, note taking, evidence gathering, generating reports (MPAC, ARIS, Council, etc.), researching, filing/ organizing/ house keeping, entering/ uploading/ transferring data, photo copying/ faxing/ scanning documents, preparing and issuing Stop Work orders and other Orders, such as Order to Comply/ Remedy, Muzzle Orders for aggressive dog owners, partaking in meetings/ conference calls and other communications, reviewing building permits, drawings and plans and/ or other materials, reviewing/ studying and training, submitting offences to the POA (Provincial Offences Office), attending court appearances, preparing and submitting courts filings and more.

Conclusion

That the Council of the Corporation of the Township of Ignace does hereby consider and acknowledge the contents of this report.

Sincerely,



Dan Arbour
Municipal Law Enforcement Officer
Property Standards Officer
Animal Control Officer
Building Inspector

Saved as; 09 JANUARY 2023_ Report to Council

Current Residential Surplus Properties - January 16th, 2023

Number	Street	Short Roll	Number	Street	Short Roll
460	Burglund	140156	66	Boon	140286
456	Burglund	140158	72	Boon	140289
349	Tait	140185	97	Robinson Cr	140324
347	Tait	140184	99	Robinson Cr	140323
203	Wren	140251	103	Robinson Cr	140321
205	Wren	140250	105	Robinson Cr	140320
213	Wren	140246	107	Robinson Cr	140319
235	Wren	140085	109	Robinson Cr	140318
99	Tapsey	140277	117	Robinson Cr	140317
108	Tapsey	140258			
104	Tapsey	140256	119	Robinson Cr	140316
110	Tapsey	140259	122	Robertson Cr	140305
111	Tapsey	140271	123	Robinson Cr	140314
112	Tapsey	140260	125	Robinson Cr	140313
113	Tapsey	140270	127	Robinson Cr	140312
114	Tapsey	140261	129	Robinson Cr	140311
115	Tapsey	140269	UNSERVICED LOTS		
116	Tapsey	140262	306	East	121600
117	Tapsey	140268	303	Railway	104200
118	Tapsey	140263	309	Railway	104500
119	Tapsey	140267	311	Railway	104600
120	Tapsey	140264			
121	Tapsey	140266			
122	Tapsey	140265	*325	Front St	Contact
123	Tapsey	140050			
135	Tapsey	140056			

Current Industrial Surplus Properties - January 16th, 2023

Number	Street	Short Roll	Number	Street	Short Roll
740	Cedar	147113			
741	Cedar	147112			
744	Cedar	147111			
746	Cedar	147110			
751	Cedar	147124			
752	Cedar	147107			
753	Cedar	147125			
756	Cedar	147105			
758	Cedar	147104			
104	Evergreen	147126			
102	Evergreen	147127			
100	Evergreen	147128			

REPORT



MEETING TYPE: Regular Council

To: Council

From: Vicki Blanchard, Economic Development Consultant
Christy McIntomney, Treasurer

Meeting Date: January 23, 2023

Subject: Senior Housing Development Financials / CMHC Application

RECOMMENDATION:

THAT Council support a resolution to support an application to the Canadian Mortgage and Housing Corporation (CMHC) under the Rapid Housing Program.

PURPOSE:

The purpose of this report is to request that Council:

1. Approve funding the Seniors Housing Project through the Nuclear Waste Management Organization's - Near Term Investment Funds in the amount of \$1,724,713.47, and;
2. Authorize the Mayor and Clerk to execute the CMHC funding application under the Rapid Housing Program.

BACKGROUND:

On September 2nd, 2022, the former Manager of Planning, Development and Engagement Services, prepared a report to Council, titled "Seniors Housing Development Proposal and Project". (See attached)

The report outlined the steps taken to develop a Seniors Housing Project which commenced in November 2020. In the report the partners and stakeholders were identified, and the Request for Proposal process was described. It was reported that on June 24th, 2022, Finn Way General

Contractor was selected by the Steering Committee as the successful proponent with a proposed cost of \$8,121,200.

On July 18th, 2022, the Township of Ignace Mayor and Council approved the project followed by a Media Release, announcing the project approval on July 20th, 2022. **(See attached)**

The project timelines and key milestones indicated that an application for funding was to be submitted by December 2022 and that support services and other granting opportunities in partnership with the Kenora District Services Board (KDSB) and Mary Berglund Community Health Centre (MBCHC) were ongoing. Construction start date was projected for January or February 2023 depending on funding approval.

DISCUSSION:

In October 2022, the Township of Ignace contracted Vicki Blanchard to provide Economic Development services and was given the Seniors Housing Project as a priority project.

After a review of the file and discussions with KDSB and the Ministry of Northern Development it was discovered that no applications had been completed or submitted. Further meetings with KDSB, MBCHC and the Manager of Planning also confirmed that there was no funding applied for or confirmed other than the funding earmarked in the NWMO Near Term Investment funds (NTI) through the Township of Ignace in the amount of 2.75 million. The conditions to access these funds for the Senior Housing Project was dependent on either the Township of Ignace or the Seniors Housing Committee securing the additional funds required to see the project to fruition.

This information was provided to the Manager of Planning in the Economic Development Consulting October 22nd, 2022, monthly report and updated in November report, as follows:

a. Senior Centre – File # 7500045

I have reviewed the Senior Centre file and funding framework.

After meeting with our MNM-NOHFC Agent, it was determined that the application for funding was rescinded by Leisel on December 16, 2021. We can reapply.

I am meeting with Henry Wall to discuss this file further and the CMHC Funding application.

Once I have more details from Henry & Ben (KDSB) we should reconvene the working group and review our options.

Update: November 2022

At the November 4th meeting with Henry Wall, he recommended we meet once the new Mayor is sworn in, to discuss this file and define partner roles and contributions. He requested details on the funding announcement that he read in the media in July 2022 confirming project funding and Contractor.

November 10th, Ben Reynolds reached out to share the announcement for the third round of the Rapid Housing Initiative. EDC has requested a meeting with them to further discuss options.

Currently, there is not funding secured other than NWMO's offer to contribute \$ 2,750,000.

In December, the Economic Development Consultant (EDC), the Treasurer and Clerk met with the mayor to discuss the status of the Senior Housing Project at which time the EDC was directed to set up a meeting with KDSB to discuss the CMHC Rapid Housing - Third Round funding process. On January 5th, 2023, the Mayor and staff met with KDSB's Henry Wall, CAO, and Ben Reynolds to discuss applying for funding.

Currently, KDSB and Ignace staff are preparing the application for CMHC funding under the Rapid Housing program for the Senior Housing Project. The budget was revised under the NWMO's NTI funding to \$1.6 million plus expenditures to date for land preparation and RFP process in the amount of \$124,713.47, with a total Township contribution of \$1,724,713.47.

FINANCIAL IMPLICATIONS:

Township of Ignace – NTI Funds	\$1,724,713.47
CMHC – Rapid Housing Program	<u>\$6,396,486.53</u>
Total Project Cost	<u>\$8,121,200.00</u>

Vicki Blanchard, Economic Development Consultant



Christy McIntomney, Treasurer



Township of Ignace
34 Highway 17 West, P.O. Box 248 Ignace, ONTARIO P0T 1T0
Phone: 807-934-2202 Fax: 807-934-2864
Ignace.ca

Prepared By: Jeff Lederer, Manager of Planning, Development, and Engagement Services

Date: September 2, 2022

Subject: Senior Housing Development Proposal and Project Update

BACKGROUND/ ANALYSIS

To address the current lack of housing stock in Ignace as well as to provide a variety of housing options for residents, a focus is needed towards the exploration and potential development of a 20-unit senior's housing complex. Based on the preliminary Housing Study (2022 Community Studies for the proposed NWMO DGR project) as well as the Business Gap Analysis conducted by BDO in 2019, the Ignace Strategic Plan (2019), and the Township of Ignace Official Plan (2021), senior housing development has been identified as a priority. Currently, there is no senior's housing facility in Ignace even though our seniors make up around 30% of the community and region's population demographics.

This number is rising and according to the *Kenora District Services Board Ten Year Housing and Homelessness Plan*, population projections within the District of Kenora, indicate that the senior population (65 and over) will increase by 50% by year 2023, further compounding the region's existing housing challenge. The district's current wait time for placement into senior's housing is two (2) years. To access assisted living or long-term care facilities, seniors in Ignace must move away from their home community to areas where they are isolated due to far distances and a lack of transportation. Preliminary results for the KDSB Regional Housing Strategy (2022) further support that Ignace continues to lack in affordable housing and "aging in place" is limited. Moreover, seniors continue to worry about being displaced from their community and family once they require homecare and/or specialized healthcare.

Furthermore, the population of Ignace may and can grow substantially to a minimum of 3500 persons if certain industrial development come to fruition (i.e., Ring of Fire, NWMO DGR, Sturgeon Lake Mining Development, Bending Lake Mining, Treasury Metals, and Raleigh Falls Development). While this is a widely welcomed and much anticipated increase, the Township is now faced with a challenge in facilitating this growth. According to the *Growth Management and Vacant Land Supply Analysis*, prepared by *metroeconomics* in 2019, the current housing

stock in Ignace would need an average of fifty (50) additional dwelling units per year during this period to accommodate the projected population increase.

Recognizing the need to increase our limited housing stock as well as supporting the wellbeing of our senior's, the municipality and its partners are exploring various aspects of the project to determine its feasibility and viability.

PARTNERSHIP SUPPORT

The establishment of a senior's housing facility is unattainable without the support and assistance of key partners.

- The **Township of Ignace** has provided vacant land located at 306, 308, and 310 Pine Street for the proposed 20-unit housing complex. The estimated cost is \$150,000 for the land. Additionally, in-kind contribution of staff time and resources (supplies, legal, and meeting costs) were also provided by the Township estimated at \$75,000.
- The **Kenora District Services Board (KDSB)** is in strong support of the Township of Ignace's request for contribution through the National Housing Co-Investment Fund (NHCF) for the construction of a 20-unit senior's apartment complex, 10 of which are to be allocated as affordable with support from the KDSB. KDSB has also assisted in the preparation of the financial model, CMHC funding application and the design build RFP for the 20-unit complex
- The **Silver Tops Senior Centre** is strong support of the building. The site for the new build is located across from the existing Crossroads Facility on vacant Township Properties (306-310 Pine Street) where a common laneway will connect both the existing Silver Tops property and the proposed Senior Housing Complex. The Silver Tops Executive is also planning on developing a series of programs and services to complement the residential needs of the proposed complex.
- The **Mary Berglund Community Health Centre Hub (MBCHCH)** is in strong support and is currently working with the Township and KDSB to obtain funding for support services (Public Support Worker) for the seniors.
- **Non-profit Housing Corporation** will be established for the new facility. This housing corporation, owned by the Township, will take ownership of the new facility. The Township would then appoint directors of the non-profit. Two members of Town Council (Mayor and 1 Councillor) would be appointed as directors, with their terms coinciding with their tenure on council. By establishing a new housing corporation, the Township ensures that the highest level of funding contribution from CMHC will be

maximized. A memo from the Township's legal counsel (i.e., Cheatles) outlining the steps to get this new corporation established is presently being outlined. As part of the review, options to manage the building construction process (Project Lead/Manager and Committee structure) will be determined and recommended to Council.

- **Senior Housing Committee** was established in **October 2020** to help facilitate the review and development of a new 20-unit senior housing complex. Township Staff (Community Designer, Manager of Planning, Development, and Engagement Services (MPDES), Town Clerk) and Council (Mayor) as well as the Executive Team of Silver Tops, KDSB staff, and MBCHCH all serve on the committee. The MBCHCH Executive Director was elected as Chair. Specifically, the representatives of this committee are as follows:
 - Heidi West, MBCHCH Executive Director (Chair)
 - Ben Reynolds, Director of Infrastructure Kenora District Services Board
 - Henry Wall, Executive Director, Kenora District Services Board
 - Josee Little, Kenora District Services Board
 - Dot Cooney, Silver Tops Representative
 - Cheryl Manchulenko, President, Silver Tops Representative
 - Dawn St. Amand, Silver Tops Representative
 - Berry Wetelainen, Silver Tops Representative
 - Chicki Pesola, Silver Tops Representative
 - Lynda Colby, Clerk Township of Ignace
 - Jeff Lederer, MPDES, Township of Ignace
 - Kim Richards, Community Designer, Township of Ignace
 - Penny Lucas, Mayor, Township of Ignace

From this committee, a Housing Sub-Selection Committee was also formed to help guide the Expression of Interest (EOI) and Request for Proposal Process (RFP) reporting back to the main committee when required. Since **October 2020**, the committee met quarterly (working around provincial Covid-19 lockdowns while the subcommittee met more frequently to ensure the RFP process was implemented accordingly. This process is explained below.

EXPRESSION OF INTEREST (EOI) AND REQUEST FOR PROPOSAL (RFP) PROCESS

In **November 2020**, the Senior Housing Committee met and the MPDES conducted a design charette with committee members setting parameters for design choices, building envelope/massing, and programming/servicing options that would be integrated into the RFP. The results of these concepts were presented to the committee in **November 2020** where priorities were set by members and was presented to Silver Top memberships for feedback the following week. From **January to March 2021**, the committee met to discuss the RFP and options to explore (Design Built, Architectural Services, Vendor-Based) as well as renovate versus rebuild.

From **April to June 2021**, committee discussions and presentations occurred with Silver Tops to resolve concerns about building location, RFP process, and renovations. Although it was decided by the committee to first conduct an Architectural RFP, the cost was prohibitive so it was then decided to follow an “Expression of Interest” process to elicit interests from firms who may be interested in the project. Similarly, concerns raised by Silver Tops members regarding the demolition of their building on 300-302 Pine Street resulted in the project being relocated to 308-310 Pine Street. The relocation was more advantageous because it was located further away from the highway (i.e., traffic noise), no incurred demolition costs, and the land topography and dimensions were much more conducive to various housing typologies and rendering concepts.

Throughout **July and August 2021**, Pinchin Engineering Services (a preferred Township of Ignace Vendor) was also retained to conduct a building condition evaluation, Environmental Assessment 1, and site plans required for both i) future funding applications for Silver Tops Renovations and ii) the RFP for the new site. From **September to December 2021**, an “Expression of Interest” (EOI) was prepared and sent out to various consultants with the assistance of KDSB and advertised for approximately one month (**October to November 2021**). A total of nine proposals were received and reviewed by the Senior Housing Committee in **January 2022**.

Upon review, three proposals (Nomodic, Tom Jones, and Finn Way) were invited to submit a Request for Proposal (RFP) that was issued on **February 16, 2022**. At the same time, Pinchin Consulting was also contracted to conduct an environmental site, geotechnical, typography assessment as well as site survey for the proposed Township lands (at a cost of \$20,000). The unsuccessful candidates were provided \$12,000 as an honorarium for submitting detailed work required for their proposals which is standard industry practice. The cost for Pinchin and the RFPs were both covered by the NWMO Multi-Year Agreement Fund at no cost to local taxpayers.

In **May 2022**, the three proponents (Nomodic, Tom Jones, and Finn Way) submitted their proposals and from the evaluation by the Senior Housing Committee, two of them were asked to present their ideas to the Senior Housing Committee. The community was also invited to view and listen to the public presentation as well.

On **June 24, 2022**, **Finn Way General Contractor** was selected by the Steering Committee as the successful proponent because their proposal far exceeded our needs for durability, accessibility, energy efficiency, and cost effectiveness. Both the RFP and Finn Way’s proposal are attached to this report for review. The total cost is proposed at **\$8,121,200**.

Updates of this process was presented each month to Council in the Monthly Department Reports by the MPDES and are available for review on the Township Website (Ignace.ca) under Council Agenda Packages.

PROJECT TIMELINES AND KEY MILDSTONES

- Canada Mortgage and Housing Corporation (CMHC) loan and funding contribution application – **August to December 2022**
- Establishment of a new housing corporation – **October 2022**
- Exploring opportunities for support services and other granting opportunities in partnership with KDSB and Mary Berglund Community Health Centre – Ongoing
- Construction start date – **January to February 2023** (tentative depending on funding approval)
- Construction end date – **December 2023 or Early 2024** depending on staging schedule.

FINANCIAL CONSIDERATIONS AND BUDGET IMPACT

The proposed building will be built on Township Land located on 306, 308, and 310 Pine Street. A new parking will be shared between the Crossroads Facility and the proposed 20-unit Seniors Centre. An outbuilding (workshop) has been proposed for the facility as well.

The facility will be comprised of:

- 4 two-bedroom units;
- 16 one-bedroom units;
- Common areas; and
- Offices spaces for on-site support.

Pre-Development	Amount
Ignace Housing Corporation - Establishment	\$5,000
Surveying & Planning (geotechnical, environmental assessment, topography mapping, and site survey)	\$20,000
Honorariums (2 unsuccessful bids)	\$24,000
Township of Ignace – vacant land cost (306, 308, and 310 Pine Street)	\$150,000
Township of Ignace – Staff time, resources (supplies, legal, and meeting costs)	\$75,000
Development (Design-Build Contract)	Amount
Soft Costs: (Architectural, Engineering, Management) for 20-unit housing complex	\$310,200
Hard Costs: Finn Way proposal for 20-unit housing complex	\$7,287,000

(does not include HST)	
Hard Costs: (out building – workshop)	\$250,000
TOTAL PROJECT COST	\$ 8,121,200

CMHC NHCF Contribution	\$1,500,000
CMHC NHCF Loan	\$2,000,000
Township of Ignace – Contribution (MYA Grant) for pre-development	\$49,000
Township of Ignace (in-kind donation) – vacant land cost (306, 308, and 310 Pine Street)	\$150,000
Township of Ignace (in-kind donation) – staff time, resources (supplies, legal, and meeting costs)	\$75,000
NWMO NTI funding	\$ 2,750,000
Other sources of funding to cover shortfall (NOHFC, KDSB, CMHC, NWMO)	\$1,347,200
Other sources of funding to cover out building expenses (NOHFC)	\$250,000
Total	\$ 8,121,200

As a result, this project has incurred a funding gap of **(\$1,347,200)** for the proposed Senior Housing complex and **(\$250,000)** for the Outbuilding (i.e., Workshop). Negotiations with Finn Way (to investigate cutback and cost savings measures), KDSB (soft cost funding), CMHC NHCF Contribution (from \$1,500,000 to \$2,000,000), and NOHFC (for complex and workshop) is needed to secure the additional funding for both these projects. This shortfall in funds may also change as the cost of building and landscaping materials have been declining since Spring 2022.

The Senior Housing Committee is presently meeting/working together to develop a timeline, cost savings, funding, and staging proposals to be presented to Council in October 2022. During this time, the Township is also finalizing the most appropriate and efficient way to manage the project by working with legal. To date, we are in preliminary discussion with Finn Way and Nelson Architects. The Housing Sub-Committee also met this week to discuss corporate and private donations as well as other creative ways to raise funds for not only the construction shortfall and enhancement but with programming as well.

AFFORDABLE COMPONENT:

The Township has requested that the Kenora District Services Board (KDSB) commit to proving rent supplements to make the project financially viable, as well as to provide new Affordable

Housing units to the Township of Ignace. Currently, Ignace is one of three incorporated municipalities in the District of Kenora with no subsidized housing units. At its regular board meeting in February of 2021, the KDSB Board of Directors approved the request for ten (10) new rent supplements to be allocated to the Ignace Senior’s Housing project. Affordable Rents shall be set at 79% of CMHC’s 2021 Small Centres Pooled 50th Percentile (Median) Rental Rates for Ontario. Income and Asset Limits for tenants qualifying for affordable units shall be established by the KDSB.

Unit Type	2021 MMR	79% of MMR	KDSB Monthly Rent Supplement
1 Bedroom	\$868	\$686	\$514
2 Bedroom	\$1042	\$792	\$608

Market Component: 32% of the seniors surveyed indicated that their willingness to pay is between \$1,001 – \$1,400 /month.

Unit Type	Proposed Market Rents
1 Bedroom	\$1,200
2 Bedroom	\$1,400

Additional Charges: The items shown below will not be included in the proposed base rent.

Item	1 BR	2BR
Laundry	\$6	\$9
Parking	\$20 per space	
TV / phone	Paid by Tenant to Provider	

Based on these calculations, the monthly rental income for the facility would be **\$24,800/month** (approximately **\$300,000/year** given the additional charges).

STRATEGIC DIRECTION/ALIGNMENT

- Identifying innovative ways to increase the Township’s small and declining tax base.
- Supporting reinvestment into the community.
- Adding to the Township’s limited housing stock.
- Demonstrates that the Township is willing to take on initiatives that would position the community for future development.



The Corporation of Township of Ignace
34 Highway 17 West, P.O. Box 248 Ignace, ONTARIO POT 1T0
Phone: 807-934-2202 Fax: 807-934-2864
ignace.ca

July 20, 2022

Media Release

Re: Ignace Seniors Housing Complex

It pleases the Township of Ignace to announce the property that will house the new senior housing complex has been cleared of trees and debris.

The Ignace Seniors Housing Steering Committee met on June 24, 2022, and chose the successful contractor, Finn Way General Contractors, designed by Nelson Architecture Inc., to build the 20-unit Seniors Housing Complex. The Council for the Corporation of the Township of Ignace approved the recommendation at the Regular Meeting of Council on July 18, 2022.

"The senior housing complex has been needed in the community for some time. This project has been made possible through the combined efforts of the Township of Ignace, Mary Berglund Community Health Centre, Kenora District Services Board, Nuclear Waste Management Organization, and the Canada Mortgage and Housing Corporation (CMHC)," says Mayor Lucas.

The complex will include four two-bedroom and 16 one-bedroom units with kitchens, bathrooms and patio space. There are also common areas for gatherings and office space for on-site support.

Heidi West, the Executive Director of the Mary Berglund Community Health Centre and Chairperson of the senior housing steering committee, says that "this is an important project that will allow our aging population to live in their community and have family support along with having the camaraderie of friends close by. The building of this complex is an exciting time for our community."

Anyone who would like to view the Ignace 20-unit seniors housing complex report may do so at this link: <https://www.ignace.ca/news/township-news/ignace-20-unit-seniors-housing-complex>. If you have any questions, please get in touch with the Township of Ignace at 1-807-934-2202.


Petrina Taylor-Hertz
Communications Specialist
34 Hwy 17, Box 248
Ignace, ON POT 1T0
Phone: 807-934-2202
Email: Communications@ignace.ca



The Corporation of the Township of Ignace
34 Hwy 17, West, P.O. Box 248,
Ignace, Ontario, P0T 1T0
Phone : 807-934.2202 Fax : 807-934-2864

Prepared By: Dan Arbour, MLEO / PSO / ACO
Report To: Mayor and Council
Subject: Recommended TRUCK ROUTE Report
Date: 09 January, 2023

Background

This report has been generated to provide the Township of Ignace, Mayor and Council an opportunity to review and consider TRUCK ROUTES with in the Township of Ignace.

Recommendation

That the Council of the Corporation of the Township of Ignace receives this report, pertaining to **Proposed Truck Routes** (see attached below) within the Township of Ignace. It is the MLEO/ PSO's opinion that here is no compelling argument as to why Trucks, weighing over THREE (3) TON, should be driving, standing, stopping or parked on residential streets, south of Highway 17.

Conclusion

That the Council of the Corporation of the Township of Ignace does hereby consider and acknowledge the contents of this report in an effort to preserve and protect the Township of Ignace Roads and Infrastructure.



Sincerely,

Dan Arbour
Municipal Law Enforcement Officer
Property Standards Officer

Saved as: 09 JANUARY 2023_ Truck Route

PROPOSED TRAFFIC CONTROL/ HEAVY TRUCKS/ TRUCK ROUTES

05 JAN 2023

	
Hwy 17 at...	Hwy 17 at...
Davy Lake Rd. South	Davy Lake Rd. N.
Rand St. S.	Cedar St.
Pine St. S.	Rand St. N.
East St. S.	Pine St. N.
McLeod St. S.	East St.
West St. S.	James St.
Lakeshore Dr.	Nash St.
West Beach Dr.	West St. N.

COST;

Each 24" x 24" sign costs \$65.32

8x- NO TRUCKS Signs

8x- TRUCK ROUTE Signs

16x \$65.32 = **\$ 1,045.12** + HST



Proposed **NO TRUCKS** ROUTES (24" X 24" RETRO REFLECTIVE) and SIGN LOCATIONS



Map of Ignace, ON /Settlement area.



West Beach Dr (dead end)- Completed Nov 2022/ Installed new sign- NO EXIT



TRUCKS PERMITTED



January 9, 2023

The Corporation of the Township of Ignace
P. O. Box 248
IGNACE, ON
P0T 1T0

TO MAYOR AND COUNCIL:

SUBJECT: LOONIE LUNCH FUNDING REQUEST

We are fortunate to be able to provide lunch three days per week at the Ignace School for school children. Studies have shown that it is difficult to learn when hungry. We provide approximately 400 meals per week. Depending on availability, each meal would include either spaghetti, hash brown casserole, pancakes, perogies, French toast, mac and cheese, shephard's pie to name a few as well as a fruit, vegetable and dessert. Any leftover food is donated to the food bank.

We do not interact with the students or staff and are expecting parents and staff to provide funds for their children's lunches through the office. Every student in the school is able to receive a bagged lunch whether they can pay or not but this does not allow us to ensure that we have sufficient funds to carry out the program.

The total operating cost of the Loonie Lunch program in 2021-22 was \$35,000 of which 11.4% was recovered through Loonie Lunch fees. This leaves the Loonie Lunch volunteers to prepare requests and proposals to organizations for additional funding. In the past we have received funding from Kenora District Services Board, Northwestern Health Unit, Township of Ignace, Shoprite and the Lions Club. Other donations received from individuals or organizations also help us deliver this service to our children.

Since September 2022 to November it has cost us \$10,500.00. This reflects the rising cost of food and materials. In the past two school years the Township of Ignace has provided \$600.00 per month while school was in session.

We are asking for support of \$10,000.00 payable directly to the Ignace School for the Loonie Lunch Program.

Thank you for your support.



Sincerely,
Loonie Lunch Ladies, Ignace School



IGNACE OTTERS SNOWMOBILE CLUB

Box 1049
Ignace, ON
P0T1T0

November 21, 2022

To Whom it May Concern:

It's that time of year again and the Ignace Otters Snowmobile Club will be holding their annual Snow Derby on Saturday, February 11th, 2023. Without the support of people like you, the Snow Derby would not be possible.

We have several ways that you can help support our Snowmobile Club, community, and its well-known Snow Derby. We are offering sponsorship spots on our website, Facebook page, t shirts and of course our promotional poster.

Last year we were able to put a lot of effort into fixing up the Campus warm up shack with huge thanks to our sponsors.

Please contact us if you have any questions or opinions on how you might be able to contribute.

You can email ignaceotters@gmail.com or call 807-728-3237.

Included is a pricing sheet with a break down of the different ways that we will be providing you with exposure to your potential clients at our events

The closing for your sponsorship is Wednesday, Feb 1st, 2023.

We look forward to hearing from you!

Many thanks in advance, for your support!

Ignace Otters Snowmobile Club



IGNACE OTTERS SNOWMOBILE CLUB

Box 1049
Ignace ON
P0T1T0

Are You Ready to Contribute!

If you are ready to help us out and receive some awesome exposure just fill out the form below and send it back to us with payment. If you would rather meet us in person, send an email or give us a call, we will set up some time for you. ignaceotters@gmail.com or call 807-728-3237

Name of Sponsor: _____

Name of Contact: _____

Phone Number: _____

Email: _____

Sponsorship Package of Interest

- Platinum
- Gold
- Silver
- Bronze

Please make checks payable to "Ignace Otters Snowmobile Club" If you would rather pay by cash or email money transfer, please contact us for further instructions.

Many thanks in advance for your support,

Ignace Otters Snowmobile Club



Sponsorship Pricing and Packages

2023 IGNACE OTTERS SNOW DERBY

Sponsorship Packages

\$1000 Platinum Package

- Poster ad space "A"
- Feature name or logo on T-shirt
- Feature Sponsor on website

\$800 Gold Package

- Poster ad space "B"
- larger name or logo on T-shirt
- Name or Logo on Website

\$300 Silver Package

- Poster ad space "C"
- Medium name or logo on T-shirt
- Name or Logo on Website

\$150 Bronze Package

- Poster ad space "D"
- Small name or logo on T-shirt
- Name or Logo on Website



January 9, 2023

To Whom it may concern:

With all the snow and warm weather this year, the Ignace Otters Snowmobile Club is excited to be hosting our yearly Snow Derby and our 3rd annual Francis Roy Memorial ride to White Otter Castle. Riders will be helping raise money that will benefit the Snowmobile Club, the community, and Tbay Tel Tamarac House in Thunder Bay.

The Ignace Otters are a small group of volunteers who help maintain the snowmobile trails in the Ignace area. These trails help keep the love for outdoor activities alive in our small community. With the great amount of love for snowmobiling in not just our area but in Northern Ontario. We have many clubs to help keep these communities connected by snowmachine trails.

As part of this year's events, we will be holding a penny auction on Saturday Feb 11th from 12 to 6pm at the arena and Saturday Feb 25th from 12 to 6pm at Clooch's Tavern in Ignace. Riders and community members will be invited to participate. We kindly ask for your consideration in a donation of an item (or collection of items) for the penny auctions.

If you can help in any way, please contact us. We look forward to hearing from you on or before Thursday Feb 9th so that we can finalize planning.

Sincerely,

Rene Nadeau

President, Ignace Otters Snowmobile Club

For donations, please contact

Rene Nadeau at renenadeauignaceotters@gmail.com

Chris Zarecki at czarecki@tbaytel.net

Nikki Corbeil at nikkicorbeil0206@hotmail.com

Diana Korkola korkoladiana@gmail.com

Ghislaine Nolet Mathews at whiskeyjack@xplornet.com

Devon Delescaille
Box 1041
Ignace, ON P0T 1T0

ICNLC
P.O Box 248
Ignace, ON P0T 1T0



To the members of the Ignace Community Nuclear Liaison Committee,

At the time of my graduation in June 2022, I was presented with the Early Investment in Education and Skills Award in the amount of \$300.00.

I am pleased to announce that I successfully completed the Heavy Equipment Operator Certification through Taranis Training on December 2, 2022. The training has provided 200 classroom and in-field training hours, as well as completion of the mining common-core modules associated with the Excavator, Bulldozer, and Rubber Tire Backhoe Loader.

I am very excited to pursue a career in my field in the new year, and want to extend my sincerest appreciation for your support of my Skilled Trades Training, continued education and career pathway.

It was an honour to be the 2022 Ignace High School recipient of the Early Investment in Education and Skills Award.

Thank you for your generous support.

Sincerely,

Devon Delescaille

Devon Delescaille
Box 1041
Ignace, ON POT 1T0

Township of Ignace
P.O Box 248
Ignace, ON POT 1T0

To Township of Ignace,

At the time of my graduation in June 2022, I was presented with the Township of Ignace Award in the amount of \$100.00.

I am pleased to announce that I successfully completed the Heavy Equipment Operator Certification through Taranis Training on December 2, 2022. The training has provided 200 classroom and in-field training hours, as well as completion of the mining common-core modules associated with the Excavator, Bulldozer, and Rubber Tire Backhoe Loader.

I am very excited to pursue a career in my field in the new year, and want to extend my sincerest appreciation for your support of my Skilled Trades Training, continued education and career pathway.

It was an honour to be the 2022 Ignace High School recipient of the Township of Ignace Award.

Thank you for your generous support.

Sincerely,



Devon Delescaille





Operations Report

Ignace Drinking Water System

October 2022



Prepared for the Township of Ignace
Prepared by NWI – Ignace
405 Railway Street, Ignace ON
Tel: 807.934.6672
Fax: 807.934.2805
Email: ignace@nwi.ca



1 Introduction

This Operations Report has been prepared by Northern Waterworks Inc. (NWI) to summarize the operation of the Ignace Drinking Water System. Operations Managers are responsible for generating this report on a monthly basis, and the data summarized herein is provided in a year-to-date format. The submission of this report is one of the methods used by NWI to communicate information about system performance to the Township of Ignace. Any questions or concerns regarding the content of this document may be directed to the local Operations Manager or to NWI's Compliance Department.

Classified as a large municipal residential system, the Ignace DWS is composed of the Raw Water Pumping Station (RWPS), the Ignace Water Treatment Plant (WTP) and the Ignace water distribution system. Potential pathogenic organisms are removed and inactivated by membrane filtration and primary disinfection using free chlorine.

Low lift pumps located at the RWPS transfer raw water from its source at Kekwanzik Lake to the Ignace WTP. Upon transfer to the WTP, polyaluminum chloride (primary coagulant) is added to the raw water upstream from the flocculation tanks. The application of coagulant causes impurities in the raw water to cluster together and form floc, which in turn facilitates membrane filtration. Water is then directed from the flocculation tanks to one of four Zenon membrane filtration units located at the WTP. Permeate is drawn through the membrane filters via an applied vacuum and is transferred to the treated water storage reservoirs. Sodium hypochlorite (disinfectant) is added to the filtrate water upon transfer to the reservoirs.

The chlorinated water is held in the treated water storage reservoirs to allow for the necessary time required to achieve primary disinfection. Treated water is then transferred to the distribution system using high lift pumps located at the WTP. Secondary disinfection requirements in the distribution system are achieved by maintaining a free chlorine residual at all locations. Sodium hydroxide (pH adjustment) is also added as water is transferred to the distribution system in order to increase finished water pH to a level that will not cause corrosion.

2 Flow Monitoring Results

Table 1 provides selected flow statistics for the Ignace DWS. Raw and treated water flows are continuously monitored at the Ignace WTP, and Operators review flow trends and collect totalized volumes on a daily basis. Limits concerning the amount of raw water that may be taken and the amount of treated water that may be directed to the distribution system are provided within system approvals. As per the Municipal Drinking Water Licence, calibration for flow monitoring devices is verified on an annual basis to ensure that the flowrate is measured with an accuracy to within plus or minus 5% of the actual flowrate for the entire design range of the device.

Month	Raw Water			Treated Water			Capacity Assessments ²	
	TMV (m ³)	ADF (m ³ /day)	MDF (m ³ /day)	TMV (m ³)	ADF (m ³ /day)	MDF (m ³ /day)	ADF	MDF
Jan	23,856	770	986	21,434	691	759	25%	28%
Feb	21,458	766	1,109	18,955	677	736	25%	27%
Mar	23,615	762	1,159	20,957	676	737	25%	27%
Apr	22,056	735	924	19,185	639	697	23%	26%
May	22,861	737	1,228	20,053	647	719	24%	26%
Jun	24,749	825	1,319	22,752	758	1,144	28%	42%
Jul	24,145	779	1,030	21,110	681	892	25%	33%
Aug	25,435	820	1,128	21,880	706	982	26%	36%
Sep	21,961	732	881	18,794	626	731	23%	27%
Oct	24,020	775	1,162	20,510	662	1,032	24%	38%
Nov	—	—	—	—	—	—	—	—
Dec	—	—	—	—	—	—	—	—
Total	234,157	—	—	205,631	—	—	—	—
Avg	23,416	770	—	20,563	676	—	25%	—

1. TMV = Total Monthly Volume; ADF = Average Daily Flow; MDF = Maximum Daily Flow.
 2. Capacity assessments compare average and maximum daily treated water flows to the rated capacity of the treatment facility (2,730 m³/day), as provided within the system's approval.

3 Water Quality

NWI employs an in-house water quality analysis program that includes several water quality indicators and extends beyond minimum regulatory requirements. **Table 2** provides monthly average results for selected water quality parameters, as derived from the in-house water quality analysis program. The table also summarizes filter performance against the performance criterion contained within the system's Municipal Drinking Water Licence. Specifically, filtrate turbidity must be less than or equal to 0.1 NTU in at least 99% of the measurements each calendar month for the treatment facility to receive pathogen removal credits. The values in the table correspond to the proportion of filtrate turbidity measurements that were equal to or less than 0.1 NTU.

Month	Treated Water					Filtrate Turbidity Compliance			
	Turbidity (NTU)	UVT (%)	pH	FCR (mg/L)	Alum Residual (mg/L)	Filter 1 (%)	Filter 2 (%)	Filter 3 (%)	Filter 4 (%)
Objective	< 0.2	> 85.0	7.0 - 8.0	1.1 - 1.6	< 0.050	> 99.0%	> 99.0%	> 99.0%	> 99.0%
Jan	0.08	89.5	7.3	1.32	0.010	100.0	100.0	100.0	100.0
Feb	0.08	88.4	7.2	1.38	0.006	100.0	100.0	99.8	100.0
Mar	0.07	88.3	7.2	1.36	0.011	100.0	100.0	100.0	100.0
Apr	0.06	90.2	7.2	1.51	0.010	100.0	100.0	100.0	100.0
May	0.06	91.5	7.4	1.37	0.010	100.0	100.0	100.0	100.0
Jun	0.07	89.6	7.3	1.41	0.010	100.0	100.0	100.0	100.0
Jul	0.07	88.2	7.4	1.39	0.013	99.9	100.0	100.0	100.0
Aug	0.06	94.4	7.3	1.35	0.024	100.0	99.9	100.0	100.0
Sep	0.07	94.6	7.4	1.50	0.032	100.0	100.0	100.0	100.0
Oct	0.07	96.7	7.3	1.52	0.016	100.0	100.0	99.9	100.0
Nov	—	—	—	—	—	—	—	—	—
Dec	—	—	—	—	—	—	—	—	—
Avg	0.07	91.1	7.3	1.41	0.014	—	—	—	—

1. UVT = Ultraviolet Transmittance; FCR = Free Chlorine Residual

Analyses of microbiological, organic, and inorganic parameters are conducted externally by an accredited laboratory. Results of these analyses are summarized in a separate *Annual Report*; NWI is available to provide sampling results prior to the release of the Annual Report. Any adverse results will be included within section 6 (Notable Operational Events) of this report.

4 Membrane Integrity Test Results

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The membrane integrity test (MIT) is conducted daily by Operators to ensure that the membrane filtration units are performing as designed. To meet the manufacturer's guidelines and to guarantee pathogen removal, the MIT results must achieve a Log Removal Value (LRV) of at least 4.00. Corrective actions are required to restore LRVs when the daily value falls below 4.00, and daily LRV trends are used to determine when membrane cleaning and repairs are necessary. **Table 3** summarizes LRV results for all filter units. A more detailed analysis of log removal values and membrane filter integrity is provided within the annual *Management Review Report*.

Table 3: Results summary for Log Removal Values

Month	Membrane Filter 1		Membrane Filter 2		Membrane Filter 3		Membrane Filter 4	
	Total Number of Daily LRV Results < 4.00	Minimum Daily LRV	Total Number of Daily LRV Results < 4.00	Minimum Daily LRV	Total Number of Daily LRV Results < 4.00	Minimum Daily LRV	Total Number of Daily LRV Results < 4.00	Minimum Daily LRV
Jan	4	3.93	0	4.20	3	3.97	0	4.17
Feb	0	4.03	0	4.23	0	4.04	0	4.24
Mar	0	4.07	0	4.01	4	3.96	0	4.15
Apr	0	4.10	0	4.01	0	4.02	0	4.14
May	0	4.09	2	3.97	0	4.05	0	4.08
Jun	0	4.28	0	4.01	0	4.54	0	4.30
Jul	4	3.80	7	3.68	0	4.11	0	4.19
Aug	4	3.93	0	4.03	2	3.97	0	4.11
Sep	0	4.03	1	3.97	1	3.99	0	4.03
Oct	1	3.93	0	4.23	2	3.98	0	4.12
Nov	—	—	—	—	—	—	—	—
Dec	—	—	—	—	—	—	—	—
Total	13	---	10	---	12	---	0	---
Min	---	3.80	---	3.68	---	3.96	---	4.03

5 Chemical Usage

In addition to adjusting chemical dosages in response to variations in source water quality and to maintain

effective treatment processes, Operators are responsible for monitoring and recording chemical consumptions and dosages on a daily basis. **Table 4** summarizes total chemical consumptions and monthly average dosages for treatment chemicals used at the Ignace WTP. All chemicals used in the treatment process are NSF/ANSI 60 certified for use in potable water.

Table 4: Chemical consumptions and average dosages

Month	Sodium Hypochlorite (Disinfection)		Polyaluminum Chloride (Coagulant)		Sodium Hydroxide (pH Adjustment)	
	Amount Used (L)	Average Dosage (mg/L)	Amount Used (L)	Average Dosage (mg/L)	Amount Used (L)	Average Dosage (mg/L)
Jan	622	3.3	195	3	30	1.0
Feb	512	3.1	174	3	48	1.8
Mar	580	3.2	190	3	83	2.8
Apr	520	3.1	184	4	81	3.0
May	532	3.1	200	4	85	3.0
Jun	719	3.6	191	3	7	0.2
Jul	724	3.9	208	4	10	0.3
Aug	832	4.3	227	4	21	0.7
Sep	765	4.6	209	4	17	0.6
Oct	849	4.7	264	5	11	0.4
Nov	—	—	—	—	—	—
Dec	—	—	—	—	—	—
Total	6,655	—	2,042	—	392	—
Avg	666	3.7	204	4	39	1.4

6 Notable Operational Events

Table 5 (Abnormal Operations Summary) summarizes abnormal operational events which occurred during the reporting period. Abnormal operational events include, but are not limited to, unplanned and emergency

maintenance and repair, alarm conditions, watermain breaks and distribution system repairs, adverse water quality incidents, and complaints and other public inquiries received and actions taken.

Table 5: Abnormal operations summary

Incident Date	Event Description	Corrective Action	Resolution Date
07-Oct-22	Power outage Alarm at 01:45	Logged on via Viscada acknowledged all alarms and checked all systems at 01:50. Arrived on-site at 02:00 had to reset trains 1,2 and 3.	07-Oct-22

Table 6 (Other Notable Events) summarizes any notable operational events which occurred during the reporting period. For clarification, other notable operational events include, but are not limited to, regulatory issues, including inspection results, orders, and reports filed with regulators, planned maintenance and repair, health and safety issues, and status updates concerning capital projects.

Table 6: Other notable events

Date	Event Description
03-Oct-22	Clow Darling on-site for boiler repair at the water plant.
11-Oct-22	Assisted public works with a water meter removal and water shut off at 142 Lakeshore
12-Oct-22	Flushed hydrants from the 3 to the 12th and than the weather got to cold to flush anymore. Will resume flushing in the spring.

Operations Report

Ignace Drinking Water System

November 2022



Prepared for the Township of Ignace
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1 Introduction

This Operations Report has been prepared by Northern Waterworks Inc. (NWI) to summarize the operation of the Ignace Drinking Water System. Operations Managers are responsible for generating this report on a monthly basis, and the data summarized herein is provided in a year-to-date format. The submission of this report is one of the methods used by NWI to communicate information about system performance to the Township of Ignace. Any questions or concerns regarding the content of this document may be directed to the local Operations Manager or to NWI's Compliance Department.

Classified as a large municipal residential system, the Ignace DWS is composed of the Raw Water Pumping Station (RWPS), the Ignace Water Treatment Plant (WTP) and the Ignace water distribution system. Potential pathogenic organisms are removed and inactivated by membrane filtration and primary disinfection using free chlorine.

Low lift pumps located at the RWPS transfer raw water from its source at Kekwanzik Lake to the Ignace WTP. Upon transfer to the WTP, polyaluminum chloride (primary coagulant) is added to the raw water upstream from the flocculation tanks. The application of coagulant causes impurities in the raw water to cluster together and form floc, which in turn facilitates membrane filtration. Water is then directed from the flocculation tanks to one of four Zenon membrane filtration units located at the WTP. Permeate is drawn through the membrane filters via an applied vacuum and is transferred to the treated water storage reservoirs. Sodium hypochlorite (disinfectant) is added to the filtrate water upon transfer to the reservoirs.

The chlorinated water is held in the treated water storage reservoirs to allow for the necessary time required to achieve primary disinfection. Treated water is then transferred to the distribution system using high lift pumps located at the WTP. Secondary disinfection requirements in the distribution system are achieved by maintaining a free chlorine residual at all locations. Sodium hydroxide (pH adjustment) is also added as water is transferred to the distribution system in order to increase finished water pH to a level that will not cause corrosion.

2 Flow Monitoring Results

Table 1 provides selected flow statistics for the Ignace DWS. Raw and treated water flows are continuously monitored at the Ignace WTP, and Operators review flow trends and collect totalized volumes on a daily basis. Limits concerning the amount of raw water that may be taken and the amount of treated water that may be directed to the distribution system are provided within system approvals. As per the Municipal Drinking Water Licence, calibration for flow monitoring devices is verified on an annual basis to ensure that the flowrate is measured with an accuracy to within plus or minus 5% of the actual flowrate for the entire design range of the device.

Month	Raw Water			Treated Water			Capacity Assessments ²	
	TMV (m ³)	ADF (m ³ /day)	MDF (m ³ /day)	TMV (m ³)	ADF (m ³ /day)	MDF (m ³ /day)	ADF	MDF
Jan	23,856	770	986	21,434	691	759	25%	28%
Feb	21,458	766	1,109	18,955	677	736	25%	27%
Mar	23,615	762	1,159	20,957	676	737	25%	27%
Apr	22,056	735	924	19,185	639	697	23%	26%
May	22,861	737	1,228	20,053	647	719	24%	26%
Jun	24,749	825	1,319	22,752	758	1,144	28%	42%
Jul	24,145	779	1,030	21,110	681	892	25%	33%
Aug	25,435	820	1,128	21,880	706	982	26%	36%
Sep	21,961	732	881	18,794	626	731	23%	27%
Oct	24,020	775	1,162	20,510	662	1,032	24%	38%
Nov	22,693	756	933	19,083	636	805	23%	29%
Dec	—	—	—	—	—	—	—	—
Total	256,850	—	—	224,713	—	—	—	—
Avg	23,350	769	—	20,428	673	—	25%	—

1. TMV = Total Monthly Volume; ADF = Average Daily Flow; MDF = Maximum Daily Flow.

2. Capacity assessments compare average and maximum daily treated water flows to the rated capacity of the treatment facility (2,730 m³/day), as provided within the system's approval.

3 Water Quality

NWI employs an in-house water quality analysis program that includes several water quality indicators and extends beyond minimum regulatory requirements. **Table 2** provides monthly average results for selected water quality parameters, as derived from the in-house water quality analysis program. The table also summarizes filter performance against the performance criterion contained within the system's Municipal Drinking Water Licence. Specifically, filtrate turbidity must be less than or equal to 0.1 NTU in at least 99% of the measurements each calendar month for the treatment facility to receive pathogen removal credits. The values in the table correspond to the proportion of filtrate turbidity measurements that were equal to or less than 0.1 NTU.

Table 2: Water quality summary and filter performance¹

Month	Treated Water					Filtrate Turbidity Compliance			
	Turbidity (NTU)	UVT (%)	pH	FCR (mg/L)	Alum Residual (mg/L)	Filter 1 (%)	Filter 2 (%)	Filter 3 (%)	Filter 4 (%)
Objective	< 0.2	> 85.0	7.0 - 8.0	1.1 - 1.6	< 0.050	> 99.0%	> 99.0%	> 99.0%	> 99.0%
Jan	0.08	89.5	7.3	1.32	0.010	100.0	100.0	100.0	100.0
Feb	0.08	88.4	7.2	1.38	0.006	100.0	100.0	99.8	100.0
Mar	0.07	88.3	7.2	1.36	0.011	100.0	100.0	100.0	100.0
Apr	0.06	90.2	7.2	1.51	0.010	100.0	100.0	100.0	100.0
May	0.06	91.5	7.4	1.37	0.010	100.0	100.0	100.0	100.0
Jun	0.07	89.6	7.3	1.41	0.010	100.0	100.0	100.0	100.0
Jul	0.07	88.2	7.4	1.39	0.013	99.9	100.0	100.0	100.0
Aug	0.06	94.4	7.3	1.35	0.024	100.0	99.9	100.0	100.0
Sep	0.07	94.6	7.4	1.50	0.032	100.0	100.0	100.0	100.0
Oct	0.07	96.7	7.3	1.52	0.016	100.0	100.0	99.9	100.0
Nov	0.09	95.6	7.4	1.71	0.008	100.0	100.0	100.0	100.0
Dec	—	—	—	—	—	—	—	—	—
Avg	0.07	91.5	7.3	1.44	0.014	—	—	—	—

1. UVT = Ultraviolet Transmittance; FCR = Free Chlorine Residual

Analyses of microbiological, organic, and inorganic parameters are conducted externally by an accredited laboratory. Results of these analyses are summarized in a separate *Annual Report*; NWI is available to provide sampling results prior to the release of the Annual Report. Any adverse results will be included

within section 6 (Notable Operational Events) of this report.

4 Membrane Integrity Test Results

The membrane integrity test (MIT) is conducted daily by Operators to ensure that the membrane filtration units are performing as designed. To meet the manufacturer’s guidelines and to guarantee pathogen removal, the MIT results must achieve a Log Removal Value (LRV) of at least 4.00. Corrective actions are required to restore LRVs when the daily value falls below 4.00, and daily LRV trends are used to determine when membrane cleaning and repairs are necessary. **Table 3** summarizes LRV results for all filter units. A more detailed analysis of log removal values and membrane filter integrity is provided within the annual *Management Review Report*.

Table 3: Results summary for Log Removal Values

Month	Membrane Filter 1		Membrane Filter 2		Membrane Filter 3		Membrane Filter 4	
	Total Number of Daily LRV Results < 4.00	Minimum Daily LRV	Total Number of Daily LRV Results < 4.00	Minimum Daily LRV	Total Number of Daily LRV Results < 4.00	Minimum Daily LRV	Total Number of Daily LRV Results < 4.00	Minimum Daily LRV
Jan	4	3.93	0	4.20	3	3.97	0	4.17
Feb	0	4.03	0	4.23	0	4.04	0	4.24
Mar	0	4.07	0	4.01	4	3.96	0	4.15
Apr	0	4.10	0	4.01	0	4.02	0	4.14
May	0	4.09	2	3.97	0	4.05	0	4.08
Jun	0	4.28	0	4.01	0	4.54	0	4.30
Jul	4	3.80	7	3.68	0	4.11	0	4.19
Aug	4	3.93	0	4.03	2	3.97	0	4.11
Sep	0	4.03	1	3.97	1	3.99	0	4.03
Oct	1	3.93	0	4.23	2	3.98	0	4.12
Nov	0	4.08	0	4.22	0	4.15	0	4.22
Dec	—	—	—	—	—	—	—	—
Total	13	---	10	---	12	---	0	---
Min	---	3.80	---	3.68	---	3.96	---	4.03

5 Chemical Usage

In addition to adjusting chemical dosages in response to variations in source water quality and to maintain effective treatment processes, Operators are responsible for monitoring and recording chemical consumptions and dosages on a daily basis. **Table 4** summarizes total chemical consumptions and monthly average dosages for treatment chemicals used at the Ignace WTP. All chemicals used in the treatment process are NSF/ANSI 60 certified for use in potable water.

Month	Sodium Hypochlorite (Disinfection)		Polyaluminum Chloride (Coagulant)		Sodium Hydroxide (pH Adjustment)	
	Amount Used (L)	Average Dosage (mg/L)	Amount Used (L)	Average Dosage (mg/L)	Amount Used (L)	Average Dosage (mg/L)
Jan	622	3.3	195	3	30	1.0
Feb	512	3.1	174	3	48	1.8
Mar	580	3.2	190	3	83	2.8
Apr	520	3.1	184	4	81	3.0
May	532	3.1	200	4	85	3.0
Jun	719	3.6	191	3	7	0.2
Jul	724	3.9	208	4	10	0.3
Aug	832	4.3	227	4	21	0.7
Sep	765	4.6	209	4	17	0.6
Oct	849	4.7	264	5	11	0.4
Nov	721	4.3	390	7	1	0.0
Dec	—	—	—	—	—	—
Total	7,376	—	2,433	—	393	—
Avg	671	3.8	221	4	36	1.3

6 Notable Operational Events

Table 5 (Abnormal Operations Summary) summarizes abnormal operational events which occurred during the reporting period. Abnormal operational events include, but are not limited to, unplanned and emergency maintenance and repair, alarm conditions, watermain breaks and distribution system repairs, adverse water quality incidents, and complaints and other public inquiries received and actions taken.

Table 5: Abnormal operations summary			
Incident Date	Event Description	Corrective Action	Resolution Date
05-Nov-22	Failed Raw Water pump # 2 alarm at 13:14	Arrived on-site and acknowledged the alarm at 13:21 pump was off so left it off	05-Nov-22
13-Nov-22	High Treated water chlorine alarm @ 13:47 13:49 Low Treated Water Chlorine Low Distribution Chlorine alarm at 13:52	Upon arriving on site the chlorine room and trends confirmed that the alarms were strictly PLC issues, both T.W & distribution chlorine concentration never fluctuated	13-Nov-22
14-Nov-22	Low filtered water chlorine @ 19:11	Logged on at 19:15 chlorine was air locked shut the train's off and arrived on-site at 19:34. Checked for leaks and primed the system	14-Nov-22
21-Nov-22	Alarm High Waste Tank @ 22:02	Acknowledged via VT SCADA at 22:06 power bump earlier caused the waste pumps to fail and turn off. Put pumps back on and observed tank drawing down	21-Nov-22
26-Nov-22	Failed Raw Water pump # 2 alarm at 12:42	Logged on via VT SCADA and acknowledged the alarm at 12:45 the pump had shut itself off so I just left it off	26-Nov-22

Table 6 (Other Notable Events) summarizes any notable operational events which occurred during the reporting period. For clarification, other notable operational events include, but are not limited to, regulatory issues, including inspection results, orders, and reports filed with regulators, planned maintenance and repair, health and safety issues, and status updates concerning capital projects.

Table 6: Other notable events	
Date	Event Description
Nov 1 - 25	Finished inspecting and winterizing hydrants
14-Nov-22	MOL Inspection occurred, a few orders were received and they were promptly corrected
16-Nov-22	Students from Ignace Public School on-site for site tour



Operations Report

Ignace Water Pollution Control Plant

November 2022



Prepared for the Township of Ignace
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1 Introduction

This Operations Report has been prepared by Northern Waterworks Inc. (NWI) to summarize the operation of the **Ignace Water Pollution Control Plant**. This report is prepared on a monthly basis, and the data summarized herein is provided in a year-to-date format. The submission of this report is one of the methods used by NWI to communicate information about system performance to the Township of Ignace. Any questions or concerns regarding the content of this report may be directed to the local Operations Manager or to NWI's Compliance Department.

The Ignace Water Pollution Control Plant (WPCP) is a component of the sewage works that service the community of Ignace. Designed for the treatment and disposal of sewage, the facility has an average daily rated capacity of 2,536 m³/day and a peak flow rated capacity of 7,500 m³/day. The facility consists of inlet works designed for preliminary treatment, two circular secondary treatment units each containing an aeration tank, clarifier, and chlorine contact chamber, an aerobic digester, and an outfall sewer discharging effluent to Agimak Creek. The facility also includes a control building housing a laboratory, air supply equipment, a standby power system and chemical feed systems.

As an extended aeration facility the Ignace WPCP utilizes a biological treatment method that relies upon microorganisms to process influent wastewater. Aluminum sulphate, sodium hydroxide, sodium hypochlorite, and a dechlorinating agent are also used at the facility for phosphorus reduction, pH/alkalinity adjustment, effluent disinfection and effluent dechlorination, respectively. The overall goal of the treatment process is to reduce or remove contaminants from influent wastewater to a level that will not adversely impact or impair receiving waters, including preventing the introduction of pathogens that could affect downstream users.

The facility is currently regulated by the terms and conditions within amended Environmental Compliance Approval No. 0923-9V7JCC (the ECA), issued to the Corporation of the Township of Ignace on April 29, 2015. This approval provides the operating parameters for the facility and includes requirements related to monitoring and recording, water quality (i.e. effluent objectives and compliance limits), operations and maintenance, reporting and bypass/overflow events. The facility is also regulated under additional provincial and federal legislation, such as the *Ontario Water Resources Act* and Canada's *Wastewater Systems Effluent Regulations* (WSER).

2 Flow Monitoring Results

Table 1 provides flow statistics for the Ignace WPCP. Operators review flows and collect totalized volumes from flow monitoring equipment on a daily basis. The regulatory approval for the facility requires that the Owner and Operating Authority use best efforts to operate the works within the facility's rated capacity (2,536 m³/day – calculated over a calendar year). Flow monitoring results are also used to determine effluent parameter loadings that are discharged to the environment. As per the ECA, calibration for flow monitoring devices is verified on an annual basis to ensure that the flowrate is measured with an accuracy to within plus or minus 15% of the actual flowrate for the entire design range of the device.

Table 1: Total volumes, daily flows and capacity assessments¹

Month	Influent (Raw Sewage) Flows			Capacity Assessments ²		Effluent Flows		
	TMV (m ³)	ADF (m ³ /day)	MDF (m ³ /day)	ADF vs. Rated Capacity	MDF vs. Rated Capacity	TMV (m ³)	ADF (m ³ /day)	MDF (m ³ /day)
Jan	21,829	704	846	28%	11%	27,731	895	1,663
Feb	18,584	664	759	26%	10%	22,302	796	1,500
Mar	20,519	662	854	26%	11%	21,531	695	1,045
Apr	24,895	830	1,347	33%	18%	24,564	819	1,488
May	96,682	3,119	4,230	123%	56%	111,416	3,594	5,439
Jun	83,253	2,775	3,657	109%	49%	81,375	2,713	3,665
Jul	51,596	1,664	2,099	66%	28%	49,471	1,596	2,048
Aug	38,526	1,243	1,613	49%	22%	36,529	1,178	1,560
Sep	32,338	1,078	1,460	43%	19%	30,997	1,033	1,352
Oct	30,296	977	1,248	39%	17%	32,050	1,034	1,880
Nov	27,813	927	1,211	37%	16%	24,062	802	1,314
Dec	—	—	—	—	—	—	—	—
Total	446,331	—	—	—	—	462,026	—	—
Avg	40,576	1,331	—	52%	—	42,002	1,378	—

1. TMV = Total Monthly Volume; ADF = Average Daily Flow; MDF = Maximum Daily Flow.

2. Capacity assessments compare average and maximum daily influent wastewater flows to the rated capacity (2,536 m³/day) and peak flow rate (7,500 m³/day) of the treatment facility, respectively.

3 Water Quality Monitoring Results

Operators verify the effectiveness of treatment processes by performing a variety of in-house analyses, including tests for dissolved oxygen, temperature, pH and suspended solids. Operators are also responsible for collecting samples and submitting them to an accredited laboratory for analysis. Specifically, the Ignace WPCP employs a monitoring program that is both consistent with its system-specific Environmental Compliance Approval and with the federal Wastewater Systems Effluent Regulations (WSER). Table 2 below summarizes the results of tests submitted to the laboratory in the current calendar year and compares the results to effluent objectives and compliance limits contained within the ECA.

Table 2: Effluent monitoring results summary and comparison with limits and objectives¹

Month	CBOD5		TSS		Total P		TAN	E. Coli	pH	
	MAC ² (mg/L)	MAL ³ (mg/L)	MAC (mg/L)	MAL (mg/L)	MAC (mg/L)	MAL (mg/L)	MAC (mg/L)	MGMD (MPN/ 100mL)	Minimum Result	Maximum Result
Objectives	15	n/a	15	n/a	0.5	n/a	3.0 or 5.0 ⁴	150	6.5	9.0
Limits	25	63.4	25	63.4	1.0	2.54	6.0 or 10.0 ⁴	200	6.0	9.5
Jan	2.4	2.1	4.7	4.2	0.27	0.24	4.14	279	6.7	7.3
Feb	4.8	3.8	12.5	10.0	0.40	0.32	7.45	59	7.0	7.4
Mar	5.9	4.1	19.6	13.6	0.48	0.33	7.94	682	6.7	7.7
Apr	2.5	2.0	6.6	5.4	0.26	0.21	1.89	19	6.6	7.4
May	2.1	7.4	6.1	22.1	0.27	0.95	0.29	80	6.4	6.9
Jun	2.0	5.4	5.4	14.5	0.21	0.58	0.90	23	6.3	7.1
Jul	2.0	3.2	4.5	7.1	0.17	0.28	0.69	12	6.5	7.0
Aug	2.0	2.4	4.5	5.3	0.21	0.24	0.02	10	6.7	7.1
Sep	2.0	2.1	6.9	7.1	0.26	0.26	0.04	10	6.8	7.3
Oct	2.3	2.4	6.4	6.6	0.27	0.27	0.79	10	6.5	7.2
Nov	2.1	1.7	5.4	4.3	0.16	0.13	0.28	6	6.5	7.2
Dec	—	—	—	—	—	—	—	—	—	—

1. CBOD5 = Carbonaceous Biochemical Oxygen Demand; TSS = Total Suspended Solids; Total P = Total Phosphorus; TAN = Total Ammonia Nitrogen; MAC = Monthly Average Concentration; MAL = Monthly Average Loading; MGMD = Monthly Geometric Mean Density
 2. Monthly Average Concentration means the arithmetic mean of all daily concentrations during a calendar month.
 3. Monthly Average Loading means the value obtained by multiplying the MAC of a contaminant by the Monthly Average Daily Flow (effluent) over the same calendar month.
 4. The objective and limit for total ammonia nitrogen are seasonal. The objective is 3.0 mg/L and the limit is 6.0 mg/L between May 1 and October 31; the objective is 5.0 mg/L and the limit is 10.0 mg/L between November 1 and April 30.

4 Chemical Usage & Total Chlorine Concentrations

Operators are responsible for monitoring and recording chemical consumptions and dosages, and chemical dosages are adjusted accordingly to maintain effective treatment processes. **Table 3** summarizes total chemical consumptions and provides monthly average dosages for treatment chemicals used at the Ignace WPCP. The facility uses aluminum sulphate for phosphorus reduction, sodium hydroxide for pH/alkalinity adjustment and sodium hypochlorite for effluent disinfection. Following the disinfection process, a dechlorinating agent is also used to minimize the effluent total chlorine residual (TCR) prior to discharge to the natural environment. As per Canada's *Wastewater Systems Effluent Regulations*, average concentrations of effluent total chlorine calculated over a calendar quarter must be less than or equal to 0.02 mg/L. TCR results are also summarized in the table.

Table 3: Chemical consumptions and average dosages

Month	Sodium hypochlorite (disinfection)		Dechlorination		Aluminum sulphate (phosphorus reduction)		Sodium hydroxide (alkalinity adjustment)	
	Amount Used (L)	Average Dosage (mg/L)	Total No. of Dechlorinating Agent Pucks Used	Average Effluent TCR following Dechlorination (mg/L)	Amount Used (L)	Average Dosage (mg/L)	Amount Used (L)	Average Dosage (mg/L)
Jan	278	1.2	504	0.01	577	17	795	28
Feb	389	2.1	542	0.01	430	15	655	27
Mar	430	2.4	678	0.01	348	11	626	23
Apr	896	4.3	854	0.01	306	8	990	30
May	1,549	1.6	1,580	0.01	571	4	1,173	9
Jun	1,719	2.5	2,615	0.00	589	5	1,224	11
Jul	1,264	3.0	1,452	0.00	613	8	1,363	20
Aug	1,042	3.4	1,299	0.01	607	10	1,401	28
Sep	827	3.2	1,278	0.00	389	8	1,221	29
Oct	875	3.2	1,271	0.00	807	17	965	24
Nov	806	4.0	681	0.00	707	16	927	25
Dec	—	—	—	—	—	—	—	—
Total	10,075	—	12,754	—	5,943	—	11,340	—
Avg	916	2.8	1,159	0.01	540	11	1,031	23

5 Notable Operational Events

Table 4 (Abnormal Operations Summary) summarizes abnormal operational events which occurred during the reporting period. Abnormal operational events include, but are not limited to, spills, bypass and overflow events, unplanned and emergency maintenance and repair, alarm conditions, sewer blockages and backups, and complaints and other public inquiries received and actions taken.

Table 4: Abnormal operations summary			
Incident Date	Event Description	Corrective Action	Resolution Date
02-Nov-22	Public works Sewer flushing	Assisted Public Works with sewer flushing	02-Nov-22
09-Nov-22	Public works Sewer flushing	Assisted Public Works with sewer flushing	09-Nov-22
23-Nov-22	Public works Sewer flushing	Assisted Public Works with sewer flushing	23-Nov-22

Table 5 (Other Notable Events) summarizes any notable operational events which occurred during the reporting period. For clarification, other notable operational events include, but are not limited to, regulatory issues, including inspection results, orders, and reports filed with regulators, planned maintenance and repair, health and safety issues, and status updates concerning capital projects.

Table 5: Other notable events	
Date	Event Description
01-Nov-22	Uni Jet on-site cleaning the large plant
02-Nov-22	Uni Jet finished cleaning the large plant
03-Nov-22	Installed 2 new membranes in large plant aeration tank and cleaned the waste pipe in clarifier
03-Nov-22	Transferred small plant contents to the large plant to prepare for small plant clean
09-Nov-22	Uni Jet started cleaning the small plant
10-Nov-22	Uni Jet completed small plant clean
29-Nov-22	Inspected and cleaned Lift Station 1 floats

MUNICIPALITY OF IGNACE

Police Services Board
Detachment Commander's Report



July – September
2022 Third Quarter Report

***Forging strong and effective partnerships with
our communities***

Presented: November 07, 2022

**Police Services Board Report for Municipality of Ignace
2022/Jul to 2022/Sep**

Public Complaints	
Policy	0
Service	0
Conduct	0

Date Information collected from Professional Standards Bureau Commander Reports: 2022-11-03

Data Source

Ontario Provincial Police, Professional Standards Bureau Commander Reports

- Includes all public policy, service and conduct complaints submitted to the Office of the Independent Police Review Director (OIPRD)

Secondary Employment

Intelligence Led Policing - Crime Abatement Strategy	
Number of Offenders in Program	1
Number of Offenders Charged	0
Number of Charges Laid	0
Number of Checks Performed	0

Date Information was collected from Records Management System: 2022-10-12

Staffing Updates	
Transfers:	Special Cst Sarah Olsen returned from her training in Orillia and the Court Case Management Unit is now up to full compliment.
Promotions:	Inspector Adam Illman was promoted to the Detachment Commander Position at the Dryden Detachment.

Detachment Initiatives	
Number of Targeted Media Releases:	Targeted media releases went out regarding traffic enforcement. We continue to be very active promoting enforcement and community service events in all areas on social media.
Crime and Traffic Campaigns/Initiatives:	Canada Day and Labour Day Traffic initiatives were conducted with the Detachment performing very well and producing a large number of charges. The reduced trend in fatal collisions continued through the period.

Detachment Emergency Planning Activities

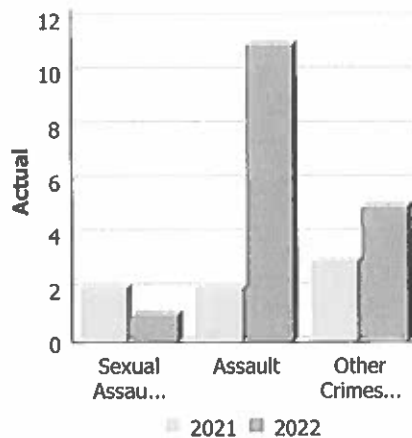
Detachment: 2C - DRYDEN
Location code(s): 2C10 - IGNACE
Area code(s): 2005 - Ignace

Report Generated by:
Mawby, Wendy

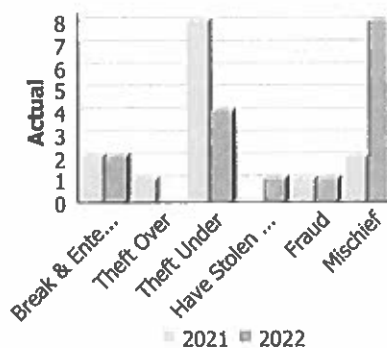
Report Generated on:
3-Nov-22 3:46:37 PM
PP-CSC-Operational Planning-4300

Police Services Board Report for Municipality of Ignace
Records Management System
July to September - 2022

Actual	July to September			Year to Date - September		
	2021	2022	% Change	2021	2022	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	2	1	-50.0%	2	6	200.0%
Assault	2	11	450.0%	17	32	88.2%
Abduction	0	0	--	0	2	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	3	5	66.7%	8	10	25.0%
Total	7	17	142.9%	27	50	85.2%



Actual	July to September			Year to Date - September		
	2021	2022	% Change	2021	2022	% Change
Arson	0	0	--	1	1	0.0%
Break & Enter	2	2	0.0%	2	10	400.0%
Theft Over	1	0	-100.0%	2	1	-50.0%
Theft Under	8	4	-50.0%	12	14	16.7%
Have Stolen Goods	0	1	--	1	1	0.0%
Fraud	1	1	0.0%	2	7	250.0%
Mischief	2	8	300.0%	9	12	33.3%
Total	14	16	14.3%	29	46	58.6%



Actual	July to September			Year to Date - September		
	2021	2022	% Change	2021	2022	% Change
Possession	0	0	--	0	0	--
Trafficking	0	0	--	0	0	--
Importation and Production	0	0	--	0	0	--
Total	0	0	--	0	0	--

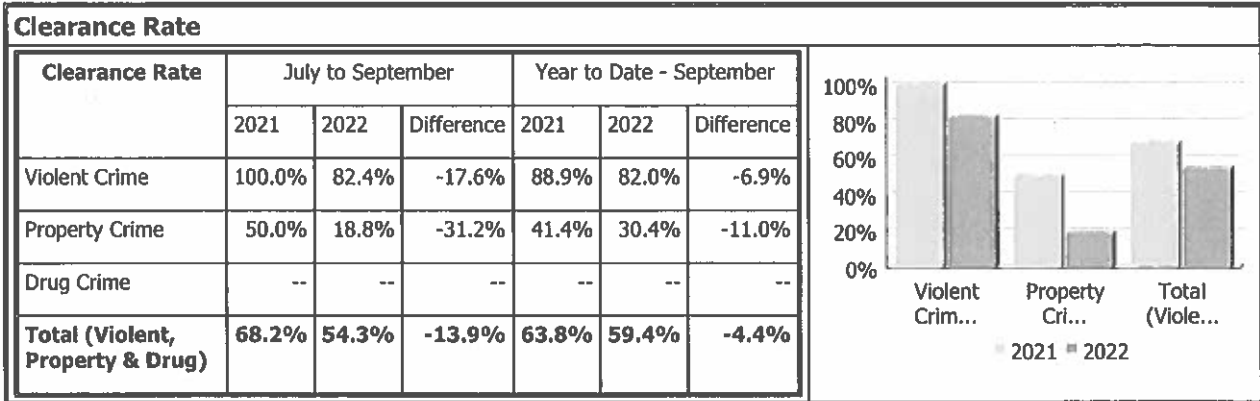


Detachment: 2C - DRYDEN
 Location code(s): 2C10 - IGNACE
 Area code(s): 2005 - Ignace
 Data source date:
 2022/10/29

Report Generated by:
 Mawby, Wendy

Report Generated on:
 3-Nov-22 3:53:48 PM
 PP-CSC-Operational Planning-4300

**Police Services Board Report for Municipality of Ignace
Records Management System
July to September - 2022**



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Detachment: 2C - DRYDEN
Location code(s): 2C10 - IGNACE
Area code(s): 2005 - Ignace
Data source date:
 2022/10/29

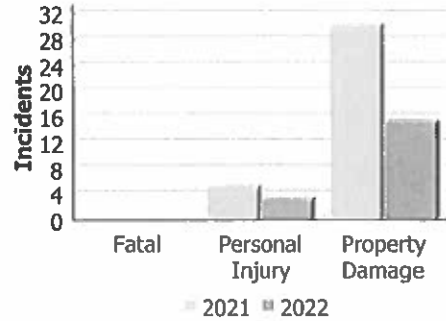
Report Generated by:
 Mawby, Wendy

Report Generated on:
 3-Nov-22 3:53:48 PM
 PP-CSC-Operational Planning-4300

**Police Services Board Report for Municipality of Ignace
Collision Reporting System
July to September - 2022**

Motor Vehicle Collisions by Type

Incidents	July to September			Year to Date - September		
	2021	2022	% Change	2021	2022	% Change
Fatal	0	0	--	0	0	---
Personal Injury	5	0	-40.0%	12	9	-25.0%
Property Damage	30	6	-50.0%	62	86	38.7%
Total	35	6	-48.6%	74	95	28.4%



Data Utilized

- SQL online application reporting system – OPP CRS 2.3.09
- Collision Reporting System Business Intelligence Cube

7 MVC's with one location corrected = 6

Detachment: 2C - DRYDEN

Location code(s): 2C10-IGNACE, 2C11-IGNACE (Ignace (MI))

Data source date:
2022/11/02

Report Generated by:
Mawby, Wendy

Report Generated on:
3-Nov-22 3:52:07 PM
PP-CSC-Operational Planning-4300



Calls For Service (CFS) Billing Summary Report

Ignace
July to September - 2022

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>	2022				2021			
	July to September	Year to Date	Time Standard	Year To Date Weighted Hours	July to September	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	18	54	16.1	869.4	9	30	16.1	483.0
Property Crime Violations	18	51	6.5	331.5	16	34	6.5	221.0
Other Criminal Code Violations (Excluding traffic)	4	14	7.7	107.8	9	23	7.7	177.1
Drug Possession	0	1	7.0	7.0	0	3	7.0	21.0
Drugs	0	0		0.0	0	2	55.1	110.2
Statutes & Acts	20	52	3.4	176.8	4	22	3.4	74.8
Operational	72	192	3.7	710.4	83	205	3.7	758.5
Operational2	18	49	1.3	63.7	8	24	1.3	31.2
Traffic	7	20	3.5	70.0	7	14	3.5	49.0
Total	157	433		2,336.6	136	357		1,925.8

Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2021 billing period.

Note to Municipalities:

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

Ignace e-Ticket Map

July - September 2022

107 tickets issued





Calls For Service (CFS) Billing Summary Report

Ignace
July to September - 2022

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2022				2021			
		July to September	Year to Date	Time Standard	Year To Date Weighted Hours	July to September	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Sexual Assault	0	5	16.1	80.5	1	1	16.1	16.1
	Sexual Interference	1	1	16.1	16.1	1	1	16.1	16.1
	Bestiality - In presence of, or incites, a child	0	1	16.1	16.1	0	0		0.0
	Assault With Weapon or Causing Bodily Harm-Level 2	3	11	16.1	177.1	0	1	16.1	16.1
	Assault-Level 1	8	21	16.1	338.1	2	16	16.1	257.6
	Kidnapping	0	2	16.1	32.2	0	0		0.0
	Forcible confinement	0	0		0.0	1	1	16.1	16.1
	Criminal Harassment	3	4	16.1	64.4	1	2	16.1	32.2
	Criminal Harassment - Offender Unknown	0	1	16.1	16.1	0	0		0.0
	Indecent/Harassing Communications	0	1	16.1	16.1	0	1	16.1	16.1
	Utter Threats -Master code	1	1	16.1	16.1	0	0		0.0
	Utter Threats to Person	2	5	16.1	80.5	3	7	16.1	112.7
	Abandon Child	0	1	16.1	16.1	0	0		0.0
	Total	18	54	16.1	869.4	9	30	16.1	483.0
	Property Crime Violations	Arson - Auto	0	1	6.5	6.5	0	1	6.5
Break & Enter		2	9	6.5	58.5	3	4	6.5	26.0
Unlawful in a dwelling house		0	1	6.5	6.5	0	0		0.0
Theft Over - Trailers		0	0		0.0	0	1	6.5	6.5
Theft of Motor Vehicle		0	1	6.5	6.5	1	1	6.5	6.5
Theft of - All Terrain Vehicles		0	0		0.0	0	1	6.5	6.5
Theft Under -master code		1	3	6.5	19.5	2	3	6.5	19.5
Theft under - Bicycles		0	0		0.0	0	1	6.5	6.5
Theft under - Building		0	1	6.5	6.5	0	0		0.0
Theft under - Other Theft		0	4	6.5	26.0	1	2	6.5	13.0
Theft Under - Gasoline Drive-off		2	5	6.5	32.5	3	3	6.5	19.5
Theft FROM Motor Vehicle Under \$5,000		2	2	6.5	13.0	0	2	6.5	13.0
Theft Under \$5,000 [SHOPLIFTING]		0	0		0.0	1	1	6.5	6.5



Calls For Service (CFS) Billing Summary Report

Ignace
July to September - 2022

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2022				2021			
		July to September	Year to Date	Time Standard	Year To Date Weighted Hours	July to September	Year to Date	Time Standard	Year To Date Weighted Hours
Property Crime Violations	Possession of Stolen Goods over \$5,000	1	1	6.5	6.5	0	1	6.5	6.5
	Fraud - False Pretence <= \$5,000	0	1	6.5	6.5	0	0		0.0
	Fraud - Forgery & Uttering	0	0		0.0	0	1	6.5	6.5
	Fraud -Money/ property/security > \$5,000	0	1	6.5	6.5	0	0		0.0
	Fraud -Money/ property/security <= \$5,000	1	5	6.5	32.5	0	0		0.0
	Fraud - Other	1	2	6.5	13.0	1	1	6.5	6.5
	Mischief - master code	7	9	6.5	58.5	2	7	6.5	45.5
	Mischief (Graffiti - Non Gang Related)	0	1	6.5	6.5	0	1	6.5	6.5
	Interfere with lawful use, enjoyment of property	1	2	6.5	13.0	1	2	6.5	13.0
	Property Damage	0	2	6.5	13.0	1	1	6.5	6.5
	Total	18	51	6.5	331.5	16	34	6.5	221.0
Other Criminal Code Violations (Excluding traffic)	Offensive Weapons- Weapons Trafficking	0	1	7.7	7.7	0	0		0.0
	Offensive Weapons- Possession of Weapons	0	0		0.0	1	1	7.7	7.7
	Bail Violations - Fail To Comply	2	4	7.7	30.8	3	9	7.7	69.3
	Disturb the Peace	2	6	7.7	46.2	3	6	7.7	46.2
	Indecent acts -Other	0	0		0.0	0	1	7.7	7.7
	Breach of Probation	0	3	7.7	23.1	0	3	7.7	23.1
	Utter Threats to Property / Animals	0	0		0.0	1	1	7.7	7.7
	Obstruct Justice/Fabricate Evidence	0	0		0.0	1	1	7.7	7.7
	Total	4	14	7.7	107.8	9	23	7.7	177.1
Drug Possession	Pre-Cursor/ Equipment (Possess, Produce, Import, Traffic)	0	1	7.0	7.0	0	0		0.0
	Drug related occurrence	0	0		0.0	0	3	7.0	21.0
	Total	0	1	7.0	7.0	0	3	7.0	21.0



Calls For Service (CFS) Billing Summary Report

Ignace
July to September - 2022

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2022				2021			
		July to September	Year to Date	Time Standard	Year To Date Weighted Hours	July to September	Year to Date	Time Standard	Year To Date Weighted Hours
Drugs	Dist Illicit, >30g dried cannabis(or eq), or to org by adult	0	0		0.0	0	1	55.1	55.1
	Distribution of cannabis to youth, by adult	0	0		0.0	0	1	55.1	55.1
	Total	0	0		0.0	0	2	55.1	110.2
Statutes & Acts	Youth Criminal Justice Act (YCJA)	0	1	3.4	3.4	0	0		0.0
	Landlord/Tenant	0	0		0.0	1	5	3.4	17.0
	Mental Health Act	9	15	3.4	51.0	1	5	3.4	17.0
	Mental Health Act - No contact with Police	0	2	3.4	6.8	0	1	3.4	3.4
	Mental Health Act - Attempt Suicide	1	1	3.4	3.4	0	0		0.0
	Mental Health Act - Threat of Suicide	1	13	3.4	44.2	0	3	3.4	10.2
	Mental Health Act - Voluntary Transport	1	3	3.4	10.2	0	1	3.4	3.4
	Mental Health Act - Apprehension	1	5	3.4	17.0	1	1	3.4	3.4
	Trespass To Property Act	7	12	3.4	40.8	1	6	3.4	20.4
	Total	20	52	3.4	176.8	4	22	3.4	74.8
Operational	Animal - Bear Complaint	2	2	3.7	7.4	4	7	3.7	25.9
	Animal - Left in Vehicle	0	1	3.7	3.7	0	0		0.0
	Animal Stray	3	6	3.7	22.2	5	8	3.7	29.6
	Animal Injured	0	0		0.0	1	1	3.7	3.7
	Animal - Other	0	1	3.7	3.7	0	1	3.7	3.7
	Domestic Disturbance	5	13	3.7	48.1	8	16	3.7	59.2
	Suspicious Person	5	12	3.7	44.4	5	9	3.7	33.3
	Homeless Person	1	1	3.7	3.7	0	0		0.0
	Phone -Nuisance - No Charges Laid	1	3	3.7	11.1	0	1	3.7	3.7
	Phone -Threatening - No Charges Laid	0	0		0.0	0	1	3.7	3.7
	Fire - Building	0	1	3.7	3.7	0	0		0.0
	Fire - Vehicle	0	1	3.7	3.7	0	2	3.7	7.4
	Fire - Other	1	1	3.7	3.7	2	4	3.7	14.8
	Insecure Condition - Master code	0	0		0.0	2	2	3.7	7.4



Calls For Service (CFS) Billing Summary Report

Ignace July to September - 2022

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2022				2021			
		July to September	Year to Date	Time Standard	Year To Date Weighted Hours	July to September	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Insecure Condition - Building	0	1	3.7	3.7	0	0		0.0
	Missing Person 12 & older	0	1	3.7	3.7	0	1	3.7	3.7
	Missing Person Located 12 & older	1	5	3.7	18.5	0	0		0.0
	Noise Complaint - Master code	3	9	3.7	33.3	4	16	3.7	59.2
	Noise Complaint - Residence	0	2	3.7	7.4	0	3	3.7	11.1
	Noise Complaint - Animal	1	1	3.7	3.7	2	2	3.7	7.4
	Noise Complaint - Others	0	1	3.7	3.7	0	0		0.0
	Accident - non-MVC -Master code	0	0		0.0	0	1	3.7	3.7
	Accident -non MVC - Others	0	0		0.0	1	1	3.7	3.7
	Found Property - Master code	4	6	3.7	22.2	2	6	3.7	22.2
	Found-Personal Accessories	3	3	3.7	11.1	0	1	3.7	3.7
	Found-Bicycles	0	2	3.7	7.4	0	0		0.0
	Found-Others	0	1	3.7	3.7	0	1	3.7	3.7
	Lost Property - Master code	2	5	3.7	18.5	3	5	3.7	18.5
	Lost License Plate	0	1	3.7	3.7	1	1	3.7	3.7
	Lost-Personal Accessories	0	2	3.7	7.4	1	1	3.7	3.7
	Lost-Household Property	1	2	3.7	7.4	0	0		0.0
	Lost-Bicycles	1	1	3.7	3.7	0	0		0.0
	Sudden Death - Accidental	0	1	3.7	3.7	0	0		0.0
	Sudden Death - Natural Causes	1	2	3.7	7.4	1	3	3.7	11.1
	Sudden Death - Apparent Overdose-Overdose	0	1	3.7	3.7	0	0		0.0
	Suspicious Vehicle	1	4	3.7	14.8	2	9	3.7	33.3
	Trouble with Youth	2	7	3.7	25.9	8	15	3.7	55.5
	Unwanted Persons	8	17	3.7	62.9	6	19	3.7	70.3
	Neighbour Dispute	7	14	3.7	51.8	2	7	3.7	25.9
	Other Municipal By-Laws	0	1	3.7	3.7	0	0		0.0
	Fireworks By-Law	0	1	3.7	3.7	0	0		0.0



Calls For Service (CFS) Billing Summary Report

Ignace July to September - 2022

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2022				2021			
		July to September	Year to Date	Time Standard	Year To Date Weighted Hours	July to September	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Assist Public	7	23	3.7	85.1	8	25	3.7	92.5
	Distressed/Overdue Motorist	0	1	3.7	3.7	0	1	3.7	3.7
	Family Dispute	10	33	3.7	122.1	14	34	3.7	125.8
	Protest - Demonstration	2	2	3.7	7.4	1	1	3.7	3.7
	Total	72	192	3.7	710.4	83	205	3.7	758.5
Operational2	False Holdup Alarm-Accidental Trip	0	1	1.3	1.3	0	1	1.3	1.3
	False Alarm -Others	1	2	1.3	2.6	2	4	1.3	5.2
	Keep the Peace	8	22	1.3	28.6	5	13	1.3	16.9
	911 call / 911 hang up	8	20	1.3	26.0	0	3	1.3	3.9
	911 call - Dropped Cell	1	4	1.3	5.2	1	3	1.3	3.9
	Total	18	49	1.3	63.7	8	24	1.3	31.2
Traffic	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	0	1	3.5	3.5	0	0		0.0
	MVC - Prop. Dam. Non Reportable	2	2	3.5	7.0	1	4	3.5	14.0
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	5	10	3.5	35.0	6	10	3.5	35.0
	MVC - Prop. Dam. Failed to Remain (MOTOR VEHICLE COLLISION)	0	6	3.5	21.0	0	0		0.0
	MVC - Others (MOTOR VEHICLE COLLISION)	0	1	3.5	3.5	0	0		0.0
	Total	7	20	3.5	70.0	7	14	3.5	49.0
Total	157	433		2,336.6	136	357		1,925.8	

Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2021 billing period.

Note to Municipalities:

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to

Report Content Last Updated:
2022/10/29

Report generated by:
Mawby, Wendy

Report generated on:
3-Nov-22 3:45:22 PM



Calls For Service (CFS) Billing Summary Report

Ignace
July to September - 2022

investigate and solve crime.

- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

- Assault
 - o 5 cleared by charged
 - o 3 charges declined
 - o 2 insufficient evidence
- Mischief x 8
 - o 4 complainant declined
 - o 3 insufficient evidence
 - o 1 charges
 - o Damage to Airport Door – UK suspects
 - o Flooded Sinks at the municipal offices – Youth ID's and spoken to at towns request
 - o Chicken coop cut, 2 chickens stolen – UK suspects
 - o House wrap removed from basement renovations – UK suspects
 - o Electrical issues on vehicle- unable to determine if mischief occurred
 - o Residence window smashed – UK suspects – White car fled scene
 - o Westwood Motel – 2 intox males fighting – damage to wall – Charges declined
 - o Domestic Mischief – Charges laid
- Clearance Rates
 - o Violent Crime at 82%
 - o Property Crime lower than provincial average, CSCU and Sgt's to be engaged to increase canvassing and forensic efforts
- MVC's
 - o Almost 50% reduction in MVC's
 - o 1 MVC location was corrected
- CFS data
 - o Hours trending up YTD
 - o Increase in violent offences
 - o Increase in statutes and acts are attributed to MH and Trespass CFS
 - o Operational 2 increase due to 8 x 911 misdials vs zero in same period 2021
 - Media campaign to be completed by CSO/CEO
 - o PONS – 56 Community Safety Zone charges
 - 2 off road vehicle checks
 - o



Grand Council Treaty #3

Office of the Ogichidaa

P.O. BOX 1720
Kenora, Ontario P9N 3X7
Ph: (807) 788-1406
Fax: (807) 548-4776

Friday, January 6, 2023

Open Letter to the Citizens and residents in the territory of the Anishinaabe Nation in Treaty#3

Over the last few weeks of 2022, it has become abundantly clear that we continue to face the scourge of racism throughout the 55,000 square miles of our territory that perpetuates a toxic environment of mistruths and bigotry and continues to feed an ongoing legacy of colonial harm. Although the holidays are meant to celebrate kinship, good will, and community, we instead saw social media commentary that chose to highlight the darkest thoughts of a few who felt safe in sharing about “vigilante justice” and “starlight tours.”

Racism can be found within individuals, families, and within systems such as health care, justice, education, policing and business. Without a shared readiness to learn the true history of First Nations peoples, maintain open lines of communication, and address racist language and behaviors, this racism will continue to fester and grow.

I understand that many people are frustrated, angry and feel their voices are not being heard. I ask everyone to reject division and hatred and embrace compassion and understanding in a commitment to do better.

We need to address the issue of addiction and the challenges that comes with addiction. Addiction does not discriminate; it can affect the wealthy and the poor, the employed and unemployed, men, women, youth, and the 2SLGBTQ+community. The pain of addiction impacts not just those that face it but their friends and families as well. We must come to acknowledge that addiction is a symptom of unresolved trauma in one form or another that cannot and will not be addressed by policing or moral arguments but may be addressed by compassion and care.

We must understand that addiction is not solely a First Nation issue. Although our vulnerable First Nation citizens may be more visible, addiction is an issue every community faces. In 2021, I invited all the Mayors and Treaty#3 leadership to participate in a meeting at Totem Lodge in Sioux Narrows in which addiction was a focus of discussion. We all acknowledged that there are no easy solutions but being collaborative, innovative and building our relationships with one another was key. We cannot exist in isolation from one another and addiction is an issue that will take the collective effort of everyone to bring back under control.

I believe that it is important to confront past injustices and acknowledge and appreciate our own shared history – and our shared future. Past leadership has made efforts through initiatives such as Common Land and Common Ground in Kenora, the Friendship Accord in Sioux Lookout, and the Friendship Agreement in Fort Frances with Agency One communities. These efforts have realized other collaborative initiatives such as the *All Nations Health Partners*, Ontario Health Team in Kenora. These relationships remain our best chance and addressing our shared issues.

.../2

We can only achieve these difficult solutions by working together. Many of our organizations have set up offices in the local towns and employ staff who either rent or buy homes in town, send their children to local schools, purchase groceries, vehicles, and supplies from local businesses, participate in local social and cultural activities, and are contributing to the local economy as individuals, as families, and as communities. Grand Council Treaty #3 alone employs over 90 staff, about 60 of whom are located in offices in Kenora. It is impossible to believe that our futures are anything but intertwined.

In 2023, Grand Council Treaty#3 and our communities will be commemorating the 150th anniversary of the signing of Treaty#3. Our treaty is a foundation of strength and demonstrated resiliency. We take pride in the wisdom of our ancestors, and continue to revere our land and our teachings. 2023 offers us a renewed opportunity to heal from the wounds of the past, to take action, and build strong communities. We must continue to lead by example and to commit to building ongoing relationships. Working together we can embed equity and inclusivity into all of our relationships and practices. In 2023, let us all work towards being meaningful treaty partners in the treaty relationship and seek to understand our obligations to this land that we all call home.

In the Spirit of Unity and Respect,



Ogichidaa, Francis Kavanagh
Grand Council Treaty #3

NOTICE OF A PRELIMINARY PREFERRED ROUTE AND INVITATION TO COMMUNITY OPEN HOUSES



January 3, 2023

We've reached another milestone in our work on the Waasigan Project and invite you to join our community open houses to learn more, hear about next steps, speak with project team members and provide your feedback.

Hydro One is proud to serve the northwest and be a trusted community partner. Since March 2022, we have been conducting an Environmental Assessment under Ontario's *Environmental Assessment Act* to build a new double-circuit 230 kilovolt transmission line between Lakehead Transformer Station (TS) in the Municipality of Shuniah and Mackenzie TS in the Town of Atikokan, and a new single-circuit 230 kilovolt transmission line between Mackenzie TS and Dryden TS in the City of Dryden.

Based on information and feedback received, we've identified a preliminary preferred route, as shown on the reverse map. Your feedback, alongside environmental, technical, and other considerations, has been crucial in identifying a preliminary preferred route for the new line. Once built, the new line will add 350 megawatts of electricity to the region – which is more than two times what it takes to power the City of Thunder Bay.

Si vous souhaitez une copie de cette notification en français, veuillez visiter le site Internet du projet ou envoyer un courriel au projet pour en demander une copie.

Giishpin andawendaman naabibii'igan owe gaa-anishinaabewibii'igaateg wiindamaadiwin, owidi eyaag anokaachigan giwiitaakamisab inaabin maagizhaa gaye gidaa-izhinizha'aan aazhaweibii'igan owidi anokaachiganing ji-andodaman iwe naabibii'igan.

PLEASE JOIN US:

JANUARY 16, 2023

Thunder Bay

6:00 p.m. – 8:00 p.m. Local Time
Oliver Road Community Centre
563 Oliver Road
Thunder Bay

JANUARY 17, 2023

Atikokan


6:00 p.m. – 8:00 p.m. Local Time
Royal Canadian Legion 145
115 O'Brien Street
Atikokan

JANUARY 18, 2023

Dryden

6:00 p.m. – 8:00 p.m. Local Time
Royal Canadian Legion 63
34 Queen Street
Dryden

You can also take a virtual tour of our open house at your convenience by visiting our project website.

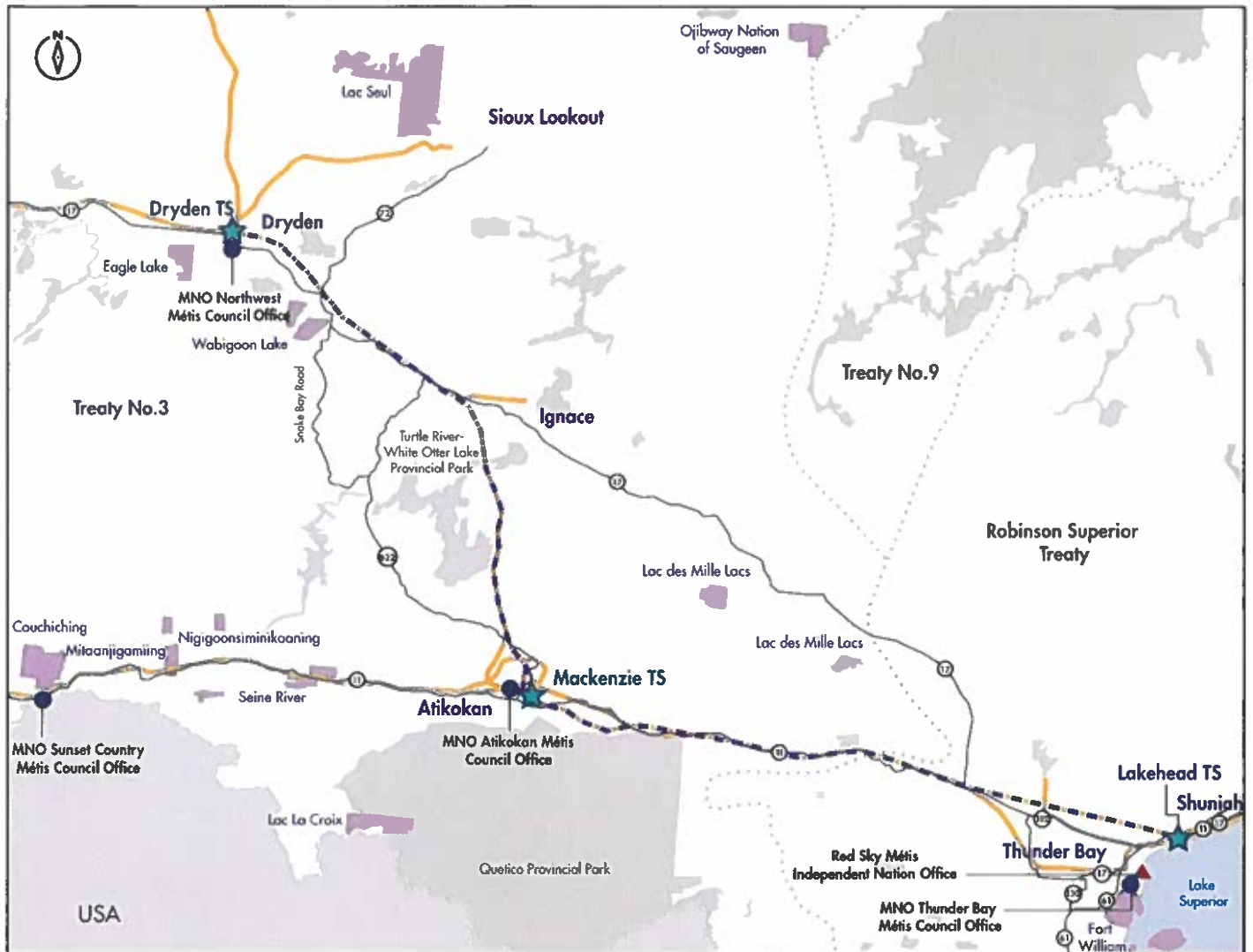
 1-877-345-6799

 Community.Relations@HydroOne.com

 www.HydroOne.com/Waasigan











In partnership with:





WAASIGAN TRANSMISSION LINE

Map Legend

-  Existing Transformer Station (TS)
-  Preliminary Preferred Route
-  Existing Transmission Lines
-  Highway
-  International Border
-  Red Sky Métis Independent Nation Office
-  Métis Nation of Ontario (MNO) Council Office
-  Treaty Boundary
-  First Nation Reserve
-  Provincial Park



Scan the QR code or visit [HydroOne.com/Waasigan](https://hydroone.com/waasigan) to view a more detailed and interactive map.

Freedom of Information and Protection of Privacy Act

All personal information included in a submission – such as name, email address, address, telephone number and property location – is collected, maintained and disclosed by the Ministry of the Environment, Conservation and Parks for the purpose of transparency and consultation. The information is collected under the authority of the *Environmental Assessment Act* or is collected and maintained for the purpose of creating a record that is available to the general public as described in s. 37 of the *Freedom of Information and Protection of Privacy Act*. Personal information you submit will become part of a public record that is available to the general public unless you request that your personal information remain confidential. For more information, please contact the Ministry of the Environment, Conservation and Parks' Freedom of Information and Privacy Coordinator at 416-314-4075.

The Corporation of the Township of Ignace

Staff Report

To: Council

From: Christy McIntomney, Treasurer

Meeting Date: January 23rd, 2023

Subject: 2023 Temporary Borrowing By-Law Municipal - CIBC

RECOMMENDATION:

THAT Council authorizes the passing of By-law No.02 -23, Being a By-law to Authorize the Temporary Borrowing of Monies to Meet the Current Expenditures of The Corporation of the Township of Ignace.

BACKGROUND:

To authorize the Township to utilize temporary borrowing of monies in order to meet operational expenditures, should the need arise. Each year Council must authorize current expenditure borrowing, by By-law, in order for the Municipality to be able to temporarily borrow funds, to ensure that there is an adequate level of cash flow to fund current operations until the revenue from taxes is collected.

DISCUSSION:

Attached is the Temporary Borrowing By-law. The bank requires that a current year By-law be passed. The Bank uses this By-law as authorization for its lending to the Township.

The By-law authorizes the Bank to allow the Municipality to have a \$50,000 overdraft on its current account that can be utilized on an as-needed basis.

RELATIONSHIP TO STRATEGIC PLAN:

N/A – This is a routine administrative matter which is directly related to Council's Strategic Plan.

FINANCIAL IMPLICATIONS:

The passing of this By-law ensures that the Municipality has adequate cash flow to fund its current operations in between tax due dates. This temporary borrowing authorizes \$50,000 line of credit with the CIBC.

Christy McIntomney, Dipl. M.M.
Treasurer

THE CORPORATION OF THE TOWNSHIP OF IGNACE

BY-LAW NO 02-2023

A By-Law Respecting The Borrowing Of Money To Meet Current Expenditures.

WHEREAS In accordance with Section 407 (1) of the Ontario Municipal Act S.O. 2001, c.25 (the "Act"), the Council of the Township of Ignace considers it necessary to borrow the amount of \$50,000.00 to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the year;

AND WHEREAS Pursuant to subsection 407(2) of the Act, the total amount borrowed pursuant to this By-Law together with the total of any similar borrowings is not to exceed the limits set forth in that subsection or other relevant sections of the Act and if so required under subsection 407(2), the Township of Ignace shall have obtained the approval of the Ontario Municipal Board;

NOW THEREFORE BE IT RESOLVED the Council of the Corporation of the Township of Ignace enact as follows:

1. The Mayor and the Clerk are authorized on behalf of the municipality to borrow from time to time from **Canadian Imperial Bank of Commerce**, a sum or sums not exceeding in the aggregate \$ 50,000.00 to meet, until taxes are collected, the current expenditures of the Township of Ignace for the year pursuant to subsection 407(1) of the Act, and to execute any documents that are required in connection with the borrowing of the above sum, plus interest, at a rate to be agreed upon from time to time with CIBC, in addition to any reasonable charges of CIBC associated with this borrowing.
2. All sums borrowed pursuant to this by-law, as well as all other sums borrowed pursuant to the Act in this year and in previous years from CIBC for any purpose will, with interest thereon, be a charge upon the whole of the revenues of the Municipality for the current year and for all preceding years as and when this revenue is received.
3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received on account in respect of taxes levied for the current year and preceding years or from any other source which may lawfully be applied for this purpose.
4. The Treasurer is authorized to furnish the Canadian Imperial Bank of Commerce a statement showing the nature and amount of the

estimated revenues of the Municipality not yet collected and also showing the total of any amounts borrowed that have not been repaid.

5. That this By-law shall rescind By-Law #02/2022 and shall come into force and take effect upon the third and final reading thereof.

READ A FIRST AND SECOND TIME THIS 23rd DAY OF JANUARY 2023.

READ A THIRD TIME AND FINALLY PASSED THIS 23rd DAY OF JANUARY 2023.

Bill Gascon, Mayor

Rhonda Smith, Interim Clerk

The Corporation of the Township of Ignace

Staff Report

To: Council

From: Christy McIntomney, Treasurer

Meeting Date: January 23rd, 2022

Subject: 2023 Interim Tax Levy

RECOMMENDATION:

THAT Council authorizes the passing of By-law No. 03-23 Being a By-law to Provide for the 2023 Interim Tax Levy and Late Payment Charges; and

THAT Council approves the 2023 interim Tax Levy to be due in two installments with due dates to be the last working day in March and last working day in April, 2023.

BACKGROUND:

The Municipal Act, 2001 (the Act) provides for a municipality to levy on all applicable properties, an interim tax levy prior to the adoption of the final budget for each tax year. The maximum allowable levy is 50% of the prior year's adjusted taxes.

DISCUSSION:

In order to ensure that the Township has adequate cash flow, staff recommends that the due dates for the interim tax levy be the last working date of March and last working date in April 2023.

RELATIONSHIP TO STRATEGIC PLAN:

N/A – This is a routine administrative matter which is directly related to Council's Strategic Plan.

FINANCIAL IMPLICATIONS:

The passing of this By-law will allow the Finance Department to send out and collect interim taxes which will reduce the costs of temporary borrowing of funds to meet operational expenditures.



Christy McIntomney, Dipl. M.M.
Treasurer

THE CORPORATION OF THE TOWNSHIP OF IGNACE

By-Law No. 03-2023

Being A By-Law To Provide For An Interim Tax Levy, The Payment Of Taxes And To Provide For Charging Of Penalty And Interest At The Rate Of One And One Quarter Percent Per Month.

WHEREAS the Ontario Municipal Act, S.O. 2001, c. 25, Section 317 provides that the Council of a local municipality may, in 2023, before the adoption of the estimates for the year, pass a by-law to levy on the whole of the assessment for real property according to the last revised assessment roll, a sum not to exceed that which would be produced by applying the prescribed percentage of fifty percent (50%) of the total 2022 tax rate to residential/farm assessment, farmland, managed forests or conservation lands; and,

WHEREAS the Ontario Municipal Act, S.O. 2001, c.25, Sections 317 (1), (2) and (3), and pursuant to Section 370 of the Municipal Act, S.O. 2001, provides that the Council of a local municipality may, in 2023, before the adoption of the estimates for the year, pass a by-law to levy on the whole of the assessment for real property according to the last revised assessment roll, a sum not to exceed that which would be produced by applying the prescribed percentage of fifty percent (50%) of the total 2022 tax rate to multi-residential, commercial and industrial assessment and the assessment that relates to pipelines, railways, hydro corridors, airports, and other such unique properties; and,

WHEREAS the Ontario Municipal Act, S.O. 2001 c. 25, Section 346 (1) and (2), provides that the council may by by-law require the payment of taxes to be made into the office of the treasurer or collector by any day or days to be named therein, in bulk or by installments; and,

WHEREAS the Ontario Municipal Act, S.O. 2001, c. 25, Section 345 (1) provides that the Council may by by-law impose a percentage charge as a penalty for non-payment of taxes or any class or installment thereof not exceeding one and one quarter percent (1.25%) on the first day of default and on the first day of each calendar month thereafter in which default continues, but not after the end of the year in which the taxes are levied; and,

WHEREAS the Ontario Municipal Act, S.O. 2001, c. 25, Section 345 (2) provides that the council of every local municipality may impose interest on unpaid taxes of any previous years at the rate of one and one quarter percent (1.25%) per month; and,

WHEREAS the Council of the Corporation of the Township of Ignace deems it necessary and expedient to pass a by-law to authorize an interim tax levy;

NOW THEREFORE the Council of the Corporation of the Township of Ignace enacts as follows:

Interim Tax Levy:

1. An interim Tax Rate of **1.262606** is hereby imposed and levied on the whole of the assessment for real property in the **residential/farm class** in the Township of Ignace according to the last revised assessment roll.
2. An interim Tax Rate of **2.125849** is hereby imposed and levied on the whole of the assessment for real property in the **multi-residential class** in the Township of Ignace according to the last revised assessment roll.
3. An interim Tax Rate of **1.861838** is hereby imposed and levied on the whole of the assessment for real property in the **commercial class** in the Township of Ignace according to the last revised assessment roll.
4. An interim Tax Rate of **1.303287** is hereby imposed and levied on the whole of the assessment for real property in the **commercial vacant unit/excess land and vacant land class** in the Township of Ignace according to the last revised assessment roll.
5. An interim Tax Rate of **1.350357** is hereby imposed and levied on the whole of the assessment for real property in the **industrial class** in the Township of Ignace according to the last revised assessment roll.
6. An interim Tax Rate of **0.877732** is hereby imposed and levied on the whole of the assessment for real property in the **industrial vacant unit/excess land and vacant land class** in the Township of Ignace according to the last revised assessment roll.
7. An interim Tax Rate of **1.3900025** is hereby imposed and levied on the whole of the assessment for real property in the **pipeline property class** in the Township of Ignace according to the last revised assessment roll.

8. An interim Tax Rate of **1.303287** is hereby imposed and levied on the whole of the assessment for real property in the **parking lot class** in the Township of Ignace according to the last revised assessment roll.
9. An interim Tax Rate of **0.315652** is hereby imposed and levied on the whole of the assessment for real property in the **farmland property class** in the Township of Ignace according to the last revised assessment roll.
10. An interim Tax Rate of **0.315652** is hereby imposed and levied on the whole of the assessment for real property in the **managed forest property class** in the Township of Ignace according to the last revised assessment roll.

Payment Date

The said 50% of the interim tax levy shall become due and payable on the **31st day of March 2023** for the first payment of the 50% of the interim levy, and, the **28th day of April 2023** for the balance of the interim levy, a penalty of fifteen percent (15%) per annum shall be added and thereafter a penalty of one and one quarter percent (1.25%) per month will be added on the day of each and every month the default continues, until December 31st, 2023.

On all taxes of the interim tax levy in default on January 1st, 2023, interest will be added at the rate of one and one quarter percent (1.25%) per month for each month or fraction thereof of default.

On all other taxes in default on January 1st, 2023, interest shall be added at the rate of one and one quarter percent (1.25%) per month or fraction thereof, and all by-laws and part of by-laws inconsistent with this policy are hereby rescinded.

Penalties and interest added on all taxes of the interim tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.

General Provisions:

That the Tax Collector is hereby authorized to mail or cause to be mailed the notices of the taxes due to the address of the residence or place of business of the person to whom such notice is required to be given.

That the Tax Collector and Treasurer are hereby authorized and empowered to accept part payment from time to time on account of any taxes due.

That this By-Law shall come into force and take effect upon the third and final reading thereof.

READ A FIRST AND SECOND TIME THIS 23rd DAY OF JANUARY 2023.

**READ A THIRD TIME AND FINALLY PASSED THIS 23rd DAY OF JANUARY
2023.**

Bill Gascon, Mayor

Rhonda Smith, Interim Clerk