

Township of Ignace

# EMERGENCY

## PREPAREDNESS

**PREPARE NOW**

**& SAVE PRECIOUS TIME**

**WHEN IT COUNTS**



**Know the Risks**



**Make a Plan**



**Get a Kit**

# ARE YOU PREPARED

**TO TAKE CARE OF  
YOU AND YOUR  
FAMILY FOR**



If an emergency happens in our community, it may take emergency workers some time to reach you.

You should be prepared to take care of you and your family for a minimum of 72 hours. With just a little planning, you can be prepared for any emergency.

*Keep this booklet in a common space where you'll remember to grab it during an emergency.*

# EMERGENCY CONTACTS

Add contact information below.

<b>FAMILY MEMBER NAME</b>
<b>CELL PHONE / HOME PHONE</b>
<b>WORK PHONE</b>
<b>ADDRESS</b>
<b>EMAIL</b>

<b>FAMILY MEMBER NAME</b>
<b>CELL PHONE / HOME PHONE</b>
<b>WORK PHONE</b>
<b>ADDRESS</b>
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<b>WORK PHONE</b>
<b>ADDRESS</b>
<b>EMAIL</b>

<b>FAMILY MEMBER NAME</b>
<b>CELL PHONE / HOME PHONE</b>
<b>WORK PHONE</b>
<b>ADDRESS</b>
<b>EMAIL</b>

<b>PET NAME</b>
<b>TYPE OF ANIMAL AND DESCRIPTION</b>

<b>PET NAME</b>
<b>TYPE OF ANIMAL AND DESCRIPTION</b>

<b>PET NAME</b>
<b>TYPE OF ANIMAL AND DESCRIPTION</b>

<b>FRIEND OR NEIGHBOUR NAME</b>
<b>CELL PHONE / HOME PHONE</b>
<b>WORK PHONE</b>
<b>ADDRESS</b>
<b>EMAIL</b>

<b>FRIEND OR NEIGHBOUR NAME</b>
<b>CELL PHONE / HOME PHONE</b>
<b>WORK PHONE</b>
<b>ADDRESS</b>
<b>EMAIL</b>

<b>OUT OF TOWN CONTACT NAME</b>
<b>CELL PHONE / HOME PHONE</b>
<b>WORK PHONE</b>
<b>ADDRESS</b>
<b>EMAIL</b>

<b>OUT OF TOWN CONTACT NAME</b>
<b>CELL PHONE / HOME PHONE</b>
<b>WORK PHONE</b>
<b>ADDRESS</b>
<b>EMAIL</b>

<b>FAMILY DOCTOR NAME</b>
<b>PHONE NUMBERS</b>

<b>HOME SECURITY COMPANY NAME</b>
<b>PHONE NUMBERS</b>

<b>INSURANCE COMPANY NAME</b>
<b>PHONE NUMBERS</b>

# Know the Risks

Major risks in the Township of Ignace include:

- Forest / Wildland Fires;
- Hydro / Power Outages;
- Hazardous Materials / Spills;
- Gas Explosions / Fire; and
- Tornadoes.



During an emergency, it's important to follow official instructions through local media and the Township of Ignace information channels. The following information is provided by [www.getprepared.gc.ca](http://www.getprepared.gc.ca).

## FOREST / WILDLAND FIRES

### How To Prepare For A Fire

If your community is surrounded by brush, grassland or forest, follow these instructions to prepare your home and family for potential wildfires.

- Prepare an [emergency kit](#) (*please refer to pages 17, 18 and 19 for additional details*).
- Check for, and remove, fire hazards in and around your home, such as dried out branches, leaves and debris.
- Keep a good sprinkler in an accessible location.
- Learn fire safety techniques and teach them to members of your family.
- Have fire drills with your family on a regular basis.
- Maintain first-aid supplies to treat the injured until help arrives.
- Have an escape plan so that all the members of the family know how to get out of the house quickly and safely.
- Have an emergency plan so family members can contact each other



in case they are separated during an evacuation.

- Make sure all family members are familiar with the technique of "STOP, DROP, AND ROLL" in case of clothes catching on fire.
- Make sure every floor and all sleeping areas have smoke detectors
- Consult with your local fire department about making your home fire-resistant.
- If you are on a farm/ranch, sheltering livestock may be the wrong thing to do because a wildfire could trap animals inside, causing them to burn alive. Leaving animals unsheltered is preferable, or if time and personal safety permits, evacuation away from the danger zone should be considered.

### **What To Do During A Fire**

- Monitor local radio stations (*CKDR 97.5 or 92.7 FM or 1340, Thunder Bay CBQ 100.9 FM*).
- Be prepared to evacuate at any time. If told to evacuate, do so.
- Keep all doors and windows closed in your home.
- Remove flammable drapes, curtains, awnings or other window coverings.
- Keep lights on to aid visibility in case smoke fills the house.
- If sufficient water is available, turn sprinklers on to wet the roof and any water-proof valuables.

### **HYDRO / POWER OUTAGES**

If the power is out for you and your neighbours, report it during regular business hours to 1-800-434-1235 and after hours to 807-346-3828.

Keep your fridge and freezer doors closed. A fridge will keep contents cold for about 4 hours, while a freezer will keep contents cold 24-36 hours.

Don't use barbecues, generators or camping grills inside as the carbon monoxide they produce can be lethal. Unplug items and turn off all lights but one inside and one outside.

Turn down thermostat to minimum.

## **HAZARDOUS MATERIALS**

In some situations, you should Shelter-in-Place (*please refer to pages 23 and 24 for additional details*). Other times, you may be instructed to go to higher elevations or evacuate the area.

If ordered to Shelter in Place:

1. Go inside or stay inside.
2. Close and seal all windows and doors.
3. Turn off air conditioning or furnace to stop air intake.
4. Monitor info channels for direction.

In all cases, you'll want to have your emergency kit close at hand.

## **SERIOUS GAS LEAKS / VENTILATION PROBLEMS**

Do not switch on lights or any electrical equipment, including use of telephone or two-way radio. Remember, electrical arcing can trigger an explosion.

Follow evacuation procedures and immediately call 9-1-1 from a safe location.

## **EXPLOSION**

Immediately take cover under tables, desks, and other objects which will give protection against falling glass or debris. Follow evacuation procedures after the effects of the explosion have subsided.

## **TORNADOES**

**In Your House:** Go to the basement or take shelter in a small interior ground floor room such as a bathroom, closet or hallway.

**At The Office:** Take shelter in an inner hallway or room, ideally in the basement or on the ground floor.

Do not use the elevator.

Avoid mobile homes, vehicles, and buildings with large-span roofs such as churches, arenas or gymnasiums. Find the nearest shelter with a strong foundation or lie in a ditch and cover your head.



## Make a Plan

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# Make a Plan

Making an emergency plan will help you and your family know what to do in case of an emergency. It should take only 20 minutes.

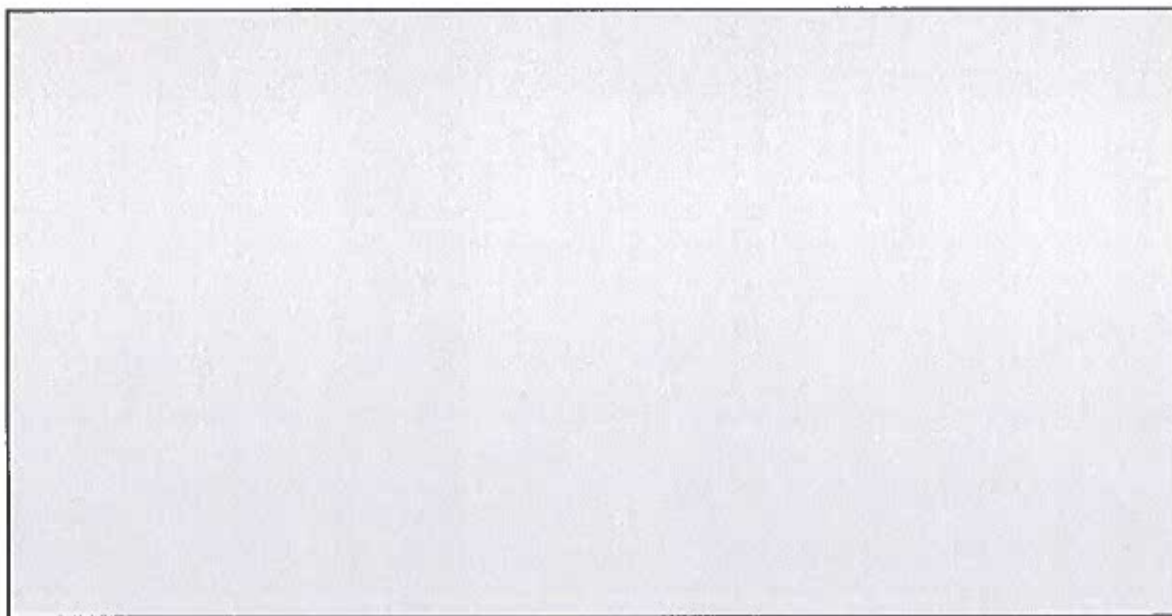
Your family may not be together when an emergency happens. Plan and discuss how to meet or contact one another. Each member should know how to reach the out-of-town contact.

Store the plan with this guide and your emergency kit in an easy-to-remember place. Photocopy the plan and put it in your vehicle(s) and/or workplace.

## Household Plan

Gather the following info into a folder and include with emergency kit. You may also want to put these documents in a safety deposit box or give them to out-of-town friends/family.

**Draw up a home floor plan to show all exits from each room – each should have two exits.**





## Make a Plan

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Identify more than one evacuation route from your neighbourhood.

Write down a safe place where everyone should meet if you cannot go home.

1. Near home: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. If you can't get near home, a place outside neighbourhood:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**MAKE COPIES** of birth and marriage certificates, passports, licenses, wills, land deeds and insurance. Include photos of family members in case someone is lost or goes missing.



### **CHILDREN**

Know emergency policies at your children's school or daycare.

Find out how they will contact families.

### **PETS**

If you need to evacuate your home, take your pet with you unless advised otherwise by local officials).

Make sure to consider your pets when you are building your 72 Hour Emergency Kit.

### **WORKPLACE**

Learn about the emergency plans at work, including fire alarms, emergency exits and meeting points.

### **SPECIAL HEALTH NEEDS**

Write down information to keep in your emergency kit and share with a friend, relative or co-worker:

- Accommodation needs
- Allergies
- Emergency contacts
- Family medical history
- Health screenings
- Insurance information
- Medical conditions
- Medication
- Recent vaccinations
- Surgeries



# SAFE HOME INSTRUCTIONS

Make sure you have a working carbon monoxide detector, smoke alarm, fire extinguisher and well- stocked first aid kit.

Make sure you have a fire extinguisher on every level of your home, including one in your kitchen. Everyone in your home should know where to find the fire extinguishers. All capable adults and older children should know how to use them.

<b>WATER VALVE LOCATION</b>
<b>UTILITY COMPANY PHONE NUMBER(s)</b>
<b>ELECTRICAL PANEL LOCATION</b>
<b>UTILITY COMPANY PHONE NUMBER(s)</b>
<b>GAS VALVE LOCATION</b>
<b>UTILITY COMPANY PHONE NUMBER(s)</b>

Shut off gas only when authorities tell you to do so.



## **EVACUATION ORDERS**

- If ordered to evacuate, take your emergency kit, wallets, personal identification for each family member and copies of essential family documents, cell phones and chargers.
- Shut off water and electricity if officials tell you to do so.
- Use travel routes specified by local authorities.
- Leave natural gas service on unless officials tell you to turn it off. It can take the gas company weeks to reconnect it in a major emergency.
- Take pets with you and lock doors.
- Contact your out-of-town contact(s).
- Check in at designated reception centre, as directed by local authorities.
- Even if you do not require reception centre assistance, registering allows local authorities to connect you with important information and supports later on.
- Call 2-1-1 for information regarding emergency updates and local services.



## Get a Kit

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# GET A KIT READY

You may need to get by without power or water for 72 hours. Organize some basic supplies so they are together and easy to find and grab if you need to leave fast.

Store your kit(s) in an easy to reach place, such as a front closet.

Keep the kit(s) in a waterproof duffel bag or tote, or suitcase on wheels.

To avoid the kit(s) being too heavy, you may wish to separate the supplies into smaller containers.

You can also buy a kit at [www.shop.redcross.ca](http://www.shop.redcross.ca) and personalize it.

Update your kits including your emergency plan and contacts every year or if your family situation changes. Replace food, water and batteries with fresh supplies.







## Get a Kit

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# 72-Hour Survival Kit

## Food and Water

- 3-5 gallons of water (4 litres per adult, per day)
- Baby formula
- Canned or freeze-dried foods (energy bars, dried fruit)
- One manual can opener
- Instant drinks and juices
- Water purifying tablets

## Warmth and Shelter

- Tent/Trailer or other shelter
- Wool-blend blankets and/or sleeping bags
- Emergency reflective blanket
- Lightweight stove and fuel / camp stove (to be used OUTDOORS ONLY)
- Hand and body warm-packs
- Poncho (large sturdy garbage bags could make a great poncho)

## Tools and Equipment

- Pocket knife
- Flashlight, lantern or candles including windproof / waterproof matches
- Shovel, hatchet or axe
- Sewing kit
- Nylon rope and duct tape
- Cooking utensils
- Radio (crank and battery-powered)
- First aid kit
- Pens / pencils and writing pad
- Games and toys for children
- Whistle
- Hand sanitizer
- Water resistant duffel bag or tote to store everything in

## Special Items

- Extra glasses, Prescription Medication, Assistive Devices.
- Keep copies of your emergency plan and important family records and documents in a waterproof and fireproof, portable container (passports, health cards, driver's licences, birth certificates, bank account and credit card numbers, cash in smaller bills and change, current photos of family members in the event you are separated in an emergency, extra keys for home and vehicle, cell phone, battery charger and car adaptor, etc.).



## Vehicle Survival Kit

- Blankets
- Candle in a deep can and matches
- Extra clothing and shoes
- First aid kit with seatbelt cutter
- Duct tape
- Flashlights (crank and battery-powered)
- Food that will not spoil (energy bars)
- Radio (crank and battery-powered)
- Paper towel, toilet paper, Kleenex
- Small shovel, scraper and snowbrush
- Sand or kitty litter
- Traction mats
- Tow chain
- Compass
- Booster cables
- Fuel-line antifreeze
- Extra windshield washer fluid
- Road maps
- Warning light or road flares
- Water
- Whistle
- List of contact numbers



Get a Kit

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## Pet Survival Kit

- 72-hour supply of food
- 72-hour supply of bottled water
- Bowls and a can opener
- Blankets / towels (more than one)
- Toys
- Leash, muzzle, harness
- Litter pan, litter, plastic bags and scooper
- Pet carrier
- Medical records, especially proof of vaccinations
- Medications and pet first aid kit
- Current photo of pet in the event they get lost
- Pet's feeding schedule, behavioural / medical concerns and special boarding instructions
- List of boarding facilities in the area, hotels / motels that accept pets, and friends and relatives with whom you and your pet may stay
- ID tag (make a note on your instructions that your pet is microchipped if it applies)



## **ALERT READY ONTARIO**

Alert Ready in Ontario is part of a national service designed to deliver critical and potentially life-saving emergency alert messages to Canadians. Emergency alerts are distributed on TV, radio and compatible wireless devices to help ensure that Ontarians have the critical information they need in emergencies to take the precautions necessary to protect themselves and their families.

Wireless devices must be compatible with Wireless Public Alerting (WPA). To see if your phone is compatible, go to:  
<https://www.alertready.ca/wireless/#carriers>

If your phone is not compatible, you can subscribe to receive emergency alerts by email, SMS texts and social media. To find out how, visit:  
<https://www.emergencymanagementontario.ca/english/stayconnected/stayconnected.html>

Follow Alert Ready on Twitter and Facebook to receive the latest emergency information and tips on how you can best prepare for an emergency.

For additional information about Alert Ready, including frequently asked questions, visit [www.alertready.ca](http://www.alertready.ca).

## USING TECHNOLOGY DURING A DISASTER

We rely on technology more and more to keep in touch with our family, friends, and colleagues with the click of a button. But what happens in the event of a major emergency? Suddenly, these tools can become vital in helping you and your family to get in touch with each other and stay informed as to what is happening as a result of the emergency.

You may find the following tips helpful regarding the use of technology during an emergency.

- If possible, use non-voice channels such as text messaging, email or social media. These use less bandwidth than voice communications and may work even when phone service does not.
- If you must use a phone, keep your conversation brief and convey only vital information to emergency personnel and/or family. This will also help conserve your phone's battery.
- Unable to complete a call? Wait 10 seconds before redialling to help reduce network congestion. **Note:** Cordless phones rely on electricity and will not work during a power outage. If you have a landline, keep at least one corded phone in your home.
- Keep extra batteries or a charger for your mobile devices in your emergency kit. Consider obtaining a solar-powered, crank or vehicle phone charger. If you do not have a cell phone, keep a prepaid phone card in your emergency kit.
- Keep your contacts up to date on your phone, email and other channels. This will make it easier to reach important contacts, such as family, friends, neighbours, child's school, doctors, or insurance agents.
- If you have a smartphone, save your safe meeting location(s) on its mapping application.
- Conserve your smartphone's battery by reducing the screen's brightness, placing your phone in airplane mode and closing apps you are not using. You never know how long a power outage will last!

Remember, in an emergency or to save a life, call 9-1-1 for help. You cannot currently text 9-1-1 in Ignace.

If you are not experiencing an emergency, do not call 9-1-1. Remember to call 2-1-1 for updates and information during an emergency.

## STEPS TO FOLLOW IN CASE OF AN EMERGENCY

- 1 Follow your emergency plan
- 2 Get your emergency kit
- 3 Stay put until all is safe or you are ordered to evacuate
- 4 Follow instructions on local media





## **SHELTER-IN-PLACE**

### **Know how to Shelter-in-Place**

You may be instructed to Shelter-in-Place if a threat to your safety exists outside. This means you must remain inside your home, office or other building and take actions to protect yourself there.

Local authorities will advise you to stay in your home or shelter-in-place until the emergency is over.

### **Emergencies that require shelter-in-place include:**

- A hazardous substance in the air
- A tornado
- A severe winter storm
- An earthquake
- Event that could harm the public

### **General Shelter-in-Place**

- Go inside and remain inside your home, office, school or other building.
- Follow instructions from local authorities.
- If possible, stay in an interior room away from windows and doors.
- Remain inside until emergency officials advise it's safe.

### **Shelter-in-Place due to an air quality threat, such as smoke from a fire**

- Go inside and remain inside your home, office, school or other building.
- Follow instructions from local authorities, close and lock all windows and exterior doors.
- Turn off all fans, heating and air conditioning systems to avoid drawing in outside air.
- Get your emergency kit, including radio.

- Go to an interior room without windows, preferably above ground level. In the case of a chemical threat, an above-ground location is preferable because some chemicals are heavier than air and may seep into basements even if the windows are closed. Listen to instructions from local authorities.
- If no interior room is available, stay away from windows and outside doors.
- If you have a fireplace, close the damper.
- Use duct tape or wet cloths to seal cracks around doors, windows and vents.

**Shelter-in-place due to a tornado or other weather-related event with the exception of flooding**

- Go inside and remain inside your home, office, school or other building.
- Go to the basement or an interior room on the lowest level.
- Stay away from windows and exterior doors.
- If possible, avoid parts of the building that could have something fall on them such as overhanging branches.
- If possible, cover your head with something.
- Don't leave until local authorities have advised it's safe or the weather warning has been lifted for your area.





## RESOURCES

211 Ontario North

<http://www.hydroone.com/stormcenter3/>

[www.getprepared.ca](http://www.getprepared.ca)

[www.emergencymanagementontario.ca](http://www.emergencymanagementontario.ca)

[www.theweathernetwork.com](http://www.theweathernetwork.com)

<http://weather.gc.ca/warnings/indexe.html?prov=son>

[www.ontario.ca/flooding](http://www.ontario.ca/flooding)

<http://forms.hpechu.on.ca/web/>

### LEARN MORE

ENVIRONMENT CANADA

[www.weatheroffice.gc.ca](http://www.weatheroffice.gc.ca)

PUBLIC SAFETY CANADA

[www.getprepared.ca](http://www.getprepared.ca)