

**The Corporation of the Township of Ignace
Regular Meeting of Council
Monday May 17th, 2021 @ 6:00 p.m.
ELECTRONIC MEETING**

Public Notice is hereby given that Council will be meeting Electronically as permitted by Bill 187, Municipal Emergency Act, 2020. Citizens are encouraged to attend the virtual meeting via the following link:

<https://zoom.us/j/98136261791?pwd=UzhEZjJUNmgzRkVXeVlaT25lYXJwdz09>

Meeting ID: 981 3626 1791

Passcode: 417552

1. Call to Order: Chaired by Mayor Penny Lucas

Mayor Lucas called the Regular Meeting of Council to order this 17th day of May 2021, at _____ p.m.

2. Approval of Agenda

Motion: # **2021.05.17.090**

Moved by: _____ Seconded by: _____

THAT, Council for the Corporation of the Township of Ignace does hereby approve the Agenda for the Regular meeting of Council this 17th day of May, 2021, as _____.

Carried

3. Declarations of Pecuniary Interest

The Chair calls for any declaration of pecuniary interest, and the general nature thereof under the Municipal Conflict of Interest Act with respect to the Agenda for this meeting.

4. Delegations/Deputations/Presentation

Deputation - Hydro One's Waasigan Transmission Line Project
Deputation – Mary Berglund Community Health Centre Hub

5. Consent Agenda

Motion: # 2021.05.17.091

Moved by: _____

Seconded by: _____

THAT, Council for the Corporation of the Township of Ignace does hereby approve the Consent Agenda for the Regular meeting of Council this 17th day of May 2021, as _____

AND, all directions and/or any recommendations or motions included therein.

1. Previous Minutes

- 1.1 Regular Council meeting dated April 19, 2021

2. Monthly Reports

- 2.1 Mayor's Report
- 2.2 Finance Department
- 2.3 Planning, Development and Engagement Services Department
- 2.4 Administration/Corporate Services Department
- 2.5 Infrastructure and Recreational Services Department
- 2.6 Fire Department
- 2.7 Recreation Report

3. Correspondence

- 3.1 Approval of the Official Plan for the Township of Ignace

- 3.2 MMP Final Report  MMP Final Report.pdf Double Click for Report

- 3.3 Tax Sale & Surplus Property Procedures Report

- 3.4 Fire Safety Grant Transfer Payment

- 3.4 Council Meeting Summer Date Change Report

- 3.5 Ignace Public School Bursary

- 3.6 Dog Park Report

- 3.7 Emergency Social Services Initiative

- 3.8 Contact North – 2021 Flyer “We Care”

- 3.9 NOMA's Request to not Dissolve the Partnership between NOSM and the Lakehead and Laurentian Universities

- 3.10 City of Cambridge Council Resolution – Request for Paid Sick Leave

- 3.11 National 3-Digit Suicide and Crisis Hotline

Carried

6. Consideration of Consent Items Requiring Discussion

7. Questions from the Public

8. By-Laws

By-Law 15-2021- Being a By-Law to Amend By-Law 64/2020 Section 10.4 as per Motion # 2021.03.15.045

9. Notice of Motions

10. Adjournment to Closed Meeting Session

Motion: #2021.05.17. _____

Moved by: _____ Seconded by: _____

THAT, Council convenes into the Closed Session of this Regular Meeting of Council this 17th day of May 2021, chaired by Mayor Penny Lucas, at _____ pm., to discuss the following items:

Closed Session Matters

Pursuant to Section 239(2) (b) (c) (i), of the Municipal Act:

- (b) personal matters about an identifiable and individual including municipal or local board employees
- (c) a proposed or pending acquisition or disposition of land by the municipal or local board
- (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization

Carried

11. Reconvene to Regular Meeting of Council

Motion: #2021.05.17. _____

Moved by: _____ Seconded by: _____

THAT, Council reconvenes to the Regular Meeting of Council this 17th day of May 2021, chaired by Mayor Lucas at _____ pm.

Carried

12. Business Arising from Closed Session of the Regular Meeting of Council

13. Confirmatory By-Law

Motion: #2021.05.17. _____

Moved by: _____ Seconded by: _____

THAT, By-Law #__/2021, Being A By-Law to Confirm the Proceedings of The Council of The Corporation of The Township of Ignace Regular Meeting dated May 17th, 2021 be read a First, Second, and Third Time, and Passed.

Carried

14. Adjournment

Motion: # 2021.05.17. _____

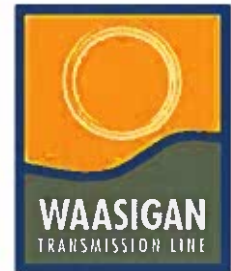
Moved by: _____ Seconded by: _____

THAT, the Regular Meeting of Council this 17th day of May 2021, be adjourned at _____ pm.

Carried

May 7, 2021

Lynda Colby
Clerk, Township of Ignace
Via email



Hydro One request for deputation to Council on May 17, 2021

Dear Lynda Colby,

Hydro One is completing the development work for Waasigan, a proposed new transmission line from Shuniah to Dryden via Atikokan. Once built, Waasigan will bring an additional 350 megawatts of electricity to the region and support planned economic growth in northwestern Ontario.

The purpose of Hydro One's deputation is informational. We will provide council and staff with a brief project overview and update, feedback we have heard to date, and what is upcoming, including the selection of a preferred route. Hydro One Community Relations will deliver the presentation and are happy to take questions through the Chair at Council's pleasure.

We look forward to hearing if our deputation request for May 17 will be accepted. Please let us know via email to Community.Relations@HydroOne.com

Thank you,

Steven Mantifel, Stephanie Hodson & Emily Spitzer
Hydro One Community Relations



The Corporation of the Township of Ignace
Minutes of the Regular Meeting of Council
Monday, April 19, 2021 at 6:00 pm
ELECTRONIC MEETING

Council

Mayor Penny Lucas
Deputy Mayor Greg Waldock
Councillor Shaun Defeo
Councillor Debbie Hart
Councillor Chantelle Tucker

Staff

Lynda Colby - Clerk

Staff – Zoom

Roxanne Cox – Deputy Clerk
Jeff Lederer - Manager of Planning, Development and Engagement Services
Christy McIntomney – Treasurer

Regrets

Ralph Cox – Manager of Infrastructure and Recreational Services

Public

13 Participants

Moment of Reflection

1. Call to Order

Mayor Penny Lucas calls the Regular Meeting of Council to order this 19th day of April 2021, at 6:02 pm.

2. Approval of Agenda:

Motion: #2021.04.19.064

Moved by: Deputy Mayor Greg Waldock

Seconded By: Cllr. Debbie Hart

THAT, the Agenda for the Regular Meeting of Council this 19th day of April 2021, be approved as amended.

Add: 3.28 – MMP, 3.29; Volunteer Code of Conduct; 3.30 – Employee Code of Conduct; and 3.31 – Council Code of Conduct

Carried

3. Declarations of Pecuniary Interest

None

4. Delegations/Deputations/Presentations

Youth Engagement Strategy – Presented by Jeff Lederer & Chantelle Gascon

5. Consent Agenda

Motion: #2021.04.19.065

Moved by: Deputy Mayor Greg Waldock

Seconded By: Shaun Defeo

THAT, Council for the Corporation of the Township of Ignace accepts the Consent Agenda at the Regular meeting this 19th day of April 2021 as amended.

AND, all directions and/or any recommendations or motions included therein.

Amendments:

1.2 Previous Minutes – By Law 68/2020 from November 30, 2020

Pulled for Discussion

2.2 – Finance Department Report

2.3 - Infrastructure and Recreation Services Manager's Report

2.4 – Planning, Development and Engagement Services Manager's Report

3.3 - Titan GPS Units for Township Fleet – Infrastructure and Recreation Services Manager

3.4 - Repairs to Heavy Equipment - Infrastructure and Recreation Services Manager

3.5 - Ignace Waste Disposal Aerial Survey and Data Procession - Infrastructure and Recreation Services Manager

3.6 - Youth Engagement Strategy – Planning, Development and Engagement Services Department

3.7 – OAPSB Report & Recommendations

3.8 – Township of Ignace – Drinking Water System Financial Plan

3.9 – Municipal Drinking Water Licence

3.12 – Work at Home Policy and Agreement

Additions:

3.28 – MMP

3.29 – By-Law #09/2021 Volunteer Code of Conduct

3.30 – By-Law #10/2021 Employee Code of Conduct

3.31 – By-Law #11/2021 Council Code of Conduct

9.1 – Notice of Motions – Off Lease Dog Park

Carried

6. Consideration of Consent Items Requiring Discussion

1.2 Previous Minutes – By-Law 68/2020 November 30, 2020

Motion: #2021.04.19.066

Moved by: Deputy Mayor Greg Waldock Seconded By: Cllr. Shaun Defeo

THAT, By-Law 68/2020 being a By-Law to Enact a Zoning By-Law for the Corporation of the Township of Ignace be read a Third time and passed this 19th day of April 2021.

Carried

3.3 Titan GPS Units for Township Fleet – Infrastructure and Recreational Manager

Motion: #2021.04.19.67

Moved by: Cllr. Shaun Defeo Seconded By: Debbie Hart

THAT, Council for the Corporation of the Township of Ignace accepts the Report from the Infrastructure and Recreational Services Manager as presented; and

FURTHER THAT, Council for the Corporation of the Township of Ignace deferred the procurement of the Titan GPS device and software to monitor fleet activity at a cost of \$1,847.00 up front plus HST with a monthly fee of \$311.35 for software, training and mobile app for a three-year term until the 2021 budget has be finalized.

Deferred

3.4 Repairs to Heavy Equipment – Infrastructure and Recreational Manager

Motion: #2021.04.19.68

Moved by: Deputy Shaun Defeo Seconded By: Cllr. Chantelle Tucker

THAT, Council for the Corporation of the Township of Ignace accepts the Report from the Infrastructure and Recreational Services Manager as presented; and

FURTHER THAT, Council for the Corporation of the Township of Ignace approve the repairs and purchase of the necessary parts for the heavy equipment fleet.

Carried

3.5 Ignace Waste Disposal Aerial Survey and Data Procession - Infrastructure and Recreational Manager

Motion: #2021.04.19.69

Moved by: Cllr. Debbie Hart

Seconded By: Deputy Mayor Greg Waldock

THAT, Council for the Corporation of the Township of Ignace accepts the Report from the Infrastructure and Recreational Services Manager as presented; and

FURTHER THAT, Council for the Corporation of the Township of Ignace approve the proposal from Pinchin for the Aerial UAV/RPAS Survey and Data Processing at the Ignace Waste Disposal Site.

Carried

3.6 Youth Engagement Strategy – Planning, Development and Engagement Services Department

Motion: #2021.04.19.70

Moved by: Cllr. Debbie Hart

Seconded By: Deputy Mayor Greg Waldock

THAT, Council for the Corporation of the Township of Ignace accepts the Report prepared by Hardy Stevenson and Associates called the Youth Engagement Strategy; and

FURTHER THAT, Council for the Township of Ignace adopts the collection vision of this strategy and supports its ongoing development and implementation as resources become known and available.

Carried

3.7 OAPSB Report & Recommendations

Motion: #2021.04.19.71

Moved by: Cllr. Debbie Hart

Seconded By: Cllr. Shaun Defeo

THAT, Council for the Corporation of the Township of Ignace accepts the Police Board Proposal for the Future Board Make Up; and

FURTHER THAT, Council for the Corporation for the Township of Ignace approve the proposal for the Police Board for Ignace to consist of a five-member board with a Council Representative, a Government Representative, two Community Representatives, and a Secretary.

Carried

3.8 & 3.9 – Drinking Water System Financial Plan & Municipal Drinking Water Licence

Motion: #2021.04.19.72

Moved by: Cllr. Chantelle Tucker

Seconded By: Cllr. Debbie Hart

THAT, Council for the Corporation of the Township of Ignace accept the Drinking Water System Financial Plan and Municipal Drinking Water License as presented.

Carried

3.12 Work from Home Policy and Agreement

Motion: #2021.04.19.73

Moved by: Cllr. Chantelle Tucker

Seconded By: Deputy Mayor Greg Waldock

THAT, Council for the Corporation of the Township of Ignace accepts the Report from the Communications Specialist as presented; and

FURTHER THAT, Council for the Township of Ignace approve the Work from Home Policy and Agreement.

Carried

3.28 Municipal Modernization Plan

Motion: #2021.04.19.74

Moved by: Cllr. Debbie Hart

Seconded By: Cllr. Chantelle Tucker

THAT, Council for the Corporation of the Township of Ignace accept the recommendation of the Manager of Planning, Development, and Engagement Services, the following actions be taken with respect to the BDO report, “The Township of Ignace Municipal Modernization Program (MMP) Final Report”.

FURTHER THAT, Council for the Township of Ignace is made aware of the MMP priority need to implement a centralized and electronic filing depot for property management, asset management, and township bylaws; and

FURTHER THAT, Council for the Township of Ignace know that funds have been secured to support a temporary position (24 months) for a Documentation and Asset Management Specialist through the Township of Ignace - NWMO Multi-Year Funding Agreement (2020-2023).

Carried

3.29 By-Law #09/2021 -Volunteer Code of Conduct

Motion: #2021.04.19.075

Moved by: Cllr. Shaun Defeo

Seconded By: Cllr. Chantelle Tucker

WHEREAS The *Municipal Act, 2021, S. 10(2)*, authorizes the Municipality to adopt by-laws respecting the governance structure of the municipality and its local boards;

AND WHEREAS The *Municipal Act, 2021, S. 8(1)* grants the Municipality broad, general powers to govern its own affairs;

Now, Therefore the Council of the Corporation of the Township of Ignace hereby Enacts as Follows:

- 1. THAT** a Policy to Govern the Code of Conduct of Volunteers appointed by the Corporation of the Township of Ignace is hereby established pursuant to the *Municipal Act, 2001*; and
- 2. THAT** Volunteers are required to sign the Volunteer Code of Conduct as per the attached
- 3. THAT** this By-Law rescinds By-Law #17/2019;
- 4. THAT** in accordance with the Township of Ignace, this By-Law shall take effect and come into force upon the third and final reading hereof.

Carried

3.30 By-Law #10/2021 – Employee Code of Conduct

Motion: #2021.04.19.076

Moved by: Cllr. Shaun Defeo

Seconded By: Cllr. Debbie Hart

WHEREAS The *Municipal Act, 2021, S. 10(2)*, authorizes the Municipality to adopt by-laws respecting the governance structure of the municipality and its local boards;

AND WHEREAS The *Municipal Act, 2021, S. 8(1)* grants the Municipality broad, general powers to govern its own affairs;

Now, Therefore the Council of the Corporation of the Township of Ignace hereby Enacts as Follows:

1. **THAT** a Policy to Govern the Code of Conduct of Employees of the Corporation of the Township of Ignace is hereby established pursuant to the *Municipal Act, 2001*; and
2. **THAT** the Employee Code of Conduct is set out in Schedule “A” attached hereto, which shall form part of this By-Law; and
3. **THAT** this By-Law rescinds By-Law #46/2017;
4. **THAT** in accordance with the Township of Ignace, this By-Law shall take effect and come into force upon the third and final reading hereof.

Carried

3.31 By-Law #11/2021 – Council Code of Conduct

Motion: #2021.04.19.077

Moved by: Cllr. Shaun Defeo

Seconded By: Deputy Mayor Greg Waldock

WHEREAS The *Municipal Act, 2021, S. 10(2)*, authorizes the Municipality to adopt by-laws respecting the governance structure of the municipality and its local boards;

AND WHEREAS The *Municipal Act, 2021, S. 8(1)* grants the Municipality broad, general powers to govern its own affairs;

Now, Therefore the Council of the Corporation of the Township of Ignace hereby Enacts as Follows:

1. **THAT** a Policy to Govern the Code of Conduct of Council elected for the Corporation of the Township of Ignace is hereby established pursuant to the *Municipal Act, 2001*; and
2. **THAT** Council is required to sign the Code of Conduct as per the attached
3. **THAT** this By-Law rescinds By-Law #17/2019;
4. **THAT** in accordance with the Township of Ignace, this By-Law shall take effect and come into force upon the third and final reading hereof.

Carried

7. Questions from the Public

Q. Municipal Modernization Plan – Will this be available to the public?

A. Finalizing the draft and additional comments have to be incorporated. It will be available in May.

Q. Does it make any difference on what equipment it is for the GPS device?

A. No, it can be on any type of vehicle.

Q. When do we expect the budget will be available?

A. Complying all the information from the Survey Monkey and hope to have the 1st Draft out to Council by the end of April.

Q. If you do go with the town GPS, I would like to see the justification. Will that be available to the town?

A. Yes, that will be available to the town.

Q. Will the package be reposted on the Town website?

A. Yes, it will be re-posted tomorrow.

8. By- Laws

None

9. Notice of Motions

9.1 Off Leash Dog Park

Motion: #2021.04.19.078

Moved by: Cllr. Debbie Hart

Seconded By: Cllr. Chantelle Tucker

WHEREAS the Ignace Municipal Aerodrome Committee will be touring the facilities and runways regularly;

AND WHEREAS the Ignace Public Works Department has deemed the runway as “off limits” to foot traffic and dogs;

THAT Council for the Corporation of the Township of Ignace approve Municipal Staff to be directed to conduct a Comparison Analysis in house to explore the opportunity to create an off-Leash Dog park in Ignace where residents may exercise and socialize their dogs in a secure and friendly environment.

10. Adjournment to Closed Meeting Session

Motion: #2021.04.19.079

Moved by: Deputy Mayor Greg Waldock

Seconded by: Cllr. Chantelle Tucker

THAT, Council convenes into the Closed Session of this Regular Meeting of Council this 19th day of April 2021, chaired by Mayor Penny Lucas, at 8:04 p.m.

Closed Session Matters

(Pursuant to Section 239(2) (b), (c), (e), (f), of the Municipal Act:

1. Personal matters about an identifiable individual, including municipal or local board employees regarding applications for an advisory committee or local board;
2. A proposed or pending acquisition or disposition of land by the municipal or local board.
3. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
4. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local boards

Carried

11. Reconvene into Regular Meeting of Council

Motion: #2021.04.19.080

Moved by: Cllr. Shaun Defeo

Seconded by: Deputy Mayor Greg Waldock

THAT, Council reconvened into the Regular Meeting of Council this 19th day of April 2021, chaired by Mayor Lucas, at 8:36 pm.

Carried

12. Business Arising from Closed Meeting Session

Motion: #2021.04.19.081

Moved by: Deputy Mayor Greg Waldock

Seconded by: Cllr. Debbie Hart

THAT, Council for the Corporation of the Township direct Mayor and Administration to continue discussions with NWMO.

Carried

13. Confirmatory By-law

Motion: #2021.04.19.082

Moved by: Cllr. Shaun Defeo

Seconded by: Cllr. Debbie Hart

THAT, By-Law #12/2021 – Being A By-Law to Confirm the Proceedings of The Council of the Corporation of the Township of Ignace Regular Meeting dated April 19, 2021 be read a First, Second, and Third Time, and Passed.

Carried

14. Adjournment

Motion: #2021.04.19.083

Moved by: Cllr. Shaun Defeo

Seconded by: Cllr. Chantelle Tucker

THAT, the Regular Meeting of Council this 19th day of April 2021, be adjourned at 8:42 pm.

Carried

Mayor Penny Lucas

Deputy Mayor Greg Waldock

Councillor Debbie Hart

Councillor Shaun Defeo

Councillor Chantelle Tucker

Lynda Colby, Clerk



The Corporation of the Township of Ignace
34 Hwy 17W., PO Box 248, Ignace, ON P0T 1T0
<https://ignace.ca> PH: 807-934-2202

Mayor's Report, May 6, 2021

By the time you are reading this, with over 500 people vaccinated against the COVID-19 virus by the Mary Berglund Community Health Centre team and over 200 registered for the Northwestern Health Unit one-and-done tomorrow, that's 800 members of the community. Don't forget to get your booster when the time comes. Well done everyone.

It has been a year since I was appointed Mayor. Time has certainly flown. And despite the challenges, I have enjoyed every minute of it. I would like to thank everyone for their support. It has been a tough year, however, I believe we have made progress. The paperwork has been horrific but the hours the staff have put in is gradually getting us closer to the light at the end of the tunnel.

Monday, the Finance Committee is scheduled to go over the numbers in preparation for the 2021 budget.

The Ignace Aerodrome Advisory Committee has met a couple of times and is working on some plans for the airport.

The Ignace Community Nuclear Liaison Committee continues their work on their mandate which is to facilitate community and regional engagement, and assist with activities and events related to preparing the community for the possibility of hosting the Deep Geological Repository for Canada's used nuclear fuel. And believe me, this is not an easy task.

The staff and Council continue to work with the Nuclear Waste Management Organization on "Willingness" and what that means; and are beginning discussions on what a Hosting agreement might look like.

The Ignace Symposium was a huge success. Thank you to all the staff and community members that contributed. If anyone has not yet seen it, you can view the video on the Township website.

In spite of the current unsettled weather, summer will be upon us before we know it and once the Provincial COVID-19 restrictions are lifted, the Township staff are looking forward to being able to open things up. There are banners to hang, grass to cut, flowers to plant, trees to trim and parking lots to pave. There are walking paths that need attention and maybe even a dog park for community members and travellers alike.

I look forward to seeing all of you out and about soon. I think even in our masks, we are beginning to recognize each other. Staff safe.

Penny Lucas, Mayor
Cell: (807)220-0217 plucas@ignace.ca

The Corporation of the Township of Ignace

Staff Report

To: Council

From: Christy McIntomney, Treasurer

Meeting Date: May 17, 2021

Subject: Monthly Finance Department – April, 2021

RECOMMENDATIONS:

1. THAT Council receives the April 2021 Monthly Report for the Township Finance Department for information purposes.
2. THAT Council does hereby approve a Special Meeting of Council on Tuesday, May 25, 2021 to discuss the Draft #1 of the 2021 Budget.

DISCUSSION:

Introduction

Overview of the April 2021 monthly report for the Finance Department.

Highlights Staffing Changes

The Temporary Accounts Clerk position has been filled by Shannon McKay until the return of Jennifer Ryan from her leave.

Utilities

Some of the customers with high accounts have contacted the finance department and the finance department is working with the customers to have payment plans set up to clear up their accounts. Customers who have not contacted the finance department will have their balances transferred to the tax accounts as per the Municipal Act. A report will be coming to Council to discuss the accounts with high reads within in the next few months to be reviewed and further direction given to administration from Council.

Accounts Payable/Receivables

With the start of Shannon McKay as Accounts Clerk there is now a training process taking place in this position.

Municipal Taxes

The tax accounts will be reviewed over the next few months, the tax sale process will proceed with outstanding accounts with balances of 2 years or more. The Final tax billing for taxation will take place in July 2021.

Ebillings – Utilities /Taxes

The Communications Specialist has now put the step by step process to sign up for Ebillings on the Municipal Website.

Payroll

With the start of Sonnya Dufault as the new Payroll/Tax Clerk there is now a training process taking place in both payroll and taxation.

Budget Process

The Treasurer is currently working with the Managers to complete their 1st draft of the Budget; a meeting has been set for the 10th of May 2021 to meet with the Finance Committee to review the draft #1 of the Budget.

A Special Meeting of Council, will have to be set in the last week of May to present the Draft #1 of the Budget to Council and the Public.

Audit Process

The Finance Team is currently working towards reconciliations of 2020 year ends along with completing 2019. New processes have been put in place to move 2021 forward more efficiently.

Conclusion

With the Staffing changes that have again taken place in April 2021 the department has found many more hurdles to overcome. The new processes have now been implemented to improve the efficiency of the department moving forward. Again, this is a very busy time for the finance department; the staff are working hard to complete the previous years financials and move forward in 2021.



Christy McIntomney, *Dipl. M.M.*
Treasurer

Prepared By: Jeff Lederer, Manager of Planning, Development, and Engagement Services

Report To: Mayor and Council

Subject: April Department Review

Date: May 1, 2021

A. Administration

I am happy to announce that Liesel Edwards will be joining our team as Project Manager. She brings years of municipal experience both from the Township of Ignace (2018-21) as well as from city governments in Southern Ontario and Tourist Resorts in the Trinidad and Tobago. She also recently obtained an Economic Development Certificate from the University of Waterloo that complements our work as identified in the Ignace Community Strategy.

In conjunction with Corporate Services, we completed interviewing for a By-Law Officer and hope to have this person in place shortly.

The Economic Development Committee and Citizens Advisory Committees are well on their way. We have prepared a draft "Terms of Reference" for the Committee to review. In addition, I will be providing a comprehensive review of community development and engagement strategies to start the process of action planning and implementation.

I have also prepared 8 property compliance certificates, 1 site plan review, as well as providing various planning opinion documents for Regional Development and Community Development. Our department has dealt with 36 property inquiries as well. The Clerk and I have also been looking at options in developing a centralized property filing system and building permit tracking system that can be integrated in our CGIS electronic web-based application.

B. Policy

1. Official Plan

We received approval from the Ministry on April 14, 2021 without modification. This type of decision is rare and should be acknowledged. The Official Plan is now in effect and will guide all future development moving forward.

2. Site Plan Control

The building permit is being finalized reviewed by the CBO for the former Trading Post Motel. Once is it finalized and payment is received, the site plan control process will be initiated that will include on the redevelopment of the Trading Post Motel on Hwy. 17.

Community/Municipal Projects

1. *Crossroads Facility*

We will be taking over building operations as of June 2021. We will renew lease agreement with the tenants as well as review building maintenance scheduling. We look forward to new granting opportunities that will see additional development and expansion possibilities. We are also looking at facility upgrades (i.e. paving and new roof) that is needed.

2. *Community Capacity Study*

Urban Systems is finalizing this study and a draft has been received on March 31, 2021. It is currently being reviewed for comment/feedback.

3. *Senior Centre Complex*

We continue to work closely with the KDSB, MBCHCH, and Silver Tops in developing a 20-unit facility. New concepts have been revised and we will be preparing a new request for proposals (RFP) to help determine overall cost and timelines. It was decided that we would we first submit an RFP for an Architect who will help guide committee needs/vision of the centre and housing complex. As part of the architectural services is to prepare building specs and blueprints that will be used to tender out for building contract quotes. We are also in the process of applying for funding and other commitments to have this facility built to what the community not only needs but can be proud of having.

Grant Applications

1. *NOHFC Funding*

We are focused on respect to the Ignace Silver Tops Centre, Ignace Plaza Redevelopment, Recreation Complex (mechanical and electrical, hall and kitchen upgrades) as well as the Urban Art Trail/Senior Centre.

2. *High Speed Internet Grant*

We are still awaiting word if we are successful in our application.

C. ICNLC/NWMO Engagement

We continued to actively engage with our partners with NWMO. In April we met with the partnership group discussing willingness, alliances, community studies, outreach, and partnership agreements. Along with NWMO, I presented he Youth Engagement Plan at Council meeting in April 2021.

The Community Symposium was held on April 21, 2021 having 100 participants. It was very well received and provided an exciting agenda relating to community planning and DGR work as well as “Exploring our Possibilities” through the lens of indigenous, youths, and seniors, and to ensure that we include more localized and regional partnership work and engagement. The video link has to the symposiums have been shared and viewed hundreds of times. We look forward in starting our next symposium on Ingenious Learning.

Mayor Lucas and I continue to meet with the NWMO Relations Manager each week to discuss ongoing individual and joint projects as well as identify new opportunities for engagement and projects. We also are in the process of updating the NWMO scorecard and finalized the reporting process that works for both NWMO and Township’s reporting needs. We have submitted proposal for our near investment projects as well funding reallocation that are presently under review.

Looking Ahead

For the 2021 year, we anticipate the following primary work to be undertaken/implemented:

- Age Friendly Plan in partnership with the Mary Berglund Community Health Centre
- Corridor Master Plan and Urban Design Guidelines
- Ignace Plaza Redevelopment and Corridor Beautification
- Willingness Plan (NWMO and Ignace)
- Tourism and Economic Projects (as prioritized by Strategy)
- Community Safety and Well-Being Plan



Township of Ignace
34 Highway 17 West, P.O. Box 248 Ignace, ONTARIO P0T 1T0
Phone: 807-934-2202 Fax: 807-934-2864
ignace.ca

Prepared By: Lynda Colby, Clerk
Report To: Mayor and Council
Subject: Corporate Service Department Update
Date: May 07,2021

COVID-19:

The Township Municipal Office remains closed to the general public until May 25,2021, as per the Province of Ontario stay-at-home order. The Finance team continue to work in the office, while the remainder of the Administration and Planning team work remotely from home. Residents requiring assistance or having any inquiries are encouraged to contact the Township office at 934-2202.

Staffing Update:

Corporate Services Department:

Permanent Full-Time Clerk/Typist: The Township of Ignace wish to congratulate and welcome Brandi Cote, who recently was awarded and accepted the Permanent Full-Time Clerk/Typist position.

Documentation and Asset Management Specialist: The Township of Ignace wish to congratulate and welcome Rhonda Smith, who recently was awarded and accepted the Full-time Contract position as the Documentation and Asset Management Specialist position.

By-Law Enforcement Officer: The Township of Ignace has advertised for a Full-Time By-Law Enforcement Officer to assist the Township with compliance of the By-Law's and Animal control within the Township. Report to Council will be provided in the May 17,2021 Council meeting.

Finance Department:

Temporary Full-Time Accounts Clerk: The Township of Ignace wish to congratulate Shannon McKay who recently was awarded and accepted the Temporary Full-Time position as the Accounts Clerk.

Public Works Department:

Environmental Water/Wastewater Technician/Operator: The Township of Ignace wish to congratulate and welcome Nathan Naumann, who recently was awarded and accepted the Permanent Full-Time Environmental Water/Wastewater Technician/Operator position.

Permanent Full-Time Equipment Operator/Labourer: The Township of Ignace wish to congratulate Robert Clewlow, who recently was awarded and accepted the Permanent Full-Time Equipment Operator/Labourer position.

Full-Time Arena Attendant/Equipment Operator/Labourer: The Township of Ignace wish to congratulate Bil Amos, who recently was awarded and accepted the Permanent Full-Time Arena Attendant/ Equipment Operator/Labourer position.

Waste Management Labourer: The Township of Ignace wish to congratulate Daryl Obie who recently was awarded and accepted the Part-Time Waste Management Labourer position, who will be joining Joseph Caron on the Waste Management team.

Summer Student Postings:

The Township of Ignace will be advertising for six summer students this summer to assist the teams in the Public Works Department, Recreation Department and Tourism/Administration Department. Posting scheduled to go out on Monday May 10,2021.

Corporate Service Update:

The Clerk, Deputy Clerk and Documentation and Asset Management Specialist attending the AMCTO Bereavement Authority of Ontario (BAO) Virtual Cemetery on April 19th,2021 which provided the team informative and valuable information. The Zone 9 virtual meeting was attended by the Deputy Clerk, Treasurer and Deputy Treasurer on April 21st, 2021 which was an informative session.

The Leadership team continues to meet every Monday morning meeting to review the week ahead and discuss current or future project.

Crossroads Building:

The Township of Ignace Crossroads building has been managed by Crossroads Employment & Training Resource Centre for many years. Effective June 01, 2021 the Township of Ignace Administration and Public Works Department will oversee the Management of the building.

We are pleased to announce and welcome Tikinagan Child and Family Services who moved into the Crossroads building on Tuesday, May 04,2021. We welcome and look forward to building a partnership with Tikinagan Child and Family Services in our community.

Currently the tenants in the building are Crossroads Employment & Training Resource Centre; Kenora District Service Board; Ontario Works; Early On & Family Child Centre and the Ignace Nursery School and Tikinagan Child and Family Services. The Township of Ignace will enter into a rental agreement with each of the partners that will come into effect June 01,2021.

Central Geographical Information System (CGIS)

The Building Permit module has been added to CGIS allowing a centralized location of all property files. Training has been completed by the CBO, Clerk and training session will be scheduled with the Documentation and Asset Management Specialist, Economic Development Co-ordinator and Planning, Development and Engagement Services Manager.

Mass Immunization: The Northwestern Health Unit hosted the mass immunization clinic at the Recreation Centre on Friday, May 07,2021 which was a great success.

Committees: PLEASE NOTE: all meeting will be held virtually until further notice

The **Ignace Municipal Aerodrome Advisory Committee**: the next meeting is scheduled for Tuesday, May 11,2021 at 1:30 pm. Zoom meeting link **Meeting ID:** 987 3107 2896 **Passcode:** 966689

The **Ignace Community Nuclear Liaison Committee (ICNLC)** meeting is scheduled for Tuesday, May 18,2021 @ 6 pm. Zoom meeting link Meeting ID: 938 5466 0303 and Passcode is: 322898

The **Ignace Citizen Advisory Committee (ICAC)** meeting is scheduled meeting is schedule on Tuesday, May 25, 2021 at 6:00 pm.

The **Economic Development Advisory Committee (EDAC)** meeting is scheduled for Wednesday, May 26th at 6:30 pm.

The **Ignace Cemetery Committee (ICC)** meetings will be schedule in late May or early June 2021.

The **Senior Housing Steering Committee** meeting is scheduled for June 16,2021 at 1:30 pm.

The **Ontario Police Service Board** meeting schedule has been rescheduled until the stay-at home order is lifted by the Province as per the request of the Chair.

Lynda Colby
Clerk



Township of Ignace
34 Highway 17 West, P.O. Box 248 Ignace, ONTARIO P0T 1T0
Phone: 807-934-2202 Fax: 807-934-2864
ignace.ca

Prepared By: Ralph Cox, Infrastructure and Recreation Services Manager
Report To: Mayor and Council
Subject: March Departmental Review
Date: May 10, 2021

Recreation Complex

The vaccination clinic took place on May 7, 2021. Preparations by the arena staff and our co-op student were made to exact NWHU specifications and the event was well attended by our community.

Waste Management

The landfill has continued with the winter hours, however a move to summer hours will be taking place in the very near future. Pinchin was on site doing some work around the monitoring wells and have placed locks on each well head as a compliance measure with the MOE.

Employee Updates

The Water/Wastewater Technician Position has been filled. One of our Arena Attendants have moved fulltime into an Operator/Laborer role to fill a vacancy that was created last month. To help bridge the gap now at the Arena, one of our part time waste management staff moved to the newly opened Arena/Operator position. The waste management position now created was advertised and filled.

PW Activity Update

The team was faced with a big challenge with a water line break in the third week of April on Lakeshore Drive. Please see attached report.

Repairs are being made to the Back Hoe.

Three members of the team attended chain saw training at the Resolute Saw Mill in early May.

Day to day operations is going well for the spring. Small engine repairs, street sweeping, and seasonal meter installs are taking place with upgraded Covid-19 protocols as our staff are having to interact with members of other communities are migrating to their seasonal homes.

Aero Drome

No formal meetings have taken place. A tour took place on April 12th. Work will be scheduled as summer students come on board. New wind socks have been purchased.

Regards,

Ralph Cox
Infrastructure and Recreation Services Manager

**208 Lakeshore Drive Dig
Broken Water Line
April 2021**

Friday – April 16th

9:00 a.m. Received a call of water bubbling up in ditch at 208/210 Lakeshore Drive.

- Will continue to monitor throughout the weekend

8:31 p.m. water was no longer bubbling in the ditch it was now coming from under the pavement and running in the ditch



9:10 p.m. area was barricaded and road blocked at 208 Lakeshore Drive.

Saturday, April 17th

Continued to monitor throughout the day and night with no noticeable change.

Barricades and road closure remained in place. Through our communications specialist the town was notified of the road closure until further notice.

Sunday, April 18th

Continued to monitor throughout the day and night with very little change.



Monday, April 19th

5:30 a.m. Ontario One Call locate request was submitted

10:05 a.m. Started digging. Northwest sewage pumper truck was on site to dewater during dig.



6:30 p.m. Shut down operations and reinstalled barricades. Unsuccessful in locating main line.



7:45 p.m. Crew left Public Works garage for the evening

Tuesday, April 20th

7:00 a.m Work commenced with Public Works Staff, NW Sewage and Northern Waterworks

11:00 a.m. Northwestern Health Unit was contacted and made aware of of BWA as main water line was being shut down. All Lakeshore residents were notified of waterline shut down by door-to-door flyers, online communication and CKDR radio.

1:45 p.m. Main line was shut down by Northern Waterworks and dig commenced

3:30 p.m. Natural Gas line now visible and secured. Still no visual of the broken line.



4:00 p.m. Work was halted for the day and main line was turned back on. All residents were again notified that water was turned on but BWA remained in effect.

*STAAL Vac Truck was requested to be onsite for next morning as there was still no visual on the break and the walls were eroding rapidly. Pumps along with the NW Sewage truck could not keep up to the infiltration of ground water and the break.

Wednesday, April 21st

7:00 a.m. Work commenced with Public Works Staff, NW Sewage and Northern Waterworks

- New locates had been requested as the depth of the dig now unknown and may exceed the original request.

8:40 a.m. STAAL Vac Truck is now on site and dewatering commenced.



11:00 a.m. Northern Waterworks again shut off main line valve.

- The main line was now exposed and the break was from a service line connection at the main line.



2:00 p.m. Repairs completed with help of all on site.

2:30 p.m. Water service was restored and BWA remained in effect until further notice.

3:00 p.m. STAAL Vac Truck off site and the hole was now being filled.

5:00 p.m. Secured partially filled hole (to be completed on Thursday, April 22nd)

Summary

This dig proved to be challenging as the main line was below the water table and constant dewatering (pumps and vac trucks) were required.

Any dig along Lakeshore Drive would require extra equipment and extra personnel hours. The cost for the Vac Trucks collectively worked out to approximately \$8,500 and 29.5 hours of overtime by PW Staff.

Ignace Fire Dept Monthly Report for April:

Training:

We held In house training at beginning of the month then paused training because of the province stay at home order.

Fire Dept is receiving money from the OFM to purchase new training equipment.

Equipment:

Pumper 80 had pump component failure in the pump house, the primer pump failed which gave us the ability to pump water from a lake or river. The pumper is still able to provide fire protection and works as it should off the fire hydrant.

Update on Emergency Response Calls:

January – 2 Calls

- Ambulance Assist
- Hwy 17 – cancelled at Hall

February – 2 Town Calls

- Pre-Fire condition-smoke
- Truck Fire

March – 2 Calls

- Gas Leak
- Hwy 17 – Accident

April – 7 Calls

- Hwy 17 – accident
- Truck Fires – 3 (2 in town & 1 Hwy 17)
- Ambulance Assist
- Alarm – accidental activation
- Cancelled on route to accident – Hwy 17

Fire Smart Committee

The Ignace Fire Dept received \$500 to promote Fire Smart Program in our community.

The Fire Dept is looking at starting a committee consisting of:

Council Member

Ignace Township Staff

Ignace Fire

MNR

Public



Prepared By: Katelyn Hamre, Recreation Programmer

Report To: Mayor & Council – May 17, 2021

Subject: Recreation Department Update

Mayor & Council,

Our Easter Basket giveaway was a great success! We had 120 youth between the ages of 0 and 15 register. Our community was quite happy with our Iggy Reveal. There is a photo and Financial Report attached for your viewing.

Our Mother's Day giveaway registration filled quickly with friends and family eager to sign up the special ladies in their life. We were able to include several self-care & "feel good items" such as candles, reading material, tea, chocolate, and local bath bombs. Mary Berglund also generously donated a variety of summer footwear. Iggy will be delivering these to those registered the morning of Mother's Day.

NWMO, ICNLC, Ignace Recreation and the EarlyON Child & Family Centre have begun discussions around Kids Fest this year. The event will take place on August 14, we anticipate 175 registrations. Our theme will be Medieval Times, youth ages 13 and under are encouraged to participate.

Hydro One's Community Relations Advisor Emily and Recreation Programmer Katelyn are finalizing another partnership for Summer Day Camps. We plan to add a safety feature to each week's theme that will offer safety education, gear, and Hydro One Swag. We hope to hire 2 part-time summer students to help carry out the summer's activities. Day camps will be delivered from July 12 to August 20. All youth ages 5 to 15 are welcome to participate.

IRC President Jody, Tourism and Marketing Planner, Liesel and Recreation Programmer, Katelyn met virtually to discuss funding opportunities for Ignace Recreation. It was decided that due to a shortage of time and resources we would not apply to the Reconnect Event & Festival Grant Opportunity. We felt that it would be best if we focused on the Northern Ontario Heritage Fund. The NOHFC provides more flexibility and is designed for Northern Communities. We generated an online survey and encouraged community members to join in on the discussion around Winter Fest 2022 to guide us in the right direction. Katelyn had connected with the Management Team suggesting we utilize the services provided by Grant Match to ensure we do not miss any future opportunities. The survey results are attached for your viewing.

Infrastructure & Recreational Services Manager, Ralph Cox, and Katelyn shared ideas around the results from the Winter Fest survey. We have acknowledged the priorities we received from the community and where there is room to grow in our outdoor infrastructure. In the coming months, we will be working at maintaining and updating our outdoor recreational areas such as our trails, beaches, and an outdoor skating rink for next winter.

We launched our Community Clean Up on Earth Day this year. We had 12 families formally register and collect clean up packages. However, there were several community members that chose to clean up our community independently. Most of our main roads, beaches, trails, fields, and highway were cleaned! Our advertisement is attached for your viewing.

Thank you for your time,

Katelyn Hamre,
Recreation Programmer



Organization:	Township of Ignace Recreation Department
Type of Statement/Report:	Financial Report
Project, Program or Event:	Easter Baskets
Date or time period:	April 5 - 3 pm to 6 pm

Revenue	Description	Planned
Organization	Program Materials G-760-0500-5100	\$ 291.86
Grants	-	\$ 0.00
Fees	-	\$ 0.00
Fundraising	-	\$ 0.00
Donations	-	\$ 0.00
Other	Travel Costs G-760-0500-5811	\$ 99.64
In-Kind Contributions ^[1]	Value Unknown	\$ 0.00
TOTAL REVENUE		\$ 391.50

Expenses	Description	Planned
Staff/Personnel ^[2]	-	\$ 0.00
Facility ^[3]	-	\$ 0.00
Program Supplies	Easter Egg, treats & 120 Baskets	\$ 291.86
Food	-	\$ 0.00
Equipment	-	\$ 0.00
Transportation	Mileage to Dryden for supplies	\$ 99.64
Prizes	-	\$ 0.00
Promotion	-	\$ 0.00
Administrative ^[4]	-	\$ 0.00
Insurance	-	\$ 0.00
Other	-	\$ 0.00
TOTAL EXPENSES		\$ 391.50

In Kind Contributions

Early ON Child & Family Centre contributed 120 easter straws, coloring pages and treat bags.

Volunteered Time – 20 hours total

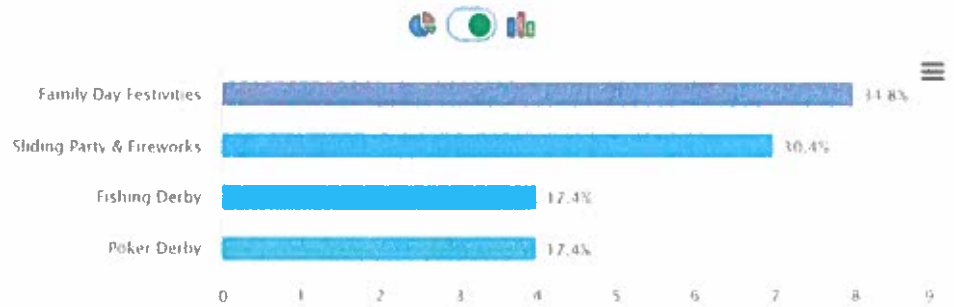
Chelsey – 3
 Lee-Anna – 1
 Greg & Jody – 8 (4 hours Iggy)
 Brenda – 4
 Alicia – 4

Winter Fest 2022 Community Engagement Survey Results

Which of the following is your favorite Winter event?

23 answers

[View summary](#)



What activities could make our Winters even better?

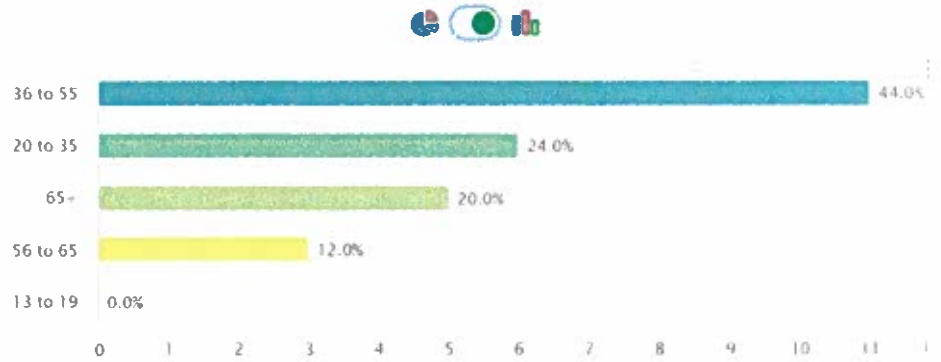
16 answers

- Snow shoeing and skiing trails
- Snow shoeing trails scavenger hunt. story walks
- slide party (skidoos quads)
- Skating trail
- Sliding
- Winter ball
- a swimming pool to allow for for winter swim lessons and exercise
- Have Iggy look for its shadow on groundhog day ... 6 more weeks of winter yay.
- Dance. more entertainers
- An outdoor skating rink. Maybe an outdoor curling surface for winter carnival.
- Snow shoeing
- snowshoe & cross country skiing
- Stuff for kids to do and explore
- Fishing derby on a different lake this time no more west beach lake
- Snowshoeing
- Skating trails

Please select which age category you belong to?

25 answers

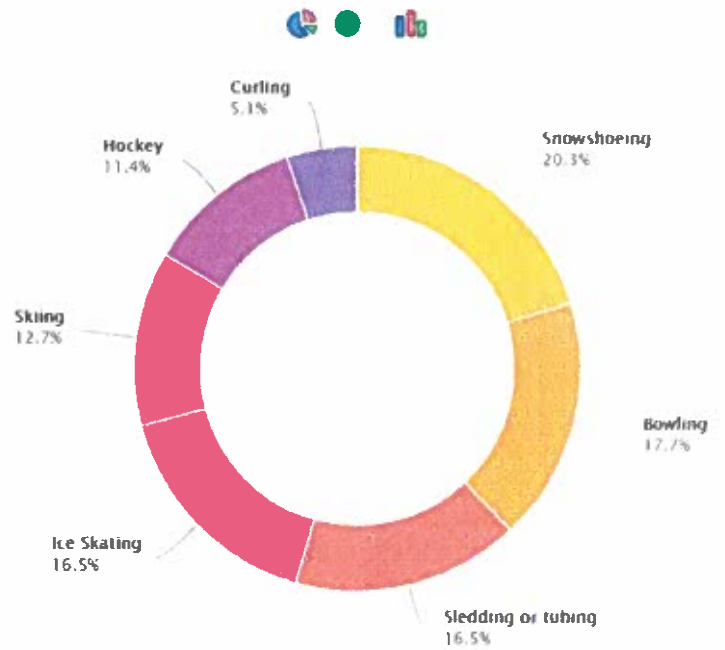
[View summary](#)



Which of the following activities do you or someone in your household participate in?

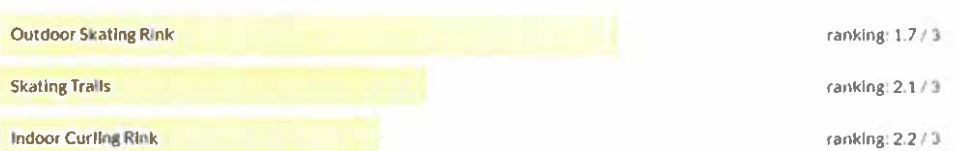
24 answers - 79 votes

[View summary](#)



Rate the improvements you would like to see in Ignace?

27 answers



What improvements would you like to see for trail sports?

16 answers

Clear and groom trails, signage

Signage

trails open up earlier than what they are now

Better signage, more centralized equipment rental

Upkeep of the trails

walking

maps, with kilometers and well marked trails

clear trail and no trail signage

Lighting, seating.

Longer trails

Skiing trails in town

Warm up shelters and/or fire pit

Garage bins benches

Better signage for snowshoeing/walking trails

Lights, garbage cans, brush maintenance

Brushing of trails and garbage pick up

What barriers prevent you and/or your family from participating in winter programs?

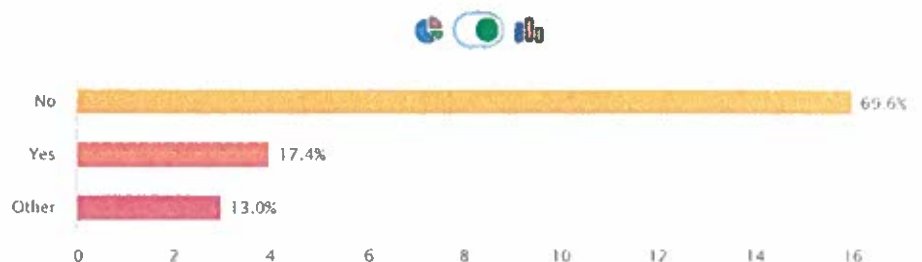
15 answers

- No barriers
- Access to equipment
- Weather
- Lack of variety for all age groups
- Time
- The lockdown
- Covid
- not normally in the town for winter
- laziness
- none
- Work
- Don't have equipment
- Not enough adult activities
- Cold weather
- Lack of programs

Would you be interested in joining a Winter Fest committee?

23 answers

[View summary](#)



**KICK
OFF IS
EARTH
DAY!**

April 22, 2021

SPRING INTO
ACTION
COMMUNITY
CLEAN UP

FOR MORE INFORMATION PLEASE CONTACT
RECPROGRAMMER@IGNACE.CA OR
807-938-7749

Do your part in building a greener, cleaner community!



**Ignace Recreation Committee
Regular Meeting to be Held
Thursday April 29, 2021
VIRTUAL MEETING**

AGENDA

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Disclosure of Pecuniary Interest and the General Nature Thereof**
- 4. Approval of Previous Minutes**
 - a. Minutes of Reg. Meeting on March 25, 2021
- 5. Business Arising from Minutes**
- 6. Old Business**
 - a. Easter Baskets
 - b. 2021 Reconnect Festival & Event Program
 - c. Mother's Day Initiative
 - d. Volunteer Web Page
 - e. Community Clean-up
- 7. New Business**
 - a. Winter Fest 2022
- 8. Recreation Programmer Report**
- 9. Reports from Committee/Community Members**
- 10. Correspondence**
- 11. Adjournment**

**The Ignace Recreation Committee
Regular Meeting Minutes
Thursday March 25, 2021
VIRTUAL MEETING**

Attending: Members: Jody Waldock, Chelsey McNally, Brenda Murray, Councilor Greg Waldock, Recreation Programmer Katelyn Hamre, Public Works Supervisor Ralph Cox
Community Members: Township Operation Supervisor Ralph Cox, Joanne Armstrong, Helen Clark

1. Call to Order

The meeting was called to order at 7:33 pm with Greg Waldock as the chair.

2. Approval of Agenda

Motion #09/2021

Moved by: Jody Waldock Seconded by: Brenda Murray

That, The agenda for this Regular Meeting of the Ignace Recreation Committee this 25th day of

March 2021 be approved as circulated.

Carried

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None

4. Approval of Previous Minutes

Motion #10/2021

Moved by: Brenda Murray Seconded by: Jody Waldock

That, the minutes for the Regular Meeting of the Ignace Recreation Committee on the 25th day of February 2021 be approved with date correction as noted re: Easter Basket pick-up date.

Carried

5. Business Arising from Minutes

- a. Prizes for the Family Day Contest were delivered. Winners received crazy carpets and a \$10 punch card for Arena Activities (public skating, court sports)

6. Old Business

a. Easter Baskets

Easter baskets have been capped off at 120 (approx. 50 families) and are all set up ready to go in the area. Iggy will make his first appearance with his new look and help hand out the baskets on Monday April 5 from 3:00-6:00. Pylons will be used

to direct traffic flow in order to maintain social distancing and we will be set up outside if weather permits.

b. Iggy Reveal Video

Jody and Greg created a video to reveal Iggy's new look and presented it to the group. The video will go live on his Facebook page on Saturday.

The group talked about having a dedicated person for Iggy and running auditions. We will be confirming with the Finance department to ensure it is included in the budget first. We will also be looking into getting some accessories for him (Hats, Shirts, Boots, Mask, etc.) and some souvenir plush Iggy's.

7. New Business

b. 2021 Reconnect Festival & Event Program

A new grant is available through the Ontario Government to reconnect community members through innovative experiences during COVID. The deadline to apply is April 30, 2021 and will cover events up to March 31, 2022. Jody and Katelyn are going to explore this further and see if an application is feasible seeing as the deadline is quickly approaching.

c. Mother's Day Initiative

We will be celebrating Moms and handing out special baskets. An online survey was distributed to get ideas from mothers on what they would like to see in the baskets. Items already secured include flowers and bath bombs. We have received a free Momma and Me photo session from WaCu Productions which will be a draw between anyone who registers. Currently 10 people have registered.

d. Volunteer Web Page

In addition to the Job Opportunities page on the Township website, the committee thought that a Volunteer Opportunity page would also make a great addition. We will be submitting a request to the website admin team for this.

e. Community Clean-up

Community Clean-up will launch on Earth Day April 22 and we will have clean-up kits available for residents to help clean up areas of the community. Free Dumping days are being considered again this year; more information will be announced soon. There will be no BBQ unfortunately.

f. Community Capacity Study

Jody shared information regarding Recreation from the Community Capacity Study meeting held on March 24th Session and provided everyone with a link to the online survey.

8. Reports from Committee/Community Members

Katelyn Hamre, Recreation Programmer

Katelyn continues to further her education in Recreation and is currently enrolled in a Northern Recreation Course and Municipal Accelerator Course.

Kids Zone has reached 53 weekly participants!

9. Correspondence - n/a

10. Adjournment 8:23 pm

Motion #11/2021

Moved by: Jody Waldock

Seconded by: Brenda Murray

That, we adjourn this Regular Meeting of the Ignace Recreation Committee on this 25th day of March, at 8:23 pm

Carried



Jody Waldock, President

Municipal Services Office
North (Thunder Bay)
435 James Street South, Suite 223
Thunder Bay ON P7E 6S7
Telephone: 807 475-1655
Toll-Free: 1 800 465-5027
Facsimile: 807 475-1196

Bureau des services aux municipalités
du Nord (Thunder Bay)
435, rue James Sud, bureau 223
Thunder Bay ON P7E 6S7
Téléphone : 807 475-1655
Sans frais : 1 800 465-5027
Télécopieur : 807 475-1196

April 14, 2021

Mayor Penny Lucas and Members of Council
The Corporation of the Township of Ignace
34 Highway 17 West
P. O. Box 248
Ignace, ON P0T 1T0
plucas@ignace.ca

Dear Mayor Lucas and Council:

**Subject: Approval of the Official Plan of the Township of Ignace
MMAH File No.: 60-OP-188906**

Dear Mayor Lucas and Members of Council:

This is to advise you of the approval of the Official Plan of the Township of Ignace, approved as adopted. Copies of the Notice of Decision and Decision are attached for your information and use.

Pursuant to subsections 17 (36.5) and (38.1) of the *Planning Act*, the approval of this Official Plan is final and not subject to appeal. Accordingly, the Official Plan of the Township of Ignace as approved by the Minister, comes into effect on April 15th, 2021.

Please find enclosed a copy of the Sworn Declaration confirming that the Notice of Decision was given as required by the Planning Act.

We have retained an original "Minister's Copy" of the Official Plan for our files.

Should you have any questions or concerns, please contact Sylvie Oulton, Senior Planner at 807-630-3486 or sylvie.oulton@ontario.ca.

Sincerely,

A handwritten signature in blue ink, appearing to read "Victoria Kosny".

Victoria Kosny
Manager, Community Planning and Development
Municipal Services Office – North (Thunder bay)

Encl.: Decision
Notice of Decision
Sworn Declaration

Copy: Kasper Koblauch, WSP
Kasper.koblauch@wsp.com

SWORN DECLARATION

Subsection 17(28) of the Planning Act

Applicant: Township of Ignace
Municipality: Township of Ignace
MMAH File No.: 60-OP-188906

I, Sylvie Oulton, of the City of Thunder Bay solemnly declare,

1. That the notice of the decision in respect of the above-noted matter made on April 14, 2021 was given as required by subsection 17(35) of the *Planning Act* on April 14, 2021.
2. That pursuant to subsections 17 (36.5) and (38.1) of the *Planning Act*, this decision is final and not subject to appeal.

And I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me

At the City of Thunder Bay

This 14th day of April, 2021



Commissioner of Oaths



Declarant

File Number: 60-OP-188906
Municipality: Township of Ignace
Subject Lands: All lands within the Township of Ignace

Date of Decision: April 14, 2021
Date of Notice: April 14, 2021

NOTICE OF DECISION

**With respect to the Township of Ignace Official Plan
Subsection 17(34) of the *Planning Act***

A decision was made on the date noted above to approve the Township of Ignace Official Plan, as adopted by By-law N^o 67-2020.

Purpose and Effect of the Official Plan

The Official Plan for the Township of Ignace contains goals, objectives, and policies to guide land use decisions within the planning area. The Official Plan, approved as adopted, is consistent with the Provincial Policy Statement, 2020 and will provide guidance to growth for a 25-year planning horizon. A copy of the decision is attached.

Decision Final

Pursuant to subsections 17 (36.5) and (38.1) of the *Planning Act*, this decision is final and not subject to appeal. Accordingly, the Official Plan, as approved by the Minister, comes into effect on April 15, 2021.

Other Related Applications:

N/A

Getting Additional Information

Additional information is available during regular office hours at the Ministry of Municipal Affairs and Housing at the address noted below or from the Township of Ignace.

Ministry of Municipal Affairs and Housing
Municipal Services Office – North
435 James Street South, Thunder Bay
ON, P7E 6S7

Inquiries can be directed to the attention of Sylvie Oulton, Senior Planner

Tel.: (807) 630-3486
Email: sylvie.oulton@ontario.ca

DECISION

With respect to the Township of Ignace Official Plan Subsection 17 and 26 of the Planning Act

I hereby approve the repeal of the Official Plan for the Township of Ignace and all subsequent amendments thereto, pursuant to By-law No. 67-2020.

I hereby approve all of the Township of Ignace Official Plan, as adopted by the Township by By-law 67-2020.

Dated at Toronto this 14 day of April, 2021



Hannah Evans
Assistant Deputy Minister
Municipal Services Division
Ministry of Municipal Affairs and Housing

Planning, Development, and Engagement Services

TO: Council, Township of Ignace

CC: FILE

FROM: Jeff Lederer, Manager, Planning, Development, and Engagement

DATE: May 5, 2020

RE: Process of Disposition of Surplus Property

Background

Prior to October 2020, the Township of Ignace's surplus property and its disposition had been dealt with in a static manner. Unlike tax sale properties whereby the rules must adhere to provincial legislation (i.e. the Municipal Act, 2001 and Ontario Regulation 181/03 Municipal Tax Sale Rules)¹, each municipality must adopt a specific bylaw outlining a process once tax sale properties are vested to the Township, and become "surplus property".

Bylaw 13/2013 (replacing Bylaw 26/1996 and Bylaw 23/2003) for the Township of Ignace clearly outlines the process associated with the selling of surplus properties. This bylaw can be accessed on the Township website at:

<https://ignace.civicweb.net/filepro/documents?expanded=347,2612&preview=2639>

¹ The Municipal Act, 2001, allows a municipality to sell a property when taxes are in arrears for approximately 2 years. There are various steps in the tax sale process that are designed to allow the owner ample time to bring his/her tax account into good standing. However, after a Tax Arrears Certificate has been registered on the property for one year, the municipality can sell the property. In the event the cancellation price is not paid before the expiry of the one-year redemption period, calculated from the date the tax lien is registered, these properties can be disposed of either by public auction or by public tender. Advertisements are published in the local newspapers or website once a week for 4 weeks and as well as the www.ontariotaxsales.ca. The tender opening will occur at least 7 days after the date of the final publication of the advertisement. The municipality assumes no responsibilities to the condition of the property and it is the responsibility of the tenderer to search title at their expense. If successful bids are not received then the municipality has up to 2 years to vest the property into their name deeming them as surplus.

This process involves not only Council passing a resolution declaring the land surplus but also giving public notices by “**ONE OR MORE**” of the following means: posting on “local posting sites” (i.e. Post Office); erecting a “For Sale” sign on the property; **OR** announcing by Council at an open meeting.

Prior to October 2020, giving “public notice” for surplus properties was routinely announced at Council meetings (i.e. Council and/or Committee of the Whole). At that time, Township Administration also provided a list of surplus properties posted on their website either in table format (prior to 2018) or as a graphic map for both residential and industrial Township’s surplus properties (January 2018 to October 2020). No other instructions were provided with respect to purchasing such properties except for contacting the town office and/or completing an “Expression of Interest” form that would be forwarded to Council for review.

As further outlined in By-law 13/2013, surplus properties can also be sold through various methods (i.e. auction, tender, direct sale, land exchange, proposals, or broker listing). Once deemed surplus, parties interested must complete an expression of interest form that is brought to Council for discussion and deliberation. The policy is very clear that **ANY** submission falls under the discretion of Council who can “*sell the land for nominal consideration and to whoever it determines, regardless of whether the disposition is to the party which apparently has presented the best offer*”.

Coupled with By-law 13/2013, the Township of Ignace also adopted a Community Improvement Plan in 2018 that provides business incentives for all properties within the Township. Included in this particular plan is a comprehensive set of incentive programs relating to township surplus properties, tax incremental financing, signage improvement grant, façade planning/building fee waivers, and accessibility grants. These programs were developed based on discussions with community members, Township staff, Township Council, the Advisory Committee, as well as a review of municipal best practice. All programs are subject to funding allocated by Township Council on an annual basis. See the following links for further details:

<https://www.ignace.ca/business/economic-development/business-incentives> and <https://ignace.civicweb.net/document/7876>

When the new Leadership Team was finalized in October 2020, an initial review of surplus properties was undertaken as many “Expressions of Interest” applications for surplus properties were submitted between March and September 2020 but were not processed and/or submitted to Council for deliberation. To ensure that the policies associated with By-law 13/2013 were adhered to accordingly, the Leadership Team decided first that, moving forward, all tax sale properties would be handled by Finance (due to provincial statues associated with them) whereas surplus properties would be handled by Planning, Development, and Engagement Services with assistance from Corporate Services.

Starting in November 2020, therefore, any **NEW** properties that were vested and declared surplus to the Township would be advertised on our website with opportunities to submit an “Expression of Interest” form for consideration by Council. Any properties that were vested

and became surplus before October 2020 adhered to procedural process adopted by previous Administration as outlined earlier.

In January 2021, it was also discovered that the maps showing the Township surplus properties as posted on the Township website were outdated and incorrect. The maps were actually showing **ALL** Township-owned properties including right-of-ways, reserved lands, plans of subdivision, parks, and/or previously sold properties.

Moreover, in February 2021, the Township's CGIS property management program was found not to be working correctly. Property transactions (whether Township-owned or private) were not being captured/collected through the MPAC and Municipal Connect partnered interface websites. As such, Administration had to remove the maps from the website and worked with CGIS personnel to address the issues. The software program finally resolved on April 15, 2021. In consultation with CGIS, it was decided to indicate no surplus properties were available until such properties could be verified and a refresh of the maps were completed.

Since that time, the Township has updated the property maps for surplus properties. This task was completed on April 26, 2021 with a final review by our CGIS consultant and senior administration on May 1, 2021. As noted, the new maps were uploaded to our website on May 3, 2021.

Moving forward, Administration will continue to advertise surplus properties as they become available through the Expression of Interest as well as promote the CIP program accordingly as we did in November 2020. The maps will then be updated on a regular basis to reflect continued availability.

Prepared By: Lynda Colby, Clerk
Report To: Mayor and Council
Subject: Fire Safety Grant Transfer Payment
Date: May 07, 2021

Recommendation

THAT, Council for the Corporation of the Township of Ignace receives the Clerks report pertaining to the Fire Safety Grant Transfer Payment for information purpose.

AND FURTHER THAT, Council approves the Fire Safety Grant application in the amount of \$ 4,800.00 and authorize the Clerk to sign the agreement.

Background:

The Ignace Fire Department has applied for the new grant opportunity provided by the provincial government. The intention of the grant is to purchase new lap tops for the training purposes of the Fire Department team.

Conclusion:

Council passes a motion to approved the Fire Safety Grant Application submitted by the Fire Department Chief, Robert Berube.

Lynda Colby
Clerk



Office of the Fire Marshal 2020/2021 Fire Safety Grant Application Form

Instructions:

1. Please ensure that all fields are completed as part of this grant application form.
2. If you require more space, please adjust the text boxes as needed.
3. If you wish to split the grant between supporting training and supporting a virtual inspection program to enhance your existing in-person inspection program, please complete both sections below.
4. Please email completed application to ofm@ontario.ca
5. **Applications must be received no later than 1700hrs on March 19, 2021.**
6. If you have any questions, please contact your Fire Protection Adviser.

Name of Municipality	Township of Ignace
Name of Fire Department	Ignace Fire Department
Municipal Mailing Address	P.O. Box 248, 34 Hwy 17 West Ignace, ON POT 1T0
Name of Fire Chief	Robert Berube
Email Address for Fire Chief	berube4@sympatico.ca
Fire Safety Grant Allocation Amount	\$4,800.00

For those departments who wish to use the grant to support training, please provide a brief description of how the grant will be allocated, including the dollar amount. Please provide a brief overview of the training being provided, mode of delivery (online, Regional Training Centre, Learning Contract, other) and estimated timelines for completion. Please refer to the Fire Marshal Memo issued on March 11th, 2021 for additional information regarding eligible expenses. Please add extra lines to expand the text box below, if needed.

Ignace Fire Department would use the grant to support Training. We have 18 Members of which 1 is part time administration staff. All members are volunteers.

The grant would be allocated to 4 laptop computers for the firefighters and 1 Training Officer. Online and Blended Courses with the Area Regional Training Centre, zone area Fire Departments and virtual in house training with hands-on training limited to 5 firefighters. Total cost: 4 laptop computers comes to \$7,357.32.

Completion date: We have 5 firefighters who require the Firefighter 1 & 2 courses. Estimated time frame at 1 year plus a few months to complete.



Office of the Fire Marshal 2020/2021 Fire Safety Grant Application Form

Instructions:

1. Please ensure that all fields are completed as part of this grant application form.
2. If you require more space, please adjust the text boxes as needed.
3. If you wish to split the grant between supporting training and supporting a virtual inspection program to enhance your existing in-person inspection program, please complete both sections below.
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Office of the Fire Marshal

2020/2021 Fire Safety Grant Application Form

For those departments who wish to use the grant to support a virtual inspection program to enhance your existing in-person inspection program, please provide a brief description of how the grant will be allocated, including the dollar amount. Please provide a brief overview of the compliance activities and how it will be administered at the department level, including potential rollout. Please refer to Fire Marshal Memo issued on March 11th, 2021 for additional information regarding eligible expenses. Please add extra lines to expand the text box below, if needed.

Name of Application Submitter	<i>Robert Berube</i>
Title	<i>Fire Chief/CEMC</i>
Signature	
Date	<i>March 17, 2021</i>

Prepared By: Lynda Colby, Clerk
Report To: Mayor and Council
Subject: Regular Meeting of Council - Summer Date Changes Report
Date: May 07, 2021

Recommendation

THAT, Council for the Corporation of the Township of Ignace receives the Clerks report with regards to the Regular Meeting of Council during the summer months. Consideration of changes would entail that there would be no Council meeting in the month of July, and that the Regular Meeting of Council would resume the third Monday in August.

AND FURTHER THAT, Council approves the recommendation presented by the Clerk to change the Regular Meeting of Council for the months of July and August, indicating that there will not be a Regular meeting of Council in July and will resume in August.

Background:

The Council Meetings are scheduled to occur every third Monday of the Month with the exception of July and December of every year.

Conclusion:

That Council approve the proposed recommendation to change the meeting dates during the summer months. These changes would allow for staff and Council to schedule vacation time during the month of July, and that Regular meeting of Council would resume the third Monday in August.

Lynda Colby
Clerk

Ignace School

194 Davy Lake Road
Box 418, Ignace ON P0T 1T0
Phone: (807) 934-2212
Fax: (807) 934-6475



Adele Marth, Principal

April 30, 2021

We hope that all is well with you and your family. Ignace School is preparing to celebrate our 2021 grade 12 graduates. With the pandemic, we do not know what graduation will look like, however our potential graduates have expressed the desire to have a traditional graduation where they "walk across the stage". Whether that be in the building, virtually or outdoors, we intend to honour their wishes and therefore graduation ceremony details are not defined at this time.

We hope that you will be able to join us, most likely virtually, for the ceremony as it is an opportunity for the community to publicly celebrate the accomplishments of our graduates and to be thanked for their support and generosity while contributing towards our students' future endeavours.

The tentative date for our graduation ceremony is June 25th, and we are seeking support for the class of 2021 as they have plans to go to post-secondary education and the workplace. There are two types of bursaries:

Academic Bursary:

Academic Bursaries are for students who are furthering their education in college or university. This bursary assists students with payment of residence, tuition, books, or other school related expenses.

Workplace/Apprenticeship Bursary:

These bursaries are for students who are directly entering the workforce. This bursary assists with covering the costs for work wear, work tools, or the fee for courses/apprenticeship.

We recognize, given the global situation, that this is a difficult time and can be especially challenging for our local businesses. We understand if your business/organization is unable to provide financial support to our graduates during this time. For this reason, we will not be following up with reminders to individuals, businesses, and organizations as we normally do. This letter will be the only correspondence that you will receive from us.

We would be very appreciative if you could complete the attached form and return it to the school prior to May 21, 2021. Questions may also be directed via email to debbie.hart@kpdsb.ca or via Canada Post: PO Box 418, Ignace, ON P0T 1T0.

On behalf of Ignace School and the graduating class of 2021, we thank you for your consideration to support our students and their future endeavours.

Sincerely,

A Marth

Adele Marth, Principal
Ignace School



All stakeholders create a culture of learning so that students come first



Township of Ignace
34 Highway 17 West, P.O. Box 248 Ignace, ONTARIO P0T 1T0
Phone: 807-934-2202 Fax: 807-934-2864
Ignace.ca

Prepared By: Lynda Colby, Clerk
Report To: Mayor and Council
Subject: Off Leash Dog Park
Date: May 07,2021

Recommendation

THAT, Council for the Corporation of the Township of Ignace receives the Clerk's report pertaining to the Off Leash Dog Park for information purpose.

AND FURTHER THAT, Council direct Administration to continue reviewing the cost and location of a potential Dog Park within the Township of Ignace, ensuring an enclosed safe site for dogs to run unleashed.

Background:

Currently the Township does not offer a safe unleashed dog park.

Conclusion:

The Administration will continue to work with the Planning and Public Works team to explore the various options, and shall provide Council a report for the June meeting.

Lynda Colby
Clerk

Sent on behalf of the Ministry of Children, Community and Social Services (MCCSS) and Emergency Management Ontario (EMO) project team.

We are *very* pleased to follow-up and provide our final report-back on the **Emergency Social Services (ESS) Initiative** that began in the Fall of 2019. Initially, the project team had hoped to share information earlier, but unfortunately other response priorities delayed this until now.

You will hopefully recall this collaborative effort was launched by EMO and MCCSS, through an outreach to many emergency practitioners. Numerous focus group volunteers, representing diverse local perspectives from various sectors, were engaged to discuss the efficacy of coordinating and delivering basic human needs in local communities during an emergency. From a series of facilitated workshops, six commonly recurring themes emerged which are detailed in this final report:

- More ESS Guidance
- ESS Regulatory Measures
- Expanded Scope for ESS
- An ESS Forum
- Engagement with NGOs
- Community Response Capacity

We encourage you to review the complete report best viewed here (English) [ESS INITIATIVE REPORT](#) (French) [INITIATIVE SUR LES SSU RAPPORT](#) via a Microsoft application (i.e. Microsoft Sway application that will self-adjust for your device and also provides a more accessible format once opened). Alternatively, PDF version has also been attached for those who may prefer that method of viewing.

Overall, the findings are meant to inform future discussions as we strive to develop sustainable solutions that are informed by local observations and experiences. The project has provided extremely valuable insight and information that is already feeding into ongoing work to build overall community social capacity.

If you have any further questions on this report, you may contact MCCSS via the ESS Initiative Project Team email at essinitiative@Ontariogov.onmicrosoft.com

The EMO-MCCSS project team would like to extend a very special thanks to all those who volunteered their time and expertise by participating in the focus groups.

ESS INITIATIVE



This report is a high-level summary of the findings from the Emergency Social Services (ESS) Initiative and highlights the observations and experiences shared by focus group participants. Although it marks the conclusion of this project, the work will provide valuable insights and serve as a primer for future emergency management public policy discussions. Efforts to advocate the need to build further community social capacity, including ESS, will continue through a myriad of

initiatives led by Emergency Management Ontario, in collaboration with communities, ministries and other key partners.

Note: While it was initially communicated that the findings from the focus group sessions would be shared broadly by the spring of 2020, the emergence of response priorities related to COVID-19, spring floods, and summer forest fires led to delays in the project team's ability to collate, analyze, and share the data. We thank you for your patience and understanding in this matter.

Executive Summary

In 2019, Emergency Management Ontario (EMO) and the Ministry of Children, Community and Social Services (MCCSS) initiated a joint project aimed to illuminate the effectiveness of providing and delivering basic human needs within communities in Ontario during an emergency. This project, referred to as *the ESS Initiative*, was commenced on the basis of several discussions and observations pertaining to the state of emergency management in the province, including resolution items at the Provincial EM Coordination Committee, lessons noted from the 2019 forest fire response, and a recognition that ESS be an integral component of broader emergency management capacity building efforts.

The ESS Initiative focused on engaging practitioners in discussions about current capacities to coordinate and deliver Emergency Social Services (ESS) at a local community level, as well as identifying various factors that might be impeding efforts. To meet the objectives of the project, the project team, comprised of emergency management (EM) staff from both EMO and MCCSS, invited participation from various sectors on one of seven focus groups.

Based on
80
Respondents

Focus group participants were asked questions that aimed to elicit information about their observations and experiences pertaining to ESS coordination and delivery. The questions focused on the following five topics:



While numerous observations and diverse experiences were shared during the facilitated discussions, the 6 most prominent and commonly recurring themes that emerged were:

- 1. More ESS Guidance** A need for more guidance on defining ESS and specifically how it relates to EM legislation in Ontario
 - 2. ESS Regulatory Measures** Gaps and future considerations (e.g., Inclusion of ESS and ESS Coordinator role in legislation, supported by funding)
 - 3. Expanded Scope for ESS** Consider revising the scope of ESS to include planning for other emergent needs
 - 4. An ESS Forum** A need for a forum dedicated to ESS and practitioners who coordinate and deliver basic human needs during an emergency
 - 5. Engagement with NGOs** A diverse range of experiences working with NGOs during emergencies
 - 6. Community Response Capacity** Challenges with local capacity to support a sustained response to an emergency
-

The information collected from the focus groups provides a basic understanding of the challenges that are experienced specific to the current coordination and delivery of ESS in Ontario. It also informs areas of focus where efforts to build capacity may be centered and will serve to aid in informing future public policy and/or resource supports for EM planners and ESS practitioners.

Project Background

Focus group participants were identified through a voluntary questionnaire that was shared in September 2019. Those who expressed interest in participating were asked to complete a second questionnaire for the purposes of establishing focus group dates, as well as to determine which ESS-specific topics respondents felt were of most importance to discuss. This allowed the project team to craft more meaningful focus group questions that reflect the current ESS context in Ontario.



1 - Respondents by Role

Respondents were invited to participate in one of seven focus group sessions held between October and December 2019. Focus groups were identified as the most effective method for collecting meaningful information about the individual and shared experiences of EM and ESS practitioners from a multitude of sectors. One focus group session was dedicated to each of the following groups:

- Upper-tier municipalities
- Lower-Tier municipalities
- Single-tier - low population municipalities (population less than 70,000)
- Single-tier - high population municipalities (population greater than 70,000)
- ESS Coordinators and Ontario Municipal Social Services Association (OMSSA)
- Unincorporated Communities and Local Service Boards
- Non-Government Organizations



All focus group sessions were held via teleconference in order to accommodate the greatest participation possible. The sessions were moderated by MCCSS project leads who used a standardized moderator protocol to guide the participants through a facilitated discussion about ESS coordination and delivery. Two note takers from MCCSS were assigned to each focus group to capture the information exchange and to ensure the project team could compare and validate the data that was collected. Efforts were made to record participants' responses as accurately as possible; however, some

edits were made to the final presentation of the findings to reduce grammatical errors and improve readability.

Finally, to respect confidentiality and anonymity participant names and other identifying information has been removed from the findings shared in this report.

Foundational Concepts

The fall 2019 EMO Sector Meetings (i.e., meetings held bi-annually with local-level practitioners) were used as an opportunity to inform local practitioners about the commencement of the ESS Initiative. At the sector meetings, MCCSS Program Officers and EMO Field Officers delivered a joint presentation about the scope of the project. A key aspect of this scope was the distinction between social services and *emergency* social services, emphasizing that while local social service programs can include a range of services, the basic human needs that arise during an emergency can be more diverse and require additional emergency supports.

Additionally, at the start of each focus group session participants were advised of some baseline foundational concepts and definitions. Of most importance was ensuring that all participants had a common understanding of the meaning of ESS, specific to the scope of the project. For the purpose of this initiative, ESS was defined as “emergency support services that can include emergency shelter, food, clothing, victim registration and inquiry services, personal services, and other basic human needs.” This definition allowed participants to comment on the human needs that may not fall within the traditional definitions of ESS but have arisen and become urgencies during real events.

Qualitative Findings

Theme 1

More ESS Guidance

The focus groups illuminated a need for greater dialogue around defining the services that comprise ESS, and how these services are coordinated and delivered during emergencies. The most recurring comment was the need for greater clarity on roles and responsibilities with respect to ESS coordination and delivery during an emergency, as well as the need for a clear governance structure that conveys these accountabilities given the current legislation in Ontario. Concerns regarding relationships and accountabilities between upper-tier and lower-tier levels of government were raised repeatedly and demonstrated a significant impediment to the coordination and delivery of necessary services during emergencies.

Excerpts from the focus groups

"'Passing the buck.' Upper-Tier doesn't provide ESS; no desire to incorporate ESS into Upper-tier planning or planning to support Lower-tier."

"General observation is differences in ways in which municipalities conduct ESS, registration, etc. This created significant confusion amongst beneficiaries. Standard Operating Procedures (SOPs) would be beneficial with respect to ESS."

"Governance piece regarding ESS should be looked at. When emergency affects multiple communities across the province with various stakeholders involved, NGOs get engaged at all three levels of government. It is unclear who is lead of coordination of event. Need a clear governance structure for multiple-impact events and more strategic planning. For example, if evacuation affects multiple municipalities, each municipality has a say how they want to engage service providers. With or without agreement, we respond ad-hoc. We will be better able to support through a central body."

"Major advancements [were] made when we integrated and streamlined EM and ESS. [The] challenge is the separation; having [ESS and EM] in one place will help. Integrate these services together."

Theme 2

ESS Regulatory Measures

Legislating ESS in the current Emergency Management and Civil Protection Act was a prominent theme that emerged during the focus groups, and participants' feelings about the legislation of ESS were conveyed through a broad spectrum of comments. Some participants voiced a preference for the current EM legislation to be more prescriptive with respect to the services that are required and the entity that should be required to coordinate and deliver the services. Others cited the need for flexibility, rather than prescription, so that communities can plan for ESS coordination and delivery based on their own unique needs and circumstances. A suggestion during one focus group that received much support was to legislate the role of an ESS coordinator so that communities can have an individual designated for this function. On the other hand, some participants raised concerns about legislating ESS, citing limited funding, cost absorption, and inflexibility as a few reasons for why recommended practices would be preferred over legislative changes.

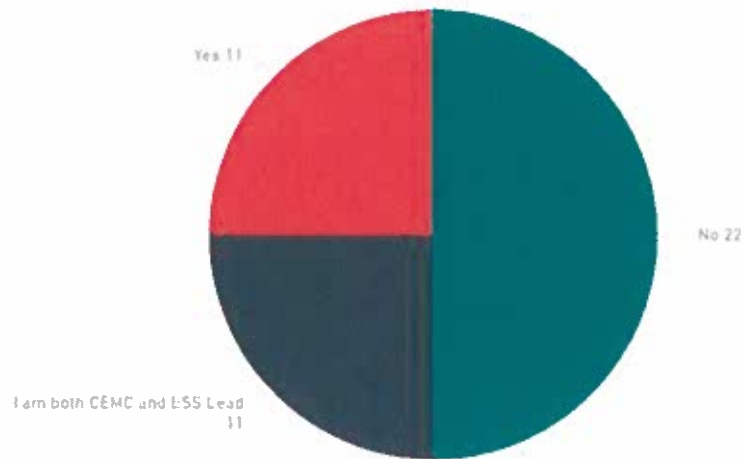
Excerpts from the focus groups

"Changes [to legislation] could be very beneficial if there was a requirement for municipalities to have an ESS plan and partners be identified in plan, and sign agreement to support for a term."

"Changes to legislation and education would help improve collaboration. The two worlds (EM and ESS) are not jiving. There is lack of education and a combative (vs. cooperative) approach."

"ESS as a function [does not have to be] legislated, but having a designated ESS coordinator [should be]. Having that one designated person is key for collaboration piece with NGOs, city departments. Make this a legislative requirement, having a ESS coordinator position."

"Need guidelines on ESS for municipalities. Need uniformity and description on what ESS should look like [...]. But also understand ESS has a cost to it. There's no funding for ESS but if municipalities have to bring ESS up to a certain standard there would be a big cost to do that. It could be difficult for municipalities to meet a prescriptive legislation."



2 - Does your organization have a dedicated ESS Lead

Theme 3

Expanded Scope for ESS

A recurring theme across almost all the focus groups was the need to expand the scope of ESS to include other key areas of focus, particularly planning for pets and psychosocial support. Participants cited experiences from recent emergencies that identified the gaps in planning for the provision of psychosocial support to Ontarians affected by emergencies and disasters, as well as planning for the safety and care for pets. Other mentions included child services, and mental health and addiction services supports. Overall, participants felt that planning for these services is primarily an afterthought, and should, instead, be done through proactive outreach to key agencies, including non-government and non-profit organizations.

The need for a common "space" where EM and ESS practitioners could share their ideas and experiences and raise awareness was a recurring theme throughout the focus group sessions. Some of the challenges that participants experience with respect to ESS coordination and delivery pertain to the relationship dynamics between the different tiers of municipal government, and with entities from other sectors, including NGOs and provincial ministries. As a way of overcoming some of these challenges, some participants suggested the creation of an informal group led by the province and/or a depository, where EM and ESS coordinators can collaborate with one another and share ideas, tools, and other resources. In at least one focus group, participants began to proactively collaborate and share information with one another during the session.

Excerpts from the focus groups

"These 6 [ESS] have to be re-visited because they are outdated (e.g., Indigenous populations repeatedly evacuated and require psychosocial support; pets)."

"Large scale evacuation [during tornado]. Had to evacuate [our] own animal shelter in [community]. When arriving at evacuation centre, people [...] were worried about their own pets...Therefore, gap with respect to integration of planning for pets into municipal planning."

"Emotional and social support [during emergencies is] missing – not enough trained on that"

"Heavy focus in [region] on psychosocial support. Personal care support, LHIN support needed. Major gaps in continuity of providing personal support services after hours."

Theme 4

An ESS Forum

The need for a common "space" where EM and ESS practitioners could share their ideas and experiences and raise awareness was a recurring theme throughout the focus group sessions. Some of the challenges that participants experience with respect to ESS coordination and delivery pertain to the relationship dynamics between the different tiers of municipal government, and with entities from other sectors, including NGOs and provincial ministries. As a way of overcoming some of these challenges, some participants suggested the creation of an informal group led by the province and/or a depository, where EM and ESS coordinators can collaborate with one another and share ideas, tools, and other resources. In at least one focus group, participants began to proactively collaborate and share information with one another during the session.

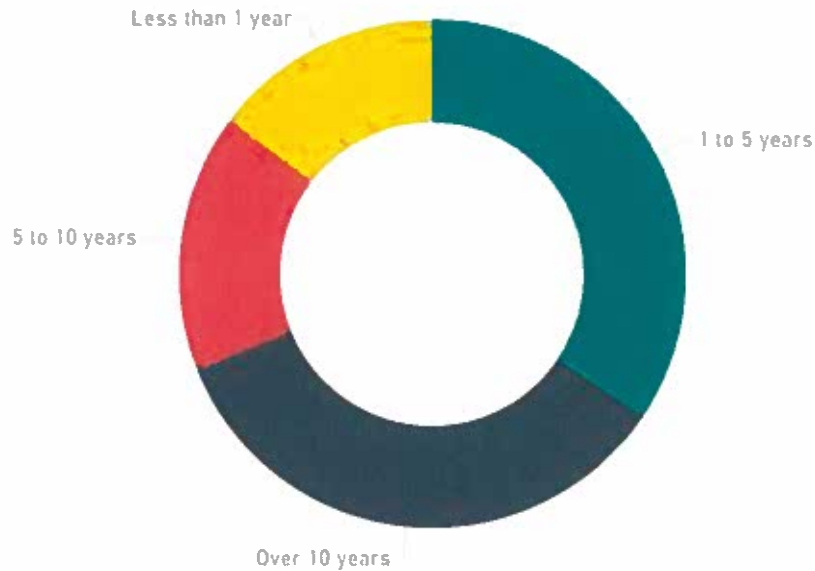
Excerpts from the focus groups

"Challenges are relationship based. Need more opportunities to share, connect, learning opportunities (via province)."

"A central spot for organizations to access [and] be part of an informal group to [...] collaborate. One group that should be open to both NGOs/NPOs and municipalities. And a sub-group only for NGOs and NPOs to discuss issues/planning."

"Depository where municipalities with ESS entrenched can share templates, plans, etc."

"Have province playing coordination role in terms of sharing best practices, etc."



3 - Respondent time in current role

Theme 5

Engagement with NGOs

Participants shared a diverse range of experiences working with NGOs. Additionally, representatives from the NGOs that participated in the focus groups shared their experiences with coordinating and delivering services during emergencies in Ontario. Overall, participants from various focus groups cited a need for NGOs to be more integrated in local emergency planning efforts. More specifically, participants feel that NGOs should be engaged more proactively rather than when the emergency is already underway. Moreover, NGOs are often included in municipal emergency response plans but have no knowledge that communities plan to rely on their services in the event of an emergency. Therefore, the focus group sessions demonstrated a clear need for the timely engagement of NGOs and for ensuring they are involved in training, exercises, and other dialogues at the local level. Finally, some municipal representatives cited a need for more awareness about the types of services NGOs in Ontario can provide during emergencies.

Excerpts from the focus groups

"Available resources and "unknown." NGOs not involved in municipal planning so don't know they are part of a community's plan."

"There is a lack of involving NGOs in planning, but requests [for NGO] support come in during emergencies. Changes to legislation (requiring ESS) will lead to pro-active engagement of NGOs and NPOs."

"[Emergency plans] identify organizations, yet organizations [are] not aware they were included in the plan. Never agreed or involved at all. If requested, [NGOs] not prepared/unable to help to the degree municipality wants."

"Being imbedded in the planning/response to the event [leads to more] opportunities to succeed and [being] better able to strategize (e.g., if evacuation affects a group of people that are from different municipalities). [We are responding] ad hoc [and] want to help but [we are] far better positioned to support a central body that directs [us] (i.e., reactive vs. proactive)."

Theme 6

Community Response Capacity

Local capacity to support a sustained emergency response was raised as a challenge by several participants. Moreover, this challenge was not limited to small or mid-sized communities; participants from larger communities shared this concern. Some participants raised concerns about local resources becoming depleted during a sustained response, many of which can be limited to begin with. Other shared concerns pertaining to response capacity include: limited funding for municipal emergency management programs at all tiers of government; limitations with NGOs' ability to provide immediate relief; lack of pre-planning with other sectors (e.g., health and NGOs); and limited local staff capacity to support long-term response.

Excerpts from the focus groups

"Province asking for host communities, but doesn't provide support/resources."

"Capacity can be an issue with ESS delivery during after-hours and prolonged responses."

"[It is a balancing] act being prepared [and] then trying to respond in [an] emergency and [making] sure daily operations continue; balancing act with resources. Also, if there's going to be standardized expectations then there needs to be consideration how [the] majority of work gets done when [resources] are not dedicated."

"Also ties into capacity building; floods and fires affect multiple communities at same time [and creates] drain on capacity, especially during sustained response."

Conclusion and Way Forward

First and foremost, the project team extends its sincere thanks to all those who participated in the focus groups. The diversity of professional backgrounds and sectors represented illuminates a myriad of observations and experiences with respect to the current state of ESS coordination and delivery in Ontario. The findings from this project will help to inform discussions during other on-going initiatives

that aim to improve EM capacity in Ontario's communities, as well as in other sectors. For example, current initiatives led by EMO include:

- The Emergency Management Strategy for Ontario Working Group
 - The Supply Chain and Logistics for Emergencies Program
 - Evaluating and Enhancing Prevention and Mitigation in Ontario Project
-

Collectively, these initiatives are centered on building capacity to reduce disaster risk, improve resource coordination, and advance emergency prevention/mitigation, preparedness, response, and recovery in Ontario. The feedback collected during the focus groups is ideal for ensuring that the ministry and municipal representatives on these working groups are well-positioned to propose and develop sustainable solutions that are informed by local observations and experiences.

Any questions or concerns with this report can be directed to the ESS Initiative project team at essinitiative@Ontariogov.onmicrosoft.com

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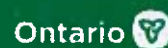
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- Living the Good Life
- Parenting Through COVID-19 (series)
- Stress and Resilience



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Representing the Districts of Kenora, Rainy River and Thunder Bay

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April 19, 2021

Minister Ross Romano
Ministry of Colleges and Universities
438 University Ave, 5th Floor
Toronto, ON M7A 1N3
VIA: Email

Dear Minister Romano,

We are deeply concerned to learn of your decision to dissolve the partnership between the Northern Ontario School of Medicine (NOSM) and Lakehead and Laurentian Universities. A strong, equitable, and mutually beneficial relationship has been formed over many years between these organizations. This is an established network of highly educated and informed individuals that have a comprehensive understanding of the unique challenges experienced by Northern communities. It is short-sighted to sever this union without consulting the respective parties or considering the ramifications of this decision and the negative impacts it may have on Northwestern Ontario Communities and our already vulnerable health care system.

There is a desperate shortage of physicians and health care professionals in Northwestern Ontario. The global pandemic has put a microscope on the inadequacies present in the health care system in northern communities with limited access to physicians and specialists. Northwestern Ontario is a vast geographic region, and many smaller communities are not equipped with their own hospitals or trained professionals. Therefore, residents from many municipalities must travel long distances to access health care services.

Procuring and retaining skilled physicians that can respond to the unique and multifaceted health care needs of Northern communities is of vital importance and will translate to lives saved. NOSM, along with Lakehead and Laurentian universities, has developed a unique and successful curriculum that has resulted in highly trained physicians and specialists. A large portion of students complete their training in rural communities in Northwestern Ontario and many choose to stay and develop their practice here.

There are numerous positive impacts resulting from this partnership and there is value in continuing collaboration efforts as the North is stronger when we work together. NOSM and Lakehead University are instrumental to attract and retain physicians in Northwestern Ontario and their partnership has been proven effective. We do appreciate there may be something to be gained by NOSM's separation including autonomy to expand their programs and grant degrees. However, we want to be fully engaged in the decision-making process and guarantee that there is sufficient Northwestern Ontario

representation on the School of Medicine governance Board to ensure our concerns are addressed and that NOSM is stronger than ever in our region going forward.

There are numerous unanswered questions due to the lack of consultation. We need a comprehensive understanding of why this decision was made, who was involved in the decision-making process and what the projected outcomes will be to ensure that Northwestern Ontario will not be negatively affected. Historically, Lakehead and Laurentian universities provided funding to NOSM. It is now unclear how this funding will be supplemented. Additionally, with NOSM being a separate entity, their presence in Northwestern Ontario could be limited if they were to decide to move to Northeastern Ontario.

Having NOSM associated with Lakehead University in Thunder Bay is important to regional and indigenous jurisdictions and our economy. We are deeply concerned that this decision was made without proper consultations with key organizations that could provide valuable insight. We are strongly opposed to the decision made by government to sever these institutions and ask that you reconsider your decision and seek consultations prior to making decisions in the future.

We appreciate your time with this matter. Should you wish to discuss this matter further please let me know.

Sincerely,



Wendy Landry, President, NOMA
Mayor, Municipality of Shuniah

CC:

Hon. Doug Ford, Premier of Ontario
Hon. Christine Elliott, Minister of Health
Hon. Greg Rickford, Minister of Energy, Northern Development & Mines & Indigenous Affairs
Hon. Prabmeet Singh Sarkaria, Associate Minister of Small Business and Red Tape Reduction
Michael Gravelle, MPP Thunder Bay—Superior North
Judith Monteith-Farrell, MPP Thunder Bay—Atikokan
Steven Davidson, Secretary of Cabinet
Shelley Tapp, Deputy Minister of Colleges and Universities
Helen Angus, Deputy Minister of Health
Giles Gherson, Deputy Minister of Economic Development, Job Creation and Trade
His Worship Bill Mauro, Mayor of Thunder Bay
Dr. Moira McPherson, President & Vice Chancellor, Lakehead University
Dr. Sarah Newberry, Marathon
Northwestern Municipal Association Mayors and CAOs
AMO President

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MUNICIPALITY OF SHUNIAH

COUNCIL RESOLUTION

Resolution No.: 149-21

Date: Apr 27, 2021

Moved By: Meghan Chomut

Seconded By: Don Smith

WHEREAS on April 19, 2021 the Northwestern Ontario Municipal Association (NOMA) wrote to the Honourable Ross Romano, Minister of Colleges and Universities informing him of NOMA's concern on his decision to dissolve the partnership between the Northern Ontario School of Medicine (NOSM) and Lakehead and Laurentian Universities due to the fact that there is a desperate shortage of physicians and health care professionals in Northwestern Ontario and therefore the need to procure and retain skilled physicians that can respond to the unique and multifaceted health care needs of Northern communities is of vital importance that would translate to lives saved;

AND WHEREAS NOMA is strongly opposed to the decision made by the government to sever these institutions and is requesting the Minister to reconsider this decision and further to seek consultations prior to making decisions in the future;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Shuniah hereby strongly supports NOMA in its efforts to have the Minister reconsider his decision and not dissolve the partnership between the Northern Ontario School of Medicine (NOSM) and Lakehead and Laurentian Universities;

AND THAT the Clerk is directed to circulate this resolution along with a copy of NOMA's correspondence noted above, to the Honorable Ross Romano, Minister of Colleges and Universities, Honorable Doug Ford Premier of Ontario, the Honorable Christine Elliott, Minister of Health, the Honorable Greg Rickford, Minister of Energy, Northern Development & Mines & Indigenous Affairs, Honorable Prabmeet Singh Sarkaria, Associate Minister of Small Business and Red Tape Reduction, Michael Gravelle, MPP Thunder Bay—Superior North, Judith Monteith-Farrell, MPP Thunder Bay—Atikokan, Steven Davidson, Secretary of Cabinet Shelley Tapp, Deputy Minister of Colleges and Universities, Helen Angus, Deputy Minister of Health, Giles Gherson, Deputy Minister of Economic Development, Job Creation and Trade, His Worship Bill Mauro, Mayor of Thunder Bay, Dr. Moira McPherson, President & Vice Chancellor, Lakehead University, Dr. Sarah Newberry, Marathon, Northwestern Municipal Association Mayors and CAOs, and AMO President.

Carried Defeated Amended Deferred

Wendy Landry
Signature

Municipality of Shuniah, 420 Leslie Avenue, Thunder Bay, Ontario, P7A 1X8

**The Corporation of the City of Cambridge
Corporate Services Department
Clerk's Division
The City of Cambridge
50 Dickson Street, P.O. Box 669
Cambridge ON N1R 5W8
Tel: (519) 740-4680 ext 4585
mantond@cambridge.ca**

April 21, 2021

Re: Resolution - City of Cambridge Council – Request for Paid Sick Leave

At the Special Council Meeting of April 20, 2021, the Council of the Corporation of the City of Cambridge passed the following motion:

Mover: Councillor Wolf
Seconder: Councillor Reid

WHEREAS as a result of the COVID-19 pandemic and the increase in cases in Ontario, our hospitals and Intensive Care Units are overrun with people sick with the virus;

AND WHEREAS according to the Provincial Science Advisory Table on COVID-19 we need to protect essential workers and support them with paid sick leave;

AND WHEREAS it is being reported that the drivers of transmission are indoor work places, particularly industrial workplaces, warehouses, and distribution centres;

AND WHEREAS the COVID-19 crisis has unmasked the inequalities in our Province as most of the people now getting sick are the most vulnerable in our society and are those who cannot afford to stay home and often live and work in crowded conditions;

AND WHEREAS Workers who are denied paid sick days do not avoid illness, they bring the infections to work with them, and they transmit them to their coworkers, employees without paid sick leave;

THEREFORE BE IT RESOLVED that Cambridge Council urge the Honourable Doug Ford, Premier to require Ontario employers to provide no less than five paid sick days annually to workers — after three months of employment — by amending the

Employment Standards Act, 2000, or through a different mechanism and to provide necessary funding, fiscal relief and/or support to employers so that all workers in Ontario have access to no less than 10 paid sick days annually in the event of a declared infectious disease emergency, such as the COVID-19 pandemic and ensure all Ontario workers have access to protected and paid emergency leave so care can be provided to children, parents, and/or other family members who may become ill and that all workers may receive paid time off to enable them to receive the COVID-19 Vaccine.

AND FURTHER that upon Council's approval of this motion that it be forwarded to the Association of Municipalities of Ontario, the Provincial Minister of Labour, the Premier, and each Ontario municipality.

Should you have any questions related to the approved resolution, please contact me.

Yours truly,



Danielle Manton
City Clerk

April 30, 2021

COO

The Honourable Doug Downey, MPP, Attorney General
20 Bell Farm Road
Barrie, ON L4M 6E4
(sent via email doug.downey@pc.ola.org)

Dear Minister Downey:

Re: NATIONAL 3-DIGIT SUICIDE AND CRISIS HOTLINE

On behalf of the Council of The Corporation of the City of Barrie, I wish to advise you that City Council adopted the following resolution at its meeting held on April 26, 2021:

21-G-098 NATIONAL THREE DIGIT SUICIDE AND CRISIS HOTLINE

WHEREAS the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline; and

WHEREAS the motion calls for the federal government to consolidate all existing suicide crisis numbers into one three-digit hotline; and

WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%; and

WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold; and

WHEREAS in 2022 the United States will have in place a national 988 crisis hotline; and

WHEREAS the City of Barrie recognized that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

NOW THEREFORE BE IT RESOLVED as follows:

1. That the City of Barrie endorses this 988 crisis line initiative.
2. That a letter demonstrating Barrie's support be sent to Todd Doherty, MP Caribou-Prince George, John Brassard, MP, Barrie-Innisfil, Doug Shipley, MP, Barrie-Springwater-Oro-Medonte, the Honourable Andrea Khanjin, MPP, Barrie-Innisfil, the Honourable Doug Downey, MPP, Barrie-Springwater-Oro-Medonte, the Honourable Patty Hajdu, Federal Minister of Health, the Canadian Radio-television and Telecommunications (CRTC) and all municipalities in Ontario.

If you have any questions, please do not hesitate to contact the undersigned, wendy.cooke@barrie.ca or (705) 739.4220, Ext. 4560.

Yours truly,

Wendy Cooke
City Clerk/Director of Legislative and Court Services

WC/bt

cc:

- The Honourable Patty Hajdu, MP, Minister of Health
- John Brassard, MP, Barrie-Innisfil
- Doug Shipley, MP, Barrie-Springwater-Oro-Medonte
- Todd Doherty, MP, Caribou-Prince George
- Andrea Khanjin, MPP, Barrie-Innisfil
- The Canadian Radio-television and Telecommunications (CRTC)
- All municipalities in Ontario