

**The Corporation of the Township of Ignace
Regular Meeting of Council
Monday June 21st, 2021 @ 6:00 p.m.
ELECTRONIC MEETING**

Public Notice is hereby given that Council will be meeting Electronically as permitted by Bill 187, Municipal Emergency Act, 2020. Citizens are encouraged to attend the virtual meeting via the following link:

<https://zoom.us/j/91822790644?pwd=MS9VblkrTzVtUDRlc2tFeHVpRmpOZz09>

Meeting ID: 918 2279 0644

Passcode: 317794

Acknowledgement of Indigenous Lands

1. Call to Order: Chaired by Mayor Penny Lucas

Mayor Lucas called the Regular Meeting of Council to order this 21st day of June 2021, at ____ p.m.

2. Approval of Agenda

Motion: # 2021.06.21.130

Moved by: _____ Seconded by: _____

THAT, Council for the Corporation of the Township of Ignace does hereby approve the Agenda for the Regular meeting of Council this 21st day of June, 2021, as _____.

Carried

3. Declarations of Pecuniary Interest

The Chair calls for any declaration of pecuniary interest, and the general nature thereof under the Municipal Conflict of Interest Act with respect to the Agenda for this meeting.

4. Delegations/Deputations/Presentation

Deputation – Holly Lebrun

5. Consent Agenda

Motion: # 2021.06.21.131

Moved by: _____ Seconded by: _____

THAT, Council for the Corporation of the Township of Ignace does hereby approve the Consent Agenda for the Regular meeting of Council this 21^h day of June 2021, as _____

AND, all directions and/or any recommendations or motions included therein.

1. Previous Minutes

- 1.1 Regular Council meeting dated May 17, 2021

2. Monthly Reports

- 2.1 Mayor's
- 2.2 Finance Department
- 2.3 Planning, Development and Engagement Services Department
- 2.4 Administration/Corporate Services Department
- 2.5 Infrastructure and Recreational Services Department

3. Correspondence

- 3.1 2021 Final Budget Report – Treasurer Report
- 3.2 Surplus Equipment – Infrastructure and Recreational Services Manager Report
- 3.3 Proposed By-Law Revision Report – Documentation Asset Management Specialist
- 3.4 BDO Municipal Modernization Program Final Report
- 3.5 Ignace Community Safety and Well-Being Plan
- 3.6 Ignace Pumphouse and Waterline
- 3.7 Lions Club Request from Community Well Being Fund
- 3.8 Community Free Dump Day
- 3.9 Township Logo
- 3.10 Mayor Lucas Response to Dr. Sarita Verma, President & CEO of NOSM
- 3.11 Operations Report - Ignace Drinking Water System
- 3.12 Operations Report – Ignace Water Pollution Control Plant
- 3.13 Township of West Lincoln – Endorsement of 988 Suicide and Crisis Prevention Hotline
- 3.14 Township of Burpee and Mills – Support for 988 a 3 Digit Suicide and Crisis Hotline
- 3.15 Township of Terrace Bay – Support for 3 Digit Suicide and Crisis Hotline
- 3.16 Township of Terrace Bay – Advocacy for Reform MFIPPA
- 3.17 Town of Plympton-Wyoming – Request for Ontario to withdraw its probation on golfing and other outdoor recreational activities
- 3.18 Township of Brock – Dead-End Road Kids
- 3.19 City of St. Catherines – Lyme Disease Awareness Month

Carried

6. Consideration of Consent Items Requiring Discussion

7. Questions from the Public

8. By-Laws

- By-Law 31-2021 – Tax Ratios
- By-Law 32-2021 – Tax Rates
- By-Law 33-2021 - Property Standards Officer Appointment – Dan Arbour
- By-Law 34-2021 – Property Standards
- By-Law 35-2021 – Open Air Burning
- By-Law 36-2021 - Zoning Recreational Trailers
- By-Law 37-2021 – ATV Use
- By-Law 38-2021 - The Keeping of Animals
- By-Law 39-2021 - Noise Control
- By-Law 40-2021 - Control and Regulated Traffic, Parking and Use of Roads
- By-Law 41-2021 - Handling Complaint
- By-Law 42-2021 - Firearms
- By-Law 43-2021 – Control and Use of Motorized Snow Vehicles
- By-Law 44-2021 - Use of Beaches and Picnic Areas within the Township of Ignace
- By-Law 45-2021 – Regulate the Location and Installation of Outdoor Wood Burning Appliances

9. Notice of Motions

10. Adjournment to Closed Meeting Session

Motion: #2021.06.21._____

Moved by: _____ Seconded by: _____

THAT, Council convenes into the Closed Session of this Regular Meeting of Council this 21st day of June 2021, chaired by Mayor Penny Lucas, at _____ pm., to discuss the following items:

Closed Session Matters

Pursuant to Section 239(2) (a) (b) (c) (d), of the Municipal Act:

- (a) the security of the property of the municipality or local board
- (b) personal matters about an identifiable and individual including municipal or local board employees
- (c) a proposed or pending acquisition or disposition of land by the municipal or local board
- (d) labour relations or employee negotiations

Carried

11. Reconvene to Regular Meeting of Council

Motion: #2021.06.21. _____

Moved by: _____ Seconded by: _____

THAT, Council reconvenes to the Regular Meeting of Council this 21st day of June 2021, chaired by Mayor Lucas at _____ pm.

Carried

12. Business Arising from Closed Session of the Regular Meeting of Council

13. Confirmatory By-Law

Motion: #2021.06.21. _____

Moved by: _____ Seconded by: _____

THAT, By-Law #---/2021, Being A By-Law to Confirm the Proceedings of The Council of The Corporation of The Township of Ignace Regular Meeting dated June 21st, 2021 be read a First, Second, and Third Time, and Passed.

Carried

14. Adjournment

Motion: # 2021.06.21. _____

Moved by: _____ Seconded by: _____

THAT, the Regular Meeting of Council this 21st day of June 2021, be adjourned at _____ p.m.

Carried



The Corporation of the Township of Ignace Deputation Request Form

Please Note:
Deputations are limited to 10 minutes in length
Requests for Deputations must be received no later than
Two (2) weeks prior to the next scheduled Council Meeting

Details

Council Meeting Date: JUNE 21/21

Last Name: <u>LEBRUN</u>	First Name: <u>HOLLY</u>
Address: <u>245 DAVEY LAKE RD</u>	City: <u>IGNACE</u> Province: <u>ON</u>
Postal Code: <u>POT 1T0</u>	Telephone Day: <u>807 708 4620</u> Telephone Night: <u>SAME</u>

Email: holly@lattos.com

Subject Title: PROPERTY PURCHASES

Type: Oral/Written Digital (Delegate is responsible for all required equipment)

Copies: All Deputations are required a written copy of their presentation prior to the meeting or during the next meeting to all Council Members and the Administrator/Treasurer and Clerk

Time Limit: All Deputations are limited to ten (10) minutes

Submit Your Request To:
Council Deputation Request
The Corporation of the Township of Ignace
Clerks Office
In Person:
36 Hwy 17 West
Ignace, Ontario,
POT 1T0
By Fax: 807-934-2864
By Email: clerk@ignace.ca

Part B: For Office Use Only

	Date Application Received:	2021/05/14 yyy/mm/dd	[Signature] Received By:	1026 Extension #
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The Corporation of the Township of Ignace
Minutes of the Regular Meeting of Council
Monday, May 17, 2021 at 6:00 pm
ELECTRONIC MEETING

Council Mayor Penny Lucas
Deputy Mayor Greg Waldock
Councillor Debbie Hart
Councillor Chantelle Tucker

Staff Lynda Colby - Clerk

Management Staff Roxanne Cox – Deputy Clerk
Zoom Jeff Lederer - Manager of Planning, Development and Engagement Services
Christy McIntomney – Treasurer
Ralph Cox – Infrastructure and Recreational Services Manager

Regrets Cllr. Shaun Defeo

Public 19 Participants

Moment of Reflection

1. Call to Order

Mayor Penny Lucas calls the Regular Meeting of Council to order this 17th day of May 2021, at 6:05 pm.

2. Approval of Agenda:

Motion: #2021.05.17.090

Moved by: Cllr. Debbie Hart

Seconded By: Deputy Chair Greg Waldock

THAT, the Agenda for the Regular Meeting of Council this 17th day of May 2021, be approved as amended.

Add: 9.1 Staff Training – Closure of Office

Carried

3. Declarations of Pecuniary Interest

None

4. Delegations/Deputations/Presentations

1. Deputation – Hydro One Waasigan Transmission Line Project
2. Deputation – Mary Berglund Community Health Centre Hub

5. Consent Agenda

Motion: #2021.05.17.091

Moved by: Deputy Mayor Greg Waldock

Seconded By: Cllr. Debbie Hart

THAT, Council for the Corporation of the Township of Ignace accepts the Consent Agenda at the Regular meeting this 17th day of May 2021 as amended.

AND, all directions and/or any recommendations or motions included therein.

Amendments:

1.2 Previous Minutes – #6 Consideration of Consent Items Requiring Discussion

3.3 Should read Council for the Corporation of the Township of Ignace “Accept” the Procurement – not “Deferred” the Procurement

Pulled for Discussion

3.3 Tax Sale and Surplus Property Procedures Report

3.4 Fire Safety Grant Transfer Payment

3.5 Council Meeting Summer Date Change Report

3.6 Ignace Public School Bursary

3.7 Dog Park Report

3.10 NOMA’s Request to not Dissolve the Partnership between NOSM and the Lakehead and Laurentian Universities

Additions:

9.1 Notice of Motions – Staff Training – Closure of Office

Carried

6. Consideration of Consent Items Requiring Discussion

3.3 Tax Sale and Surplus Property Procedures Report

Motion: #2021.05.17.092

Moved by: Cllr. Chantelle Tucker

Seconded By: Deputy Mayor Greg Waldock

THAT, Council for the Corporation of the Township of Ignace does hereby approve the Report from the Planning, Development and Engagement Services Department pertaining to the Process of Disposition of Surplus Property at the Regular Meeting of Council this 17th day of May, 2021.

Carried

3.4 Fire Safety Grant Transfer Payment

Motion: #2021.05.17.093

Moved by: Cllr. Chantelle Tucker

Seconded By: Debbie Hart

THAT, Council for the Corporation of the Township of Ignace receives the Clerks report pertaining to the Fire Safety Grant Transfer Payment for information purposes

AND FURTHER THAT, Council approves the Fire Safety Grant application in the amount of \$4,800.00 and authorize the clerk to sign the Agreement.

Carried

3.5 Council Meeting Summer Date Change

Motion: #2021.05.17.94

Moved by: Deputy Debbie Hart

Seconded By: Cllr. Chantelle Tucker

THAT, Council for the Corporation of the Township of Ignace receives the Clerks report with regards to the Regular Meeting of Council during the summer months. Consideration of changes would entail that there would be no Council meeting in the month of July, and that the Regular Meeting of Council would resume the third Monday in August.

AND FURTHER THAT, Council approves the recommendation presented by the Clerk to change the Regular Meeting of Council for the months of July and August, indicating that there will not be a Regular meeting of Council in July and will resume in August.

Carried

3.6 Ignace Public School Bursary

Motion: #2021.05.17.095

Moved by: Cllr. Chantelle Tucker

Seconded By: Deputy Mayor Greg Waldock

THAT, Council for the Corporation of the Township of Ignace accepts the letter from the Ignace School requesting support (bursaries) for the Class of 2021.

FURTHER THAT, Council approves up to \$100 per graduating student.

Carried

3.7 Dog Park Report

Motion: #2021.05.17.096

Moved by: Cllr. Debbie Hart

Seconded By: Deputy Mayor Greg Waldock

THAT, Council for the Corporation of the Township of Ignace receives the Clerk's report pertaining to the Off Leash Dog Park for information purposes

FURTHER THAT, Council direct Administration to continue reviewing the cost and location of the potential Dog Park within the Township of Ignace, ensuring an enclosed safe site for dogs to run unleashed.

Deferred

3.10 NOMA's Request to not Dissolve the Partnership between NOSM and the Lakehead and Laurentian Universities

Motion: #2021.05.17.097

Moved by: Cllr. Debbie Hart

Seconded By: Deputy Mayor Greg Waldock

THAT, Council for the Corporation of the Township of Ignace receives the NOMA report regarding their concern to dissolve the partnership between the Northern Ontario School of Medicine (NOSM) and Lakehead and Laurentian Universities

Deferred

7. Questions from the Public

Mayor Lucas read Section 7.7 of By-Law 64/2020 regarding Questions from the Public.

Comment – Thank Council and Administration for the openness with the community. It is truly amazing. Thanks for the great communication.

Comment – Yes congrats and kudos to that.

Q. Are the rules on the website for Questions from the Public

A. Yes – By-Law 64/2020 Section 7.7

8. By- Laws

By-Law 15-2021 – By Law to Amend By 64.2020 Section 10.4 as per Motion 2021.03.15.045.

9. Notice of Motions

9.1 Staff Training – Closure of Office

Motion: #2021.05.17.098

Moved by: Cllr. Debbie Hart

Seconded By: Cllr. Chantelle Tucker

THAT, Council for the Corporation of the Township of Ignace approve closure of the Municipal Office and Public Works for 2.5 hours on June 9, 2021 for Staff Training.

Carried

10. Adjournment to Closed Meeting Session

Motion: #2021.05.17.099

Moved by: Cllr. Debbie Hart

Seconded by: Deputy Mayor Greg Waldock

THAT, Council convenes into the Closed Session of this Regular Meeting of Council this 17th day of May 2021, chaired by Mayor Penny Lucas, at 7:14 p.m.

Closed Session Matters

(Pursuant to Section 239(2) (b), (c), (i) of the Municipal Act:

- (b) personal matters about an identifiable and individual including municipal or local board employees
- (c) a proposed or pending acquisition or disposition of land by the municipal or local board
- (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization

Carried

11. Reconvene into Regular Meeting of Council

Motion: #2021.05.17.100

Moved by: Cllr. Debbie Hart

Seconded by: Cllr. Chantelle Tucker

THAT, Council reconvened into the Regular Meeting of Council this 17th day of May 2021, chaired by Mayor Lucas, at 8:45 pm.

Carried

12. Business Arising from Closed Meeting Session

Motion: #2021.05.17.101

Moved by: Cllr. Debbie Hart

Seconded by: Deputy Mayor Greg Waldock

THAT, Council for the Corporation of the Township of Ignace accepts the report from the Planning, Development, and Engagement Services Manager Jeff Lederer.

AND FURTHER THAT, the following actions be taken by Council of the Township of Ignace with respect to the application of Surplus Properties:

- a) To approve and direct Administration to execute the sale of six (6) Township of Ignace surplus properties for a total of **\$5,200.00** as identified as 6001-00000-140158-0000; 6001-00000-14309; 6001-00000-14308-0000; 6001-00000-14307-0000; 6001-00000-140156-0000; 6001-00000-12160-00000;

- b) To approve and direct Administration to execute the sale of two (2) Township of Ignace surplus properties for a total of **\$1,550.00** as identified as 6001-00000-14312-0000 and 6001-00000-140311-0000;
- c) The Applicant for the purchases of 6001-00000-14312-0000 and 6001-00000-140311-0000 understands that a residence must be built either first or simultaneously with a garage structure and further that a deeming by-law must be approved by Council allowing both properties to merge on title allowing for the proposal of a residence/garage combination accordingly;
- d) That Applicants enter into a development agreement whereby property owners (or their succession) will be required to fully develop the properties within 2 years of the original date of purchase from the Township;
- e) That Applicants for respective surplus properties will be responsible, at their own cost, for the removal of any structures (if applicable) and debris; and
- f) That Applicants will be responsible for all legal and utility hook-up fees (i.e., both vendor and purchaser) associated with the sale, transfer, and title transactions associated with the respective properties.

Carried

Motion: #2021.05.17.102

Moved by: Deputy Mayor Greg Waldock

Seconded by: Cllr. Debbie Hart

THAT, Council for the Corporation of the Township of Ignace does hereby accept the expression of interest for 6001-00000-140311-0000 in the amount of \$ 775.00 in the Regular Meeting of Council this 17th day of May 2021

Carried

Motion: #2021.05.17.103

Moved by: Cllr. Chantelle Tucker

Seconded by: Cllr. Debbie Hart

THAT, Council for the Corporation of the Township of Ignace does hereby accept the expression of interest for 6001-00000-140312-0000 in the amount of \$ 775.00 in the Regular Meeting of Council this 17th day of May 2021.

Carried

Motion: #2021.05.17.104

Moved by: Deputy Mayor Greg Waldock

Seconded by: Cllr. Debbie Hart

THAT, Council for the Corporation of the Township of Ignace does hereby accept the expression of interest for 6001-00000-140158-0000 in the amount of \$ 800.00 in the Regular Meeting of Council this 17th day of May 2021.

Carried

Motion: #2021.05.17.105

Moved by: Cllr. Debbie Hart

Seconded by: Deputy Mayor Greg Waldock

THAT, Council for the Corporation of the Township of Ignace does hereby accept the expression of interest for 6001-00000-140309-0000 in the amount of \$ 800.00 in the Regular Meeting of Council this 17th day of May 2021.

Carried

Motion: #2021.05.17.106

Moved by: Cllr. Debbie Hart

Seconded by: Deputy Mayor Greg Waldock

THAT, Council for the Corporation of the Township of Ignace does hereby accept the expression of interest for 6001-00000-140308-0000 in the amount of \$ 800.00 in the Regular Meeting of Council this 17th day of May 2021.

Carried

Motion: #2021.05.17.107

Moved by: Cllr. Debbie Hart

Seconded by: Deputy Mayor Greg Waldock

THAT, Council for the Corporation of the Township of Ignace does hereby accept the expression of interest for 6001-00000-140307-0000 in the amount of \$ 800.00 in the Regular Meeting of Council this 17th day of May 2021.

Carried

Motion: #2021.05.17.108

Moved by: Cllr. Debbie Hart

Seconded by: Deputy Mayor Greg Waldock

THAT, Council for the Corporation of the Township of Ignace does hereby accept the expression of interest for 6001-00000-140156-0000 in the amount of \$ 800.00 in the Regular Meeting of Council this 17th day of May 2021.

Carried

Motion: #2021.05.17.109

Moved by: Deputy Mayor Greg Waldock

Seconded by: Cllr. Debbie Hart

THAT, Council for the Corporation of the Township of Ignace does hereby accept the expression of interest for 6001-00000-121600-0000 in the amount of \$ 1200.00 in the Regular Meeting of Council this 17th day of May 2021.

Carried

Motion: #2021.05.17.110

Moved by: Cllr. Debbie Hart

Seconded by: Deputy Mayor Greg Waldock

That, By-Law # 24/2021, Being a By-Law to Appoint Roxanne Cox as Deputy Clerk for The Corporation of the Township of Ignace be read a First, Second, and Third Time, and Passed this 17th day of May 2021.

Carried

Motion: #2021.05.17.111

Moved by: Cllr. Debbie Hart

Seconded by: Deputy Mayor Greg Waldock

That, By-Law # 25/2021, Being a By-Law to Appoint Shelly McKay as Deputy Treasurer for The Corporation of the Township of Ignace be read a First, Second, and Third Time, and Passed this 17th day of May 2021.

Carried

Motion: #2021.05.17.112

Moved by: Cllr. Debbie Hart

Seconded by: Cllr. Chantelle Tucker

That, By-Law # 26/2021, Being a By-Law to Appoint Dan Arbour as the By-Law Enforcement Officer for The Corporation of the Township of Ignace be read a First, Second, and Third Time, and Passed this 17th day of May 2021.

Carried

13. Confirmatory By-law

Motion: #2021.05.17.113

Moved by: Cllr. Shaun Defeo

Seconded by: Cllr. Debbie Hart

THAT, By-Law #27/2021 – Being A By-Law to Confirm the Proceedings of The Council of the Corporation of the Township of Ignace Regular Meeting dated May 17, 2021 be read a First, Second, and Third Time, and Passed.

Carried

14. Adjournment

Motion: #2021.05.17.114

Moved by: Cllr. Debbie Hart

Seconded by: Deputy Mayor Greg Waldock

THAT, the Regular Meeting of Council this 17th day of May 2021, be adjourned at 9:17 pm.

Carried

Mayor Penny Lucas

Deputy Mayor Greg Waldock

Councillor Debbie Hart

Councillor Shaun Defeo

Councillor Chantelle Tucker

Lynda Colby, Clerk



The Corporation of the Township of Ignace
34 Hwy 17W., PO Box 248, Ignace, ON P0T 1T0
<https://ignace.ca> PH: 807-934-2202

Mayor's Report, June 21, 2021

Good news. The Township office reopened on Monday, June 14, 2021. This means that the public is allowed to enter the building; filling out the COVID-19 sheet, signing the entry record book, keeping your mask on and sanitizing your hands. We look forward to seeing everyone face-to-face again.

The Managers have continued to meet via zoom every Monday morning as we discuss the week in review and upcoming events/issues/challenges. We spent a day with Penny Tremblay "Play Nice in the Sandbox" to help us with such things as defining our roles. We continue to work with our staff on ensuring that the work that needs to be done, gets done.

The 2021 Budget was accepted by Council at the June 7th Special Meeting with a total tax levy increase of only 1.69%. Thank you to the Managers and their teams for sharpening their pencils and making this happen.

We continue to work with the Nuclear Waste Management Organization (NWMO) as Ignace participates in Canada's Adaptive Phased Management (APM) plan for the storage of used nuclear fuel pellet containers. Our focus at this point is reaching out to the community to define "willingness". The Ignace Community Nuclear Liaison Committee (ICNLC) continues to meet monthly with guest speaker Dodie LeGassick at the last meeting. The Ignace Police Services Board members attended the OAPSB Conference via Zoom. As Vice-Chair of the Kenora District Services Board (KDSB) I continue to meet monthly with the rest of the members as we deal with Northwestern Ontario issues. I also participated in virtual meetings with the Association of Municipalities of Ontario (AMO) as a member of both their Health and Waste Management Task Forces. At the Health meeting we are still talking about COVID-19 recovery of the province along with such issues as Paramedicine. At the Waste meeting we are talking about such items as the new blue box legislation from the Province and how that is going to affect small and rural communities. The Clerk, Lynda Colby and I attended the Canadian Nuclear Society Commission virtual conference in June. For me, the most interesting news was about the Small Modular Reactors (SMRs) and the communities that are embracing the new technology. I also appreciated the presentation by Suzanne D'Eon, Mayor of Deep River on the development of a social acceptance of all things nuclear, including nuclear medicine and nuclear power and the benefits of both, one for our people and the other for our environment.

The second phase of the COVID-19 vaccines has begun. Hopefully, before too long, all those that want this protection will have gotten it.

Stay safe out there everyone.

Penny Lucas, Mayor
Cell: (807)220-0217 plucas@ignace.ca

The Corporation of the Township of Ignace

Staff Report

To: Council

From: Christy McIntomney, Treasurer

Meeting Date: June 21, 2021

Subject: Monthly Finance Department – May 2021

RECOMMENDATIONS:

1. THAT Council receives the June 2021 Monthly Report for the Township Finance Department for information purposes.

DISCUSSION:

Introduction

Overview of the June 2021 monthly report for the Finance Department.

Highlights Staffing Changes

No Staffing Changes

Utilities

A report will be coming to Council to discuss the accounts with high reads along with the infrastructure fees charged to customers who do not use the services within in the next few months to be reviewed and for further direction from Council.

Accounts Payable/Receivables

The Accounts Payables are now on a scheduled cycle for bi-weekly cheque runs. The Accounts Receivables are being billed and reconciled on a monthly basis.

Municipal Taxes

The tax accounts will be reviewed over the next few months, the tax sale process will proceed with outstanding accounts with balances of 2 years or more. The Final tax billing for taxation will take place once the 2021 budget has been approved.

Ebillings – Utilities /Taxes

Customers are slowly starting to sign up for Ebillings when the final tax billing are mailed there will be an insert put in the billing explain ebilling along with instructions on how to sign up.

Payroll

Payroll accounts are now being reconciled on a monthly basis and changes to employee accounts have been updated.

Budget Process

The Treasurer presented Draft #1 of the Budget; a Special Meeting of Council on May 25th, Draft #2 was presented on June 7th. Council accepted the Draft #2 Budget and the Final Budget is being presented tonight to be adopted.

Audit Process

The Finance Team is currently working towards reconciliations of 2020 year ends along with completing 2019. New processes have been put in place to move 2021 forward more efficiently.

Conclusion

The Finance Department has been moving forward with improved efficiencies and more reconciliations which will make for a smoother year end process in the future.

This is a very busy time for the finance department; the staff are working hard to complete the previous years financials and move forward in 2021.



Christy McIntomney, *Dipl. M.M.*
Treasurer

Prepared By: Jeff Lederer, Manager of Planning, Development, and Engagement Services

Report To: Mayor and Council

Subject: May Department Review

Date: June 13, 2021

A. Administration

The Economic Development Committee and Citizens Advisory Committees continue to meet. For May's meeting, I provided a comprehensive review of the "Tourism and Economic Development Strategy" with a number of actions that members will prioritize and discuss at the June meeting. I also provided a review of an engagement plan for the Township to the Citizens Advisory Committee. They have been assigned the task of reviewing and prioritizing policies as they related to engagement.

I have also prepared 9 property compliance certificates. We continue to review site plan controls as dealt with a number of zoning inquiries. The building activity has picked up for the summer with 8 building reviews/permits filed with the Township of Ignace.

B. Policy

1. Zoning By-law

The notice of our Zoning By-law and related appeals have passed at the end of May 2021. As such, the new Zoning by-laws will now be applied to all future inquiries and applications.

2. Site Plan Control

As part of the Official Plan, ALL properties, development, and activities along the Highway Corridor and commercial-related activities.

C. Community/Municipal Projects

1. Community Capacity Study

We continue to work with Urban Systems in finalizing the community capacity study. In addition, we also are completing the scoping study for residential development in Ignace and outside the settlement boundaries.

2. Senior Centre Complex

We continue to work closely with the KDSB, MBCHCH, and Silver Tops in developing a 20-unit facility. New concepts have been revised again and we will be preparing a new request for proposals (RFP) to help determine overall cost and timelines. It was decided that we would not only submit a RFP for an Architect who will help guide committee needs/vision but also submit a design-build RFP alternative for modular-related concepts as well for consideration.

3. Plaza Redevelopment

We are in the process of having our tender application (as per Township procurement policy) for the repaving, curb repair, and line painting of the Ignace Shopping Plaza. Kim Richards assisted in developing some new concepts for the plaza that will need to go to MTO as it falls within the scope of review. New seating, landscaping, and signage/artwork will also be included in the development project. This funding is also made available from the NWMO Near Term Investment Program. An agreement has been made between the Township and NWMO and is presently being review by our legal services. We are also working with the Garden Gnomes to have the flowers put in our new planters that will dispersed around the community and municipal properties.

4. Senior Walk/Urban Art Trail

We are in the process of completing our tender application (as per Township procurement policy) for completing Stage 1 of this development. An agreement has been made between the Township and NWMO and is presently being review by our legal services to advance funds for the NWMO near-term investment project. Kim Richards is also working on some design concepts for seating and signage. We are also assessing pathway lighting as well as looking at parameters for art pieces to be installed along the Agimak Creek pathway and along West Street.

5. Safety and Well-Being Plan

A draft plan was prepared and is presently being reviewed by the Ignace Healthy Community Working Group for comment. We hope to have a Council resolution for June's meeting so it can be submitted to the Ministry in July.

D. Grant Applications

1. NOHFC Funding

We continue to work on grant funding for the Ignace Silver Tops Centre, Ignace Recreation Complex (mechanical and electrical, hall and kitchen upgrades).

2. High Speed Internet Grant

We have submitted final requirements and letters of support from our MP and MPP for this project.

3. Infrastructure Grant – Covid-19

Our application is presently being reviewed by the Ministry for the upgrades of the landfill facility to with respect to the main office, weight scales, and storage as related to safety and social distancing requirements.

E. ICNLC/NWMO Engagement

We continued to actively engage with our partners with NWMO. In May we met with the partnership group discussing willingness, alliances, community studies, outreach, and partnership agreements. We have also begun discussions regarding the parameters of a hosting agreement.

The Willingness Working Group have met with the consultant, Hardy Stevenson to discuss the Willingness Project and related process for roll-out in the summer. High level reviews with ICNLC occurred in May's meeting regarding process and related materials for survey instruments and engagement events.

Mayor Lucas and I continue to meet with the NWMO Relations Manager each week to discuss ongoing individual and joint projects as well as identify new opportunities for engagement and projects. I have updated the NWMO scorecard for Q3 and reporting protocols. As part of our multi-year agreement, NWMO will now providing reimbursement for Q3 expenses as well as advance funds for Q4.

Looking Ahead

For the 2021 year, we anticipate the following primary work to be undertaken/implemented:

- Age Friendly Plan in partnership with the Mary Berglund Community Health Centre
- Urban Design Guidelines
- Community Engagement Plan
- Corporate Strategy Plan
- Community Safety and Well-Being Plan

Prepared By: Lynda Colby, Clerk
Report To: Mayor and Council
Subject: Corporate Service Department Update
Date: June 12,2021

Staffing Update:

We are pleased to announce and welcome Dan Arbour as the Township Municipal Law Enforcement (MLEO) and Property Standards Enforcement Officer (PSEO). Dan has successfully completed the Municipal Law Enforcement and Animal Control Enforcement Certification since joining the Township of Ignace team on May 19,2021.

Dan will actively be working with the residents of the community to educate and promote our current bylaws, as well as ensure that the current property standards are adhered too. Residents are encouraged to reach out to the Municipal Enforcement Officer with any inquiries in regards to the current bylaws.

The Municipal Enforcement Officer will be working at the Municipal office, and may be reached at 807-747-2202 or by email at bylaw@ignace.ca.

Corporate Service Update:

Documentation and Asset Management Specialist has been busy reviewing and updating bylaws and policies. A complete overview of the existing bylaws has been completed and indexed for an efficient way to review outdated bylaws.

Lynda Colby, Clerk has successfully completed the AMCTO Municipals Clerks Institute (MCI) Level 1 program on May 6,2021.

The Corporate team continues to actively work diligently with the preparation of Council packages, scheduling and attending the committee meeting, completion of minutes and the restructuring of the Corporate Services department. The commencement of the Tomrms filing system is currently being reviewed to implement in the near future.

Crossroads Building:

Effective June 1st ,2021 the Township of Ignace will be managing and taking care of the maintenance of the Crossroads building. All lease agreements have been sent to the perspective tenants to confirm tenancy.

Central Geographical Information System (CGIS)

The Building Permit module has been added to CGIS allowing a centralized location of all property files. Training has been completed by the Municipal Enforcement Officer.

Mass Immunization:

The Northwestern Health Unit hosted the Covid mass immunization clinic at the Recreation Centre on Friday, May 07,2021, and have a **proposed date** of Monday, June 28th,2021 for the 2nd dose vaccination. Further information will be provided upon confirmation from the Northwestern Health Unit.

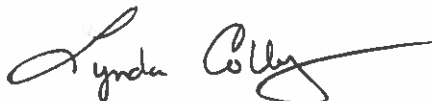
Committees:

The Senior Housing Steering Committee meeting is scheduled for Wednesday, June 16,2021 at 1:30 pm to be held at the Silver Tops Centre.

The Ignace Cemetery Committee (ICC) meetings will be scheduled for Wednesday, June 30,2021 at 9 am at the Silver Tops Centre.

The Economic Development Advisory Committee (EDAC) meeting is scheduled for Wednesday, June 30,2021 at 6:30 pm.

The Ignace Community Nuclear Liaison Committee (ICNLC) meeting is scheduled for Wednesday, July 14,2021 at 6:00 pm.


Lynda Colby
Clerk

Prepared By: Ralph Cox, Infrastructure and Recreation Services Manager
Report To: Mayor and Council
Subject: May Departmental Review
Date: May 31, 2021

Waste Management

Landfill hours now include Monday as we moved into the summer schedule. Pinchin completed their Drone Survey and we are awaiting a report which will give us direction with regard to future operation and design.

There have been several requests from community members regarding a "Community Free Dump Day".

Employee Updates

- There was one posting for a Parental Leave which will be filled forthwith.
- Union members have selected two Union Representatives and one Joint Health and Safety Rep
- Three employees have completed the Chainsaw course
- Five employees will be completing the Working at Heights & Aerial platform training in early June.

PW Activity Update

Summer work activities are in full swing. Thus far, the team has completed the following:

- Ponds at TAC and Plaza have been cleaned out and filled
- Started up the World Hub (Golf Course)
- Brushing exercises around outside fences at Ball Diamonds
- Docks at West Beach
- Banners have been installed although they will be changed out with new brackets in early June as the current ones are not sufficient
- Installing water meters for our seasonal residents
- Lawn maintenance throughout town and cemeteries will commence once we have equipment in place

Equipment

Upon budget completion, there will be an emphasis on procuring new lawn equipment (mowers, whipper snippers) as the current equipment has been depleted and worn out. A new pressure washer is also required for the shop.

Aero Drome

The windsock has been put up and some brush cutting has taken place. We will continue with brush cutting once the summer students are onboard. Next meeting is scheduled for June 15th, 2021.

Regards,

Ralph Cox
Infrastructure and Recreation Services Manager



Prepared By: Katelyn Hamre, Recreation Programmer

Report To: Mayor & Council – June 21, 2021

Subject: Recreation Department Update

Mayor & Council,

We received plenty of positive feedback regarding our Mother's Day initiative. So much so, that our Father's Day registration filled up in the first day. For Father's Day, we put out another online survey to get an idea on what made Dads feel special. Mary Berglund contributed barbequing accessories to go along with some tasty treats that will be included. We have also supported our local bait shops as the results showed fishing was at the top the list. Please see the attached photo, survey results and Financial Report.

Katelyn has officially received her Certificate in Northern Recreation Management through Recreation North. She plans to enroll in the final learning opportunity in the fall with the Professional Development Certificate. She would like to thank the Township for continuing to support her educational goals and training. A photo is attached for your viewing.

Summer Day Camp planning is off to a great start. Hydro One has sponsored this initiative \$2000.00 towards supplies. They will also be assisting in the planning and including weekly safety tips along with Hydro One swag and

supplies such as hard hats and vests. Mary Berglund Community Health Centre has also agreed to generously cover the cost of registration fees so that we can offer the program to families for free. They have sponsored this initiative \$1500.00. We received a number of applications regarding our Summer Employment opportunity. In the coming weeks we will be hosting interviews and plan to hire 2 full time students in the Recreation Department.

For the month of June, MBCHC, NWHU, Ignace Nursery School & Ignace Recreation are working together to encourage our community to get active. We have signed up for the Community Better Challenge with ParticipACTION. There is an opportunity for our community to become Canada's "Most Active Community" and win \$100,000.00. Our advertisement & Community Bingo Challenge is attached for your viewing.

The Ignace Recreation Committee is continuing to meet virtually the last Thursday of each month at 7:30 pm. In our most recent meeting, it was brought to their attention that they would have a budget of \$8,000.00 to spend that was originally taken away earlier in the year. No decisions were made, but there were discussions around putting the budget towards a virtual Canada Day celebration, an outdoor rink and possible additions to our Skate Park. There will not be a meeting in July but our meeting at the end of June with further discuss budget items. Please review attached Agenda and Minutes for the May meeting that was held.

Thank you for your time,

Katelyn Hamre,
Recreation Programmer

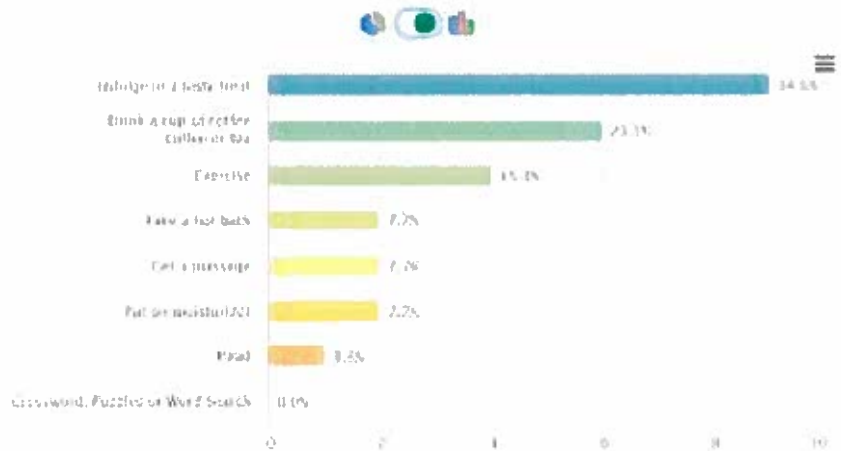


Father's Day Online Survey Results

What activities do you do for self care?

11 answers - 26 votes

[View summary](#)



What makes you feel special as a Dad?

8 answers

My family that I love to be with

My children

When my boys look at me with the same smiles as when they were just babies. And when they can see I'm having a rough day I'm told by the best dad and I'll let them hug. Mostly watching them become the great little people I'm always hoping for.

My kids

To know I am appreciated

Fishing with my children

Spending time with family

My kids

Are there any other "feel good" activities you would like to add?

9 answers

fishing hunting camping boating swimming doing this for william and rob bend

Fishing

Outdoors, Fishing, hiking, working on things in the garage.

Fishing

Fishing !

Fishing

Ceiling outside

Fishing, hunting, playing outside with my kids, and teaching them things.

Fish

Organization:	Township of Ignace Recreation Department
Type of Statement/Report:	Financial Report
Project, Program or Event:	Mother's Day Appreciation Gifts
Date or time period:	May 9, 2021

Revenue	Description	Planned
Organization	G-760-0500-5100	\$ 1,000.00
Grants	-	\$ 0.00
Fees		\$ 0.00
Fundraising	-	\$ 0.00
Donations	-	\$ 0.00
Other	-	\$ 0.00
In-Kind Contributions ^[1]	Crossroad Mugs	\$ 0.00
TOTAL REVENUE		\$ 1,000.00

Expenses	Description	Planned
Staff/Personnel ^[2]	-	\$ 0.00
Facility ^[3]	-	\$ 0.00
Program Supplies	Shoprite, Walmart, Bubbly Diva, Dollaramma, Mary Kay, Book Outlet	\$ 957.16
Food	-	
Equipment	-	\$ 0.00
Transportation		\$ 0.00
Prizes	-	\$ 0.00
Promotion	-	\$ 0.00
Administrative ^[4]	-	\$ 0.00
Insurance	-	\$ 0.00
Other	-	\$ 0.00
TOTAL EXPENSES		\$ 957.16
Balance + / -		\$ 42.84

Shoprite (tea, eye masks, bath salts) \$44.54
Walmart (candles & melts) \$ 179.11
Dollaramma (manicure sets & Epsom Bath Salts) \$268.93
Bubbly Diva (local bath bombs by Natalie Corbeil) \$75
Book Outlet (2 self-care books each) \$ 362.88

Volunteers
Rylie 2 Hours
Brenda 4 hours
Jayda 4 hours
Jody (Iggy) 4 hours
TOTAL = 14 HOURS

Item Name	Item Price	Qty Ordered	Qty Shipped	Total
Mandalas (Just Add Color Series)	\$4.58	20	20	\$91.60
Enchanting Mandalas (Mini Peds of Color)	\$3.27	30	30	\$98.10
5-Minute Energy: A More Vibrant, Engaged, and F...	\$3.98	20	20	\$79.60
Empowering Mantras for Awesome Women	\$2.71	30	30	\$81.30

Mary Kay \$ 26.60 (Charcoal Face Masks)
Chocolate Bars - Canteen Leftover Stock (In Kind Contribution \$46.50)
Total Cost = \$1003.66

Recreation Committee Agreed to budget \$20 per person. Total budget being \$1000, for a total of 50 people.

IGNACE RECREATION PRESENTS

Father's Day

APPRECIATION

Deadline to register is June 14, 2021

JUNE 20TH, 2021

**BIO DADS, GRANDADS, BONUS DADS
& FURBABY DADS WELCOME!**

To register please contact Recreation
Programmer Katelyn Hamre

**Recprogrammer@ignace.ca
(807)938-7749**

IGNACE RECREATION, MARY BERGLUND COMMUNITY HEALTH CENTRE, NORTHWESTERN HEALTH UNIT & PARTNERS

..Presents..

COMMUNITY BETTER TOGETHER CHALLENGE

Chance to win
our community
\$100,000!!



For The Month
of JUNE!

To register please contact Katelyn at
recprogrammer@ignace.ca or 807-938-7749



Lets work together to become Canada's next
"Most Active Community"

Community Better Together

B	I	N	G	O
Participate in Tour De Ignace June 1 to 10	Helmet Check with Joanne Armstrong - collect ice cream coupon	Go for a Swim	Explore Lily Pad Trails	Stroll & Roll
Go golfing	Play outdoor pickleball	Gardening	Walk along the beach	Housework
Go for ice cream at Davy Lake Campgrounds	Visit the Skate Park	Free Space	Bike, Rollerblade or scooter	Check out the Learning Trail
Walk around downtown	Try Out Disc Golf, See Yvonne Romas	Play Basketball	Canoe, paddleboat or Kayak	June 16 3 pm to 6 pm Arena Bike Obstacle Course + Slushy
Play Badminton, volleyball or Tennis	Sign up for Summer Day Camps	Have a dance party	Explore the trails behind the Municipal Township Office	Wind down with Yoga or Pilates

Please submit this draw ballot to Ignace Recreation

e-mail Katelyn – recprogrammer@ignace.ca or drop off by June 29, 2021

FREE DRAW

Complete 6 activities.

Name: _____

Phone # _____

Child/ Teen/ Adult
Please circle one.

FREE DRAW

Complete 15 activities

Name: _____

Phone # _____

Child/ Teen/ Adult
Please circle one.

FREE DRAW

Complete 25+ activities

Name: _____

Phone # _____

Child/ Teen/ Adult
Please circle one.

Ignace Recreation Presents

Ages
5 to 15



KIDS TAKE HOME SUMMER CAMPS

Deadline to register is
June 25, 2021

Life Skills,
Sports,
Arts & Crafts,
Unplugged
Play!

Subsidy
available
for eligible
participants



For information please contact Katelyn at
807-938-7749 or recprogrammer@ignace.ca

**Ignace Recreation Committee
Regular Meeting to be Held
Thursday May 27, 2021
VIRTUAL MEETING**

AGENDA

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Disclosure of Pecuniary Interest and the General Nature Thereof**
- 4. Approval of Previous Minutes**
 - a. Minutes of Reg. Meeting on April 29, 2021
- 5. Business Arising from Minutes**
- 6. Old Business**
 - a. Mother's Day Basket Feedback
- 7. New Business**
 - a. Father's Day Initiative
 - b. Canada Day/White Otter Days
 - c. Summer Activities
 - d. Budget
- 8. Recreation Programmer Report**
- 9. Reports from Committee/Community Members**
- 10. Correspondence**
- 11. Adjournment**

**The Ignace Recreation Committee
Regular Meeting Minutes
Thursday April 29, 2021
VIRTUAL MEETING**

Attending: **Members:** Jody Waldock, Brenda Murray, Deputy Mayor Greg Waldock, Recreation Programmer Katelyn Hamre, Alicia Prager
Community Members: Helen Clark, Karen Greaves, Leisel Edwards

1. Call to Order

The meeting was called to order at 7:35 pm with Greg Waldock as the chair.

2. Approval of Agenda

Motion #12/2021

Moved by: Brenda Murray Seconded by: Alicia Prager

That, The agenda for this Regular Meeting of the Ignace Recreation Committee this 29th day of April 2021 be approved as circulated.

Carried

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None

4. Approval of Previous Minutes

Motion #13/2021

Moved by: Brenda Murray Seconded by: Jody Waldock

That, the minutes for the Regular Meeting of the Ignace Recreation Committee on the 25th day of March 2021 be approved with noted spelling correction re: Kids Zone

Carried

5. Business Arising from Minutes

a. n/a

6. Old Business

a. Easter Baskets

Due to more COVID lockdown restrictions we had no choice to set up outside, but weather was in our favour and the turnout was great. Iggy is happy to be back and had a great time handing out all the baskets, kites & slushies. The group feels this is something that can be done yearly and incorporated into the annual Spring Fever Event.

b. 2021 Reconnect Festival & Event Program

Jody, Katelyn & Leisel will be working together to prepare a grant application for Winter Fest 2022. Since the deadline for the 2021 Reconnect Festival & Event Program was too short notice, the decision was made to prepare an application to Northern Ontario Heritage Fund instead.

c. Mother's Day Initiative

50 Moms are currently registered, and registration is now closed. Mary Berglund has donated flip flops and other feel good, self care items have been ordered ie: tea, chocolate bars, bath bombs. Deliveries will take place the morning of Mother's Day by Iggy and the Recreation Department. The idea of doing something similar for Father's Day was discussed, A survey will be created to get some ideas.

d. Volunteer Web Page

The volunteer web page is now active on the township website and has been combined with the Job Opportunities page. A request was made to have a posting added for Winter Fest to get more support for this specific event.

<https://www.ignace.ca/town-hall/tenders-and-quotes/job-opportunities>

e. Community Clean Up

12 Families registered and received clean-up packages, however there were several families who did not register but went out on their own and clean-up areas of the community. Free dump days are still being considered but there were concerned re: COVID. In addition, the municipality is looking into the Stewardship programs for the disposal of other items ie: tires, paint & batteries.

7. New Business

e. 2022 Winter Fest

Winter Fest Planning has begun, and partnership are starting to form. It will take place over the 4 weekends in February which will include our major winter events such as the Sliding Party, Snow Derby & Family Day Celebrations, plus more. A community engagement survey was completed, and we received 27 responses. Snowshoeing, Groomed Trails, Signage and an Outdoor Rink were top items of interest that survey participants shared.

8. Recreation Programmer Report

a. Katelyn has completed her certificate in Recreation Management through Recreation North. Hydro One's Community Relations Advisor, Emily Spitzer and Katelyn have been in contact discussing potential opportunities for Day Camps this summer.

9. Correspondence - n/a

10. Adjournment 8:30 pm

Motion #13/2021

Moved by: Brenda Murray

Seconded by: Jody Waldock

That, we adjourn this Regular Meeting of the Ignace Recreation Committee on this 29th day of April, at 8:30 pm

Carried



Jody Waldock, President