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## EXTERNAL JOB POSTING

The Township of Ignace is accepting applications for **Seasonal Grounds Technician**. Work up to 40 hours per week to be flexible and when needed.

### Job Description

<b>Title:</b>	<b>Seasonal Grounds Technician</b>
<b>Positions</b>	<b>Two (2) Positions</b>
<b>Department:</b>	<b>Parks &amp; Recreation</b>
<b>Group:</b>	<b>Student - Non-Union</b>
<b>Pay Rate:</b>	<b>\$ 18.20 / hr</b>
<b>Direct Supervisor:</b>	<b>Manager of Infrastructure and Public Works</b>
<b>Work Duration:</b>	<b>June 26 – August 29, 2025</b>

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### POSITION SUMMARY:

Are you a student looking for a rewarding summer job that keeps you active, outdoors, and involved in your community? The **Seasonal Grounds Technician** role with the Township of Ignace's **Parks & Recreation Department** offers a fantastic opportunity to gain hands-on experience in municipal operations, develop practical skills, and contribute meaningfully to the beautification of public spaces.

In this role, you'll assist with maintaining parks, trails, cemeteries, and other municipal grounds, while also supporting the setup and takedown of recreational and community events. This is more than just a summer job — it's a great introduction to the field of municipal work and public service. You'll work alongside experienced staff, learn the importance of safety and teamwork, and build a foundation for future roles in government, landscaping, or recreation.

### KEY RESPONSIBILITIES:

- Perform landscaping tasks including grass cutting, trimming, weeding, and watering throughout municipal parks, cemeteries, trails, and public spaces.
- Plant, maintain, and care for flower beds, shrubs, and trees.
- Operate hand tools and small landscaping equipment (e.g., trimmers, push mowers) safely and responsibly.
- Remove litter, branches, and debris to maintain cleanliness and safety of outdoor areas.
- Support seasonal maintenance duties such as trail clearing and general grounds cleanup.

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- Assist with operating the municipal canteen during events when required, including: preparing and serving food and beverages, handling cash and accurately recording sales, Monitoring and restocking inventory and supplies.
- Cleaning and maintaining the canteen area in accordance with health standards.
- Assist with setup and takedown of community and recreational events (e.g., moving tables, tents, signage, and garbage bins).
- Follow all health and safety protocols as directed by supervisors.
- Ensure compliance with municipal policies and procedures.
- Provide friendly and efficient customer service to community members.
- Carry out other duties as assigned by the Manager of Infrastructure and Public Works.

### **QUALIFICATIONS:**

- Must be a student currently enrolled in school and returning in the fall.
- Physically capable of performing outdoor work in all weather conditions.
- Demonstrates responsibility, initiative, and willingness to learn.
- Strong communication skills and ability to work both independently and as part of a team.
- Valid Ontario G2 or G driver's licence is an asset.
- First Aid and CPR certification is an asset.
- Availability to work flexible hours, including evenings and weekends.

### **Additional Requirements:**

- Must be 16 years of age or older
- Ability to lift and carry 25 lbs as needed
- CSA-approved safety footwear is mandatory
- Standard First Aid and CPR certification (asset).

### **HOW TO APPLY:**

Interested candidates are invited to submit their resumes and cover letter to the **email** below.

Township of Ignace Township Office  
34 Main Street.  
Ignace, ON P0T 1T0



Township of Ignace  
34 Main St. Ignace,  
ON P0T 1T0

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[hr@ignace.ca](mailto:hr@ignace.ca)

**Closing date: Friday May 16<sup>th</sup>, 2025 at 3:00 p.m.**

We thank all applicants for their interest; however, only those selected for an interview will be contacted.

**Equal Opportunity Employer Statement:**

The Township of Ignace is committed to an inclusive, barrier-free recruitment process. We will accommodate the needs of applicants under the Human Rights Code throughout all stages of the recruitment and selection process. Please advise us if you require accommodations to ensure you can participate fully and equally during the recruitment and selection process.