



**The Corporation of the
Township of Ignace**
34 Main St. P.O. Box 248
Ignace, ON P0T 1T0
Tel: (807) 934-2202
www.ignace.ca

JOB POSTING

The Township of Ignace is accepting applications for a Permanent Full-Time Public Works Operator/Labourer.

Job Description

Title	Operator / Labourer
Positions:	1 Position
Term:	Permanent Full-Time
Hours:	40 hrs / wk
Wage:	\$31.76 / hr
Department:	Public Works
Group:	Union - CUPE
Direct Supervisor:	Manager of Infrastructure & Public Works
Date Posted:	April 13, 2026

POSITION SUMMARY:

The Township of Ignace is seeking a motivated and skilled Public Works Operator / Labourer to join the Public Works Department on a Permanent Full-Time basis.

This position is responsible for the safe and effective operation of heavy equipment, as well as performing a wide range of labour-related tasks to support the maintenance and improvement of the Township's roads, water and sewer systems, facilities, and public lands.

The successful candidate will work closely with the Manager of Infrastructure & Public Works and other staff to support the delivery of municipal services, respond to operational demands, and ensure the safety and convenience of the public.

This position forms part of the Township's ongoing operational workforce and is governed by the terms and conditions of the applicable Collective Agreement.

The position requires a high degree of reliability, adaptability, and commitment to maintaining essential municipal services in a safe and efficient manner. The successful candidate is expected to contribute to a collaborative team environment and demonstrate professionalism in all interactions with the public and fellow employees.



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The successful candidate will be subject to a probationary period of sixty-five (65) working days in accordance with the Collective Agreement.

KEY RESPONSIBILITIES:

Facility Maintenance and Operations:

- Operate a variety of municipal equipment, including graders, loaders, backhoes, dump trucks, snowplows, and other heavy machinery as required.
- Perform road grading, pothole repair, and gravel hauling; clean streets, bridges, and catch basins; install and repair culverts, fencing, guardrails, guideposts, and sidewalks.
- Conduct snowplowing, sanding, and salting operations to maintain safe road conditions during the winter months.
- Assist with water and sewer line installation, repair, and maintenance; respond to water main breaks and sewer stoppages.
- Perform general landscaping, remove hazardous tree limbs, and maintain Township buildings for public and staff safety.
- Respond to municipal emergencies, including flooding, infrastructure failures, and hazardous road conditions.
- Install, maintain, and repair traffic signs, road signs, and safety barricades.
- Conduct routine inspections, preventative maintenance, and minor repairs to ensure safe equipment operation; report major repair needs to the Working Foreman and Infrastructure & Public Works Manager.
- Follow all Occupational Health and Safety Act (OHSA) regulations and Township policies to maintain a safe work environment.
- Engage with the public professionally and courteously, addressing concerns and providing assistance as needed.
- Support short-term operational priorities, including coverage for staffing changes, workload fluctuations, and other temporary service delivery requirements.
- Perform such other related duties as assigned, consistent with the scope of the position and operational requirements of the Township.



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QUALIFICATIONS:

Education & Experience:

- Minimum three (3) years of experience operating heavy equipment in a municipal or construction setting.
- Experience with winter road maintenance and road construction practices.
- Experience in water and sewer services is an asset.

Licensing & Certifications:

- Valid Class D driver's license with Z endorsement (DZ required; AZ considered an asset).
- Willingness to obtain additional certifications as required (e.g., chainsaw operation, first aid, traffic control).

Skills & Abilities:

- Ability to operate various types of heavy equipment safely and effectively.
- Strong mechanical knowledge and ability to perform basic equipment maintenance.
- Understanding of municipal infrastructure maintenance, including roads, water, and sewer systems.
- Ability to work independently and exercise sound judgment in problem-solving.
- Strong teamwork, communication, and organizational skills.
- Physically fit and able to perform labour-intensive tasks in various weather conditions.
- Ability to work under pressure, meet deadlines, and respond to emergencies as required.
- Ability to quickly integrate into an active work environment and perform duties with minimal supervision.

Additional Experience:

- Experience in small municipalities performing various recreational and public works functions is highly desirable.

Working Conditions:

- Hours of work are in accordance with Article 14 of the Collective Agreement.



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- The position may require participation in an on-call rotation in accordance with the Collective Agreement.
- Work includes lifting heavy objects, standing for extended periods, operating machinery for long hours, and working in various weather conditions.
- Exposure to loud noises, dust, extreme temperatures, and potential hazards associated with heavy equipment operation and public works maintenance.
- May be required to interact with residents and address concerns in a professional manner.

How to Apply:

Interested candidates are invited to submit their resume and cover letter as indicated below. We thank all applicants for their interest; however, only those selected for an interview will be contacted.

Township of Ignace Township Office

34 Main Street.

Ignace, ON P0T 1T0

hr@ignace.ca

Closing date: Wednesday, April 22, 2026, at 3:00 p.m.

Equal Opportunity Employer Statement:

The Township of Ignace is committed to an inclusive, barrier-free recruitment process. We will accommodate the needs of applicants under the Human Rights Code throughout all stages of the recruitment and selection process. Please advise us if you require accommodations to ensure you can participate fully and equally during the recruitment and selection process.